Ontario

Legislative Assembly
MINUTES OF MEETING #10/86
OF THE BOARD OF INTERNAL ECONOMY
HELD IN SPEAKER'S BOARDROOM, ROOM 180, LEGISLATIVE BUILDING
AT 3:45 P.M., WEDNESDAY, OCTOBER 15, 1986

PRESENT:

The Honourable Hugh Edighoffer, Speaker, Chairman
The Honourable Jack Riddell
The Honourable Gregory S. Sorbara
Ms. Joan Smith, M.P.P.
Mr. Ross McClellan, M.P.P.
Mr. Ernie Eves, Q.C., M.P.P.

Secretariat:

Mr. Robert J. Fleming, Director of Administration, Secretary
Mr. Patrick Fafard, Assistant Secretary
Ms. Sandra Bowen, Administrative Co-ordinator

Legislative Assembly Staff:

Mr. Claude DesRosiers, Clerk of the House
Mr. J. Thomas Mitchinson, Director of Information Services
Ms. Ellen Schoenberger, Director of Human Resources
Mr. Larry E. Waters, Director of Finance

Mr. Harold Brown, Special Assistant, Speaker's Office
Ms. Mary Dickerson, Deputy Executive Director and Head, Information and Reference Services, Legislative Library
Ms. Molly Pellecchia, Assistant Director, Supply and Services
Ms. Jan Robinson, Assistant Director, Accounting Operations
Ms. Beryl Venter, Assistant Director, Financial Planning and Control

Absent:

The Honourable James Bradley
Mr. R. Brian Land, Executive Director, Legislative Library

Guests:

Mr. Robert Belsey, Coopers & Lybrand
Mr. William Fellows, Coopers & Lybrand

Consultative Committee on Office Automation

Mr. Bon Bentley
Mr. Darwin Kealey
Dr. David McNaughton
Mr. Robin Sears
Ms. Patricia Sorbara

Mr. Douglas Reycraft, M.P.P.
Mr. Albert Cote, Ministry of Government Services
Mr. Tim Casey, Ministry of Government Services
Ms. Susan Callum, Office Administrator, Liberal Members Services Office
Ms. Barbara Cowieson, Director of Administration, Progressive Conservative Services Bureau
Ms. Marcia Boyd, Office Manager, N.D.P. Caucus

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DECISIONS OF THE BOARD

ITEM 1: Approval of Minutes of Meeting #8/86

Moved by Mr. McClellan, seconded by Mr. Riddell, and agreed, that the corrected Minutes of Meeting #8/86 be approved.

ITEM 2: Approval of Minutes of Meeting #9/86

Moved by Mr. Sorbara, seconded by Ms. Smith, and agreed, that the corrected Minutes of Meeting #9/86 be approved.

ITEM 3: Legislative Assembly Office Automation: Phase One Report

Moved by Mr. McClellan, seconded by Mr. Sorbara, and agreed, that the following be approved:

1. That the Global Strategic Plan as presented in the Phase 1 Report be adopted.

2. That the Consultative Committee be authorized to proceed with Phase 2 of the Global Strategic Plan for systems development in the Assembly, including completion of the study undertaken by the Coopers & Lybrand Consulting Group, and individual studies in each caucus.

3. That the Coopers & Lybrand Consulting Group be retained to complete Phase 2 of the Global Strategic Plan, in accordance with terms of reference developed by the Consultative Committee.

4. That each caucus be authorized to select its own consultant following regular competitive selection procedures administered by the Supplies & Services Department of the Office of the Assembly.

5. That the costs of the Phase 2 study shall not exceed $50,000 for the Coopers & Lybrand Report and $35,000 for each of the three caucus consultants.

6. That Phase 2 of the study be completed for presentation to the Board on or before January 15, 1987.

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ITEM 4: Restoration and Renovation of the Legislative Building: Presentation by the Ministry of Government Services

Moved by Mr. McClellan, seconded by Mr. Riddell, and agreed, that the Ministry of Government Services be authorized to retain a consultant to develop a master plan for the restoration of the Legislative Building at a cost of up to $450,000 over two years. MGS will also engage a recognized heritage advisor for the Legislative Building.

ITEM 5: Office of the Assembly Facilities Coordination and Planning

Moved by Mr. McClellan, seconded by Mr. Riddell, and agreed, that the following be approved:

a) the Office of the Assembly be authorized to retain the services of a space planning/mechanical and technical services consulting firm in an amount not to exceed $60,000 in 1986-87, and,

b) an increase in complement of 2 ($75,000 salaries, $23,000 benefits and office support) in the Supply and Services Section to coordinate and manage the facilities planning and office relocation function.

ITEM 6: French Language Services:

(a) Procurement of Translation Services for Members and Committees

(b) French Language Services in the Legislative Assembly of Ontario: An Impact Study

Deferred to next meeting.

ITEM 7: Committee Allowances: Meal and Gratuity Allowances

Moved by Mr. Sorbara, seconded by Mr. Riddell, and agreed, that the Finance Branch, on receipt of an approved expense claim, be authorized to:

(1) Provide each Member with an expense allowance to cover the actual cost of meals and gratuities. Regular claims against this allowance would continue to be to a maximum of $27.00 while in Canada and $38.30 outside of Canada and would not require receipts.

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(2) Reimburse Members for claims above $27.00 while in Canada and $38.30 while outside of Canada when supported by receipts and/or explanations.

(3) Reimburse miscellaneous travel expenses (e.g. local taxis and telephone calls, laundry, etc.) when supported by receipts and/or explanations.

(4) At the discretion of the Director of Finance, refer to the Board of Internal Economy for approval, Committee travel expenses which would appear to be exceptional.

ITEM 8: Board of Internal Economy Process

Deferred to next meeting.

ITEM 9: Commission on Election Finances: Change in Per Diem Rates

Deferred to next meeting.

ITEM 10: Routine Items:

a) Provincial Auditor: Salary Review

Moved by Mr. Sorbara, seconded by Ms. Smith, and agreed, that a 2% merit increase be awarded to the Provincial Auditor, Mr. Archer, bringing his salary to $91,500, effective October 1, 1986.

b) Select Committee on Energy: 1986-87 Supplementary Budget Review

Moved by Mr. Sorbara, seconded by Mr. Riddell, and agreed, that the 1986-87 Supplementary Budget for the Select Committee on Energy be approved in the amount of $51,800.

c) Ontario Electoral Boundaries Commission: Over-expenditure of 1986-87 Estimates

Moved by Mr. Sorbara, seconded by Mr. Riddell, and agreed, that pursuant to Section 88 of the Legislative Assembly Act, $20,000 be transferred from the budget for Sessional Requirements to the budget of the Ontario Electoral Boundaries Commission.

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d) Human Resources Branch:
One Additional Staff Complement

Moved by Mr. Sorbara, seconded by Mr. Riddell, and agreed, that one clerical position (OAG 6) be added to the Human Resources Branch at a cost for the remainder of this fiscal year of $11,870 for salaries and benefits. It was further agreed that $8,510 be allocated for furniture for the Human Resources Branch.

MOTION TO ADJOURN:

There being no further business to come before the Board at this time, the meeting was adjourned.

The next meeting of the Board of Internal Economy will be held on Monday, November 3, 1986, at 3:45 p.m., in Room 180 of the Speaker's Boardroom, Legislative Building.

17/10/86

Hugh Edighoffer
Speaker