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Legislative Assembly of Ontario

**MINUTES OF MEETING #1/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON THURSDAY, MARCH 10, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Ms. Nancy Marling, Acting Executive Director, Administrative Services and Director, Human Resources
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Heather Gaukel, Executive Assistant to the Speaker
Ms. Jelena Bajcetic, Director, Precinct Properties
Ms. Drew Davidson, Chief of Staff to Yasir Naqvi, MPP
Ms. Sinead Anderson, Assistant to Yvan Baker, MPP
Mr. Jean-Gilles Pelletier, Executive Director, French Language Services Commission
Ms. Wendy Reynolds, Manager, Accessibility
Mr. Dominic Cagliostro, Manager, Technology Infrastructure Services



DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #16/2015

Moved by Mr. Vanthof, seconded by Mr. Naqvi and agreed, that the Minutes of Meeting #16/2015 be approved as circulated. **CARRIED.**

ITEM #2: 2016/2017 Projects – Precinct Properties

Moved by Mr. Baker, seconded by Ms. Jones and agreed, that approval be given to Precinct Properties to undertake the following projects in 2016/2017 and that **one-time** funding of \$1,950,000 be approved as included in the 2016/2017 Estimates. **CARRIED.**

Interior Projects – Life and Fire Safety (\$415,000)

- Emergency Generator Upgrades - \$280,000
- Chamber/Visitor – Gallery Railings (installation only) - \$135,000

Interior Projects – Renovations (\$335,000)

- Legislative Building Cable Distribution (Phase 2 and 3) - \$335,000

Exterior Program (\$295,000)

- Multicultural Electronic Display (\$295,000)

Preliminary Planning and Design (\$905,000)

- Fire Protection Planning - Phase 4 Long Term Vision Plan, Functional Program and Accommodation Study (\$770,000)
- Legislative Grounds Master Plan Phase 1 Conceptual Design (\$135,000)

Moved by Mr. Vanthof, seconded by Mr. Naqvi and agreed, that approval be given to Precinct Properties to undertake the following projects in 2016/2017 and that funding of \$2,755,000 be approved as included in the 2016/2017 Estimates. **CARRIED.**

- Exterior Masonry, Windows & Metalwork Maintenance Program – Phase 3 of 5 (\$2,500,000)
- Environmental Program (\$255,000)

ITEM #3: French Language Services Commission

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed, that approval be given to the French Language Services Commission to approve funding in the amount of \$800,000 needed to support the office relocation, the purchase and installation of a new information technology platform and recruitment which cannot be completed by March 31, 2016. This amount is included in the 2016/2017 Estimates. **CARRIED.**

ITEM #4: Mobile Pilot Project

This item was tabled for discussion and has been deferred.

ITEM #5: Estimates

This item was tabled for discussion and will be brought forward to the next meeting.

OTHER BUSINESS:

Comparison of LAO Global Budget to House of Commons

This item was tabled for discussion.

MATERIAL DISTRIBUTED AT THE MEETING:

- Comparison of LAO Global Budget to House of Commons Member's Office Budget (MOB), prepared March 2016
- Mobile project – iPad usage statistics (August to December 2015)

INFORMATION ITEMS:

- Office of the Legislative Assembly, Financial Statements, for the year ended March 31, 2015
- Information concerning the New Brunswick legislative offices (previously distributed on December 15, 2015)
- Overview of Provincial and Territorial Legislative Offices, dated February 2016
- Comparison of Health Benefits and Life Insurance (Active MPP vs Former MPP), dated January 2016

NEXT MEETING: Thursday, March 24, 2016 8:00 a.m. to 10:00 a.m.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 10:12 a.m.


Speaker e

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Legislative Assembly of Ontario

**MINUTES OF MEETING #2/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON THURSDAY, MARCH 24, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Ms. Nancy Marling, Acting Executive Director, Administrative Services and Director, Human Resources
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Jelena Bajcetic, Director, Precinct Properties
Ms. Drew Davidson, Chief of Staff to Yasir Naqvi, MPP
Ms. Sinead Anderson, Assistant to Yvan Baker, MPP

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #1/2016

Moved by Mr. Naqvi, seconded by Ms Jones and agreed, that the Minutes of Meeting #1/2016 be approved as circulated. **CARRIED.**

ITEM #2: 2016/2017 LAO Estimates Briefing

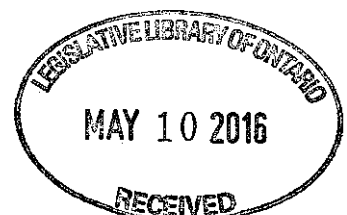
This item was tabled for discussion and will be continued at the next BOIE meeting.

Staff to provide additional information as requested.

OTHER BUSINESS:

Mobile Pilot Project

This item was tabled for discussion. Members of the BOIE are canvassing their members and have agreed to advise the Board Secretariat when the item is ready to be brought forward.



NEXT MEETING: Thursday, April 7, 2016 8:00 a.m. to 10:00 a.m.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 10:05m.



Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #3/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON THURSDAY, APRIL 7, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Ms. Nancy Marling, Acting Executive Director, Administrative Services and Director, Human Resources
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Jelena Bajcetic, Director, Precinct Properties
Ms. Drew Davidson, Chief of Staff to Yasir Naqvi, MPP
Ms. Sinead Anderson, Assistant to Yvan Baker, MPP
Ms. Dianne Saxe, Environmental Commissioner
Mr. Tyler Schulz, Office of the Environmental Commissioner
Mr. François Boileau, French Language Services Commissioner
Mr. Jean-Gilles Pelletier, Office of the French Language Services Commissioner
Hon. David Wake, Integrity Commissioner
Ms. Cathryn Motherwell, Office of the Integrity Commissioner

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #2/2016

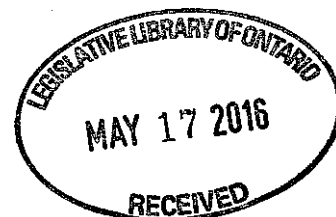
Moved by Mr. Vanthof, seconded by Mr. Naqvi and agreed, that the Minutes of Meeting #2/2016 be approved as circulated. **CARRIED.**

ITEM #2: 2016/2017 LAO Estimates Briefing

This item was tabled for discussion.

ITEM #3: Business Accommodation – N. Miller, MPP

Moved by Mr. Baker, seconded by Mr. Naqvi and agreed, that the number of nights of accommodation remain at the current level of 10 nights. **CARRIED.**



ITEM #5: 2016/2017 Estimates – Officers of the House

The following Commissioners/Officers of the House were given time to address their 2016/2017 estimates, followed by questions from the Board members.

- French Language Services Commissioner
- Environmental Commissioner
- Integrity Commissioner

OTHER BUSINESS:

Electronic Funds Transfers (EFT)

Moved by Mr. Vanthof, seconded by Mr. Naqvi and agreed, that all petty cash reimbursements to Members would be by cheque. Other expenses would be paid via Electronic Funds Transfer (EFT). **CARRIED.**

Staff to communicate this decision to all Members.

MATERIAL DISTRIBUTED AT THE MEETING:

- Toronto Accommodation Report
- Electronic Funds Transfers Report
- Response from Ontario Association of Former Parliamentarians regarding funding

NEXT MEETING: Thursday, April 21, 2016 8:00 a.m. to 10:00 a.m.

MOTION TO ADJOURN

There being no further business to discuss, the meeting adjourned at 10:05 a.m.


Speaker

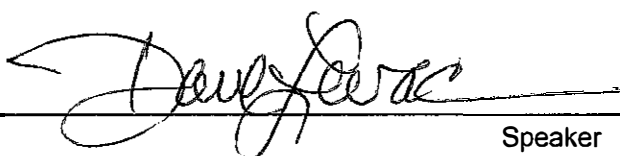
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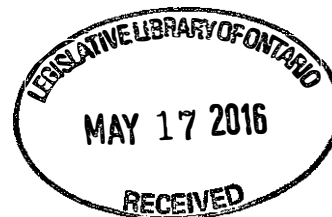


Legislative Assembly of Ontario

**MINUTES OF MEETING #4/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
SCHEDULED TO TAKE PLACE ON THURSDAY, APRIL 21 AT 8:00 A.M.**

This meeting was cancelled.


Speaker



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Legislative Assembly of Ontario

**MINUTES OF MEETING #5/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON THURSDAY, MAY 5, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

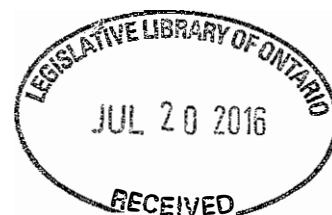
Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Ms. Nancy Marling, Acting Executive Director, Administrative Services and Director, Human
Resources
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Mamo, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Drew Davidson, Chief of Staff to Yasir Naqvi, MPP
Ms. Sinead Anderson, Assistant to Yvan Baker, MPP
Mr. Brian Beamish, Information and Privacy Commissioner
Ms. Janet Geisberger, Office of the Information and Privacy Commissioner
Mr. Paul Dubé, Ombudsman
Ms. Barbara Finlay, Ombudsman Ontario
Mr. Scott Miller, Ombudsman Ontario
Mr. Greg Essensa, Chief Electoral Officer
Mr. Andrew Herd, Office of the Chief Electoral Officer
Ms. Bonnie Lysyk, Auditor General
Mr. Mohammed Siddiqui, Office of the Auditor General
Mr. Chris Krishnamurthy, Office of the Auditor General



DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #3/2016

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that the Minutes of Meeting #3/2016 be approved as circulated. **CARRIED.**

ITEM #2: Standing Committee on Public Accounts – 2016 Annual Conference of the Canadian Council of Public Accounts Committee – Yellowknife, Northwest Territories

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed, that the Standing Committee on Public Accounts attend the 2016 Annual Conference of the Canadian Council of Public Accounts Committees and that no additional funding would be needed, as funding in the amount of \$32,285.00 exists within the global committees budget. **CARRIED.**

ITEM #3: 2016/2017 Estimates – Officers of the House

The following Commissioners/Officers of the House were given time to address their 2016/2017 estimates, followed by questions from the Board members.

- Information and Privacy Commissioner
- Ombudsman Ontario
- Chief Electoral Officer
- Auditor General

MATERIAL DISTRIBUTED AT THE MEETING:

- Supplementary response from Ontario Association of Former Parliamentarians regarding funding

NEXT MEETING: May 19, 2016 8:00 a.m.

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:10 a.m.



Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #6/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON THURSDAY, MAY 19, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

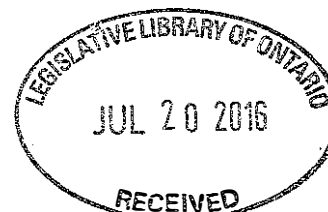
Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Drew Davidson, Chief of Staff to Yasir Naqvi, MPP
Ms. Sinead Anderson, Assistant to Yvan Baker, MPP
Mr. Irwin Elman, Provincial Advocate for Children and Youth
Ms. Laura Arndt, Office of the Provincial Advocate for Children and Youth
Ms. Zeenath Fathima, Office of the Provincial Advocate for Children and Youth
Mr. Stephen LeClair, Financial Accountability Officer

DECISIONS OF THE BOARD



ITEM #1: Minutes of Meeting #5/2016

Moved by Mr. Vanthof, seconded by Mr. Baker and agreed, that the Minutes of Meeting #5/2016 be approved as circulated. **CARRIED.**

ITEM #2: 2016/2017 Estimates – Officers of the House

The following Commissioners/Officers of the House were given time to address their 2016/2017 estimates, followed by questions from the Board members.

- Provincial Advocate for Children and Youth
- Financial Accountability Officer

ITEM #3a: Standing Committee on the Legislative Assembly - 2016 Annual Meeting of the National Conference of State Legislatures

Moved by Mr. Vanthof, seconded by Ms. Jones, and agreed, that the Standing Committee on the Legislative Assembly attend the 2016 Annual Meeting of the National Conference of State Legislatures in Chicago, Illinois and that no additional funding would be needed, as funding in the amount of \$45,500.00 exists within the global committees budget. **CARRIED.**

ITEM #3b: Lieutenant Governor's Suite Vote 0201-12

Moved by Mr. Naqvi, seconded by Mr. Vanthof, and agreed, that the 2016/2017 Estimates for the Lieutenant Governor's Suite be approved in the amount of \$61,000. **CARRIED.**

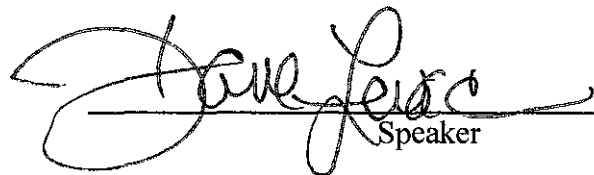
MATERIAL DISTRIBUTED AT THE MEETING:

- BOIE Estimates Presentation, Fiscal Year 2016-2017, Provincial Advocate for Children and Youth
- 2015/2016 Budget vs Actuals Analysis

NEXT MEETING: June 2, 2016 8:00 a.m.

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:10 a.m.



Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #7/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON THURSDAY, JUNE 2, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Absent

Mr. Yvan Baker, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

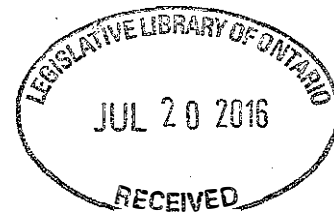
Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Ms. Nancy Marling, Executive Director, Administrative Services

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Drew Davidson, Chief of Staff to Yasir Naqvi, MPP

DECISIONS OF THE BOARD



ITEM #1: Minutes of Meeting #6/2016

Moved by Ms. Jones, seconded by Mr. Vanthof and agreed, that the Minutes of Meeting #6/2016 be approved as circulated. **CARRIED.**

ITEM #2: Individual Members' Expenditures and Reportable Expense Website Information

Moved by Mr. Vanthof, seconded by Mr. Naqvi and agreed, the Public Sector and MPP Accountability and Transparency Act, 2014 information will be disclosed on a semi-annual basis in the format approved by the BOIE and that no change be recommended in the 2015/2016 cycle. The Individual Members' Expense report (tabled annually in June) continues to be posted. The difference between this report and the Public Sector and MPP Accountability and Transparency Act are explained on the website. The Board will review this option prior to the tabling of the 2016/2017 report. **CARRIED.**

ITEM 3: Authority to Transfer Funds

Moved by Ms. Jones, seconded by Mr. Naqvi and agreed, that under the provisions of Section 91 of the Legislative Assembly Act, the Director, Financial Services is authorized to transfer monies from one item of the Estimates of the Office of the Assembly to another item, within the same vote, to facilitate the payment of accounts each fiscal year.

It is understood that itemized accounts of transfers within votes would continue to be provided to the Board. **CARRIED.**

MATERIAL DISTRIBUTED AT THE MEETING:

- Revised 2015/2016 Budget vs Actuals Analysis

NEXT MEETING: Tuesday, June 7, 2016 8:00 a.m. to 10:00 a.m.

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 8:50 a.m.



Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #8/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, JUNE 7, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Ms. Nancy Marling, Executive Director, Administrative Services

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Drew Davidson, Chief of Staff to Yasir Naqvi, MPP
Ms. Sinead Anderson, Assistant to Yvan Baker, MPP
Ms. Jelena Bajcetic, Director, Precinct Properties



DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #7/2016

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed, that the Minutes of Meeting #7/2016 be approved as circulated. **CARRIED.**

ITEM #2: Office of the Environmental Commissioner 2016/2017 Estimates – Additional Funding Request

The Environmental Commissioner answered questions related to the request for additional funding and complements with respect to the 2016/2017 estimates, followed by questions from the Board members.

ITEM #3: Approval of Estimates 2016/2017

COMMISSIONS

Office of the Information and Privacy Commissioner Vote 0202-02

Moved by Ms Jones, seconded by Mr. Baker and agreed, that the 2016/2017 Estimates for the Office of the Information and Privacy Commissioner be approved in the amount of \$15,479,800. **CARRIED.**

Office of the Integrity Commissioner Vote 0202-03

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that the 2016/2017 Estimates for the Office of the Integrity Commissioner be approved in the amount of \$2,877,400. **CARRIED.**

Office of the Provincial Advocate for Children and Youth Vote 0202-04

This item was tabled for discussion, The Board asked that the Provincial Advocate be invited to the next meeting to address further questions.

Office of the French Language Services Commissioner Vote 0202-05

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that the 2016/2017 Estimates for the Office of the French Language Services Commissioner be approved in the amount of \$2,794,300. (Proposed estimate of \$3,594,300 less \$800,000 approved at Meeting #1, March 10, 2016). The approved amount for 2016/2017 is \$3,594,300. **CARRIED.**

Financial Accountability Officer Vote 0202-06

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that the 2016/2017 Estimates for the Office of the Financial Accountability Officer be approved in the amount of \$3,255,000. **CARRIED.**

Office of the Environmental Commissioner Vote 0202-01

This item was tabled for discussion and has been deferred to the next meeting.

AGENCIES

Ombudsman Ontario Vote 2301-01

Moved by Ms. Jones, seconded by Mr. Baker and agreed, that the 2016/2017 Estimates for Ombudsman Ontario be approved in the amended amount of \$18,582,200. **CARRIED.**

Office of the Chief Electoral Officer Vote 0501-01

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed, that the 2016/2017 Estimates for the Office of the Chief Electoral Officer be approved in the amount of \$11,854,400. **CARRIED.**

Auditor General Vote 2501-01

Moved by Ms. Jones, seconded by Mr. Naqvi and agreed, that the 2016/2017 Estimates for the Office of the Auditor General be approved in the amount of \$18,565,600. **CARRIED.**

MEMBERS' SERVICES

Caucus Support Services Vote 0201-08

Moved by Ms. Jones, seconded by Mr. Vanthof and agreed, that one-time funding of \$35,000 be approved to replace the auto for the PC Leader. **CARRIED.**

INFORMATION ITEMS:

- 2015/2016 Members' Staff Sick Leave Replacement
- 2015/2016 Year End Transfer of Funds

NEXT MEETING: TBD

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:05 a.m.



Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #9/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON WEDNESDAY, JULY 27, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Ms. Nancy Marling, Executive Director, Administrative Services

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP
Ms. Jelena Bajcetic, Director, Precinct Properties
Mr. Irwin Elman, Provincial Advocate for Children and Youth
Ms. Laura Arndt, Office of the Provincial Advocate for Children and Youth
Ms. Zeenath Fathima, Office of the Provincial Advocate for Children and Youth



DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #8/2016

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that the Minutes of Meeting #8/2016 be approved as circulated. **CARRIED.**

ITEM #2: Approval of Estimates 2016/2017

Office of the Provincial Advocate for Children and Youth Vote 0202-04

Moved by Ms. Jones, seconded by Mr. Vanthof and agreed, that 5 new classified complements (IT coordinator, Administrative Assistant and 3 Community Development Advisors) be approved under the Office of the Provincial Advocate for Children and Youth. Funding to cover salaries and benefits has been included in the 2016/2017 Estimates. **CARRIED.**

Moved by Mr. Vanthof, seconded by Mr. Naqvi, and agreed that the 2016/2017 Estimates for the Office of the Provincial Advocate for Children and Youth be approved in the amended amount of \$11,406,800. (2016/2017 request of \$13,675,000 less \$135,400 (salaries – merits, ATB); less \$31,100 (benefits – merits, ATB); less \$95,900 (15/16 merits (salaries & benefits) absorbed); less \$13,200 (restructuring of organization – salaries & benefits); less \$950,000 (one-time request for Thunder Bay), \$55,000 (rent increase for Thunder Bay); less \$500,400 in Transportation; less \$477,600 in Services; and \$9,600 in Supplies and Equipment.) **CARRIED.** The Clerk to provide clarification as to the approved estimates.

Office of the Environmental Commissioner 2016/2017 Estimates Vote 0202-01

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed, that 6 new classified complements (Manager, 4 Policy & Decision Analysts, Communications Support) be approved under the Office of the Environmental Commissioner. Funding to cover salaries and benefits has been included in the 2016/2017 Estimates. **DEFEATED.**

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed, that the 2016/2017 Estimates for the Office of the Environmental Commissioner be approved in the amended amount of \$3,860,700. **CARRIED.** The Clerk to provide clarification as to the approved estimates.

MEMBERS SERVICES

Caucus Support Services Vote 0201-08

Moved by Mr. Baker, seconded by Mr. Naqvi and agreed, that the 2016/2017 Estimates for Caucus Support Services be approved in the amended amount of \$11,561,700 (Proposed estimate \$11,596,700 less \$35,000 approved at Mtg. #8/2016. The approved amount for 2016/2017 is \$11,596,700). **CARRIED.**

OTHER BUSINESS

- Board members visited the Legislative Chamber to see the ceiling work that is being performed. It was agreed to move forward and reveal three additional panels at an approximate cost of \$65,000. Funding exists within the Precinct Properties budget to complete this work.

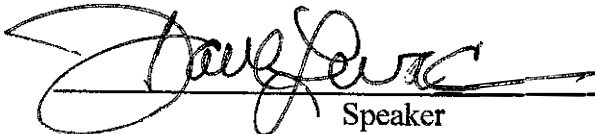
INFORMATION ITEMS:

- Subsequent Questions & Answers Fiscal Year 2016 – 2017, Provincial Advocate for Children & Youth

NEXT MEETING: TBD

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 3:00 p.m.


Speaker



**MINUTES OF MEETING #10/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 4:00 P.M. ON WEDNESDAY, SEPTEMBER 14, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Ms. Nancy Marling, Executive Director, Administrative Services

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Mr. Scott Turner, Manager, Member Services, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP
Ms. Jelena Bajcetic, Director, Precinct Properties



DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #9/2016

Moved by Mr. Vanthof, seconded by Mr. Baker and agreed, that the Minutes of Meeting #9/2016 be approved as circulated. **CARRIED.**

ITEM #2: 2016/2017 ESTIMATES

Allowable Travel Expenses – 407 ETR Transponders

This item was tabled for discussion and it was agreed not to change the current policy to include the 407 ETR Transponders rental costs.

Allowable Travel Expenses – High Occupancy Toll Lanes (HOT)

This item was tabled for discussion and it was agreed that HOT lane permits would not be considered an allowable expense for Members.

Northern Travel for Members – Air Charter Travel within the Riding

Moved by Mr. Vanthof, seconded by Mr. Naqvi, that the process of recording four days of travel be changed to allow the Member to claim four return trips, of not more than 7 days per trip. (i.e. Maximum of four trips will be recorded against the 64 point travel system). Members' staff permitted to be on the charter must be permanent staff.
CARRIED.

Toronto Accommodation Report

This item was tabled for discussion and it was agreed not to change the current policy.

Member's Issues – Constituency Office Renovations

Moved by Mr. Naqvi, seconded by Ms. Jones, and agreed that effective April 1, 2016 the amount allowed be increased from \$4,000 to \$8,000, every 4 years for constituency office renovations to be funded outside the Members' Global Budget and recommends the funds be used for the purpose of health, safety and accessibility. The \$4,000 increase to be made available, effective April 1, 2016, to all existing members' regardless of their Allowance Period for Renovation. **CARRIED.**

Member's Issues – Constituency Office Rents

This item was tabled for discussion and it was agreed no change was required.

Member's Issues – Members' Attending Non-partisan Events

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed that the amount for Members attending events be increased to an annual limit of \$5,000 within the Global Budget, effective September 14, 2016. **CARRIED.**

Staff to recommend regional definitions for the next meeting.

Urban Travel Administrative Practice

This item was tabled for discussion. Staff to recommend changes to the urban travel guidelines for the next meeting.

Member's Entitlements – Constituency Computer Entitlements

Moved by Mr. Baker, seconded by Ms. Jones and agreed, effective September 14, 2016, to increase the Member's entitlements for the constituency from 2 computers to 3 computers (2 desktops and 1 desktop or laptop or tablet), based on the Assembly Technology standards. Additional one-time funding of \$298,000 in 2016/2017 would be required for the purchase of the additional entitlement (asset and the MS Licensing, does not include SIM card for a tablet). Ongoing funding of approximately \$25,145 would be required in 2017/2018 and would be requested through the 2017/2018 Estimates. This additional device would be tied in with the constituency entitlement refresh program. **CARRIED.**

Newsletters/Householders/Calendars

Moved by Mr. Naqvi, seconded by Ms. Jones and agreed, effective April 1, 2016, to increase the amount from \$11,000 to \$20,000 per Member per fiscal year to be funded by the Legislative Assembly outside the Members' Global Budget. **CARRIED.**

Riding Distribution

This item was tabled for discussion and has been deferred to the next meeting.

Members' Compensation and Travel Vote 0201-09

Moved by Mr. Naqvi, seconded by Mr. Baker and agreed, that the 2016/2017 Estimates for Members' Compensation and Travel be approved in the amount of \$20,539,700. **CARRIED.**

Members' Office Support Services Vote 0201-10

Moved by Ms. Jones, seconded by Mr. Naqvi, and agreed, that the 2016/2017 Estimates for Members' Office Support Services be approved in the amended amount of \$40,945,600. (Proposed estimate of \$39,718,100 less \$33,500 increase for OAFP; addition of one-time funding \$298,000 for 3rd constituency computer & MS licensing and on-going increase of \$963,000 for newsletters/householders/calendars.) **CARRIED.**

Legislative Internship Program Vote 0201-11

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that the 2016/2017 Estimates for the Ontario Legislature Internship Programme be approved in the amount of \$262,000. **CARRIED.**

Office of the Speaker – Vote 0201-01

Moved by Ms. Jones, seconded by Mr. Naqvi and agreed, that the 2016/2017 Estimates for the Office of the Speaker be approved in the amount of \$400,200. **CARRIED.**

Office of the Clerk Vote 0201-02

Moved by Ms. Jones, seconded by Mr. Vanthof and agreed, that the 2016/2017 Estimates for the Office of the Clerk be approved in the amended amount of \$799,300. (Proposed Estimate total of \$817,100 less \$17,800 for merit increases and related benefits). **CARRIED.**

Legislative Services Vote 0201-03

Moved by Mr. Baker, seconded by Ms. Jones and agreed, that the 2016/2017 Estimates for Legislative Services be approved in the amended amount of \$12,190,800. (Proposed Estimate total of \$12,440,700 less \$249,900 for merit increases and related benefits). **CARRIED.**

Information & Technology Services Vote 0201-04

Moved by Mr. Vanthof, seconded by Mr. Naqvi and agreed, that the 2016/2017 Estimates for Information & Technology Services be approved in the amended amount of \$11,364,500. (Proposed Estimate total of \$11,587,900 less \$223,400 for merit increases and related benefits). **CARRIED.**

Administrative Services Vote 0201-05

Moved by Mr. Baker, seconded by Mr. Naqvi and agreed, that the 2016/2017 Estimates for Administrative Services be approved in the amended amount of \$8,186,500. (Proposed Estimate total of \$8,340,800 less \$154,300 for merit increases and related benefits.) **CARRIED.**

Sergeant-at-Arms and Precinct Properties Vote 0201-06

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that 8 new classified complements be approved under Legislative Security Services. Funding to cover salaries and benefits has been included in the 2016/2017 Estimates. **CARRIED.**

Moved by Mr. Naqvi, seconded by Mr. Vanthof and agreed, that the 2016/2017 Estimates for Sergeant at Arms and Precinct Properties be approved in the amended amount of \$20,257,900. (Proposed estimate of \$25,597,300 less \$4,705,000 approved at Meeting #1/16, \$397,000 approved via pre-approval June 8/16 and less \$237,400 for merit increases and related benefits. The approved amount for 2016/2017 is \$25,359,900.) **CARRIED.**

NEW BUSINESS:

Member's Special Request -- Costume Rental - Randy Hillier, MPP

The item was tabled for discussion and it was agreed that the Board supports the decision of Financial Services that this is not an allowable expense.

INFORMATION ITEMS:

- 2010/11 to 2015/16 Approved Budget (bar chart format)
- Possible Transitional Redistribution Funding Based on Federal Funding

NEXT MEETING: TBD

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 8:20 p.m.



Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #11/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, OCTOBER 4, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Ms. Nancy Marling, Executive Director, Administrative Services

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Ms. Penny Marno, NDP Caucus Services
Mr. Chris Dacunha, Assistant to Sylvia Jones, MPP
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP
Ms. Jelena Bajcetic, Director, Precinct Properties
Mr. Irwin Elman, Provincial Advocate for Children and Youth
Ms. Laura Arndt, Office of the Provincial Advocate for Children and Youth
Ms. Zeenath Fathima, Office of the Provincial Advocate for Children and Youth

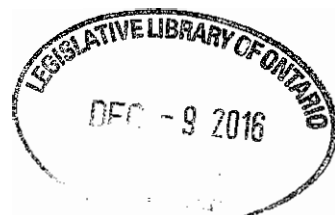
DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #10/2016

Moved by Mr. Baker, seconded by Mr. Naqvi that the Minutes of Meeting #10/2016 be approved as circulated. **CARRIED.**

ITEM #2: Advocate for Children and Youth – Additional Funding

Moved by Mr. Vanthof, seconded by Ms. Jones that additional one-time funding of \$950,000 be approved for 2016/2017 for the construction/design and purchase of supplies/equipment for the new Thunder Bay space. **DEFEATED.**



ITEM #3: Transitional Redistribution Funding

Moved by Mr. Naqvi, seconded by Mr. Baker that one-time funding, per year, be approved for 2016/2017 and 2017/2018 to support the transitional redistribution for the following ten ridings. This funding will be included within their global budget ceiling. **CARRIED.**

Bramalea-Gore-Malton	\$33,525
Carleton-Mississippi Mills	\$33,525
Mississauga-Erindale	\$33,525
Nepean-Carleton	\$33,525
Trinity-Spadina	\$33,525
Whitby-Oshawa	\$33,525
Brampton West	\$41,885
Halton	\$41,885
Vaughan	\$41,885
Oakridges-Markham	\$50,274

With unanimous consent, the vote was repealed and it was agreed that this motion and additional communication material be decided by a pre-approval.

MATERIAL DISTRIBUTED AT THE MEETING:

- OPACY – ODOE Explanation 2016/2017
- Replacement pages for the Estimates Binder (pages 122 and 123) for OPACY

NEXT MEETING: Tuesday, October 18th, 2016 8:00 a.m. to 10:00 a.m.

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:22 a.m.


Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #12/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, OCTOBER 18, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Ms. Nancy Marling, Executive Director, Administrative Services

Guests

Ms. Penny Marno, NDP Caucus Services
Mr. Chris Dacunha, Assistant to Sylvia Jones, MPP
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP
Ms. Jelena Bajcetic, Director, Precinct Properties

Mr. Irwin Elman, Provincial Advocate for Children and Youth
Ms. Laura Arndt, Office of the Provincial Advocate for Children and Youth
Ms. Zeenath Fathima, Office of the Provincial Advocate for Children and Youth

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #11/2016

Moved by Mr. Vanthof, seconded by Mr. Baker, that the Minutes of Meeting #11/2016 be approved as circulated. **CARRIED.**

ITEM #2: Advocate for Children and Youth – Additional Funding

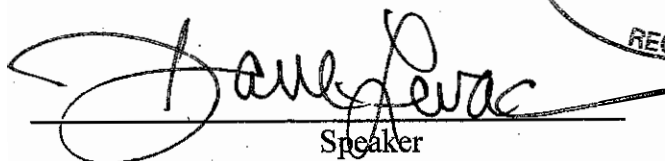
This item was tabled for discussion and deferred to the next meeting. It was agreed that questions would be forwarded to the Clerk in advance.

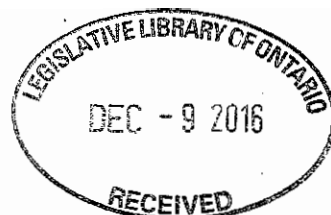
INFORMATION ITEMS:

- 2016/2017 BOIE Projects – Funding Realignment
- Pre-approval Results dated October 5, 2016: Transitional Redistribution Funding. Resulted in a tie. **Motion Lost.**

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:15 a.m.


Speaker



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Legislative Assembly of Ontario

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**MINUTES OF MEETING #13/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, OCTOBER 25, 2016**

Present

The Honourable Dave Levac, MPP, Chair
The Honourable Yasir Naqvi, MPP
Mr. Yvan Baker, MPP
Ms. Sylvia Jones, MPP
Mr. John Vanthof, MPP

Secretariat

Ms. Deborah Deller, Clerk of the House, BOIE Secretary
Ms. Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Mr. Todd Decker, Deputy Clerk and Executive Director, Legislative Services
Ms. Vicki Whitmell, Executive Director, Information and Technology Services
Division and Legislative Librarian
Mr. Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Ms. Nancy Marling, Executive Director, Administrative Services

Guests

Ms. Debbie Kemble, Senior Director, Liberal Caucus
Ms. Penny Marno, NDP Caucus Services
Ms. Inge Juneau, Director, PC Caucus Services and Administration
Mr. Chris Dacunha, Assistant to Sylvia Jones, MPP
Ms. Bonnie Easterbrook, Director, Financial Services
Ms. Grace Bento, Executive Assistant to the Clerk
Ms. Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #12/2016

Moved by Mr. Baker, seconded by Mr. Vanthof, that the Minutes of Meeting #12/2016 be approved as circulated. **CARRIED.**

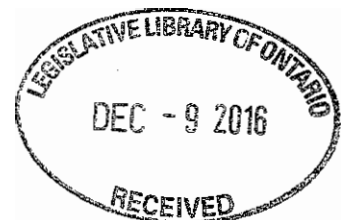
ITEM #2: Advocate for Children and Youth – Additional Funding

This item was tabled for discussion and deferred to the next meeting.

NEW BUSINESS:

Temporary Appointment Financial Accountability Officer

Moved by Mr. Naqvi and seconded by Ms. Jones, that as Temporary Financial Accountability Officer, David Wake's salary be adjusted to \$220,150 for the period of the temporary appointment and at the conclusion of this assignment he will return to the salary he would have attained had the temporary assignment not taken place. **CARRIED.**

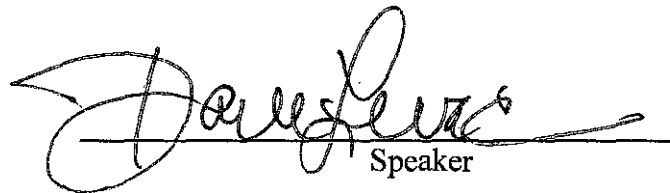


MATERIAL DISTRIBUTED AT MEETING:

- Operational Dollars: Explanation, 2016-17 Proposed Estimates of the Provincial Advocate for Children and Youth

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:10 a.m.



Speaker

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Legislative Assembly of Ontario

**MINUTES OF MEETING #14/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, NOVEMBER 1, 2016**

Present

Honourable Dave Levac, MPP, Chair
Honourable Yasir Naqvi, MPP
Yvan Baker, MPP
Sylvia Jones, MPP
John Vanthof, MPP

Secretariat

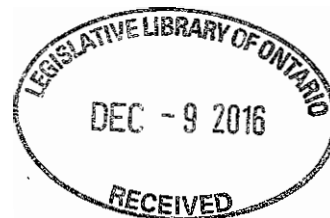
Todd Decker, Clerk of the House, BOIE Secretary
Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Vicki Whitmell, Executive Director, Information and Technology Services Division and Legislative Librarian
Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Nancy Marling, Executive Director, Administrative Services

Guests

Debbie Kemble, Senior Director, Liberal Caucus
Penny Marno, NDP Caucus Services
Inge Juneau, Director, PC Caucus Services and Administration
Chris Dacunha, Assistant to Sylvia Jones, MPP
Bonnie Easterbrook, Director, Financial Services
Grace Bento, Executive Assistant to the Clerk
Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP



DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #13/2016

Moved by Mr. Naqvi, seconded by Ms. Jones, that the Minutes of Meeting #13/2016 be approved as circulated. **CARRIED.**

ITEM #2: Advocate for Children and Youth – Additional Funding

Moved by Mr. Vanthof, seconded by Mr. Naqvi, that additional one-time funding of \$500,000 be approved for 2016/2017 for the construction/design and purchase of supplies/furniture for the new Thunder Bay space, and that additional on-going funding of \$29,000 be approved for the annual rent of the Thunder Bay space. **CARRIED.**

Moved by Ms. Jones, seconded by Mr. Vanthof, than an additional ongoing amount of \$1,036,600 be approved for the Office of the Provincial Advocate for Children and Youth for the 2016/2017 Estimates. **DEFEATED.**

ITEM #4: Member Support Staff – Professional Development Reimbursement

This item was tabled for discussion. It was agreed in principle, as a one-time exception, to reimburse the identified Member's staff person the cost of the professional development course taken.

Staff to review the existing guidelines and report back to the Board.

ITEM#7: Advertising Guidelines – Seasonal Signage

Moved by Ms. Jones, seconded by Mr. Naqvi, that effective November 1, 2016, the current advertising guidelines be updated as follows:

Members with constituency offices in a multi-tenant location, be reimbursed from their Global Budget their equal share of the cost for temporary portable signage shared with the other tenants in the case where the signage is used for seasonal or special events messages (i.e. Olympics) in their riding. Invoices submitted for payment must detail the full advertising cost; include a breakdown of the cost per tenant and a photo of the sign. On receipt and review of the invoice, Financial Services would reimburse the Member's portion of the payment only. **DEFEATED.**

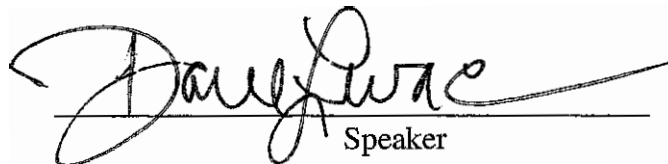
It was agreed that a review of the advertising guidelines should take place.

MATERIAL DISTRIBUTED AT MEETING:

- Summary of IT costs approved in the estimates, Office of the Provincial Advocate for Children and Youth

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:20 a.m.



Speaker

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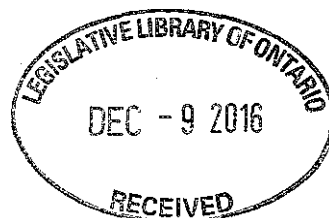


Legislative Assembly of Ontario

**MINUTES OF MEETING #15/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, NOVEMBER 15, 2016**

This meeting was cancelled.


Speaker



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Legislative Assembly of Ontario

**MINUTES OF MEETING #16/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 9:00 A.M. ON TUESDAY, NOVEMBER 22, 2016**

Present

Honourable Dave Levac, MPP, Chair
Honourable Yasir Naqvi, MPP
Yvan Baker, MPP
Sylvia Jones, MPP

Secretariat

Todd Decker, Clerk of the House, BOIE Secretary
Grace Bento, Acting Assistant Secretary and Acting Recording Secretary

Legislative Assembly Staff

Vicki Whitmell, Executive Director, Information and Technology Services Division and Legislative Librarian
Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Nancy Marling, Executive Director, Administrative Services

Guests

Debbie Kemble, Senior Director, Liberal Caucus
Penny Mamo, NDP Caucus Services
John Sinclair, Director, PC Caucus Services and Administration
Chris Dacunha, Assistant to Sylvia Jones, MPP
Bonnie Easterbrook, Director, Financial Services
Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP
Heather Gaukel, Executive Assistant to the Speaker

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #14/2016

Moved by Mr. Naqvi, seconded by Ms. Jones that the Minutes of Meeting #14/2016 be approved as circulated. **CARRIED.**

ITEM #2: Member's Support Staff – Professional Development Reimbursement

This item was tabled for discussion and staff will provide a third option and present to the Board by a walk around.

ITEM #4: Mobile Pilot Project

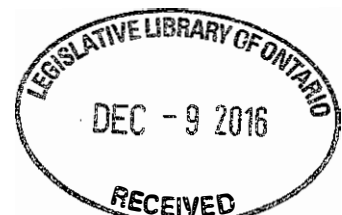
This item was deferred until the next meeting.

ITEM #5: Mobile Phone Services

This item was deferred until the next meeting.

ITEM #6: Electoral Redistribution Transitional Funding Supplement

This item was tabled for discussion. The Board has asked the Caucus Administrators to meet and report back to the Board.



INFORMATION ITEM:

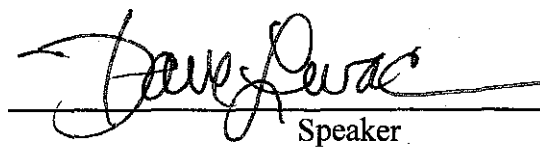
Pre-approval dated November 14, 2016: One-time exception of reimbursement of cost of out-of-Province course for staff of Mr. Pettapiece. This request was approved.

NEXT SCHEDULED MEETING:

Tuesday, November 29, 2016 from 8:00 a.m. to 10:00 a.m.

MOTION TO ADJOURN:

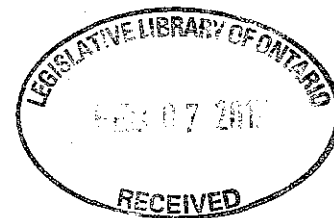
There being no further business to discuss, the meeting adjourned at 9:55 a.m.


Speaker

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Legislative Assembly of Ontario



**MINUTES OF MEETING #17/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, NOVEMBER 29, 2016**

Present

Honourable Dave Levac, MPP, Chair
Honourable Yasir Naqvi, MPP
Yvan Baker, MPP
Sylvia Jones, MPP

Secretariat

Todd Decker, Clerk of the House, BOIE Secretary
Mary Edwards, Assistant Secretary and Acting Recording Secretary

Legislative Assembly Staff

Vicki Whitmell, Executive Director, Information and Technology Services Division and Legislative Librarian
Dennis Clark, Sergeant at Arms and Executive Director, Precinct Properties
Nancy Marling, Executive Director, Administrative Services

Guests

Debbie Kemble, Senior Director, Liberal Caucus
Penny Marno, NDP Caucus Services
John Sinclair, Director, PC Caucus Services and Administration
Chris Dacunha, Assistant to Sylvia Jones, MPP
Bonnie Easterbrook, Director, Financial Services
Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP
Grace Bento, Executive Assistant to the Clerk
Kirk Cameron, Director, Technology Services
Erica Anderson, Manager, Digital and Web Content

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #16/2016

Moved by Ms. Jones, seconded by Mr. Vanthof, that the Minutes of Meeting #16/2016 be approved as circulated. **CARRIED.**

ITEM #2: Member's Support Staff – Professional Development Reimbursement

Moved by Ms. Jones, seconded by Mr. Naqvi, that Members may approve from their global budget the cost of any job-related professional development course undertaken by their staff which is delivered within Ontario, or which is delivered online regardless of its location of origin.

The cost of travel for job-related professional development is reimbursable only for travel between the constituency and Queen's Park. **CARRIED.**

ITEM #3: Electoral Redistribution Transitional Funding Supplement

This item was tabled for discussion and is deferred pending consultations among the Caucus Administrators.

ITEM #4: Mobile Pilot Project

The focus of the mobile pilot project has changed from the delivery of information via one device (iPad) to the ability to access information over several platforms. LAO staff provided a demonstration of the member's portal site that will be made available to members and their staff and addressed questions.

The BOIE members agreed that their constituency offices are experiencing problems with remote access and that a survey should be conducted to see if others are experiencing the same problem and a solution found.

At meeting #17/2016, on November 29, 2016 it was agreed to withdraw the following motion tabled at meeting #14/2015 on October 27, 2015. **WITHDRAWN.**

Moved by Mr. Naqvi, seconded by Mr. Vanthof,

- 1) The rollout of the project would be staged approach to allow for the set-up and testing of the device and to provide training to the members.
- 2) The purchase of the iPads would be funded through the Member's Entitlement budget. This includes hardware, accessories, software and the extended warranty (AppleCare).
- 3) Data plans for the iPads would be funded through the Global Communications budget. Members will be placed on a Flex plan and the plans would be for two years.
- 4) Roaming plans would not be allowed and would be disabled by the communications provider.
- 5) A Member would only be entitled to one iPad and accompanying data plan. Members wishing to purchase additional iPads, data plans and appropriate licences would have to fund them through their Global budget. If an entitled iPad is lost or stolen, the data plan would be placed on hold until a replacement is funded through the Member's Global budget.
- 6) Technology Services would be responsible for deploying and configuring all iPads with the appropriate software and applications.
- 7) All warranty issues would be handled by Technology Services (through AppleCare). The additional cost for accidental breakage protection would be funded through each Member's Global Budget. This protection would exceed the coverage included with the purchase of the warranty.
- 8) Personal applications and subscriptions would be funded by each Member's out-of-pocket expenses. When a Member leaves, their Apple ID and personal purchases would be transferred to their personal device so they can take it with them.
- 9) A Member would not be allowed to purchase their iPad following resignation or defeat.

Sufficient funding exists within the Member's Entitlement budget and the Global Communications Budget to implement the project for all MPPs.

ITEM #5: Mobile Phone Services

Moved by Mr. Naqvi, seconded by Mr. Vanthof, that effective November 29, 2016, the Board approve the changes to the mobile phone program to allow a Member the choice of one of the Technology Services approved devices when their existing mobile phone contract is up for renewal. The cost of the mobile phone charges and the BES licensing would be absorbed within the communications budget, provided the mobile phone is acquired through Purchasing & Operations. **CARRIED.**

ITEM #6: Advertising Signage (see: Mtg.14/2016 – Item 7)

Having been requested by the Board to determine the policy of the House of Commons, staff advised that the House of Commons similarly does not reimburse MP's for this type of expense.

INFORMATION ITEM:

- Letter from Mike Colle, MPP regarding salary difference between Precinct Properties Queen's Park staff and Toronto City Hall staff salaries. A written response was sent to Mr. Colle by the Speaker.

NEXT SCHEDULED MEETING:

Tuesday, December 6, 2016 from 8:00 a.m. to 10:00 a.m.

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 9:00 a.m.



Speaker

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Legislative Assembly of Ontario



**MINUTES OF MEETING #18/2016
OF THE BOARD OF INTERNAL ECONOMY HELD IN
ROOM 180, THE SPEAKER'S BOARDROOM
AT 8:00 A.M. ON TUESDAY, DECEMBER 6, 2016**

Present

Honourable Dave Levac, MPP, Chair
Honourable Yasir Naqvi, MPP
Yvan Baker, MPP
John Vanthof, MPP
Sylvia Jones, MPP

Secretariat

Todd Decker, Clerk of the House, BOIE Secretary
Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Vicki Whitmell, Executive Director, Information and Technology Services Division and Legislative Librarian
Nancy Marling, Executive Director, Administrative Services

Guests

Debbie Kemble, Senior Director, Liberal Caucus
Penny Marno, NDP Caucus Services
John Sinclair, Director, PC Caucus Services and Administration
Chris Dacunha, Assistant to Sylvia Jones, MPP
Bonnie Easterbrook, Director, Financial Services
Beckie Codd-Downey, Chief of Staff to Yasir Naqvi, MPP
Grace Bento, Executive Assistant to the Clerk
Greg Essensa, Chief Electoral Officer
Irwin Elman, Provincial Advocate for Children and Youth

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #17/2016

Moved by Ms. Jones, seconded by Mr. Vanthof, that the Minutes of Meeting #17/2016 be approved as circulated. **CARRIED.**

ITEM #2: Office of the Provincial Advocate for Children and Youth

The Board met with the Provincial Advocate in-camera.

ITEM #3: Elections Ontario – Request for New Funding resulting from the enactment of Bill 2, the Election Finances Statute Law Amendment Act

Additional information was distributed at the meeting to support this request.

Moved by Mr. Naqvi, seconded by Mr. Vanthof, that an additional \$4,127,400 be approved in 2016/2017 for the Office of the Chief Electoral Officer to cover the first quarterly allowance payable with the enactment of Bill 2 (\$3,985,300) and the salary and benefit costs for 5 temporary staff for the balance of 2016/2017 (\$142,100). **CARRIED.**

NEXT SCHEDULED MEETING:

- To be scheduled

MOTION TO ADJOURN:

There being no further business to discuss, the meeting adjourned at 10:00 a.m.



Speaker