



**MINUTES OF MEETING #4/2020
OF THE BOARD OF INTERNAL ECONOMY HELD VIA TEAMS
AT 9:00 A.M. ON WEDNESDAY, JUNE 4, 2020**

Present

Honourable Ted Arnott, MPP, Chair
Honourable Sylvia Jones, MPP
John Vanthof, MPP

Secretariat

Todd Decker, Clerk of the House, BOIE Secretary
Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Trevor Day, Deputy Clerk and Executive Director, Legislative Services
Jackie Gordon, Sergeant-at-Arms and Executive Director, Precinct Properties
Nancy Marling, Executive Director, Administrative Services
Vicki Whitmell, Executive Director, Information and Technology Services Division and Legislative Librarian

Guests

Rachel Nauta, Executive Assistant to the Speaker
Grace Bento, Executive Assistant to the Clerk
Bonnie Easterbrook, Director, Financial Services
Chris Dacunha, Senior Policy Advisor to Hon. Sylvia Jones, MPP
Inge Juneau, Deputy Executive Director, PC Caucus
Tetyanna Tesolin, Director, Operations and Human Resources, NDP Caucus
Jelena Bajcetic, Director, Precinct Properties

DECISIONS OF THE BOARD

ITEM #1: Minutes of Meeting #3/2020

Moved by Ms. Jones, seconded by Mr. Vanthof, that the Minutes of Meeting #3/2020 be approved as circulated. **CARRIED.**

ITEM #2: Request for Funding to convert FTE to Translator Position

Moved by Mr. Vanthof, seconded by Ms. Jones, that one full-time Visitor Services approved complement be converted to the position of Translator and that \$39,000 in additional on-going funding be approved to supplement the salary and benefits. **CARRIED.**

ITEM #3: 2020/2021 Sergeant at Arms & Precinct Properties Facility Upgrades

Moved by Ms. Jones, seconded by Mr. Vanthof, that \$1,118,600 be approved for the Sergeant at Arms & Precinct Properties – Facility Upgrades for 2020/2021. Details as follows. **CARRIED.**

Project	Amount Approved
Interior Projects – Renovations: Installation of Standard Drapery Exit #12 Security Visitor Screening (separate report approved March 11, 2020) Architectural Coordination for Security Infrastructure (future report) Total Interior Projects - Renovations	 <u>\$33,000</u> \$33,000
Interior Projects – Energy Efficiency: Installation of Upgraded Lighting – Various Rooms Total Interior Projects	 <u>\$90,000</u> \$90,000
General maintenance, branch requests & unplanned projects: Inventory: Hardware, Carpet & Drapery Planned Projects/Branch Requests Unplanned Projects Total General maintenance	 \$50,000 \$184,300 <u>\$100,000</u> \$334,300
Infrastructure and Maintenance Projects: Basement Exhaust Modifications Basement Air-handling System Total Infrastructure and Maintenance Projects	 \$230,000 <u>\$280,000</u> \$510,000
Exterior Program: East & West Watermain Vault Repairs Grounds Rehabilitation Project (future report) Total Exterior Program	 <u>\$66,300</u> \$66,300
Preliminary Planning & Design: Restoration of the Main South Entrance Investigation Centre Block Grand Staircase Chamber Restoration – Lowering of Platforms (future report) Total Preliminary Planning & Design	 \$50,000 <u>\$35,000</u> \$85,000

ITEM #4: Business Resumption

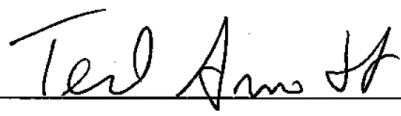
The Board asked that a document be created to provide information on re-opening constituency offices, in consultation with the Chief Medical Officer of Health.

ITEM #5: Air Charter Policy

This item was tabled for discussion and will be handled via pre-approval.

MOTION TO ADJOURN:

The meeting adjourned at 10:45 a.m.



Speaker