

Bulletin



Bulletin Number	Date	Direct inquiries to
4469	April 1, 2008	Ministry of Health and Long-Term Care Office Locations
Distribution		(address below)
Physicians, Hospital, Clinics and Laboratories		

Subject: Prior Approval for Full Payment of Insured Out-of-Country (OOC) Health Services

Prior approved OOC health services are defined as OOC hospital or medical services that have been recommended by a practicing Ontario physician and received funding approval by the Ontario Health Insurance Plan (OHIP) before the OOC service(s) are rendered.

How to Apply

If your patient requires insured OOC health services, you should complete and submit a “*Prior Approval Application for Full Payment of Insured Out-of-Country Health Services*” (form #1442-84) to the ministry on his or her behalf for consideration for funding. The ministry will review the application and all supporting documentation to determine whether the requested OOC services meet the criteria established under the *Health Insurance Act (HIA)* for funding. Submission of a prior approval application does not guarantee approval of the requested service(s).

Upon completion of its review, the ministry will send a decision letter to the referring Ontario physician by fax and will also send a copy of the letter to the patient (or patient's guardian) by courier.

In accordance with O. Reg 552 under the *HIA*, physicians cannot bill their patient or OHIP for the completion of the prior approval application form.

Application forms and completion instructions are available on the ministry's website at the following address:

[http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/AttachDocsPublish/014-1442-84~4/\\$File/1442-84_.pdf](http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/AttachDocsPublish/014-1442-84~4/$File/1442-84_.pdf)

Office locations

Barrie

34 Simcoe St.
Suite 102
L4N 6T4

Mississauga

201 City Centre Dr.
P.O. Box 7020, Stn. A
L5A 3M1

Owen Sound

1400 1st Ave. W
Suite # 2.
N4K 6Z9

Thunder Bay

435 James St. S.,
Suite 113
P7E 6T1

Etobicoke

3300 Bloor St. W., Unit 142
M8X 2W8

Newmarket

465 Davis Dr.
Unit 108
L3Y 8T2

Peterborough

550 Lansdowne St. W.
K9J 8J8

Timmins

38 Pine St. N.,
Suite 110
P4N 6K6

Hamilton

119 King St. W
P.O. Box 2280, Stn. A
L8N 4C8

North Bay

101-447 McKeown Ave.
P1B 9S9

St. Catharines

301 St. Paul St.
Mezzanine Level
L2R 3M8

Toronto

47 Sheppard Ave. E.
Suite 417
M2N 7E7

Kenora

220-808 Robertson St.
P9N 1X9

North York

4400 Dufferin St N
M3H 6A8

Sarnia

452 Christina St. N.
N7T 5W4

Toronto-Downtown

777 Bay St.
Suite M212
M5G 2C8

Kingston

1055 Princess St.
P.O. Box 9000
K7L 5A9

Oakville

Oakville Town Centre II
220 North Service Rd. W.
L6M 2Y3

Sault Ste. Marie

Roberta Bondar Place
70 Foster Dr., Ste. 100
P6A 6V4

Windsor

1427 Ouellette Ave.
N8X 1K1

Kitchener

1400 Weber St. E. Unit B2
N2A 3Z8

Oshawa

Exec. Tower,
Oshawa Centre.
419 King St. W.
P.O. Box 635 L1H 8L4

Scarborough

2063 Lawrence Ave. E.
M1R 2Z4

Head Office

P.O. Box 48
Kingston, ON
K7L 5J3

London

217 York St., 5th Floor
Station A
N6A 4L6

Ottawa

Fuller Building
75 Albert Street
K1P 5Y9

Sudbury

199 Larch St.,
Suite 801
P3E 5R1

Completed application forms may be sent **by mail** to:
Ministry of Health and Long-Term Care
Provider Services Branch
Out of Country Unit
370 Select Drive
P.O. Box 168
Kingston, ON K7M 8T4

Or **by fax** to: (613) 536-3181

You should not submit a prior approval application form to the ministry if:

- the OOC service(s) are required as a result of a work-related accident*, or
- the OOC service(s) have already been rendered

*If OOC services are required as a result of a work-related accident, please contact the Workplace Safety and Insurance Board (WSIB) to discuss coverage as OHIP does not insure services to which a person is entitled under the *Workplace Safety and Insurance Act (WSIA)*. WSIB may be contacted directly at (416) 344-1000 or toll-free, 1-800-387-0750.

To learn more about the OOC Prior Approval Program, please visit the ministry's website:
www.health.gov.on.ca

If you have specific questions about the OOC prior approval process, you may send an e-mail inquiry to: OOCPRIORAPPROVALINQ.MOH@ontario.ca or you may call the ministry's toll free number, **1-888-359-8807**. Telephone calls will be returned within 24 hours during normal business hours.