Ontario

Legislative Assembly

MINUTES OF MEETING #10/88
OF THE BOARD OF INTERNAL ECONOMY HELD IN SPEAKER'S BOARDROOM, ROOM 180, LEGISLATIVE BUILDING AT 3:30 P.M., MONDAY, DECEMBER 12, 1988

PRESENT:

The Honourable Hugh Edighoffer, Speaker, Chairman
The Honourable Richard Patten
The Honourable Joan E. Smith
Mr. Dave Cooke, M.P.P.
Mr. Ernie Eves, Q.C., M.P.P.
Ms Barbara Sullivan, M.P.P.

Absent:

The Honourable Sean G. Conway

Secretariat:

Mr. William Ponick, Controller, Secretary
Ms Barbara Dittmer, Assistant Secretary, Recording Secretary and Administrative Coordinator

Legislative Assembly Staff:

Mr. Claude DesRosiers, Clerk of the House
Mr. R. Brian Land, Executive Director, Legislative Library
Ms Barbara Speakman, Executive Director, Assembly Services
Mr. Ajit Deshmukh, Director of Finance
Ms. Ellen Schoenberger, Director of Human Resources
Mr. Harold Brown, Special Assistant to the Speaker

Guests:

Ms Susan Hanna, Executive Assistant to the Government House Leader
Ms Marcia Boyd, Office Manager, NDP Caucus
Ms Barbara Cowieson, Director of Administration, PC Services Bureau
Ms Ehrma Ribble, Office Administrator, Liberal Caucus Bureau
Mr. Ron Lipsett, Vice-Chairman, Standing Committee on Regulations and Private Bills
Ms Tannis Manikel, Committee Clerk, Standing Committee on Regulations and Private Bills
Mr. Warren R. Bailie, Chief Election Officer
Ms Lorie Wells, Chief Election Clerk and Information Officer
Ms Alison Carpenter, Operations Purchasing Officer
Mr. Bill Fowler, Director Information Systems

DECISIONS OF THE BOARD

ITEM 1: Approval of the Minutes of Meeting #9/88

Moved by Mr. Cooke, seconded by Ms Sullivan, and agreed, that the Minutes of Meeting #9/88 be approved.

Mr. Cooke asked that it be noted that neither the matter of Connie Wight nor the $5,000 Food Services Sign-Off appeared on the Agenda for Meeting #10/88, although he had requested they be added at Meeting #9/88. He also asked that a Status Report on Connie Wight be put on the Agenda of the next B.O.I.E. Meeting.

.....continues

ITEM 2: **Standing Committee on Regulations and Private Bills – 1988-89 Supplementary Budget**

Moved by Ms Sullivan, seconded by Mr. Eves, and agreed, that the 1988-89 Supplementary Budget for the Standing Committee on Regulations and Private Bills in the amount of $10,000 be approved.

ITEM 3: **Relocation of Office of Chief Election Officer**

Mr. Patten presented the Report prepared by MGS dealing with the proposed site alternatives for the relocation of the Chief Election Officer.

Mr. Bailie and two of his staff appeared before the Board and answered questions.

The Board requested Mr. Patten bring back more information to them, dealing specifically with smaller communities and keeping the office and warehouse together. An analysis and policy on relocation of staff, the additional costs involved in staff relocation, and other job options available to current staff are to be included in the Report.

ITEM 4: **1988-89 Supplementary Estimates**

Moved by Ms Sullivan, seconded by Mr. Eves, and agreed, that supplementary funds in the amount of $2,728,900 for the remainder of the 1988/89 fiscal year, be approved.

ITEM 5: **Committee Clerks – Increase in Complement**

Moved by Mr. Cooke, seconded by Mr. Patten, and agreed, that the Clerk's request for the following increase in staff complement be approved:

Two new Procedural Clerks, and one conversion from a contract Procedural Clerk to Permanent.

Three new secretarial positions, plus one conversion from a contract secretarial position to permanent.

ITEM 6: **Toronto Accommodation Rent Increases**

Moved by Ms Sullivan, seconded by Mr. Cooke, and agreed, that a particular situation, whereby a Members' rent increase would cause the rent to exceed the accommodation allowance, be treated on an exception basis with a review by the Board.

ITEM 7: **Business Travel**

Moved by Mr. Patten, seconded by Mr. Cooke, and agreed, that each Member be allowed to claim accommodation per trip at Government reduced rates, where available, to a maximum of 6 nights per year. In addition, it is also recommended that each Member be allowed a meal allowance, without receipts, of $27 per day for 6 days per year when the Member is on an overnight stay within the allowed 6 trips, with both allowances commencing April 1, 1989.

ITEM 8: **Appointment of Auditors to Audit theProvincial Auditor**

Treasury and Economics' recommendation to appoint the accounting firm of Allen, Miles, Fox and Johnston to audit the Office of the Provincial Auditor was not approved as the Board is requesting more information on the tendering and selection process.

.....continues

The material will be submitted to the Board at its next meeting to be held in January 1989.

ITEM 9: Formal Printing Contract

Moved by Mr. Patten, seconded by Mr. Eves, and agreed, to the Request for Proposal (RFP) for the formal printing contract. A report back to the Board will be made before expending funds. The projected financial implications will be reflected in the Estimates for 1989-90.

ITEM 10: Constituency Offices – Access for Handicapped

Mr. Ponick advised the Board that the covering letter and Questionnaire were sent to the Constituency Offices on December 5, 1988 and that it was hoped to have responses back by December 23, 1988.

ITEM 11: Actuarial Report (L.A.R.A.A.)1988

Moved by Ms Sullivan, seconded by Mr. Cooke, and agreed, to approve an authorization of $12,109 commitment against Vote 15-01-04 to fund the reported actuarial deficit in the L.A.R.A. Account for this year, as detailed on Page 8 of the report to keep L.A.R.A. in a fully-funded position.

FOR DISCUSSION

a) M.P.P.'s Newsletters – Laureano Leone

The Speaker reported on this matter and explained that further research established that the mail carrier was responsible for the political brochure's inclusion in Mr. Leone's newsletter, and the Speaker has so informed Richard Johnston.

OTHER BUSINESS

a) Disbursement of Gratuities to Food Services Staff

The Board approved, by way of individual concurrences, the equal disbursement of the gratuities bank account totalling $5,628.80 to all staff (excepting management) who normally participated, and who were on the staff at the time the funds accumulated.

MOTION TO ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned.

Hugh Edighoffer
Speaker

DATE OF NEXT MEETING

Monday, January 16, 1989 – 3:30 p.m.
Speaker's Boardroom

ADM274:bd