

CA2 ON
X.. 300

M 35

c. 2



Legislative Assembly of Ontario

**MINUTES OF MEETING # 1/2004
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON TUESDAY, APRIL 27, 2004**

Present

The Honourable Alvin Curling, MPP, Chair
The Honourable Dwight Duncan, MPP
The Honourable David Caplan, MPP
The Honourable Rick Bartolucci, MPP
Ms Monique Smith, MPP
Mr. John Baird, MPP
Mr. Gilles Bisson, MPP

Secretariat

Mr. Claude DesRosiers, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Deborah Deller, Deputy Clerk and Executive Director, Legislative Services
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms Vicki Whitmell, Executive Director, Legislative Library



Guests

Mr. Nick Viris, Director, Financial Services
Ms Zina Decker, Administrative Coordinator and Executive Assistant to the Clerk
Ms Barbara Cowieson, Deputy Executive Director /PC Members' Services
Ms Debbie Kemble, Manager, Finance & Administration / Liberal Caucus Service Bureau
Ms Wendy Iwai, Executive Assistant, Office of the Speaker
Mr. Kevin Raymong, Legislative Assistant to Honourable David Caplan
Ms Maria Papadopoulos, Executive Assistant to Honourable Dwight Duncan
Mr. Brian Brethour, Director, Precinct Properties
Honourable Gerry Phillips, Chair of Management Board of Cabinet

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #2/2003

Moved by Mr. Caplan, seconded by Mr. Bisson, and agreed, that the Minutes of Meeting #2/03 be approved as circulated.

ITEM 2: Information Technology & Information Management Plan

This item was tabled for discussion.

The Board agreed to provide:

- a) Funding to implement the Administrative Services Systems replacement with an integrated software solution.
- b) Funding to support year three of the Information Infrastructure project
- c) Funding to conduct a market research to develop audience profiles for the Internet site renewal.

ITEM 3: Interior Building Program

This item was tabled for discussion.

The Board did agree that an ongoing Interior Building Program be implemented and that funding must be requested annually to support the program.

ITEM 4: Food Services and Concessions Operations

This item was tabled for discussion and is deferred to the next BOIE meeting pending a report back from the Assembly on the options available and the challenges.

ITEM 5: 2004/2005 Estimates of the Office of the Assembly

ASSEMBLY OFFICES

Office of the Speaker Vote 0201-01

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Office of the Speaker be approved in the amount of \$503,400.

Office of the Clerk Vote 0201-02

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Office of the Clerk be approved in the amount of \$738,400.

Legislative Services Vote 0201-03

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for Legislative Services be approved in the amount of \$10,946,700.

Legislative Library Vote 0201-04

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Legislative Library be approved in the amount of \$6,209,300.

Administrative Services Vote 0201-05

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for Administrative Services be approved in the amended amount of \$4,893,700.

Sergeant-at-Arms and Precinct Properties Vote 0201-06

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Sergeant-at-Arms and Precinct Properties be approved in the amount of \$21,703,000.

Legislative Information Systems Vote 0201-07

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for Legislative Information Systems be approved in the amount of \$3,135,400.

Lieutenant Governor's Suite Vote 0201-12

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Lieutenant Governor's Suite be approved in the amount of \$76,000.

MEMBERS' SERVICES - Operating Budget

Caucus Support Services Vote 0201-08

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for Caucus Support Services be approved in the amount of \$9,270,100.

Members' Compensation and Travel Vote 0201-09

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for Members' Compensation and Travel be approved in the amount of \$13,772,800.

ITEM 5: MEMBERS' SERVICES 2004/2005 Estimates [Continued]

Members' Office Support Services Vote 0201-10

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for Members' Office Support Services be approved in the amount of \$31,216,900.

Legislative Internship Program Vote 0201-11

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Ontario Legislature Internship Programme be approved in the amount of \$202,000.

OPERATING ASSETS AND CAPITAL

Office of the Assembly (Operating Assets) Vote 0201-20

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Office of the Assembly be approved in the amount of \$1,000.

Office of the Assembly (Capital Assets) Vote 0201-30

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed, that the 2004/2005 Estimates for the Office of the Assembly be approved in the amount of \$2,992,300.

Office of the Assembly (Amortization) Vote 0201-31

Moved by Mr. Duncan, seconded by Mr. Bisson, that the 2004/2005 Estimates for the Office of the Assembly be approved in the amount of \$1,900,700.

COMMISSIONS

Office of the Environmental Commissioner

Votes 0202-01, 0202-21, 0202-32 and 0202-33 under the Office of the Environmental Commissioner were tabled for discussion.

After discussion, it was agreed that the Environmental Commissioner would be asked to appear before the Board at its next meeting to address their estimates.

Office of the Information and Privacy Commissioner

Votes 0202-02, 0202-22, 0202-34 and 0202-35 under the Office of the Information and Privacy Commissioner or discussion.

After discussion, it was agreed that the Information and Privacy Commissioner would be asked to appear before the Board at its next meeting to address their estimates.

Office of the Integrity Commissioner (Operating Budget) Vote 0202-03

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Integrity Commissioner be approved in the amount of \$848,800.

Office of the Integrity Commissioner (Operating Assets) Vote 0202-23

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Integrity Commissioner be approved in the amount of \$500.

Office of the Integrity Commissioner (Capital Assets) Vote 0202-36

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Integrity Commissioner be approved in the amount of \$4,000.

Office of the Integrity Commissioner (Amortization) Vote 0202-37

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Integrity Commissioner be approved in the amount of \$7,500.

AGENCIES

Ombudsman Ontario (Operating Budget) Vote 2301-01

Moved by Mr. Duncan, seconded by Mr. Baird, and agreed, that the 2004/2005 Estimates for Ombudsman Ontario be approved in the amount of \$8,931,600.

Ombudsman Ontario (Operating Assets) Vote 2301-02

Moved by Mr. Duncan, seconded by Mr. Baird and agreed, that the 2004/2005 Estimates for Ombudsman Ontario be approved in the amount of \$1,000.

Ombudsman Ontario (Capital Assets) Vote 2301-03

Moved by Mr. Duncan, seconded by Mr. Baird and agreed, that the 2004/2005 Estimates for Ombudsman Ontario be approved in the amount of \$92,000.

Ombudsman Ontario (Amortization) Vote 2301-04

Moved by Mr. Duncan, seconded by Mr. Baird and agreed, that the 2004/2005 Estimates for Ombudsman Ontario be approved in the amount of \$240,100.

Office of the Chief Election Officer (Operating Budget) Vote 0501-01 and 0501-02

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Chief Election Officer be approved in the amount of \$9,845,600.

Office of the Chief Election Officer (Operating Assets) Vote 0501-03

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Chief Election Officer be approved in the amount of \$1,000.

Office of the Chief Election Officer (Capital Assets) Vote 0501-04

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Chief Election Officer be approved in the amount of \$1,000.

Office of the Chief Election Officer (Amortization) Vote 0501-05

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Chief Election Officer be approved in the amount of \$1,000.

Provincial Auditor (Operating Budget) Vote 2501-01

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Provincial Auditor be approved in the amount of \$10,729,000.

Provincial Auditor (Capital Assets) Vote 2501-02

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Provincial Auditor be approved in the amount of \$185,000.

Provincial Auditor (Amortization) Vote 2501-03

Moved by Mr. Baird, seconded by Mr. Duncan, and agreed, that the 2004/2005 Estimates for the Office of the Provincial Auditor be approved in the amount of \$187,800.

ITEM 6: Authority to Transfer Funds

Moved by Mr. Duncan, seconded by Mr. Baird, and agreed, that under the provisions of Section 91 of the Legislative Assembly Act, the Director, Financial Services is authorized to transfer monies from one item of the Estimates of the Office of the Assembly to another item, within the same vote, to facilitate the payment of accounts each fiscal year. It is understood that itemized accounts of transfers within votes would continue to be provided to the Board.

ITEM 7: Members' Special Requests

a) Global Budget Funding – Gilles Bisson, MPP

Moved by Mr. Baird, seconded by Mr. Caplan and agreed, that Mr. Bisson be allowed to charge his 2002/2003 Global Budget over expenditure of \$7,098.07 against his Global Budget for 2004/05.

b) Legal Expenses – Marcel Beaubien

Moved by Mr. Duncan, seconded by Mr. Bisson and agreed, that Mr. Beaubien accept the offer made by the Ministry of the Attorney General with respect to his participation in the Ipperwash inquiry.

c) Monument to Veterans – Gerry Phillips, MPP

Moved by Mr. Duncan, seconded by Mr. Baird and agreed, that the Board of Internal Economy approve a one time exception to the Assembly's Monument Policy to allow for the erection of a Veterans Commemorative Memorial on the grounds of the Legislature, provided that the Chair of Management Board consult with the Speaker respecting its design, size and location to ensure that it is consistent with the architectural, design and usage traditions of the Legislative Assembly precincts and further that the design be approved by the Board of Internal Economy.

OTHER BUSINESS:

Caucus Allocation

Moved by Mr. Duncan, seconded by Mr. Bisson, and agreed that the Office of the Legislative Assembly fund outside of Caucus allocations, all expenditures due to the notice of termination period and severance payments, including vacation pay, for all Caucus staff terminated up to October 31, 2004. (To extend previously approved Board item #9, meeting #1/2003).

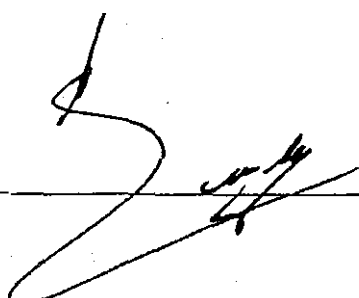
INFORMATION ONLY

The Board received the following information items:

- Legislative Assembly of Ontario Three Year Plan 2004/2005
- Pre-approval for 3rd Party Funding. The Board unanimously approved the request.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5.45 pm.



Speaker

CA2 ON

X.. 300

M35

C. 2



Legislative Assembly of Ontario

**MINUTES OF MEETING # 2/2004
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON MONDAY, AUGUST 16, 2004**

Present

The Honourable Alvin Curling, MPP, Chair
The Honourable Dwight Duncan, MPP
The Honourable David Caplan, MPP
Ms Monique Smith, MPP
Mr. John Baird, MPP
Mr. Gilles Bisson, MPP

Absent

The Honourable Rick Bartolucci, MPP

Secretariat

Mr. Claude DesRosiers, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services

Guests

Mr. Louis Kan, Director, Financial Services
Ms Debbie Kemble, Director, Finance & Administration Liberal Caucus Service Bureau
Ms Val Fogarty, Director of Administration, NDP Caucus
Ms Wendy Iwai, Executive Assistant, Office of the Speaker
Mr. Kevin Raymong, Legislative Assistant to Honourable David Caplan
Ms Maria Papadopoulos, Executive Assistant to Honourable Dwight Duncan
Mr. Clare Lewis, Ombudsman
Ms Lenna Bradburn, Director, Complaint Services/Ombudsman Ontario



DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #1/2004

Moved by Mr. Caplan, seconded by Mr. Baird, and agreed, that the Minutes of Meeting #1/04 be approved as circulated.

ITEM 2: 2004/2005 Estimates of the Office of the Assembly

COMMISSIONS

Office of the Environmental Commissioner

Votes 0202-01, 0202-21, 0202-32 and 0202-33 under the Office of the Environmental Commissioner were deferred as the Environmental Commissioner was not able to attend the meeting. The Commissioner will be asked to appear before the Board at its next meeting to address their estimates.

Office of the Information and Privacy Commissioner (Operating Budget) Vote 0202-02

Moved by Mr. Bisson, seconded by Mr. Caplan, and agreed, that the 2004/2005 Estimates for the Office of the Information and Privacy Commissioner be approved in the amount of 10,756,600. Approval was given for an additional 12 classified and 4 unclassified complement positions.

Office of the Information and Privacy Commissioner (Operating Assets) Vote 0202-22

Moved by Mr. Baird, seconded by Mr. Caplan, and agreed, that the 2004/2005 Estimates for the Office of the Information and Privacy Commissioner be approved in the amount of \$1,000

Office of the Information and Privacy Commissioner (Capital Assets) Vote 0202-34

Moved by Mr. Bisson, seconded by Ms Smith, and agreed, that the 2004/2005 Estimates for the Office of the Information and Privacy Commissioner be approved in the amount of \$1,000.

Office of the Information and Privacy Commissioner (Amortization) Vote 0202-35

Moved by Mr. Baird, seconded by Mr. Caplan, and agreed, that the 2004/2005 Estimates for the Office of the Information and Privacy Commissioner be approved in the amount of \$54,100.

MEMBERS' SERVICES

Caucus Support Services Vote 0201-08

Moved by Mr. Duncan, seconded by Mr. Baird, and agreed, that the 2004/2005 Estimates for Caucus Support Services be amended to include an increase of \$1,033,000.

ITEM 3: Ombudsman Ontario (Operating Budget) Vote 2301-01

A request to increase the 2004/2005 Estimates for the Office of the Ombudsman in the amount of \$235,900 was denied.

ITEM 4: Food Services and Concessions Operations

See below under Information Only.

ITEM 5: Ontario Association of Former Parliamentarians

Moved by Mr. Baird, seconded by Mr. Bisson and agreed that the 2004/2005 Estimates for Members' Office Support Services be amended to include an increase to the Ontario Association of Former Parliamentarians of \$7,000.

ITEM 6: NDP Caucus Support

Moved by Mr. Duncan, seconded by Mr. Caplan and agreed that the outstanding amount of \$124,600 be charged to the NDP Caucus Support Estimates for 2004/2005 representing the over-expenditure in their 2003/04 Estimates.

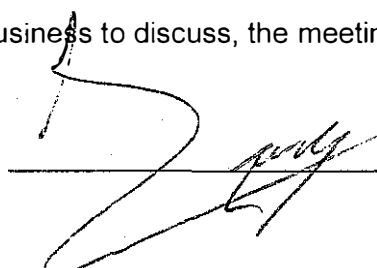
INFORMATION ONLY

The Board received the following information items:

- Pre-approval Option 2 – Issue Request for Proposal for Food Services and Concessions Operations
- Pre-approval for Standing Committee on Public Accounts - The Board unanimously approved the request.
- Pre-approval for Standing Committee on the Legislative Assembly – Incomplete vote.
- Interior Program Outline
- 2003/2004 Members' Staff Sick Leave Replacement
- 2003/2004 Year End Transfer of Funds

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 4:40 pm.



Speaker



Legislative Assembly of Ontario

**PRE-APPROVAL DECISION
OF THE BOARD OF INTERNAL ECONOMY
NOVEMBER 2004**

Approved as circulated by

The Honourable Dwight Duncan, MPP
The Honourable David Caplan, MPP
The Honourable Rick Bartolucci, MPP
Ms Monique Smith, MPP
Mr. John Baird, MPP

ITEM 1: To revise 2004/2005 Estimates to reflect modified cash basis of accounting

ASSEMBLY OFFICES

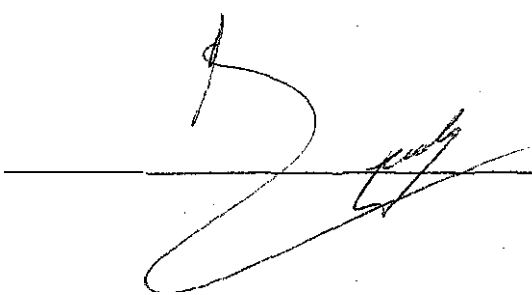
Office of the Speaker	Vote 0201-01	\$506,400
Office of the Clerk	Vote 0201-02	\$741,000
Legislative Services	Vote 0201-03	\$11,487,000
Legislative Library	Vote 0201-04	\$6,227,400
Administrative Services	Vote 0201-05	\$6,397,900
Sergeant at Arms and Precinct Properties	Vote 0201-06	\$21,906,700
Legislative Information Systems	Vote 0201-07	\$3,334,600
Lieutenant Governor's Suite	Vote 0201-12	\$76,000

MEMBERS' SERVICES

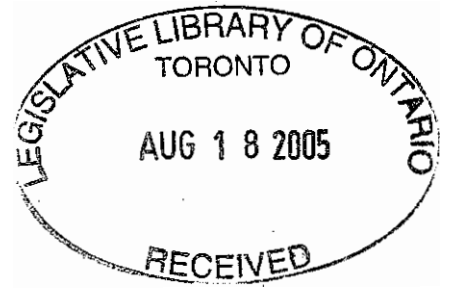
Caucus Support Services	Vote 0201-08	\$10,303,100
Members' Compensation and Travel	Vote 0201-09	\$13,772,800
Members' Office Support Services	Vote 0201-10	\$31,746,100
Legislative Internship Program	Vote 0201-11	\$202,000
Total		\$106,701,000

COMMISSIONS

Environmental Commissioner	Vote 0202-01	\$2,030,300
Office of the Information and Privacy Commissioner	Vote 0202-02	\$10,758,600
Office of the Integrity Commissioner	Vote 0202-03	\$853,300
Total		\$13,642,200


Speaker

CA2 ON
X..300
M35
C-2



Legislative Assembly of Ontario

**MINUTES OF MEETING # 3/2004
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 11:00 AM ON THURSDAY, DECEMBER 9, 2004**

Present

The Honourable Alvin Curling, MPP, Chair
The Honourable Dwight Duncan, MPP
The Honourable David Caplan, MPP
The Honourable Rick Bartolucci, MPP
Ms Monique Smith, MPP
Mr. John Baird, MPP
Mr. Gilles Bisson, MPP

Secretariat

Mr. Claude DesRosiers, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Ms Deborah Deller, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms Vicky Whitmell, Executive Director, Legislative Library

Guests

Mr. Louis Kan, Director, Financial Services
Ms Zina Decker, Administrative Coordinator and Executive Assistant to the Clerk
Ms Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Ms Barbara Cowieson, Deputy Executive Director / PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Ms Wendy Iwai, Executive Assistant, Office of the Speaker
Mr. Kevin Raymong, Legislative Assistant to Honourable David Caplan
Ms Maria Papadopoulos, Executive Assistant to Honourable Dwight Duncan

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #2/2004

Moved by Mr. Bartolucci, seconded by Mr. Caplan, and agreed, that the Minutes of Meeting #2/04 be approved as circulated.

ITEM 2: Sharing of Constituency Office with Federal Counter-part or Other Entity

Moved by Mr. Baird, seconded by Mr. Bisson, and agreed, that Members be allowed to share constituency offices with a federal counter-part or other entity.

OTHER BUSINESS:

Members' Special Request: Air Travel within the Constituencies of Kenora Rainy River and Timmins James Bay

Request to increase the air travel allowance for the constituencies of Kenora Rainy River and Timmins James Bay denied. Mr. Bisson, MPP for Timmins James Bay may request additional funding for the fiscal year 2004/05 via pre-approval to cover his anticipated over-expenditure. This would be treated as an allowable over-expenditure in his 2005/05 Global Budget.

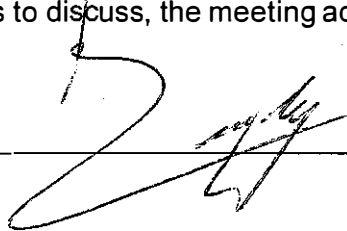
INFORMATION ONLY

The Board received the following information items:

- Food Services and Concessions Operations Update
- Pre-approval for 2004/2005 Estimates to reflect modified cash basis of accounting. The Board unanimously approved the request.
- Pre-approval for 2004/2005 Estimates for the Office of the Environmental Commissioner. The Board unanimously approved the request.
- Financial Statements for the Year Ended March 31, 2004 – Office of the Provincial Auditor
- Financial Statements for the Year Ended March 31, 2004 – Office of the Legislative Assembly
- Tentative Schedule of Estimates Review 2005/2006.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 12:00 noon.



Speaker