Legislative Assembly of Ontario

MINUTES OF MEETING #1/2008 OF THE BOARD OF INTERNAL ECONOMY HELD IN ROOM 180, THE SPEAKER'S BOARDROOM AT 4:00 PM ON TUESDAY, MARCH 18, 2008

Present
The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Brad Duguid, MPP
The Honourable Chris Bentley, MPP
Mr. Wayne Arthurs, MPP
Mr. Robert Runciman, MPP
Mr. Gilles Bisson, MPP

Secretariat
Ms Deborah Deller, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff
Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms Vicki Whitmell, Executive Director, Legislative Library

Guests
Ms Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Ms Barbara Cowieson, Executive Director /PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Mr. Brian Brethour, Director, Precinct Properties
Ms Maggie Head, Executive Assistant to the Speaker

DECISIONS OF THE BOARD

ITEM 1: Introductions

The introductions of staff were made to the Board members.

ITEM 2: Governance Document for the Board of Internal Economy

This item was reviewed and tabled for information. It was agreed that regular meeting dates of the BOIE be established and communicated.

ITEM 3: Tour of the restoration and renovations in the Legislative Building

Tour of the restoration and renovations in and outside the Legislative Building was conducted by Brian Brethour, Director of Precinct Properties.

ITEM 4: Report on Proposed Changes to Policies and Funding for Members' Budgets for 2008/2009

This item was tabled for discussion and has been deferred to the next Board meeting. Assembly staff to provide previously prepared reports to the Members for information.

ITEM 5: Report on Lieutenant Governor's Suite Elevator Installation

This item was tabled for discussion and will be dealt with via pre-approval by April 1, 2008.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:40 p.m.

Steve Peters

Speaker

Legislative Assembly of Ontario

MINUTES OF MEETING #2/008 OF THE BOARD OF INTERNAL ECONOMY HELD IN ROOM 180, THE SPEAKER'S BOARDROOM AT 4:00 PM ON TUESDAY, APRIL 22, 2008

Present

The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Chris Bentley, MPP
Mr. Wayne Arthurs, MPP
Mr. Robert Runciman, MPP
Mr. Gilles Bisson, MPP

Absent

The Honourable Brad Duguid, MPP

Secretariat

Ms Deborah Deller, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms Vicki Whitmell, Executive Director, Legislative Library

Guests

Ms Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Ms Barbara Cowieson, Executive Director /PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Mr. Brian Brethour, Director, Precinct Properties
Ms Maggie Head, Executive Assistant to the Speaker
Ms Susan Swift, Director, Research and Information Services
Mr. Jim McCarter, Auditor General
Mr. Gary Peall, Deputy Auditor General
Ms Lynn Morrison, Integrity Commissioner
Dr. Ann Cavoukian, Information and Privacy Commissioner
Mr. Ken Anderson, Assistant Commissioner Privacy
Mr. Brian Beamish, Assistant Commissioner Access
Ms Janet Geisberger, Director, Corporate Services, Information & Privacy Commission
Mr. André Marin, Ombudsman
Ms Wendy Ray, Deputy Ombudsman/Senior Counsel
Mr. Peter Allen, Director, Corporate Services, Ombudsman Ontario
Mr. Gord Miller, Environmental Commissioner
Mr. John Hollins, Chief Electoral Officer
Ms Lisa Forte, Manager, Policy & Planning, Chief Electoral Office
Ms Agnes Samler, Provincial Advocate
Ms Jennifer Golden, Executive Assistant, Office of the Provincial Advocate

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #1/2008

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that the Minutes of Meeting #1/2008 be approved as circulated.

ITEM 2: Introduction of the Commissioners/Officers of the House

The Speaker introduced the Commissioners/Officers of the House and their respective staff to the Board. Each Commissioner/Officer of the House was given 5 minutes to address their 2008/2009 estimates, followed by questions from the Board members.

ITEM 3: High Priority Initiatives included in the 2008/2009 Estimates

A) Legislative Building – Precinct Properties

1) Asbestos Abatement

Moved by Mr. Bisson, seconded by Mr. Bentley, and agreed, that one-time funding in the amount of $520,000 be approved in the 2008/2009 Estimates for the Asbestos Abatement Project.

2) Year 2 of the North Wing Masonry and Building Foundation Drainage System Project

Moved by Mr. Arthurs, seconded by Mr. Runciman, and agreed, that one-time funding in the amount of $7,707,500 be approved in the 2008/2009 Estimates for Year 2 of the 4 Year North Wing Masonry and Building Foundation Drainage System Project.

3) Replace Building Main Electrical Distribution in Transformer Room NB1

Moved by Mr. Bisson, seconded by Mr. Bentley, and agreed, that one-time funding in the amount of $250,000 be approved in the 2008/2009 Estimates to replace the main electrical transformer located in the basement, NB1, in the Legislative Building.

4) Replace East & West Electrical Distribution Panels (B9 & B34)

Moved by Mr. Bisson, seconded by Ms Smith, and agreed, that one-time funding in the amount of $140,000 be approved in the 2008/2009 Estimates to replace the east and west electrical distribution panels (B9 and B34) in the Legislative Building.

5) Replace Heat Exchangers

Moved by Mr. Arthurs, seconded by Mr. Bentley, and agreed, that one-time funding in the amount of $200,000 be approved in the 2008/2009 Estimates to replace the heat exchangers in the Legislative Building.

6) North Wing Washrooms - Design and 1st Floor Renovation

Moved by Mr. Arthurs, seconded by Mr. Bentley, and agreed, that one-time funding in the amount of $150,000 be approved in the 2008/2009 Estimates only for the design component of this initiative.

Staff are to provide a breakdown on the additional monies requested ($400,000) for the next meeting.

7) Fan Coil Replacement Program

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that one-time funding in the amount of $440,000 be approved in the 2008/2009 Estimates for the Fan Coil Replacement Program.

8) Upgrade of Chamber Lighting

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that one-time funding in the amount of $400,000 be approved in the 2008/2009 Estimates to upgrade the lighting in the Chamber by replacing the out-dated electrical wiring, ballasts, indicator lights and incandescent bulbs to provide a more energy efficient lighting system.

B) Members' Support Services Estimates

1) Funding for Increase to Members' Staff Salary Ceilings

Moved by Mr. Bisson, seconded by Mr. Bentley, and agreed, that on-going funding in the amount of $657,100 be approved in the 2008/2009 Estimates to provide funding for the Members' staff salary ceiling increase of 3% effective April 1, 2008.

NEW BUSINESS

Video Steaming of ONT PARL

A report was tabled for discussion at the next meeting of the Board.

NEXT SCHEDULED MEETING

Wednesday, May 14, 2008 at 4:00 p.m. in Room 180, Speaker's Office.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:45 p.m.

Speaker

Legislative Assembly of Ontario

MINUTES OF MEETING #3/2008 OF THE BOARD OF INTERNAL ECONOMY HELD IN ROOM 180, THE SPEAKER'S BOARDROOM AT 4:00 PM ON WEDNESDAY, MAY 14, 2008

Present
The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Chris Bentley, MPP
The Honourable Brad Duguid, MPP
Mr. Robert Runciman, MPP
Mr. Gilles Bisson, MPP

Absent
Mr. Wayne Arthurs, MPP

Secretariat
Ms Deborah Deller, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff
Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services

Guests
Ms Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Ms Barbara Cowieson, Executive Director /PC Members' Services
Mr. Richard Ciano, Director of Operations/PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Virisj Director, Financial Services
Mr. Brian Brethour, Director, Precinct Properties
Ms Maggie Head, Executive Assistant to the Speaker
Ms Susan Swift, Director, Research and Information Services
Mr. Gord Miller, Environmental Commissioner
Mr. John Hollins, Chief Electoral Officer
Ms Lisa Forte, Manager, Policy & Planning, Chief Electoral Office
Ms Agnes Samler, Provincial Advocate
Ms Jennifer Golden, Executive Assistant, Office of the Provincial Advocate

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #2/2008

Moved by Mr. Bisson, seconded by Mr. Bentley, and agreed, that the Minutes of Meeting #2/2008 be approved as circulated.

ITEM 2: 2008/2009 Estimates of the Office of the Assembly

ASSEMBLY OFFICES

Office of the Speaker – Vote 0201-01

Moved by Mr. Bentley, seconded by, Mr. Bisson and agreed, that the 2008/2009 Estimates for the Office of the Speaker be approved in the amount of $454,400.

COMMISSIONS

Office of the Environmental Commissioner Vote 0202-01

Moved by Mr. Bisson, seconded by Mr. Duguid and agreed, that the 2008/2009 Estimates for the Environmental Commissioner be approved in the amended amount of $2,760,500.

Moved by Mr. Bisson, seconded by Mr. Bentley, and agreed, that one additional classified complement be approved under the Office of the Environmental Commissioner. Funding to cover salaries and benefits for this position has been included in the submitted 2008/2009 Estimates.

HR to report back on the Commissioner's salary.

Office of the Information and Privacy Commissioner Vote 0202-02

Moved by Mr. Bentley, seconded by Ms Smith, and agreed, that the 2008/2009 Estimates for the Office of the Information and Privacy Commissioner be approved in the amended amount of $13,767,100.

Office of the Integrity Commissioner Vote 0202-03

Moved by Mr. Bentley, seconded by Mr. Runciman, and agreed, that the 2008/2009 Estimates for the Office of the Integrity Commissioner be approved in the amount of $1,599,200.

Office of the Provincial Advocate for Children and Youth Vote 0202-04

Moved by Mr. Bentley, seconded by Mr. Duguid, and agreed, that the 2008/2009 Estimates for the Office of the Provincial Advocate for Children and Youth be approved in the amended amount of $1,880,000.

No additional complements were approved at this time.

Moved by Ms. Smith, seconded by Mr. Bentley, and agreed, that the Office of the Provincial Advocate for Children and Youth may request additional funding through supplementary estimates at the Board's October 14, 2008 meeting, if required.

Moved by Mr. Bentley, seconded by Mr. Duguid, and agreed the Director of Precinct Properties review the proposed leasing agreement for the Office of the Provincial Advocate for Children and Youth and report back to the Board on a recommendation to proceed.

AGENCIES

Ombudsman Ontario Vote 2301-01

Moved by Mr. Runciman, seconded by Mr. Bentley, and agreed, that the 2008/2009 Estimates for Ombudsman Ontario be approved in the amount of $10,030,200.

Office of the Chief Electoral Officer Vote 0501-01

Moved by Ms Smith, seconded by Mr. Runciman, and agreed that the 2008/2009 Estimates for the Office of the Chief Electoral Officer be approved in the amended amount of $15,447,500.

Moved by Mr. Duguid, seconded by Mr. Bisson, and agreed, that an additional 36 classified complements and 14 unclassified complements be approved under the Office of the Chief Electoral Officer as outlined in the 2008 Strategic Plan. Funding to cover salaries and benefits has been included in the submitted 2008/2009 Estimates.

Auditor General Vote 2501-01

Moved by Mr. Bentley, seconded by Mr. Bisson, and agreed, that the 2008/2009 Estimates for the Office of the Auditor General be approved in the amended amount of $15,688,700 and requested additional information concerning the funding of severance and maternity/parental leaves.

The BOIE requested staff to report back on the funding of severance and maternity/parental sub-allowance.

ITEM 3: **Policies and Funding for Members' Budgets for 2008/2009**

Members' Travel Budget – Mileage Reimbursement Rate for Members

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the mileage reimbursement rate for Members be increased to 44 cents effective April 1, 2008 and funding be approved in the amount of $72,000 for 2008/2009.

Members' Expenditures funded Outside the Global Budget*

Moved by Mr. Bentley, seconded by Mr. Duguid, and agreed, that effective April 1, 2008 an amount of $11,000 per member per fiscal year be provided outside the Global Budget for the cost of printing and mailing paper based householders, calendars, Christmas

Cards, targeted mailings within the Member's riding in the amount of $1,177,000 for 2008/2009. Any costs incurred in excess of $11,000 would be charged to the Member's Global Budget. Funding would not cover the costs of advertising or householders printed in newspapers.

Moved by Mr. Bentley, seconded by Mr. Runciman, and agreed, that effective April 1, 2008 each member be allocated $1,000 per fiscal year to fund the purchase of pins outside of their global budget and funding be approved in the amount of $107,000 for 2008/2009. Any costs incurred in excess of $1,000 would be charged to the Member's Global Budget.

Moved by Mr. Bisson, seconded by Mr. Duguid, and agreed, that effective April 1, 2008 each member be allocated $500 per fiscal year to fund the purchase of flags outside of their global budget and funding be approved in the amount of $53,500 for 2008/2009. Any costs incurred in excess of $500 would be charged to the Member's Global Budget.

Member's Global Budget

Moved by Ms Smith, seconded by Mr. Runciman, and agreed, that effective April 1, 2008 the current staff salary band ceiling for Executive Assistants (EA's) to Members ($57,337) be adjusted to the salary band ceiling for EA's to Parliamentary Assistants ($57,795) and that the other salary band ceilings for Members' staff be adjusted by the same percentage and funding be approved in the amount of $181,800 for 2008/2009. (Increase in the Members' Global Budget of $1,400/member.)

The Board agreed that the caucus administrators meet with Human Resources to discuss job classifications for Member's Support Staff and report back to the Board with recommendations.

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the mileage reimbursement rate for all staff be increased to 44 cents effective April 1, 2008 and funding be approved in the amount of $35,300 for 2008/2009. The reimbursement rate for staff will continue to be on a sliding scale. (Increase in Members' Global Budget of $330/member.)

Moved by Mr. Bentley, seconded by Mr. Runciman and agreed, that the amount Members be allowed to spend per year towards hospitality, including catering services, provided by the Legislative Assembly Dining Room be increased from $500 to $750 out of their Global Budget effective April 1, 2008.

Members' Constituency Office Renovations funded Outside of Global Budget*

Moved by Mr. Runciman, seconded by Ms Smith, and agreed, that effective April 1, 2008 existing Members be allowed to spend $4,000 every 4 years for constituency renovations, and that the cost will be covered outside of the global budget and funding in the amount of $428,000 be approved for 2008/2009. The effective date for Members elected in the future will be their election date. Costs in excess of $4,000 will be charged to their global budget.

Members' Toronto Accommodation Budget

Moved by Ms Smith, seconded by Mr. Runciman, and agreed, that effective April 1, 2008, the moving costs for a Member to move into a Toronto accommodation and the related last month's rent on deposit, if applicable, will be funded by the Legislative Assembly outside the Members' Toronto Accommodation Budget. This would not apply to Members who currently have apartments.

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that effective April 1, 2008, the Toronto Accommodation budget be increased for private Members to $19,200 and $20,200 for Ministers of the Crown, Leaders of the Opposition and of a recognized party and funding be approved in the amount of $60,000 for 2008/2009.

* It was agreed that these expenditures will be tabled in the House on a summary basis as part of the Speaker's report on Individual Members' Expenditures and not on an individual basis.

ITEM 4: **Video Streaming of ONT PARL**

Moved by Ms Smith, seconded by Mr. Runciman, and agreed, that video streaming be provided by a third party vendor and that on-going funding in the amount of $50,000 be included in the 2008/2009 Estimates for Legislative Services.

ITEM 7: **Standing Committee on the Legislative Assembly – 2008 Annual Meeting of the National Conference of State Legislatures**

Moved by Ms Smith, seconded by Mr. Bentley, and agreed, that The Standing Committee on the Legislative Assembly attend the 2008 Annual Meeting of the National Conference of State Legislatures and that no additional funding would be needed, as funding in the amount of $25,750 exists within the global committees budget.

INFORMATION ITEMS:

- A Plan to Renew the Legislative Building and The Building Foundation Drainage System and North Wing Masonry and Window Restoration/Replacement (Update)
- ITAC (previously distributed with Estimates Responses and Answers)
- Office of the Auditor General of Ontario, Financial Statements for the year ended March 31, 2007
- Office of the Assembly, Financial Statements for the year ended March 31, 2007
- Pre-approvals:
    - Additional Funding – Ontario Association of Former Parliamentarians dated August 8, 2007 (approved)
    - Funding – Office of Child and Youth Advocate dated August 8, 2007 (approved)
    - Standing Committee on Public Accounts dated June 11, 2007 (not approved)
    - Lieutenant Governor's Elevator dated March 20, 2008 (approved)

NEXT SCHEDULED MEETING

Tuesday, June 10, 2008 at 4:00 p.m. in Room 180, Speaker's Office.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 6:10 p.m.

Speaker

Legislative Assembly of Ontario

MINUTES OF MEETING #4/2008 OF THE BOARD OF INTERNAL ECONOMY HELD IN ROOM 180, THE SPEAKER'S BOARDROOM AT 4:00 PM ON WEDNESDAY, JUNE 10, 2008

Present
The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Chris Bentley, MPP
The Honourable Brad Duguid, MPP
Mr. Wayne Arthurs, MPP
Mr. Robert Runciman, MPP
Mr. Gilles Bisson, MPP

Secretariat
Ms Deborah Deller, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff
Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services

Guests
Ms Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Ms Barbara Cowieson, Executive Director /PC Members' Services
Mr. Richard Ciano, Director of Operations/PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Mr. Brian Brethour, Director, Precinct Properties
Ms Maggie Head, Executive Assistant to the Speaker
Ms Susan Swift, Director, Research and Information Services
Ms Donna Burton, Director, Information Resources
Ms Deirdre Grimes, Manager, Information Management Office

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #3/2008

Moved by Ms Smith, seconded by Mr. Arthurs, and agreed, that the Minutes of Meeting #3/2008 be approved as circulated.

ITEM 2: 2008/2009 Estimates of the Office of the Assembly

MEMBERS' SERVICES

Caucus Support Services Vote 0201-08

Moved by Mr. Bisson, seconded by Mr. Runciman, and agreed, that the 2008/2009 Estimates for Caucus Support Services be approved in the amount of $11,500,500.

Members' Compensation and Travel Vote 0201-09

Moved by Mr. Arthurs, seconded by Mr. Bisson, and agreed, that the 2008/2009 Estimates for Members' Compensation and Travel be approved in the amount of $20,437,800. ($20,569,800 less $132,000 already approved at meeting #3/2008)

The total approved 2008/2009 Estimates for Members' Compensation and Travel is $20,569,800.

Members' Office Support Services Vote 0201-10

Moved by Ms Smith, seconded by Mr. Arthurs, and agreed, that the 2008/2009 Estimates for Members' Office Support Services be approved in the amount of $35,313,200. ($37,952,900 less $657,100 already approved at meeting #2/2008 and $1,982,600 already approved at meeting #3/2008)

The total approved 2008/2009 Estimates for Members' Office Support Services is $37,952,900.

Legislative Internship Program Vote 0201-11

Moved by Mr. Bisson, seconded by Mr. Runciman, and agreed, that the 2008/2009 Estimates for the Ontario Legislature Internship Programme be approved in the amount of $262,000.

ASSEMBLY OFFICES

Office of the Clerk Vote 0201-02

Moved by Mr. Arthurs, seconded by Mr. Runciman, and agreed, that the 2008/2009 Estimates for the Office of the Clerk be approved in the amount of $781,600.

Legislative Services Vote 0201-03

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that the 2008/2009 Estimates for Legislative Services be approved in the amount of $11,928,600. ($11,978,600 less $50,000 already approved at meeting #3/2008)

The total approved 2008/2009 Estimates for Legislative Services is $11,978,600.

Moved by Mr. Arthurs, seconded by Mr. Bisson, and agreed, that one unclassified complement be converted to a classified complement under Legislative Services.

Legislative Library Vote 0201-04

Moved by Ms Smith, seconded by Mr. Arthurs, that the 2008/2009 Estimates for the Legislative Library be approved in the amended amount of $7,373,000. The motion was carried.

Moved by Mr. Runciman, seconded by Mr. Bisson, and agreed, that one additional classified complement be approved under Legislative Library. Funding to cover salaries and benefits to be found within the approved 2008/2009 Estimates.

Administrative Services Vote 0201-05

Moved by Mr. Bisson, seconded by Mr. Duguid, and agreed, that the 2008/2009 Estimates for Administrative Services be approved in the amount of $5,694,300.

Sergeant-at-Arms and Precinct Properties Vote 0201-06

Moved by Ms Smith, seconded by Mr. Duguid, and agreed, that the 2008/2009 Estimates for the Sergeant-at-Arms and Precinct Properties be approved in the amount of $21,656,700. ($31,464,200 less $9,807,500 already approved at meeting #2/2008)

The total approved 2008/2009 Estimates for Sergeant-at-Arms and Precinct Properties is $31,464,200.

Legislative Information Systems Vote 0201-07

Moved by Mr. Bisson, seconded by Mr. Duguid, and agreed, that the 2008/2009 Estimates for Legislative Information Systems be approved in the amount of $4,385,200.

Lieutenant Governor's Suite Vote 0201-12

Moved by Mr. Arthurs, seconded by Mr. Runciman, and agreed, that the 2008/2009 Estimates for the Lieutenant Governor's Suite be approved in the amount of $75,200 ($2,100,200 less $2,025,000 already approved through pre-approval March 20, 2008).

The total approved 2008/2009 Estimates for Lieutenant Governor's Suite is $2,100,200.

Staff to meet with Ms Smith to discuss presentation of estimates.

ITEM 3: **Former Member Benefit Plan**

This item was tabled for discussion and has been deferred to next Board meeting.

ITEM 4: **Office of the Environmental Commissioner Vote 0202-01**

This item was tabled for discussion and has been deferred to a pre-approval.

The BOIE agreed, via pre-approval, that an amount of $21,000 be added to the 2008/2009 salary and benefits estimates for the Office of the Environmental Commissioner.

The total approved 2008/2009 Estimates for the Office of the Environmental Commissioner is $2,781,500.

ITEM 5: **Auditor General Estimates Vote 2501-01**

Moved by Mr. Arthurs, seconded by Mr. Duguid, and agreed, that the 2008/2009 approved Estimates be increased in the one-time amount of $556,000 to cover severance and maternity leaves.

The total approved 2008/2009 Estimates for the Auditor General is $16,244,700.

ITEM 7: **Standing Committee on Public Accounts – CCPAC Conference, Yukon**

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the Standing Committee on Public Accounts attend the 2008 CCPAC Conference to be held in the Yukon.

The Standing Committees on Public Accounts has approved a budget in the amount of $34,396 to attend the conference. No additional funds are required as sufficient funds exist in the global committee's budget.

ITEM 8: **Office of the Provincial Advocate, Children and Youth – Report on Lease**

Moved by Ms Smith, seconded by Mr. Bisson and agreed, that

1) The Provincial Advocate for Children and Youth work with the Legislative Assembly's, Director of Precinct Properties to fully explore additional space requirements in their existing building to overcome short term difficulties. Example: rent additional unoccupied built out space as meeting rooms and storage spaces for either month to month terms or short term leases at reduced rates. During our review vacant space was advertised as available within the existing complex and also on the same floor. Talking to the Ministry, eORC and the landlord is advisable about additional temporary space.
2) Determine what the actual space requirements before going to the market and do not limited your search to built out spaces. Design may get your exactly what you want for less than built out spaces. Approach multiple brokers and determine their fees up front in a competitive situation. Focus on short term leases with the option for "renewal periods" and "first right of refusal" on adjacent spaces and potentially other floors.
3) Explore the option of Class B buildings in the current area and/or the downtown area but not in the financial district which is the most expensive area of Toronto. During our review, vacant space in Class B buildings was available in the downtown area at substantially reduced rates.

ITEM 9: **Authority to Transfer Funds**

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that under the provisions of Section 91 of the Legislative Assembly Act, the Director, Financial Services is authorized to transfer monies from one item of the Estimates of the Office of the Assembly to another item, within the same vote, to facilitate the payment of accounts each fiscal year.

It is understood that itemized accounts of transfers within votes would continue to be provided to the Board.

ITEM 10: **Member Issues**

a) Mr. Yakabuski – Funding of Cable Costs

Moved by Mr. Runciman, seconded by Mr. Bisson that the current policy on reimbursement of cable subscriptions be amended. The motion was lost.

INFORMATION ITEMS:

- 2007/2008 Year End Transfer of Funds
- 2007/2008 Members' Staff Sick Leave Replacement
- Report on the funding of severance and maternity/parental sub-allowance

NEXT SCHEDULED MEETINGS

Thursday, June 19, 2008 at 12:00 noon in the Speaker's Boardroom
Tuesday, October, 14, 2008 at 4:00 p.m. in the Speaker's Boardroom

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:20 p.m.

Steve Peters

Speaker

Legislative Assembly of Ontario

MINUTES OF MEETING #5/2008 OF THE BOARD OF INTERNAL ECONOMY HELD IN ROOM 180, THE SPEAKER'S BOARDROOM AT 1:10 p.m. ON WEDNESDAY, JUNE 18, 2008

Present

The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
Mr. Wayne Arthurs, MPP
Mr. Robert Runciman, MPP
Mr. Gilles Bisson, MPP

Absent

The Honourable Chris Bentley, MPP
The Honourable Brad Duguid, MPP

Secretariat

Ms Deborah Deller, Clerk of the House, BOIE Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms Sylvia Nemanic, Executive Director, Administrative Services

Guests

Ms Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Mr. Richard Ciano, Director of Operations/PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Ms Maggie Head, Executive Assistant to the Speaker
Ms Nancy Marling, Director, Human Resources
Mr. Tom Rouse, Great West Life Assurance Company

DECISIONS OF THE BOARD

ITEM 1: Former Member Benefit Plan

The Board of Internal Economy Members reviewed the Benefits Comparison Chart for former Members and Mr. Rouse answered questions.

It was agreed that, recognizing the current average age of Members, the BOIE will have a more general discussion about the policies relating to former members benefits at a future meeting.

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that option 4 on the Benefits Comparison Chart be adopted and implemented as soon as practical.

NEXT SCHEDULED MEETINGS

Tuesday, October, 14, 2008 at 4:00 p.m. in the Speaker's Boardroom

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 1:35 p.m.

Speaker

Legislative Assembly of Ontario

MINUTES OF MEETING #6/2008 OF THE BOARD OF INTERNAL ECONOMY HELD IN ROOM 180, THE SPEAKER'S BOARDROOM AT 4:05 PM ON TUESDAY, OCTOBER 28, 2008

Present
The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Brad Duguid, MPP
Mr. Gilles Bisson, MPP

Absent
The Honourable Chris Bentley, MPP
Mr. Wayne Arthurs, MPP
Mr. Robert Runciman, MPP

Secretariat
Ms Deborah Deller, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff
Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms Vicki Whitmell, Executive Director, Legislative Library

Guests
Ms Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Mr. Richard Ciano, Director of Operations/PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Ms Maggie Head, Executive Assistant to the Speaker
Mr. Irwin Elman, Provincial Advocate for Children and Youth
Ms Jennifer Golden, Executive Assistant, Office of the Provincial Advocate for Children and Youth

DECISIONS OF THE BOARD

ITEM 1a: Minutes of Meeting #4/2008

Moved by Mr. Duguid, seconded by Mr. Bisson, and agreed, that the Minutes of Meeting #4/2008 be approved as circulated.

ITEM 1b: Minutes of Meeting #5/2008

Moved by Mr. Bisson, seconded by Mr. Duguid, and agreed, that the Minutes of Meeting #5/2008 be approved as circulated.

ITEM 2a: Member Issues – Ms Meilleur – Attending Non-Partisan Events

This item was tabled for discussion and deferred.

Staff to report back for the November 25, 2008 meeting on what is considered the National Geographic region.

ITEM 2b: Member Issues – Mr. Hudak – Toronto Accommodation

This item was tabled for discussion and deferred.

ITEM 3: Office of the Provincial Advocate for Children and Youth – Additional Funding Request

This item was tabled for discussion and deferred to a special meeting of BOIE.

Staff to prepare a report for this meeting, which provides a breakdown by Officers of the House of the following: # of staff in each office, the salary level of the top officials in that office, breakdown of staff (professional vs support staff), square footage, cost of rent, and whether the office has a union.

ITEM 4: Select Committee on Elections

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that funding in the amount of $72,700 be approved for the Select Committee on Elections for 2008/2009. No additional funds are required as sufficient funds exist in the global committees budget.

ITEM 5: Comparison of By-Election Policies for Ontario and House of Commons

This item was tabled for discussion and deferred.

ITEM 6: Review of Eligibility for Members' Family Travel

This item was tabled for discussion and deferred.

ITEM 7: Proposed Estimate Presentation

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the Proposed Estimate Presentation for BOIE be adopted and implemented starting with the 2009/2010 estimates.

ITEM 8: Out of Country Insurance Coverage

This item was deferred.

NEXT SCHEDULED MEETING

Tuesday, November 25 at 4:00 p.m. in Room 180, Speaker's Office.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:05 p.m.

Speaker

AUDI ALTERAM PARTEM

Legislative Assembly of Ontario

**MEETING #7/2008
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
SCHEDULED TO TAKE PLACE AT 5:00 P.M. ON MONDAY, NOVEMBER 17, 2008**

This meeting was cancelled at 4:40 p.m.

Steve Peters

Speaker

Legislative Assembly of Ontario

MINUTES OF MEETING #8/2008 OF THE BOARD OF INTERNAL ECONOMY HELD IN ROOM 180, THE SPEAKER'S BOARDROOM AT 4:05 PM ON TUESDAY, NOVEMBER 25, 2008

Present

The	Honourable Steve Peters, MPP, Chair
The	Honourable Monique Smith, MPP
The	Honourable Brad Duguid, MPP
Mr.	Wayne Arthurs, MPP
Mr.	Robert Runciman, MPP
Mr.	Gilles Bisson, MPP

Absent

The	Honourable Chris Bentley, MPP

Secretariat

Ms	Deborah Deller, Clerk of the House, BOIE Secretary
Ms	Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr.	Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr.	Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms	Sylvia Nemanic, Executive Director, Administrative Services
Ms	Vicki Whitmell, Executive Director, Legislative Library

Guests

Ms	Debbie Kemble, Director, Finance & Administration / Liberal Caucus Service Bureau
Mr.	Richard Ciano, Director of Operations/PC Members' Services
Ms	Val Fogarty, Director of Administration, NDP Caucus
Mr.	Nick Viris, Director, Financial Services
Ms	Maggie Head, Executive Assistant to the Speaker

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #6/2008

Moved by Mr. Arthurs, seconded by Mr. Duguid, and agreed, that the Minutes of Meeting #6/2008 be approved as circulated.

ITEM 2a: Member Issues – Ms Meilleur – Attending Non-Partisan Events in Gatineau

Moved by Ms Smith, seconded by Mr. Arthurs, that the Members from the ridings of Ottawa Centre, Ottawa West-Nepean, Ottawa-Orleans and Ottawa-Vanier be allowed to travel to Gatineau to attend non-partisan events in addition to the existing guidelines.

The other Members of ridings within the National Capital Region (Carleton-Mississippi Mills, Nepean-Carleton and Glengarry-Prescott-Russell and Ottawa South) be able to travel to Gatineau to attend non-partisan events if they would normally be allowed to attend a similar event in Ottawa.

Mr. Runciman opposed. Motion carried.

ITEM 2b: Member Issues – Mr. Hudak – Toronto Accommodation

Moved by Mr. Runciman, seconded by Mr. Bisson, that Members who own Toronto accommodation be entitled to claim the same expenses as those that rent accommodation.

Ms Smith, Mr. Duguid and Mr. Arthurs opposed. Motion defeated.

ITEM 3: Office of the Provincial Advocate for Children and Youth – Additional Funding Request

This item was tabled for discussion.

Moved by Ms Smith, seconded by Mr. Runciman, that the Provincial Advocate provide the Board with a revised 2008/2009 budget submission. In addition, the Office is to provide current expenditures to date and a forecast of projected spending for 2008/2009.

Subject to the receipt of this additional information, this item will be considered via pre-approval.

ITEM 4: Comparison of By-Election Policies for Ontario and House of Commons

Moved by Ms Smith, seconded by Mr. Bisson, and agreed in principal, that the by-election policies be amended to permit the constituency office to remain open when a riding becomes vacant until a by-election. The caucus whose Member represented the riding will assume responsibility for the office during this period. Staff is to prepare an updated policy for review and approval by the Board.

ITEM 5: Review of Eligibility for Members' Family Travel

Moved by Ms Smith, seconded by Mr. Runciman, and agreed, that the list of eligible Family Members allowed to travel between Queen's Park and the Members riding be enhanced to include one designated person who is not included on the relative list, effective November 25, 2008. A form would be submitted to Financial Services identifying the individual.

ITEM 6: Out of Country Insurance Coverage

Moved by Ms Smith, seconded by Mr. Arthurs, and agreed, that Out of Country Insurance and Global Medical Assistance be adopted, effective January 1, 2009 and apply to Members of Provincial Parliament. No additional funding would be required.

ITEM 7a: Ms Horwath – Annual Parking Costs

This item was tabled for discussion and denied.

ITEM 7b: Ms Horwath – Re-doing Constituency Office signage and print material due to Riding Name Change

This item was tabled for discussion and denied.

OTHER BUSINESS

Financial Expenditures

Moved by Ms Smith, seconded by Mr. Runciman, and agreed, that the Board Members be provided with the Year-to-date Expenditures and Forecasted Expenditures for 2008/2009 for all organizations reporting to the Board.

Members' Severance

Staff to report back on Revenue Canada's rules with respect to the payment of severance.

Members' Global Budget - Hospitality

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that effective November 25, 2008, Members be allowed to use the $750.00 currently allowed for hospitality in the Legislative Assembly Dining Room to include hospitality consumed in their constituency office.

Air Travel – Northern Members

This item was tabled for discussion.

NEXT SCHEDULED MEETING

To be determined.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:07 p.m.

Steve Peters

Speaker