Legislative Assembly of Ontario

MINUTES OF MEETING # 1/97
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON WEDNESDAY, FEBRUARY 19, 1997

Present

The Honourable Chris Stockwell, MPP, Chair
The Honourable David Johnson, MPP
The Honourable Robert Runciman, MPP
The Honourable Noble Villeneuve, MPP
Mr. John Gerretsen, MPP
Mr. Bud Wildman, MPP

Absent

Ms Isabel Bassett, MPP

Secretariat

Mr. William Ponick, Controller, Secretary
Ms Barbara Bishop, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Claude DesRosiers, Clerk of the House
Ms Mary Dickerson, Executive Director, Legislative Library
Ms Barbara Speakman, Executive Director, Assembly Services
Mr. Ajit Deshmukh, Director of Finance
Ms Ellen Schoenberger, Director of Human Resources

Guests

Mr. Peter Hardie, Special Assistant to the Speaker
Ms Zina Decker, Executive Assistant to the Clerk
Ms Barbara Cowieson, Director of Administration/PC Service Bureau
Mr. Peter Curtis, Executive Director/Liberal Caucus Services
Mr. Richard McLellan, Executive Director, Operations/NDP Caucus
Mr. Mac Penney, Executive Assistant to the Honourable David Johnson
Ms Lisette Leveille, Assistant to the Honourable Noble Villeneuve

DECISIONS OF THE BOARD

ITEM 1: **Approval of Minutes of Meeting #6/96**

Moved by Mr. Johnson, seconded by Mr. Villeneuve, and agreed, that the Minutes of Meeting #6/96 be approved as circulated.

ITEM 2: **Broadcast and Recording - Status Report**

Mr. DesRosiers verbally updated the Board on the status of this project.

ITEM 3: **Request from Bud Wildman, MPP**

This item was tabled for discussion.

It was agreed that more information was required to enable the Board to review the request for additional caucus funding for severance packages.

Therefore, the three Caucus Managers will meet to prepare a more comprehensive and detailed report to be presented at a subsequent Board meeting.

ITEM 4: **Remuneration - Legislative Officers**

The Board members agreed to discuss this issue, in camera, at the conclusion of the meeting. Their decision would be deferred until the next meeting of the Board.

ITEM 5: **Eligibility for Benefits for Future Retiring Members**

Moved by Mr. Wildman, seconded by Mr. Runciman, and agreed, that members who were re-elected in 1995 would be eligible for benefits once they satisfied the formula of *age plus years of service equals 55*, with a minimum of 5 years of service.

It was agreed that a decision concerning members newly elected in June of 1995 be eligible for benefits concurrent with the date they would be eligible to access their retirement savings [*i.e. the latter of date of retirement, defeat or resignation, or age 55, provided they have served a minimum of one parliamentary term*] be deferred, and reviewed again at a future meeting of the Board.

ITEM 6: **Selection Of Search Firm / Integrity Commissioner**

Moved by Mr. Gerretsen, seconded by Mr. Villeneuve, and agreed, to accept the bid proposal put forward by *The Caldwell Partners* to provide recruitment services for senior level positions in the organization.

It was further agreed to amend the motion put forward in Meeting #6/96 concerning the process used to select the next Integrity Commissioner by allowing Mr. DesRosiers to meet with *The Caldwell Partners* [the successful vendor] to review the criteria and process to be used in the search. *The Caldwell Partners* would then conduct a search to identify candidates for the position of Integrity Commissioner. At the conclusion of the process they will table a short list of candidates for the position with the Clerk.

The short list will be referred to a committee, composed of one representative of each recognized Party in the Assembly and the Speaker of the Assembly. They will review the short list, conduct any necessary interviews and determine which of the candidates should be offered the position of Integrity Commissioner. Their decision will be reported to the Board and the individual will be recommended to the Assembly for the position of Integrity Commissioner.

ITEM 7: <u>ORC - Transfer of Services</u>

ITEM 1 - Grounds Maintenance

This Item was tabled for discussion after which the Board approved transferring the grounds maintenance services from ORC to the Office of the Assembly.

The Board deferred approval of an in-house service delivery option, pending receipt of a report from the Speaker outlining a cost-benefit analysis of the in-house and contractor options that will be presented to the Board at the next meeting.

ITEM 2 - Mail and Messenger Services

Moved by Mr. Runciman, seconded by Mr. Villeneuve, and agreed, that the BOIE approve transferring the mail room and usher and messenger services to the Office of the Assembly, and that three complement be transferred to the Building Maintenance and Conservation Branch [BMAC] to provide mail services.

The Board noted that an internal study of the usher and messenger service would be conducted to determine how best to provide this service, cost effect-ively, not exceeding nine complement, and present its findings to the Board.

ITEM 3 - Trades Staff

Moved by Mr. Runciman, seconded by Mr. Villeneuve, and agreed, that the Board notes the ORC's plan of consolidating the trades staff and approves the transfer of two complement for the positions of Coordinator Trade Services and clerical assistant.

ITEM 4 - Manual Workers

Moved by Mr. Runciman, seconded by Mr. Villeneuve, and agreed, that the Board notes that the Building Management and Conservation Branch will conduct a study on how best to deliver services provided by in-house manual workers, not exceeding six complement.

ITEM 5 - Housekeeping Services

Moved by Mr. Runciman, seconded by Mr. Villeneuve, and agreed, that the Board direct the Building Management and Conservation Branch to undertake a study to examine the cost, service level and impact on occupants for each option identified for the delivery of housekeeping services.

ITEM 6 - Parking

Moved by Mr. Runciman, seconded by Mr. Villeneuve, and agreed, that the Board approve the transfer of three complement for the parking attendant function.

ITEM 7 - Administration / Supervision

Moved by Mr. Runciman, seconded by Mr. Villeneuve, and agreed, that the Board approve the transfer of one complement for supervisory responsibility.

ITEM 8: Fire and Safety - Status Report

- **Approval to Award Contracts for Phase 2 1996/97 Life & Fire Safety Project**

Moved by Mr. Wildman, seconded by Mr. Gerretsen, and agreed, that approval be given to award $613,000 in contracts for Phase 2 of the 1996-97 Life and Fire Safety Project.

MOTION TO ADOURN:

There being no further business to come before the Board, the meeting adjourned at 5:15 p.m.

Speaker