

# Bulletin



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|-----------------------------------------------------|--------------------------|----------------------------------------------------------------|
| Bulletin Number                                     | Date                     | Direct inquiries to                                            |
| <b>4395</b>                                         | <b>December 30, 2002</b> | <b>Ministry of Health and Long-Term Care Processing Office</b> |
| Distribution                                        |                          | (See Address Below)                                            |
| <b>Physicians, Hospitals, Clinics, Laboratories</b> |                          |                                                                |

## Physician Supervision of Simple Office Subject Procedures

Further to OHIP Bulletin #4140 titled "Direct Physician Supervision of Venipuncture", the Ministry of Health and Long-Term Care in consultation with the Ontario Medical Association (OMA) and the College of Physicians and Surgeons of Ontario (CPSO) has reviewed the above payment policy and has agreed to expand the list of simple office procedures that may be billed to OHIP when provided by a non-physician without requiring the physical presence of the physician in the private office at the time the service is rendered. For the purpose of payment by OHIP, the insured procedures provided by the non-physician are subject to the following :

1. Only simple office procedures listed in the following table may be performed by the non-physician without the physical presence of a physician in the physician's office;
2. The procedure rendered must be in "accordance with accepted professional standards and practice" [Sec 18 (2) of the Health Insurance Act]. The non-physician performing the procedure must have been properly trained and reports to the physician (Section B.10 of the General Preamble of the Schedule of Benefits);
3. The physician orders the procedures on his or her patient only, as evidenced by either an ongoing physician/patient relationship or a consultation/assessment by the physician the same day;
4. Either a locum tenens replacing an absent physician in the absent physician's office or the physician may claim payment for procedures performed by the non-physician; and
5. The same record-keeping requirement must be met as if the physician personally had rendered the service. The record must be dated, identify the non-physician performing the service, and contain a brief note on the procedure performed by the non-physician.

These policy changes will be effective for service dates on or after January 1, 2003.

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## Office locations

|                                                                                         |                                                                                              |                                                                |                                                              |                                                                                 |                                                                                |                                                                              |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| Barrie<br>30 Poyntz St.<br>L4M 3P2                                                      | Hamilton<br>119 King St. W<br>P.O. Box 2280,<br>Stn. A L8N 4C8                               | Kenora<br>220-808<br>Robertson St.<br>P9N 1X9                  | Kingston<br>1055<br>Princess St.<br>P.O. Box 9000<br>K7L 5A9 | Kitchener<br>Canada Life<br>Square<br>Main Floor<br>235 King St. E.,<br>N2G 4N5 | London<br>217 York St.,<br>5th Floor<br>P.O. Box 5700<br>Terminal A<br>N6A 1B7 | Mississauga<br>201 City Centre<br>Dr.<br>P.O. Box 7020,<br>Stn. A<br>L5A 3M1 |
| North Bay<br>101-447<br>McKeown St.<br>P1B 9S9                                          | Oshawa<br>Exec. Tower,<br>Oshawa<br>Centre.<br>419 King St.<br>W.<br>P.O. Box 635<br>L1H 8L4 | Ottawa<br>Fuller<br>Building<br>75 Albert<br>Street<br>K1P 5Y9 | Owen Sound<br>981 2nd<br>Avenue E.<br>N4K 2H5                | Peterborough<br>550 Lansdowne<br>St. W.<br>K9J 8J8                              | St.Catharines<br>59 Church St<br>3rd Floor<br>L2R 3C3                          | Sarnia<br>452 Christina St.<br>N.<br>N7T 5W4                                 |
| Sault Ste.<br>Marie<br>Roberta<br>Bondar Place<br>70 Foster Dr.,<br>Ste. 100<br>P6A 6V4 | Sudbury<br>199 Larch<br>St.,<br>Suite 801<br>P3E 5R1                                         | Thunder Bay<br>435 James St.<br>S. ,<br>Suite 113<br>P7E 6T1   | Timmins<br>38 Pine St.<br>N., Ste. 110<br>P4N 6K6            | Toronto<br>2195 Yonge St.<br>P.O Box 1700<br>Stn. A<br>M5W 1G9                  | Windsor<br>1427<br>Ouellette Ave.<br>N8X 1K1                                   | Head Office<br>P.O. Box 38<br>Kingston, ON<br>K7L 5J2                        |

Funding for simple office procedures performed by a nurse or medical assistant employed by facilities or organizations such as public hospitals, public health units, Independent Health Facilities (IHF's), industrial clinics or long-term care facilities is the responsibility of the facility or organization. Any associated fee-for-service claims submitted by physicians for such services are payable at nil and any payments may be subject to recovery action by the ministry.

For complete information about physician billing for services rendered by non-physicians, see the General Preamble B.10 Delegated Procedures. For information on professional standards for delegation of a controlled act, see the current edition of CPSO's policy titled Delegation of Controlled Acts (November 1999 version is available at : <http://www.cpso.on.ca/Policies/delegation.htm>).

| <b>COMMON PROCEDURAL DESCRIPTION<br/>(See Schedule of Benefits for complete description)</b> | <b>APPLICABLE<br/>FEE CODES</b>    | <b>CURRENT<br/>PAGE #</b> |
|----------------------------------------------------------------------------------------------|------------------------------------|---------------------------|
| Venipuncture                                                                                 | G480, G482, G489                   | J6                        |
| Injections and immunizations                                                                 | G372, G373, G538, G539, G590, G591 | J26                       |
| Ultraviolet light therapy                                                                    | G470                               | J17                       |
| Administration of oral polio vaccine                                                         | G462                               | J27                       |
| Simple office laboratory procedures                                                          | G001, G002-G012, G014, G481        | J33                       |
| Ear syringing, curetting or debridement                                                      | G420                               | J42                       |
| B.C.G. inoculation                                                                           | G369                               | J25                       |
| Simple Spirometry and Flow Volume Loop                                                       | J301, J324, J304, J327             | 1E,H3-H4                  |
| Casts                                                                                        | Z198-Z209, Z211-Z213, Z216, Z873   | N4                        |
| Major Dressing                                                                               | Z153                               | M11                       |

Physicians proposing additions to the above table may submit their request through their OMA Section to the Central Tariff Committee (CTC) of the OMA. Proposals endorsed by the CTC will be considered jointly by the OMA, MOHLTC and CPSO for implementation.

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Ontario Ministry of Health and Long-Term Care  
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