



**MINUTES OF MEETING #4/2022
OF THE BOARD OF INTERNAL ECONOMY
AT 3:30 P.M. ON TUESDAY, SEPTEMBER 6, 2022**

Present

Honourable Ted Arnott, MPP, Chair
Honourable Paul Calandra, MPP
John Vanthof, MPP

Secretariat

Todd Decker, Clerk of the House, BOIE Secretary
Mary Edwards, Assistant Secretary and Recording Secretary

Legislative Assembly Staff

Trevor Day, Deputy Clerk and Executive Director, Legislative Services
Nancy Marling, Executive Director, Administrative Services
Jackie Gordon, Sergeant-at-Arms and Executive Director, Precinct Properties
Roberto Eberhardt, Chief Information and Technology Officer and Executive Director,
Information Technology Services Division

Guests

Rachel Nauta, Executive Assistant to the Speaker
Bonnie Easterbrook, Director, Financial Services
Inge Juneau, Deputy Executive Director, PC Caucus
Owen Marci, Chief of Staff to Hon. Paul Calandra
Shelley Martel, Chief of Staff, NDP

DECISIONS OF THE BOARD

ITEM 1: Harmonized Sales Tax (HST)

Staff report and draft CRA letter received. Direction to maintain status quo. No action is required.

ITEM 2: Review of Mileage 2022

Moved by Mr. Calandra, seconded by Mr. Vanthof, that effective September 1, 2022, the mileage rate for Members, Members Support and Caucus staff and Office of the Assembly be linked to the rate reimbursed by the House of Commons for Ontario (National Joint Council Directive) and adjusted accordingly from time to time. **CARRIED.**

The mileage rate effective September 1, 2022 will be 60.0 cents/km.

ITEM 3: 2023/2024 Estimate Guidelines

Moved by Mr. Calandra, seconded by Mr. Vanthof, that the 2023/2024 Estimate Guidelines for the Assembly Offices and the 2023/2024 Estimate Guidelines for the Commissions and Other Officers Reporting to the Legislature be approved and distributed to the respective parties. **CARRIED.**

ITEM #4: Out of Province Travel – Request for Reimbursement Approval

Request for reimbursement of Out-of-Province travel expenses as set out in the staff report was declined.

NEW BUSINESS:

The following new items were tabled:

Members' Office Budget - Staff to prepare a report for BOIE that ties office budget to the Federal budget levels, including geographical and population without changing the categories.

Staff Salary Caps and Classifications – As part of the Member's office budget report, recommending the removal of the classifications and caps.

Dana Hospitality – to be invited to a BOIE meeting to talk about service levels and costs.

IT and Financial Services Standards – receiving complaints from Members about service standards as they relate to IT and Financial Services. Staff will look into the issues and ask that the BOIE members forward specifics so they can be reviewed.

INFORMATION ITEMS:

- **Results of Pre-approval (August 23, 2022) – Approval of Standing Committee on Public Accounts – 2022 Annual Conference of the Canadian Council of Public Accounts Committee in Ottawa, Ontario August 28 to 30, 2022.**

Agreed that the BOIE approve the expenditure of funds from the Global Committee's approved budget, up to an amount of \$13,195 as determined by the Chair of the Standing Committee on Public Accounts to attend the Annual Conference of the Canadian Council of Public Accounts Committee.

- **Results of Pre-approval (April 27, 2022) - Approval of Minutes of Meeting #3/2022**

The minutes were approved as circulated.

- **Results of Pre-approval (April 13, 2022) Requests for Funding**

Request 1: North Wing Coat of Arms Exterior Masonry Restoration - \$300,000

Agreed that one-time funding of \$300,000 be approved for the North Wing Coat of Arms Exterior Masonry Restoration, Phase 1: Preliminary Conservation Work & Stone for 2022/2023 estimates.

Request 2: Security Systems and Operational Communications Centre Upgrade Project – funding carryover

Agreed to carry forward amount of \$6,571,600 for the Security Systems and Operational Communications Centre upgrade project for 2022/23 estimates. This includes the previously approved \$2,000,000 for the project.

- **Results of Pre-approval (March 9, 2022) – Computer Entitlements**

1) Mobile Phones

Agreed that upon resignation, defeat or a general election MPPs, Members Support Staff, Caucus Staff and Assembly staff may procure their existing mobile phone and transfer their existing phone number to an individual personal plan, effective upon BOIE approval, based on the following:

- If the contract associated with the phone number
 - is less than 24 months old, there is a cancellation penalty charge that the individual would be required to pay to the Assembly before the number could be transferred. The amount of the penalty will vary based on the age of the device and the remaining time left on the contract.

- is over 24 months, no cancellation penalty charge is applicable
- The current telecommunication providers have agreed to waive cancellation penalty charges if the plan remains with the existing provider.
- The phone number and or mobile phone will be released once all cancellation penalty charges are settled.
- Unlocking fees are unlikely to be charged by the provider, however if applicable they would be capped at \$50.

2) Depreciation Schedule - Telephone

Agreed with the following depreciation schedule for mobile phones eligible for purchase effective upon BOIE approval (March 15, 2022).

Purchase Date of Mobile phone	Depreciation Schedule
Under 3 months	100% of the original LAO cost
Three months to One year	75% of the original LAO cost
Year One to two from date of purchase	50% of the original LAO cost
Year Three	No Cost

3) Computer Entitlements

Agreed, that following the 2022 general election, a Member leaving office will be eligible to purchase one of the three assigned Member entitlements, subject to the Computer Depreciation Schedule approved by BOIE. In addition, Members may purchase additional items procured from their Global Budget following the same depreciation schedule.

4) Computer Depreciation

Agreed, that depreciation schedule for computers, docking stations and monitors which a Member is eligible to purchase be based on Option 1 – Straight Line.

Purchase Date of Computer	Depreciation Schedule
Under 12 months from date of purchase	75% of the original LAO cost
One year to less than two years from date of purchase	50% of the original LAO cost
Two years to less than three years from date of purchase	25% of the original LAO cost
Three years from date of purchase	No Cost

MOTION TO ADJOURN:

The meeting adjourned at 4:20 p.m.


Speaker

