AUDI ALTERAM PARTEM

Legislative Assembly of Ontario

# MINUTES OF MEETING # 1/96
# OF THE BOARD OF INTERNAL ECONOMY HELD IN
# ROOM 180, THE SPEAKER'S BOARDROOM
# AT 3:15 PM THURSDAY, FEBRUARY 29, 1996

## Present

The Honourable Allan McLean, MPP, Chair
The Honourable David Johnson, MPP
The Honourable Robert Runciman, MPP
The Honourable Noble Villeneuve, MPP
Ms Isabel Bassett, MPP
Ms Elinor Caplan, MPP
Mr. Dave Cooke, MPP

## Secretariat

Mr. William Ponick, Controller, Secretary
Ms Barbara Bishop, Executive Assistant, Assistant Secretary & Recording Secretary

## Legislative Assembly Staff

Mr. Claude DesRosiers, Clerk of the House
Ms Mary Dickerson, Executive Director, Legislative Library
Ms Barbara Speakman, Executive Director, Assembly Services
Ms Ellen Schoenberger, Director of Human Resources
Mr. Ajit Deshmukh, Director of Finance

## Guests

Ms Judith Baird, Executive Assistant to the Speaker
Ms Zina Decker, Executive Assistant to the Clerk
Mr. Terry Mitchell, Assistant Director, Finance - Office of the Assembly and Commissions
Ms Barbara Cowieson, Director of Administration/PC Service Bureau
Mr. Peter Curtis, Executive Director/Liberal Caucus Services
Mr. Richard McLellan, Executive Director, Operations/NDP Caucus
Mr. Mac Penney, Executive Assistant to the Honourable David Johnson
Ms Lisette Leveille, Assistant to the Honourable Noble Villeneuve
Ms Sarah Campbell, Legislative Assistant to Isabel Bassett, MPP
Ms Molly Pellecchia, Director, Supply and Services Branch
Mr. Richard Brennan, Press Gallery President
Mr. Jim Coyle, Ottawa Citizen

## DECISIONS OF THE BOARD

**ITEM 1:** **Approval of Minutes of Meeting #4/95**

Moved by Mr. Cooke, seconded by Ms Caplan, and agreed, that the minutes of Meeting #4/95 be approved as circulated.

**ITEM 2:** **Food Services**

Moved by Ms Caplan seconded by Mr. Cooke and agreed, that the RFP for Food Services and Concession Operations be approved, with the provision that existing employees be allowed to bid, and that the Executive Director, Assembly Services issue the Request for Proposal for Food Service and Concession Operations and report back to the Board with the top three proposals, at which time a decision will be made regarding outsourcing.

In the meantime the Board directed the Executive Director of Assembly Services to report back to the Board at its next meeting on the option of a scaled-down, in-house Food Services operation to be implemented effective April 1st, 1996, to reduce costs and avoid layoffs [apart from attrition or renewal of existing contracts] while the RFP process is underway.

**ITEM 3:** **Press Gallery Steward Position**

Moved by Mr. Runciman, seconded by Mr. Cooke, and agreed, that the position of Press Gallery Steward be transferred from the Food Services Branch to the Office of the Speaker.

**ITEM 4:** **Barber**

Moved by Mr. Johnson, seconded by Ms Bassett, and agreed, that prices for the Barber service be increased to $12, the service be extended to the public and marketed more widely to increase revenues. Ms Bassett advised that Ryerson has a marketing program and suggested the Assembly might obtain marketing services from Ryerson students, on a project basis, at no cost to the Assembly. Staff will follow up on this proposal.

The Board further requested a report on results by December 1996.

**ITEM 5:** **Assembly Services Division - Facilities Projects to end of 1995/96 Fiscal Year**

This item was withdrawn as projects are in the completion stage.

**ITEM 6:** **Restoration / Renovation - Long Term Program for Life and Fire Safety Upgrades of Legislative Assembly Building**

Moved by Mr. Johnson seconded by Mr. Cooke and agreed, that the report on *Long Term Program for Life and Fire and Safety Upgrades of Legislative Assembly Building* be received, and referred to the Estimates Review Committee for further review and study, with recommendations brought to the March meeting of the Board.

**ITEM 7:** **Sessional Services**

The Clerk discussed cost reductions with the Board.

## OTHER BUSINESS

### Authority to Transfer Funds within the Office of the Assembly Vote

Moved by Mr. Runciman seconded by Mr. Villeneuve and agreed, that the Board authorize the Finance Director, under the provisions of Section 88 of the *Legislative Assembly Act*, to transfer monies from one item of the Estimates of the Office of the Assembly to another item, within the same vote, in order to facilitate the payment of accounts for the 1995-96 fiscal year, with the provision that itemized accounts of transfers within votes will be provided to the Board at the next meeting.

## MOTION TO ADJOURN

There being no further business to come before the Board, the meeting adjourned at 4:30 p.m.

**The next meeting of the Board is scheduled for Wednesday, March 20, 1996 from 4:00 p.m. to 6:00 p.m. in Room 180, the Speaker's Boardroom.**

Allan K McLean

Speaker