Ontario

Legislative Assembly

MINUTES OF MEETING #13/87
OF THE BOARD OF INTERNAL ECONOMY
HELD IN SPEAKER'S BOARDROOM, ROOM 180, LEGISLATIVE BUILDING
AT 3:30 P.M., MONDAY, DECEMBER 14, 1987

PRESENT:

The Honourable Hugh Edighoffer, Speaker, Chairman
The Honourable Sean G. Conway
The Honourable Joan E. Smith
The Honourable Richard Patten
Ms Barbara Sullivan, M.P.P.
Mr. Dave Cooke, M.P.P.
Mr. Ernie Eves, Q.C., M.P.P.

Legislative Assembly Staff:

Mr. Claude L. DesRosiers, Clerk of the House
Mr. R. Brian Land, Executive Director, Legislative Library
Mr. J. Thomas Mitchinson, Director of Information Services
Mr. Larry E. Waters, Director of Finance
Mr. Harold Brown, Special Assistant, Speaker's Office
Ms Sandra Bowen, Administrative Co-ordinator

Guests:

Mr. David Cooke, M.P.P., Chairman, Standing Committee on Finance and Economic Affairs
Mr. Franco Carrozza, Committee Clerk

DECISIONS OF THE BOARD

ITEM 1: **Approval of Minutes #12/87**

Moved by Mr. Conway, seconded by Mr. Cooke, and agreed, that the Minutes of Meeting #12/87 be approved.

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ITEM 2: **Office of the Legislative Assembly: Reorganization**

Moved by Ms. Smith, seconded by Mr. Cooke, and agreed, that the proposed organization chart for the Office of the Assembly be amended to reflect that the Management Advisory Committee reports to the Board of Internal Economy.

Moved by Mr. Cooke, seconded by Mr. Conway, and agreed, that the Board approve the following items related to the reorganization of the Office of the Assembly,

1. The organization of the Office of the Assembly be re-structured as set out in the accompanying diagram, as amended.

2. There shall be a position known as Controller having direct responsibility of the Human Resources and Finance Branches. He/she shall also act as Secretary of the Board of Internal Economy and be responsible for the allocation of space in the Legislative Complex on behalf of the Speaker.

3. There shall be a position known as Executive Director of Assembly Services having direct responsibility for the Information Systems, Information Services, Hansard, Sergeant-at-Arms (administrative functions) and the Food Services branches. This position is generally to be responsible for most other services to Members as appropriate.

4. There shall be a Management Advisory Committee within the Office of the Assembly consisting of the Clerk as Chairman, the Executive Director of the Legislative Library, the Executive Director of Assembly Services, and the Controller. The Speaker shall, ex officio, also be a member of the Committee and shall attend at his convenience. The duties of the Committee shall be as follows: the Committee shall be required to review all matters from the Office of the Assembly for the consideration of the Board and determine that all pertinent material is available for the benefit of the Board. The Committee shall meet on a regular basis, follow an agenda and keep minutes of its proceedings. Its report to the Board shall be made by the Clerk and shall contain its recommendations. The Clerk shall be responsible for ensuring the directives of the Board are carried out according to the terms thereof.

5. The Standing Committee on the Legislative Assembly be authorized by the House to advise the Speaker and the Board of Internal Economy and to report to the House on the administration of the House and the provision of services and facilities to Members. To ensure that the Committee is kept informed of changes in the administration of the House and the provision of services to Member, the Clerk, as Chairman of the Management Advisory Committee, shall report to the Standing Committee on the Legislative Assembly at least once during the Spring and once during the Fall, or at the request of the Committee.

6. The Standing Committee on the Legislative Assembly has acted in an advisory capacity to the House, the Speaker and the Board of Internal Economy on security within the Legislative precincts. To ensure that the Committee is kept informed of all aspects of security involving the Legislature, the Sergeant-at-Arms shall report to the Standing Committee on the Legislative Assembly at least once during the Spring and once during the Fall, or at the request of the Committee.

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7. The agenda for each meeting of the Management Advisory Committee shall be made available in advance to each member of the Board of Internal Economy. A representative of each caucus shall be entitled to attend a meeting of the Management Advisory Committee. The minutes of each meeting of the Management Advisory Committee shall be provided to each member of the Board of Internal Economy.

8. The positions of Clerk of the Legislative Assembly, Executive Director of the Legislative Library, Executive Director of Assembly Services, Controller, and Sergeant-at-Arms shall be filled according to the following procedures:

   i. the Speaker, after consultation with the Board of Internal Economy, shall establish the qualifications for the positions of the Clerk of the Legislative Assembly, Executive Director of the Legislative Library, Executive Director of Assembly Services, Controller, and the Sergeant-at-Arms.

   ii. the Director of Human Resources shall advertise for applicants for the positions and shall receive all applications.

   iii. the Speaker shall submit a short list of candidates qualified for the position to a review committee consisting of the Speaker, the Clerk, and a sub-committee of the Standing Committee on the Legislative Assembly, consisting of the Chairman and one representative of each caucus. In the case of recruitment of the Clerk of the Legislative Assembly, the review committee shall consist of the Speaker and a sub-committee of the Standing Committee on the Legislative Assembly, consisting of the Chairman and one representative of each caucus.

   iv. The review committee shall interview the candidates on the short list and shall make a report to the Board of Internal Economy recommending the name of the candidate for appointment to the position.

The Board accepted the recommendation from the Standing Committee on the Legislative Assembly that the person identified by the selection committee be appointed to the position of Controller.

ITEM 3: **Standing Committee on the Legislative Assembly:**
<u>1987-88 Budget and 1987-88 Supplementary Budget Review</u>

Moved by Mr. Eves, seconded by Ms Sullivan, and agreed, that the 1987-88 Budget for the Standing Committee on the Legislative Assembly be approved in the amount of $114,821, and the 1987-88 Supplementary Budget be approved in the amount of $40,600.

ITEM 4: **Standing Committee on the Ombudsman:**
<u>1987-88 Budget Review</u>

Moved by Ms Smith, seconded by Mr. Cooke, and agreed, that the 1987-88 Budget of the Standing Committee on the Ombudsman be approved in the amount of $41,456.

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ITEM 5: **Standing Committee on Resources Development: 1987-88 Budget Review**

Moved by Ms Sullivan, seconded by Mr. Eves, and agreed, that the 1987-88 Budget for the Standing Committee on Resources Development be approved in the amount of $143,548.

ITEM 6: **Standing Committee on Regulations and Private Bills: 1987-88 Budget Review**

Moved by Mr. Eves, seconded by Mr. Patten, and agreed, that the 1987-88 Budget for the Standing Committee on Regulations and Private Bills be approved in the amount of $62,410.

ITEM 7: **Standing Committee on Administration of Justice: 1987-88 Budget Review**

Moved by Mr. Eves, seconded by Ms Smith, and agreed, that the 1987-88 Budget for the Standing Committee on Administration of Justice be approved in the amount of $110,356.

ITEM 8: **Standing Committee on Finance and Economic Affairs: 1987-88 Budget Review**

Moved by Ms Sullivan, seconded by Mr. Eves, and agreed, that the 1987-88 Budget for the Standing Committee on Finance and Economic Affairs be approved in the amount of $173,084.50.

ITEM 9: **Standing Committee on Social Development: 1987-88 Budget Review**

Moved by Ms Smith, seconded by Mr. Cooke, and agreed, that the 1987-88 Budget for the Standing Committee on Social Development be approved in the amount of $141,020.

ITEM 10: **Standing Committee on General Government: 1987-88 Budget Review**

Moved by Mr. Conway, seconded by Mr. Eves, and agreed, that the 1987-88 Budget of the Standing Committee on General Government be approved, as amended, in the amount of $17,104.

ITEM 11: **Select Committee on Constitutional Reform: 1987-88 Budget Review**

Moved by Mr. Conway, seconded by Ms Smith, and agreed, that the 1987-88 Budget for the Select Committee on Constitutional Reform be approved in the amount of $228,628.

ITEM 12: **Standing Committee on Government Agencies: 1987-88 Budget Review**

Moved by Mr. Conway, seconded by Ms Sullivan, and agreed, that the 1987-88 Budget for the Standing Committee on Government Agencies be approved in the amount of $72,518.30.

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ITEM 13: **Standing Committee on Public Accounts:**
<u>1987-88 Budget Review</u>

Moved by Mr. Cooke, seconded by Mr. Conway, and agreed, that the 1987-1988 Budget for the Standing Committee on Public Accounts be approved in the amount of $67,363.

ITEM 14: **Office of the Chief Election Officer:**
<u>1987-88 Supplementary Estimates Review</u>

Moved by Mr. Conway, seconded by Mr. Eves, and agreed, that the 1987-88 Supplementary Estimates of the Office of the Chief Election Officer be approved in the amount of $36,800.

ITEM 15: **Office of the Legislative Assembly:**
<u>Space Planning Study</u>

Item tabled for discussion at a future meeting of the Board.

ITEM 16: **<u>Ombudsman's Salary</u>**

Item deferred to a future meeting of the Board.

ITEM 17: **<u>Transfer of NDP Research Allowance</u>**

Moved by Mr. Cooke, seconded by Mr. Patten, and agreed, that the Board authorize the transfer of $123,855 from Vote 0201-07 Caucus Support Services to Vote 0201-05 Members' Support Services, and an increase in the staff budget of the NDP Members by $5,963 each (total $109,790 annually).

ITEM 18: **Office of the Legislative Assembly:**
<u>Review of Printing Contract</u>

Moved by Mr. Eves, seconded by Mr. Conway, and agreed, that $25,000 be approved for consulting services to develop a systems solution for the formal printing for the Legislative Assembly. Approval was also given to allocate surplus salary dollars from Legislative Information Systems Branch to offset this consulting expense.

ITEM 19: **<u>Northern Members' Travel Allowance</u>**

Moved by Mr. Conway, seconded by Mr. Eves, and agreed, that:

a) The Board remove the requirement that the Speaker authorize all accommodation and air travel expenses for Members representing Cochrane North, Kenora, Rainy River and Lake Nipigon.

b) The Board establish a budget for each Member of the above listed constituencies of $7,000 per fiscal year to fund the necessary and reasonable expenses for his/her personal accommodation and air travel while on Assembly business in his/her constituency.

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ITEM 20: **Acquisition of Members' Pin and Flag Allotment**

Moved by Mr. Eves, seconded by Mr. Conway, and agreed, that tenders be issued for the acquisition of Members' pins and flags and a commitment for this purchase of $152,000 be set aside for the 1988-89 fiscal year. It was also agreed that the Members' entitlement of Ontario Trillium Pins be increased from 100 to 200 per fiscal year, effective April 1, 1988.

ITEM 21: **Salary: Clerk of the Legislative Assembly**

Moved by Ms Smith, seconded by Mr. Eves, and agreed, that the Board approve a 4% cost-of-living increase for the Clerk of the Legislative Assembly, effective April 1, 1987, and a 6% merit increase, effective January 1, 1988.

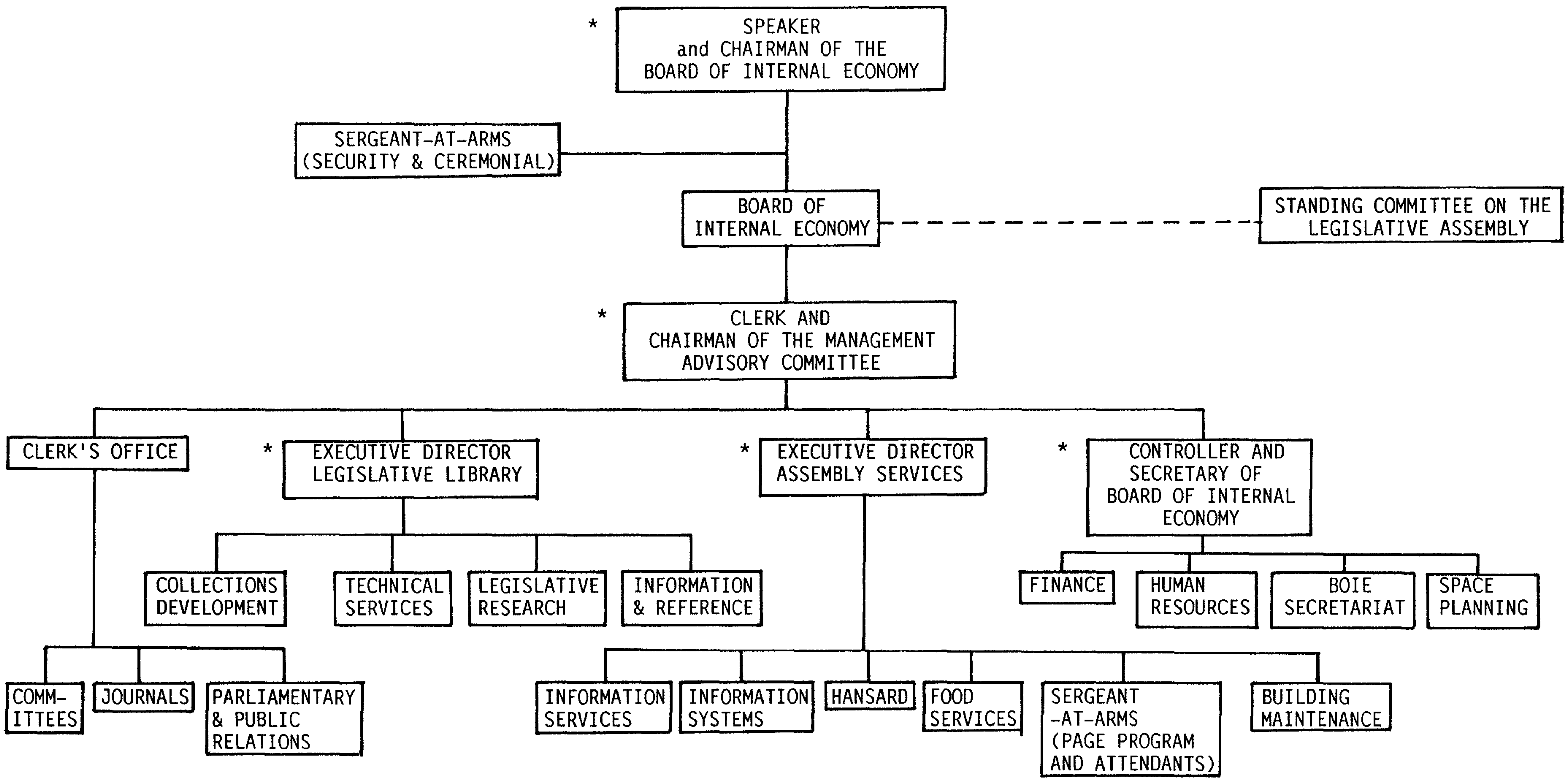
MOTION TO ADJOURN:

There being no further business to come before the Board at this time the meeting was adjourned.

Hugh Edighoffer

Speaker

16/12/87



* Member of Management Advisory Committee