Ontario

Ministry of Training, Colleges and Universities

Information and Instructions

2011-2012 Sir John A. Macdonald Graduate Fellowship in Canadian History

Purpose of the Program

The Sir John A. Macdonald Graduate Fellowship in Canadian History was created in 1965 to commemorate the 150th anniversary of the birth of Canada's first prime minister, and to recognize his contribution to Canada's development. This fellowship is intended to encourage graduate studies in Canadian history.

Value of the Award

Each year, one fellowship of $8,500 is awarded. The award is tenable for three consecutive years, making the maximum value $25,500.

Eligibility

You are eligible to apply for a fellowship if you:

- are a Canadian citizen; a permanent resident, or protected person;
- are a resident of Ontario;
- have an Honours Bachelor or Arts degree or its equivalent from an Ontario university;
- plan to enter the first year of a full-time doctoral program, with a major emphasis in Canadian history, at an Ontario university in September 2011. Students planning to enter the first year of a masters program may apply, however, preference will be given to doctoral-level candidates.
- maintain an overall average of at least B+ or its equivalent during each of your last two years of study at the postsecondary level.

Conditions of the Award

If you receive a fellowship, you must comply with the following conditions:

- You must use the fellowship in the year for which it is awarded.
- You may accept a research assistantship or a part-time teaching or demonstrating appointment, provided that it does not interfere with your status as a full-time graduate student. The total amount of time you may spend in connection with such activities, including preparation and marking of examinations, must not exceed ten hours per week.
- You may hold other awards that have a total value of up to $5,000.
- To continue to hold the award in the second and third years, you must be recommended by the dean of your graduate school.

Application Procedure

Application Deadlines

You must submit the completed application form and all required supporting documentation by April 1, 2011, to:

Fellowships, Student Financial Assistance Branch
Ministry of Training, Colleges and Universities
PO Box 4500
189 Red River Road, 4th Floor
Thunder Bay ON P7B 6G9

Telephone: (807) 343-7257
Telephone Device for the Deaf: 1-800-465-3958

It is your responsibility to ensure that all documentation is received by the ministry by the appropriate deadline date. The ministry is not responsible for lost or incomplete applications. Applications with incomplete supporting documentation will not be considered.

Supporting Documentation

You must submit the following supporting documentation with your completed application form:

- a photocopy of your official undergraduate transcript(s) and, where applicable, graduate transcript(s);
- a summary of not more than two hundred words detailing your projected research;
- Report 1 - the attached form, completed by the professor in the history department who is most familiar with your work;
- Report 2 - the attached form, completed by another professor who is familiar with your work.

  Note: Under the Ontario Freedom of Information and Protection of Privacy Act, the use or Reports 1 and 2 is mandatory. Other forms or letters will not be accepted as substitutes.

If you are offered a fellowship, you will be required to submit the following documentation to verify your eligibility for the award:

- a photocopy of a valid Social Insurance Number card;
- a photocopy of proof of Canadian citizenship, permanent resident status or protected person status.

Selection and Payment Procedures

The fellowship will be awarded on the basis of your academic record and assessed potential. You will be informed by late-June 2011 whether or not you have been successful in the competition.

The fellowship is payable in two equal instalments, which are forwarded to the institution at which you are enrolled in full-time studies. The first instalment will be paid in early September 2011, and the second instalment in early January 2012.

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Application Form

2011-2012 Sir John A. Macdonald Graduate Fellowship in Canadian History

Personal Information

Last name | First name and initial | Social Insurance Number

Permanent address (number and street) | Apartment | E_mail address

City, town, post office | Province | Postal code | Area code and telephone number

Mailing Address if different from permanent address (number and street) | Apartment

City, town, post office | Province | Postal code | Area code and telephone number

Citizenship status

☐ Canadian citizen ☐ Permanent resident ☐ Protected person

Have you been an Ontario resident from birth to present? ☐ Yes ☐ No

If no, when did you come to Ontario? Month Year

Date of birth Day Month Year

First language ☐ English ☐ French

In which language do you prefer to receive correspondence? ☐ French ☐ English

Proposed graduate work in Canadian history

Name of university | Special subject area

Universities at which you have been enrolled

Name of university	Dates From Month Year	Dates To Month Year	Degree obtained

Attach a separate sheet if more space is required

Academic references

Professors who have agreed to submit Reports 1 and 2 on your behalf.

Name | Faculty | Area code and telephone number

Department | University

Name | Faculty | Area code and telephone number

Department | University

Applicant's signature | Date

In accordance with subsection 39(2) of the Ontario Freedom of Information and Protection of Privacy Act, this is to advise you that the personal information collected on this form will only be used for the proper administration of the Sir John A. Macdonald Graduate Fellowship in Canadian History. For the purpose of verifying the application and any award, the personal information may be disclosed to any educational institution, the federal government, and ministries of the Ontario government. The information is collected under the authority of the Ministry of Training, Colleges and Universities Act, R.S. O. 1990, c. M.19. Any questions should be addressed to the Ministry of Training, Colleges and Universities, Student Financial Assistance Branch, PO Box 4500, Thunder Bay ON P7B 6G9; telephone number: (807) 343-7257.

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Report 1

2011-2012 Sir John A. Macdonald Graduate Fellowship in Canadian History

To be completed by the professor in the history department who is MOST familiar with the applicant's work.

This form must be received by April 1, 2011 by the Ministry of Training, Colleges and Universities, Student Financial Assistance Branch, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay ON P7B 6G9.

Note: Under the Ontario Freedom of Information and Protection of Privacy Act, the use of this form is mandatory.

A. To be completed by applicant

Name of applicant

Social Insurance Number

Name of institution at which applicant is currently registered

B. To be completed by professor

Note: Only applicants with an overall average of at least B+ or its equivalent in each of the last two years of study are eligible to apply.

	In comparison with other students at a similar level, the applicant would rank as follows:					
	Outstanding Top 2%	**Next 8%**	**Above average Next 8%**	**Average Next 8%**	**Below average Lower 50%**	**Inadequate opportunity to observe**
Background preparation						
Originality						
Present ability at research						
Research potential						
Industriousness						
Judgement						
Overall ability						
Oral and written skills						

In this section, please elaborate on the assessment above. Other relevant comments may be added. Please type or print clearly. You may choose to attach a separate sheet.

Taking all factors into consideration, I would rank this applicant: ☐ A+ ☐ A ☐ A- ☐ B+ ☐ B ☐ B-

I knew the applicant in my capacity as during the period from to

Name of professor

Faculty

Department

University

Professor's signature

Date

Under the Ontario Freedom of Information and Protection of Privacy Act, the ministry has responsibilities respecting the proper collection, retention, use and disclosure of personal information. The personal information on this form is collected under the Ministry of Training, Colleges and Universities Act R.S.O. 1990, c. M.19, and is used by the ministry to administer all aspects of the Sir John A. Macdonald Graduate Scholarship in Canadian History. Because this report contains personal information about the applicant, the information may not only be used by the ministry but may also be disclosed to the applicant upon request. Any questions should be addressed to the Ministry of Training, Colleges and Universities, Student Financial Assistance Branch, Fellowships, PO Box 4500, Thunder Bay ON P7B 6G9; telephone: (807) 343-7257.

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Report 2

2011-2012 Sir John A. Macdonald Graduate Fellowship in Canadian History

To be completed by the professor who is familiar with the applicant's work.

This form must be received by April 1, 2011 by the Ministry of Training, Colleges and Universities, Student Financial Assistance Branch, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay ON P7B 6G9.

Note: Under the Ontario Freedom of Information and Protection of Privacy Act, the use of this form is mandatory.

A. To be completed by applicant

Name of applicant

Social Insurance Number

Name of institution at which applicant is currently registered

B. To be completed by professor

Note: Only applicants with an overall average of at least B+ or its equivalent in each of the last two years of study are eligible to apply.

	In comparison with other students at a similar level, the applicant would rank as follows:					
	Outstanding Top 2%	**Next 8%**	**Above average Next 8%**	**Average Next 8%**	**Below average Lower 50%**	**Inadequate opportunity to observe**
Background preparation						
Originality						
Present ability at research						
Research potential						
Industriousness						
Judgement						
Overall ability						
Oral and written skills						

In this section, please elaborate on the assessment above. Other relevant comments may be added. Please type or print clearly. You may choose to attach a separate sheet.

Taking all factors into consideration, I would rank this applicant: ☐ A+ ☐ A ☐ A- ☐ B+ ☐ B ☐ B-

I knew the applicant in my capacity as during the period from to

Name of professor

Faculty

Department

University

Professor's signature

Date

Under the Ontario Freedom of Information and Protection of Privacy Act, the ministry has responsibilities respecting the proper collection, retention, use and disclosure of personal information. The personal information on this form is collected under the Ministry of Training, Colleges and Universities Act R.S.O. 1990, c. M.19, and is used by the ministry to administer all aspects of the Sir John A. Macdonald Graduate Scholarship in Canadian History. Because this report contains personal information about the applicant, the information may not only be used by the ministry but may also be disclosed to the applicant upon request. Any questions should be addressed to the Ministry of Training, Colleges and Universities, Student Financial Assistance Branch, Fellowships, PO Box 4500, Thunder Bay ON P7B 6G9; telephone: (807) 343-7257.

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