



**Ministry of Health and  
Long-Term Care**

**Inspection Report under  
the Long-Term Care  
Homes Act, 2007**

**Ministère de la Santé et des  
Soins de longue durée**

**Rapport d'inspection  
prévus le Loi de 2007 les  
foyers de soins de longue**

Health System Accountability and Performance  
Division  
Performance Improvement and Compliance Branch  
Division de la responsabilisation et de la  
performance du système de santé  
Direction de l'amélioration de la performance et de la  
conformité

Ottawa Service Area Office  
347 Preston St, 4th Floor  
OTTAWA, ON, K1S-3J4  
Telephone: (613) 569-5602  
Facsimile: (613) 569-9670

Bureau régional de services d'Ottawa  
347, rue Preston, 4<sup>ième</sup> étage  
OTTAWA, ON, K1S-3J4  
Téléphone: (613) 569-5602  
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| Date(s) of inspection/Date(s) de l'inspection | Inspection No/ No de l'inspection | Type of Inspection/Genre d'inspection |
|-----------------------------------------------|-----------------------------------|---------------------------------------|
| Feb 27, 28, 29, Apr 24, 25, 26, 27, 2012      | 2012_031194_0012                  | Critical Incident                     |

**Licensee/Titulaire de permis**

CENTENNIAL PLACE MILLBROOK INC.  
307 Aylmer Street, PETERBOROUGH, ON, K9L-7M4

**Long-Term Care Home/Foyer de soins de longue durée**

CENTENNIAL PLACE LONG-TERM CARE HOME  
2 Centennial Lane North, MILLBROOK, ON, M5J-2G2

**Name of Inspector(s)/Nom de l'inspecteur ou des inspecteurs**

CHANTAL LAFRENIERE (194)

**Inspection Summary/Résumé de l'inspection**

The purpose of this inspection was to conduct a Critical Incident inspection.

During the course of the inspection, the inspector(s) spoke with Administrator, Director of Care, Registered Nurse

During the course of the inspection, the inspector(s) Observation of resident, review of resident's clinical health care records, medication incident reports, Critical incident report and Medication policies.

The following Inspection Protocols were used during this inspection:

Critical Incident Response

Medication

Findings of Non-Compliance were found during this inspection.

**NON-COMPLIANCE / NON-RESPECT DES EXIGENCES**

| Legend                                                                                                                                                                                                                                                                  | Legendé                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WN – Written Notification                                                                                                                                                                                                                                               | WN – Avis écrit                                                                                                                                                                                                                                                                                    |
| VPC – Voluntary Plan of Correction                                                                                                                                                                                                                                      | VPC – Plan de redressement volontaire                                                                                                                                                                                                                                                              |
| DR – Director Referral                                                                                                                                                                                                                                                  | DR – Aiguillage au directeur                                                                                                                                                                                                                                                                       |
| CO – Compliance Order                                                                                                                                                                                                                                                   | CO – Ordre de conformité                                                                                                                                                                                                                                                                           |
| WAO – Work and Activity Order                                                                                                                                                                                                                                           | WAO – Ordres : travaux et activités                                                                                                                                                                                                                                                                |
| Non-compliance with requirements under the Long-Term Care Homes Act, 2007 (LTCHA) was found. (A requirement under the LTCHA includes the requirements contained in the items listed in the definition of "requirement under this Act" in subsection 2(1) of the LTCHA.) | Le non-respect des exigences de la Loi de 2007 sur les foyers de soins de longue durée (LFSLD) a été constaté. (Une exigence de la loi comprend les exigences qui font partie des éléments énumérés dans la définition de « exigence prévue par la présente loi », au paragraphe 2(1) de la LFSLD. |
| The following constitutes written notification of non-compliance under paragraph 1 of section 152 of the LTCHA.                                                                                                                                                         | Ce qui suit constitue un avis écrit de non-respect aux termes du paragraphe 1 de l'article 152 de la LFSLD.                                                                                                                                                                                        |

**WN #1: The Licensee has failed to comply with O.Reg 79/10, s. 8. Policies, etc., to be followed, and records**  
**Specifically failed to comply with the following subsections:**

**s. 8. (1) Where the Act or this Regulation requires the licensee of a long-term care home to have, institute or otherwise put in place any plan, policy, protocol, procedure, strategy or system, the licensee is required to ensure that the plan, policy, protocol, procedure, strategy or system,**  
**(a) is in compliance with and is implemented in accordance with applicable requirements under the Act; and**  
**(b) is complied with. O. Reg. 79/10, s. 8 (1).**

**Findings/Faits saillants :**

1. The licensee failed to comply with O.Reg 79/10 s.8(1)(b) relating to Medication policies, being complied with.

1. The licensee's policy # RS-E-12 "Drug Administration - Preparation & Documentation " (Dated June 2007) indicates that:

- Verify that the prescription is correct, check the Medication Administration Record (MAR) with the prescription label, noting that the resident's name, the drug name, the dosage and the time and route of administration are an identical match. If any do not match, then the drug will not be administered, and the discrepancy investigated
- Verify the resident's identity through their photograph located in the MAR book to ensure the right person is given the medication. As a double check, cognitively well residents may be asked to identify themselves. Other nursing staff may also be utilized to verify identification of residents.

-November, 2011 resident #001 was administered medications which were not prescribed for the resident. This incident resulted in resident #001 being transferred to the emergency department at the hospital and treated.

2. The licensee's policy # RS-E-17 "Medication Administration" (Reviewed April 2010) indicates that family will be notified when a medication error has occurred.

-February 2012 the physician wrote an order changing the dosage for a medication of resident #002. The physician signed the quarterly medication review, which did not include the order received in February 2012. The medication error was discovered resulting in resident #002 receiving an inaccurate dosage of the medication. The licensee did not notify the SDM for resident #002 following the medication incident.

**WN #2: The Licensee has failed to comply with O.Reg 79/10, s. 131. Administration of drugs**

**Specifically failed to comply with the following subsections:**

**s. 131. (1) Every licensee of a long-term care home shall ensure that no drug is used by or administered to a resident in the home unless the drug has been prescribed for the resident. O. Reg. 79/10, s. 131 (1).**

**s. 131. (2) The licensee shall ensure that drugs are administered to residents in accordance with the directions for use specified by the prescriber. O. Reg. 79/10, s. 131 (2).**

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**Findings/Faits saillants :**

1. The licensee failed to comply with O.Reg 79/10 s.131(2) by ensuring that drugs are administered to residents in accordance with the direction for use specified by the prescriber.

-February 2012 the physician wrote an order changing the dosage for a medication of resident #002. The physician signed the quarterly medication review, which did not include the order received in February 2012. The medication error was discovered resulting in resident #002 receiving an inaccurate dosage of the medication

-February 2012 resident #003 received an incorrect dosage of medication.

2. The licensee failed to comply with O.Reg 79/10, s 131.(1) by administering to a resident in the home a drug that was not prescribed for the resident.

-November, 2011 resident #001 was administered medications which were not prescribed for the resident. This incident resulted in resident #001 being transferred to the emergency department at the hospital and treated.

**Additional Required Actions:**

**CO # - 001 will be served on the licensee. Refer to the "Order(s) of the Inspector".**

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**WN #3: The Licensee has failed to comply with O.Reg 79/10, s. 135. Medication incidents and adverse drug reactions**

**Specifically failed to comply with the following subsections:**

**s. 135. (1) Every licensee of a long-term care home shall ensure that every medication incident involving a resident and every adverse drug reaction is,**

**(a) documented, together with a record of the immediate actions taken to assess and maintain the resident's health; and**

**(b) reported to the resident, the resident's substitute decision-maker, if any, the Director of Nursing and Personal Care, the Medical Director, the prescriber of the drug, the resident's attending physician or the registered nurse in the extended class attending the resident and the pharmacy service provider. O. Reg. 79/10, s. 135 (1).**

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**Findings/Faits saillants :**

1. The licensee failed to comply with O.Reg. 79/10 s.135(1)(b) by ensuring that every medication incident involving a resident is reported to the substitute decision maker.

-February 2012 the physician wrote an order changing the dosage for a medication of resident #002. The physician signed the quarterly medication review, which did not include the order received in February 2012. The medication error was discovered resulting in resident #002 receiving an inaccurate dosage of the medication. The licensee did not notify the SDM for resident #002 following the medication incident.



Ministry of Health and  
Long-Term Care

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Homes Act, 2007

Ministère de la Santé et des  
Soins de longue durée

Rapport d'inspection  
prévus le Loi de 2007 les  
foyers de soins de longue

Issued on this 30th day of April, 2012

Signature of Inspector(s)/Signature de l'inspecteur ou des inspecteurs

*Chantal Lepreux (194)*



**Ministry of Health and  
Long-Term Care**

**Order(s) of the Inspector**

Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007*, S.O. 2007, c.8

**Ministère de la Santé et  
des Soins de longue durée**

**Ordre(s) de l'inspecteur**

Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
de soins de longue durée*, L.O. 2007, chap. 8

Health System Accountability and Performance Division  
Performance Improvement and Compliance Branch

Division de la responsabilisation et de la performance du système de santé  
Direction de l'amélioration de la performance et de la conformité

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|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| Name of Inspector (ID #) /<br>Nom de l'inspecteur (No) :                        | CHANTAL LAFRENIERE (194)                                                                |
| Inspection No. /<br>No de l'inspection :                                        | 2012_031194_0012                                                                        |
| Type of Inspection /<br>Genre d'inspection:                                     | Critical Incident                                                                       |
| Date of Inspection /<br>Date de l'inspection :                                  | Feb 27, 28, 29, Apr 24, 25, 26, 27, 2012                                                |
| Licensee /<br>Titulaire de permis :                                             | CENTENNIAL PLACE MILLBROOK INC.<br>307 Aylmer Street, PETERBOROUGH, ON, K9L-7M4         |
| LTC Home /<br>Foyer de SLD :                                                    | CENTENNIAL PLACE LONG-TERM CARE HOME<br>2 Centennial Lane North, MILLBROOK, ON, M5J-2G2 |
| Name of Administrator /<br>Nom de l'administratrice<br>ou de l'administrateur : | JEFF DONOVAN                                                                            |

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To CENTENNIAL PLACE MILLBROOK INC., you are hereby required to comply with the following order(s) by the date (s) set out below:



**Ministry of Health and  
Long-Term Care**

**Ministère de la Santé et  
des Soins de longue durée**

**Order(s) of the Inspector**  
Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007*, S.O. 2007, c.8

**Ordre(s) de l'inspecteur**  
Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
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|                                 |     |                                         |                                    |
|---------------------------------|-----|-----------------------------------------|------------------------------------|
| <b>Order # /<br/>Ordre no :</b> | 001 | <b>Order Type /<br/>Genre d'ordre :</b> | Compliance Orders, s. 153. (1) (b) |
|---------------------------------|-----|-----------------------------------------|------------------------------------|

**Pursuant to / Aux termes de :**

O.Reg 79/10, s. 131. (2) The licensee shall ensure that drugs are administered to residents in accordance with the directions for use specified by the prescriber. O. Reg. 79/10, s. 131 (2).

**Order / Ordre :**

The Licensee must prepare, implement and submit a plan to ensure that no drug is used by or administered to a resident in the home unless the drug has been prescribed; and by ensuring that drugs are administered to residents in accordance with the directions for use specified by the prescriber. The plan will outline education provided to Registered Nursing Staff and ongoing monitoring of medication administration practices in the home. The written plan is to be submitted by fax at (613)-569-9670, to: Attention Chantal Lafreniere, by May 04, 2012

**Grounds / Motifs :**

1. -November, 2011 resident #001 was administered medications which were not prescribed for the resident. This incident resulted in resident #001 being transferred to the emergency department at the hospital and treated.
- February 2012 the physician wrote an order changing the dosage for a medication of resident #002. The physician signed the quarterly medication review, which did not include the order received in February 2012. The medication error was discovered resulting in resident #002 receiving an inaccurate dosage of the medication
- February 2012 resident #003 received an incorrect dosage of medication. (194)

**This order must be complied with by /**

**Vous devez vous conformer à cet ordre d'ici le :** May 31, 2012



**Ministry of Health and  
Long-Term Care**

**Order(s) of the Inspector**  
Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007*, S.O. 2007, c.8

**Ministère de la Santé et  
des Soins de longue durée**

**Ordre(s) de l'inspecteur**  
Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
de soins de longue durée*, L.O. 2007, chap. 8

**REVIEW/APPEAL INFORMATION**

**TAKE NOTICE:**

The Licensee has the right to request a review by the Director of this (these) Order(s) and to request that the Director stay this (these) Order(s) in accordance with section 163 of the *Long-Term Care Homes Act, 2007*.

The request for review by the Director must be made in writing and be served on the Director within 28 days from the day the order was served on the Licensee.

The written request for review must include,

- (a) the portions of the order in respect of which the review is requested;
- (b) any submissions that the Licensee wishes the Director to consider; and
- (c) an address for services for the Licensee.

The written request for review must be served personally, by registered mail or by fax upon:

Director  
c/o Appeals Coordinator  
Performance Improvement and Compliance Branch  
Ministry of Health and Long-Term Care  
55 St. Clair Avenue West  
Suite 800, 8th Floor  
Toronto, ON M4V 2Y2  
Fax: 416-327-7603

SEE Below

When service is made by registered mail, it is deemed to be made on the fifth day after the day of mailing and when service is made by fax, it is deemed to be made on the first business day after the day the fax is sent. If the Licensee is not served with written notice of the Director's decision within 28 days of receipt of the Licensee's request for review, this (these) Order(s) is (are) deemed to be confirmed by the Director and the Licensee is deemed to have been served with a copy of that decision on the expiry of the 28 day period.

The Licensee has the right to appeal the Director's decision on a request for review of an Inspector's Order(s) to the Health Services Appeal and Review Board (HSARB) in accordance with section 164 of the *Long-Term Care Homes Act, 2007*. The HSARB is an independent tribunal not connected with the Ministry. They are established by legislation to review matters concerning health care services. If the Licensee decides to request a hearing, the Licensee must, within 28 days of being served with the notice of the Director's decision, give a written notice of appeal to both:

Health Services Appeal and Review Board and the

Director

Attention Registrar  
151 Bloor Street West  
9th Floor  
Toronto, ON M5S 2T5

Director  
c/o Appeals Coordinator  
Performance Improvement and Compliance Branch  
Ministry of Health and Long-Term Care  
55 St. Clair Avenue West  
Suite 800, 8th Floor  
Toronto, ON M4V 2Y2  
Fax: 416-327-7603

SEE Below

Upon receipt, the HSARB will acknowledge your notice of appeal and will provide instructions regarding the appeal process. The Licensee may learn more about the HSARB on the website [www.hsarb.on.ca](http://www.hsarb.on.ca).

**Director  
c/o Appeals Clerk  
Performance Improvement and Compliance Branch  
Ministry of Health and Long-Term Care  
1075 Bay Street, 11<sup>th</sup> Floor  
Toronto ON M5S 2B1  
Fax: (416) 327-7603**



**Ministry of Health and  
Long-Term Care**

**Order(s) of the Inspector**  
Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007*, S.O. 2007, c.8

**Ministère de la Santé et  
des Soins de longue durée**

**Ordre(s) de l'inspecteur**  
Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
de soins de longue durée*, L.O. 2007, chap. 8

**RENSEIGNEMENTS SUR LE RÉEXAMEN/L'APPEL**

**PRENDRE AVIS**

En vertu de l'article 163 de la Loi de 2007 sur les foyers de soins de longue durée, le titulaire de permis peut demander au directeur de réexaminer l'ordre ou les ordres qu'il a donné et d'en suspendre l'exécution.

La demande de réexamen doit être présentée par écrit et est signifiée au directeur dans les 28 jours qui suivent la signification de l'ordre au titulaire de permis.

La demande de réexamen doit contenir ce qui suit :

- a) les parties de l'ordre qui font l'objet de la demande de réexamen;
- b) les observations que le titulaire de permis souhaite que le directeur examine;
- c) l'adresse du titulaire de permis aux fins de signification.

La demande écrite est signifiée en personne ou envoyée par courrier recommandé ou par télécopieur au :

Directeur  
a/s Coordinateur des appels  
Direction de l'amélioration de la performance et de la conformité  
Ministère de la Santé et des Soins de longue durée  
55, avenue St. Clair Ouest  
8e étage, bureau 800  
Toronto (Ontario) M4V 2Y2  
Télécopieur : 416-327-7603

Les demandes envoyées par courrier recommandé sont réputées avoir été signifiées le cinquième jour suivant l'envoi et, en cas de transmission par télécopieur, la signification est réputée faite le jour ouvrable suivant l'envoi. Si le titulaire de permis ne reçoit pas d'avis écrit de la décision du directeur dans les 28 jours suivant la signification de la demande de réexamen, l'ordre ou les ordres sont réputés confirmés par le directeur. Dans ce cas, le titulaire de permis est réputé avoir reçu une copie de la décision avant l'expiration du délai de 28 jours.

En vertu de l'article 164 de la Loi de 2007 sur les foyers de soins de longue durée, le titulaire de permis a le droit d'interjeter appel, auprès de la Commission d'appel et de révision des services de santé, de la décision rendue par le directeur au sujet d'une demande de réexamen d'un ordre ou d'ordres donnés par un inspecteur. La Commission est un tribunal indépendant du ministère. Il a été établi en vertu de la loi et il a pour mandat de trancher des litiges concernant les services de santé. Le titulaire de permis qui décide de demander une audience doit, dans les 28 jours qui suivent celui où lui a été signifié l'avis de décision du directeur, faire parvenir un avis d'appel écrit aux deux endroits suivants :

À l'attention du registraire  
Commission d'appel et de révision des services de santé  
151, rue Bloor Ouest, 9e étage  
Toronto (Ontario) M5S 2T5

Directeur  
a/s Coordinateur des appels  
Direction de l'amélioration de la performance et de la conformité  
Ministère de la Santé et des Soins de longue durée  
55, avenue St. Clair Ouest  
8e étage, bureau 800  
Toronto (Ontario) M4V 2Y2  
Télécopieur : 416-327-7603

La Commission accusera réception des avis d'appel et transmettra des instructions sur la façon de procéder pour interjeter appel. Les titulaires de permis peuvent se renseigner sur la Commission d'appel et de révision des services de santé en consultant son site Web, au [www.hsarb.on.ca](http://www.hsarb.on.ca).

**Issued on this 27th day of April, 2012**

**Signature of Inspector /**  
**Signature de l'inspecteur :** *Chantal Lafreniere (194)*

**Name of Inspector /**  
**Nom de l'inspecteur :** Chantal Lafreniere

**Service Area Office /**  
**Bureau régional de services :** Ottawa Service Area Office