



Legislative Assembly of Ontario

**MINUTES OF MEETING #1/2011
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON TUESDAY, MARCH 8, 2011**

Present

The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Chris Bentley, MPP
The Honourable Brad Duguid, MPP
Mr. Wayne Arthurs, MPP
Ms. Elizabeth Witmer, MPP
Mr. Gilles Bisson, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms. Sylvia Nemanic, Executive Director, Administrative Services

Guests

Ms. Debbie Kemble, Director, Finance and Administration, Liberal Caucus Service Bureau
Ms. Barbara Cowieson, PC Members' Services
Ms. Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Ms. Zina Decker, Executive Assistant to the Clerk
Ms. Maggie Head, Executive Assistant to the Speaker
Ms. Lynn Morrison, Integrity Commissioner
Ms. Cathryn Motherwell, Director, Office of the Integrity Commissioner

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #6/2010 and Meeting #7/2010

Moved by Ms Witmer, seconded by Mr. Arthurs, and agreed, that the Minutes of Meeting #6/2010 and Meeting #7/2010 be approved as circulated.

ITEM 2: Report – Review of Members' Budgets/Policies and Caucus Administrative Policies for Potential Areas of Vulnerability

This item was deferred to a future meeting.

ITEM 3: INTEGRITY COMMISSIONER REQUESTS

Request for Additional Funds to Fulfill Expense Review Mandate

Moved by Ms Smith, seconded by Ms Witmer, and agreed, that the addition of one classified position (Expense Review Assistant) be approved for the Office of the Integrity Commissioner, effective April 1, 2011, and the recommended ongoing salary and benefits be approved in the amount of \$68,900, effective April 1, 2011.

Request for Additional Funds to Update Information Technology System

This item was tabled for discussion and deferred to the next Board meeting. Funding required for this item should be included as part of the 2011/2012 proposed Estimates.

Request for Additional Funds for Records and Information Management Specialist

This item was tabled for discussion and deferred to the next Board meeting. Funding required for this item should be included as part of the 2011/2012 proposed Estimates.

INFORMATION ITEMS

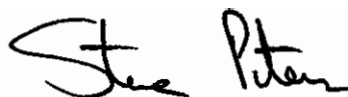
- Pre-approval – Members Attending Non-Partisan Community Events
- Audited Financial Statements for the Office of the Assembly

NEXT SCHEDULED MEETING

Tuesday, April 12, 2011 4:00 p.m.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 4:35 p.m.



Speaker



Legislative Assembly of Ontario

**MINUTES OF MEETING #2/2011
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON TUESDAY, APRIL 12, 2011**

Present

The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Brad Duguid, MPP
Mr. Wayne Arthurs, MPP
Ms Elizabeth Witmer, MPP
Mr. Gilles Bisson, MPP

Absent

The Honourable Chris Bentley, MPP

Secretariat

Ms Deborah Deller, Clerk of the House, BOIE Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms. Vicki Whitnell, Executive Director, Information and Technology Services
Division and Legislative Librarian

Guests

Ms Debbie Kemble, Director, Finance and Administration, Liberal Caucus Service Bureau
Ms Barbara Cowieson, PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Ms Zina Decker, Executive Assistant to the Clerk
Ms Maggie Head, Executive Assistant to the Speaker
Ms Lynn Morrison, Integrity Commissioner
Ms Cathryn Motherwell, Director, Office of the Integrity Commissioner
Mr. Brian Brethour, Director, Precinct Properties Branch

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #1/2011

Moved by Ms Witmer, seconded by Mr. Arthurs, and agreed, that the Minutes of Meeting #1/2011 be approved as circulated.

ITEM 2: ESTIMATES 2011-2012

(a) Integrity Commissioner Requests

Request for Additional Funds to Update Information Technology System

Moved by Mr. Bisson, seconded by Ms Smith, and agreed, that funding be approved in the amount of \$151,000 for 2011/2012 to update the existing information technology systems.

Request for Additional Funds for Records and Information Management Specialist

Moved by Ms Witmer, seconded by Mr. Arthurs, and agreed, that one-time funding be approved in the amount of \$60,000 for the Office of the Integrity Commissioner to hire a records and information management consultant.

Office of the Integrity Commissioner Vote 0202-03

Moved by Ms Smith, seconded by Ms Witmer, and agreed, that the remaining amount of \$1,976,100 be approved for the Office of the Integrity Commissioner for 2011/2012 (Proposed Estimates total of \$2,291,700 less \$68,900 approved at Mtg. 1/2011, less \$151,000 and \$60,000 approved above and less merits and related benefits of \$35,700). The Approved Estimates for the Office of the Integrity Commissioner for 2011/2012 total \$2,256,000.

(b) Office of the Information and Privacy Commissioner Vote 0202-02

This item was tabled for discussion and has been deferred to the next BOIE meeting.

(c) 2011-2012 Estimates of the Office of the Assembly

COMMISSIONS

Office of the Environmental Commissioner Vote 0202-01

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that the amount of \$3,697,700 be approved for the Office of the Environmental Commissioner for 2011/2012 (Proposed Estimates total of \$3,714,700 less \$17,000 for non-union merits and related benefits).

AGENCIES

Ombudsman Ontario Vote 2301-01

Moved by Ms Smith, seconded by Ms Witmer, and agreed, that the amount of \$10,782,400 be approved for Ombudsman Ontario for 2011/2012 (Proposed Estimates total of \$10,900,100 less \$117,700 for non-union merits and related benefits).

Office of the Chief Electoral Officer Vote 0501-01

Moved by Mr. Arthurs, seconded by Mr. Bisson, and agreed, that the amount of \$11,220,900 be approved for the Office of the Chief Electoral Officer for 2011/2012 (Proposed Estimates total of \$11,481,200 less \$260,300 for non-union merits and related benefits).

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that the unclassified complements under the Office of the Chief Electoral Officer be decreased by one.

Auditor General Vote 2501-01

Moved by Mr. Arthurs, seconded by Ms Smith, and agreed, that the amount of \$16,224,100 be approved for the Office of the Auditor General for 2011/2012 (Proposed Estimates total of \$16,516,800 less \$292,700 for merits and related benefits).

MEMBERS' SERVICES

Caucus Support Services Vote 0201-08

This item was tabled for discussion and has been deferred to the next BOIE meeting.

Members' Compensation and Travel Vote 0201-09

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the 2011/2012 Estimates for Members' Compensation and Travel be approved in the amount of \$22,869,600.

Members' Office Support Services Vote 0201-10

This item was tabled for discussion and has been deferred to the next BOIE meeting.

Legislative Internship Program Vote 0201-11

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the 2011/2012 Estimates for the Ontario Legislature Internship Program be approved in the amount of \$262,000.

ASSEMBLY OFFICES

Office of the Speaker Vote 0201-01

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that the 2011/2012 Estimates for the Office of the Speaker be approved in the amount of \$400,200.

Office of the Clerk Vote 0201-02

Moved by Ms Witmer, seconded by Mr. Arthurs, and agreed, that the amount of \$809,300, be approved for the Office of the Clerk for 2011/2012 (Proposed Estimates total of \$815,800 less \$6,500 for merit increases and related benefits).

Legislative Services Vote 0201-03

Moved by Mr. Arthurs, seconded by Mr. Duguid, and agreed, that the amount of \$12,345,700 be approved for Legislative Services for 2011/2012 (Proposed Estimates total of \$12,537,800, less \$192,100 for merit increases and related benefits).

Information and Technology Services Vote 0201-04

Moved by Mr. Arthurs, seconded by Mr. Bisson, and agreed, that the amount of \$11,896,600 be approved for Information and Technology Services (Proposed Estimates total of \$12,108,600, less \$212,000 for merit increases and related benefits).

Administrative Services Vote 0201-05

Moved by Ms Witmer, seconded by Mr. Bisson, and agreed, that the amount of \$6,278,300 be approved for Administrative Services for 2011/2012 (Proposed Estimates total of \$6,366,200, less \$87,900 for merit increases and related benefits).

Sergeant-at-Arms and Precinct Properties Vote 0201-06

This item was tabled for discussion and has been deferred to the next BOIE meeting.

Lieutenant Governor's Suite Vote 0201-12

Moved by Mr. Bisson, seconded by Ms Witmer, and agreed, that the 2011/2012 Estimates for the Lieutenant Governor's Suite be approved in the amount of \$27,300.

(d) **North Wing Print Shop**

This item was tabled for discussion and no further action is required.

ITEM 3: Projected Election Costs Estimates 2011 General Provincial Election

As per the Election Statute Law Amendment Act, 2010, this report was presented to the Board for its information as required.

OTHER BUSINESS

Former Member's Request – Mr. Peter Fonseca

The Board denied the request.

INFORMATION ITEMS

- Legislative Assembly of Ontario, Capital Projects 2011-2012

NEXT SCHEDULED MEETING

Tuesday, May 3, 2011 4:00 p.m.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:20 p.m.



Speaker



Legislative Assembly of Ontario

**MINUTES OF MEETING #3/2011
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON TUESDAY, MAY 3, 2011**

Present

The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Brad Duguid, MPP
Mr. Wayne Arthurs, MPP
Ms Elizabeth Witmer, MPP
Mr. Gilles Bisson, MPP

Absent

The Honourable Chris Bentley, MPP

Secretariat

Ms Deborah Deller, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian

Guests

Ms Debbie Kemble, Director, Finance and Administration, Liberal Caucus Service Bureau
Ms Barbara Cowieson, PC Members' Services
Mr. Nick Viris, Director, Financial Services
Ms Zina Decker, Executive Assistant to the Clerk
Ms Maggie Head, Executive Assistant to the Speaker
Mr. Brian Brethour, Director, Precinct Properties Branch
Mr. Tim Collet, Director, Purchasing & Operations Branch
Mr. Irwin Elman, Provincial Advocate for Children and Youth
Ms Laura Arndt, Director, Strategic Development, Office of the Provincial Advocate for Children and Youth
Ms Jennifer Golden, Manager, Administrative Services, Office of the Provincial Advocate for Children and Youth
Dr. Ann Cavoukian, Information and Privacy Commissioner of Ontario
Ms Janet Geisberger, Director, Corporate Services, Information and Privacy Commission
Mr. Ken Anderson, Assistant Commissioner (Privacy), Information and Privacy Commission
Mr. Brian Beamish, Assistant Commissioner (Access), Information and Privacy Commission
Ms Sheila Thrasher, Executive Assistant, Information and Privacy Commission

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #2/2011

Moved by Mr. Bisson, seconded by Mr. Arthurs, and agreed, that the Minutes of Meeting #2/2011 be approved as circulated.

ITEM 2: ESTIMATES 2011-2012

(a) Office of the Provincial Advocate for Children and Youth

This item was tabled for discussion allowing the Members an opportunity to ask questions with respect to the submitted 2011/2012 Estimates. Decision deferred to the next BOIE meeting.

(b) Office of the Information and Privacy Commissioner

This item was tabled for discussion allowing the Members an opportunity to ask questions with respect to the submitted 2011/2012 Estimates. IPC staff to provide additional information requested. Decision deferred to the next BOIE meeting.

OTHER BUSINESS

Food Services

Moved by Ms Smith, seconded by Ms Witmer, and agreed, that staff be instructed to obtain written approval from Compass Group of Canada to release a copy of the contract for the food services operations at the Assembly to the Board of Internal Economy and subsequent to receipt of that approval to make such copy available to any Member of the Board who requires it, to be returned to the Sergeant at Arms within a reasonable period of time of its receipt by any Member.

NEXT SCHEDULED MEETING

Tuesday, May 10, 2011 4:00 p.m.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:30 p.m.



Speaker



Legislative Assembly of Ontario

**MINUTES OF MEETING #4/2011
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON TUESDAY, MAY 10, 2011**

Present

The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Chris Bentley, MPP
The Honourable Brad Duguid, MPP
Mr. Wayne Arthurs, MPP
Ms Elizabeth Witmer, MPP
Mr. Gilles Bisson, MPP

Secretariat

Ms Deborah Deller, Clerk of the House, BOIE Secretary
Ms Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms Sylvia Nemanic, Executive Director, Administrative Services
Ms Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian

Guests

Ms Debbie Kemble, Director, Finance and Administration, Liberal Caucus Service Bureau
Ms Barbara Cowieson, PC Members' Services
Ms Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Ms Zina Decker, Executive Assistant to the Clerk
Ms Maggie Head, Executive Assistant to the Speaker
Mr. Brian Brethour, Director, Precinct Properties Branch
Mr. Tim Collet, Director, Purchasing & Operations Branch

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #3/2011

Moved by Mr. Bisson, seconded by Ms Witmer, and agreed, that the Minutes of Meeting #3/2011 be approved as circulated.

ITEM 2: ESTIMATES 2011-2012

a) **Office of the Information and Privacy Commissioner Vote 0202-02**

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the amount of \$14,948,200 be approved for the Office of the Information and Privacy Commissioner for 2011/2012. (Proposed Estimates total \$16,196,300 less \$398,500 for merits and related benefits, \$300,000 for severance, \$235,500 new on-going ODOE funding, \$255,400 salary and \$58,700 for related benefits for those complements not approved.)

Moved by Ms Witmer, seconded by Mr. Bisson, and agreed, that 4 of the additional 8 requested classified complements be approved under the Office of the Information and Privacy Commissioner. Funding to cover salaries and benefits, for the 4 complements, has been included in the 2011/2012 Estimates. The Commission can return to the Board, at a later date, to request the additional complements, if required. The Board has asked that the Commission review the staffing requirements as they pertain to the 8 requested complements and report back to the Board at a future meeting.

b) Office of the Provincial Advocate for Children and Youth Vote 0202-04

Moved by Ms Witmer, seconded by Ms Smith, and agreed, that the amount of \$7,245,900 be approved for the Office of the Provincial Advocate for Children and Youth for 2011/2012. (Proposed Estimates total \$8,318,500 less \$7,800 for non-union merits and related benefits, less \$60,000 for severance, less \$50,000 for maternity leave, less \$204,800 for salary and benefits for unapproved complements, and less \$750,000 for database developmente)

The Board has asked that the Office consult with the Government's IT cluster with respect to their database development project and report back to the Board for consideration of funding.

Moved by Ms Witmer, seconded by Mr. Arthurs, and agreed, that an additional classified complement (Senior Systems Coordinator) and 5 unclassified complements (Youth Leaders) be approved under the Office of the Provincial Advocate for Children and Youth. Funding to cover salaries and benefits for the one approved classified complement has been included in the submitted 2011/2012 Estimates.

c) Sergeant-at-Arms and Precinct Properties Vote 0201-06

This item was tabled for discussion. The Board has asked that two pre-approvals be prepared and distributed, one based on the items agreed to in principal at this meeting and one based on those items under consideration.

d) Caucus Support Services and Members' Office Support Services

Caucus Support Services Vote 0201-08

Moved by Mr. Bentley, seconded by Mr. Duguid, and agreed, that the amount of \$12,265,000 be approved for Caucus Support Services for 2011/2012. (Proposed Estimates total \$12,440,400 less \$175,400 for AMAPCEO related salary and benefit increases.)

Members' Office Support Services Vote 0201-10

Moved by Ms Smith, seconded by Mr. Bisson, and agreed, that the amount of \$39,668,700 be approved for Members' Office Support Services for 2011/2012. (Proposed Estimates total \$40,126,600 less \$457,900 for AMAPCEO related salary and benefit increases.)

e) Funding for Collective Agreements for NDP staff

This item was tabled for discussion. Staff are to prepare a report and arrange a joint meeting, if necessary, with Ms Smith and Mr. Bisson to discuss further.

ITEM 3: Authority to Transfer Funds

Moved by Mr. Bisson, seconded by Ms Smith, and agreed, that under the provisions of Section 91 of the Legislative Assembly Act, the Director, Financial Services is authorized to transfer monies from one item of the Estimates of the Office of the Assembly to another item, within the same vote, to facilitate the payment of accounts each fiscal year.

It is understood that itemized accounts of transfers within votes would continue to be provided to the Board.

ITEM 4: Standing Committee on Public Accounts

Moved by Ms Smith, seconded by Ms Witmer, and agreed, that The Standing Committee on Public Accounts attend the Annual Conference of the Canadian Council of Public Accounts Committee and that no additional funding would be needed, as funding in the amount of \$23,590 exists within the global committees budget.

NEXT SCHEDULED MEETING

TBD

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 5:50 p.m.



Speaker



Legislative Assembly of Ontario

**MINUTES OF MEETING #5/2011
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 PM ON MONDAY, MAY 30, 2011**

Present

The Honourable Steve Peters, MPP, Chair
The Honourable Monique Smith, MPP
The Honourable Chris Bentley, MPP
The Honourable Brad Duguid, MPP
Mr. Wayne Arthurs, MPP
Ms. Elizabeth Witmer, MPP
Mr. Gilles Bisson, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Mr. Dennis Clark, Sergeant-at-Arms and Executive Director, Precinct Properties
Ms. Sylvia Nemanic, Executive Director, Administrative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian

Guests

Ms. Debbie Kemble, Director, Finance and Administration, Liberal Caucus Service Bureau
Ms. Barbara Cowieson, PC Members' Services
Ms. Val Fogarty, Director of Administration, NDP Caucus
Mr. Nick Viris, Director, Financial Services
Ms. Maggie Head, Executive Assistant to the Speaker
Mr. Brian Brethour, Director, Precinct Properties Branch
Mr. Tim Collet, Director, Purchasing & Operations Branch

DECISIONS OF THE BOARD

ITEM 1: Minutes of Meeting #4/2011

Moved by Mr. Arthurs, seconded by Mr. Bentley, and agreed, that the Minutes of Meeting #4/2011 be approved as circulated.

ITEM 2: ESTIMATES 2011-2012

a) Sergeant-at-Arms and Precinct Properties (Vote 0201-06)

Moved by Mr. Arthurs, seconded by Mr. Bentley, and agreed, that one time funding in the amount of \$500,000 be approved for the Sergeant at Arms and Precinct Properties for 2011/2012 for the infrastructure and equipment upgrades in the kitchen.

The overall budget approved under this vote is \$24,166,400 based on decisions from meeting #5/2011 and two distributed pre-approvals as noted under information items. (Proposed Estimate total \$26,317,700 less \$155,700 for merits and related benefits, \$211,100 for North Wing painting and carpeting, \$36,200 for North Wing counter refinishing, \$189,800 for cooling upgrades, \$50,000 to update existing designs, \$100,000 reduction to re-fit offices after the next election, \$150,000 reduction for the Historical Structures Report, \$150,000 for exterior/interior windows, \$122,500 reduction in general maintenance (interior), \$36,000 for bike rack shelter and \$950,000 for the realignment of the south drive.)

b) Funding for Collective Agreements for NDP staff

This item was tabled for discussion and withdrawn.

NEW BUSINESS

Toronto Accommodation Funding for the Speaker

This item was tabled for discussion and it was decided that the item be deferred to the new board for consideration.

Value for Money Audit

This item was tabled for discussion and it was decided that the item be deferred to the new board for consideration.

NEXT SCHEDULED MEETING

TBD

INFORMATION ITEMS

Pre-Approval dated May 16, 2011: Sergeant-at-Arms and Precinct Properties estimates for 2011/2012 (Vote 0201-06) in the amount of \$23,434,400. The Board unanimously approved the request.

Pre-Approval dated May 16, 2011: Sergeant-at-Arms and Precinct Properties estimates for 2011/2012 (Vote 0201-06) item General Maintenance (Interior) in the amount of \$232,000. The Board unanimously approved the request.

Pre-Approval dated May 16, 2011: Sergeant-at-Arms and Precinct Properties estimates for 2011/2012 (Vote 0201-06) item Bike Racks. The request was denied.

Pre-Approval dated May 16, 2011: Sergeant-at-Arms and Precinct Properties estimates for 2011/2012 (Vote 0201-06) item Exterior/Interior Windows Restoration. The request was denied.

Pre-Approval dated May 16, 2011: Sergeant-at-Arms and Precinct Properties estimates for 2011/2012 (Vote 0201-06) item South Drive. The request was denied.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 4.50 p.m.

Speaker