



**Ministry of Health and
Long-Term Care**

**Inspection Report under
the Long-Term Care
Homes Act, 2007**

**Ministère de la Santé et des
Soins de longue durée**

**Rapport d'inspection
prévus le Loi de 2007 les
foyers de soins de longue**

Health System Accountability and Performance
Division
Performance Improvement and Compliance Branch
Division de la responsabilisation et de la
performance du système de santé
Direction de l'amélioration de la performance et de la
conformité

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Public Copy/Copie du public

Date(s) of inspection/Date(s) de l'inspection	Inspection No/ No de l'inspection	Type of Inspection/Genre d'inspection
Mar 21, 22, Apr 2, 3, 10, 2012	2012_028102_0019	Follow up

Licensee/Titulaire de permis

SUNNYCREST NURSING HOMES LIMITED
1635 DUNDAS STREET EAST, WHITBY, ON, L1N-2K9

Long-Term Care Home/Foyer de soins de longue durée

SUNNYCREST NURSING HOME
1635 DUNDAS STREET EAST, WHITBY, ON, L1N-2K9

Name of Inspector(s)/Nom de l'inspecteur ou des inspecteurs

WENDY BERRY (102)

Inspection Summary/Résumé de l'inspection

The purpose of this inspection was to conduct a Follow up inspection.

During the course of the inspection, the inspector(s) spoke with the Administrator who is also the Environmental Supervisor; the Assistant Director of Care; Registered and non Registered Nursing staff; several residents; several visitors; several program staff.

During the course of the inspection, the inspector(s) conducted a follow up inspection on housekeeping, maintenance and resident-staff communication and response system issues; toured the 1st, 2nd and 3rd floors; checked lighting levels using a light meter; reviewed documentation related to maintenance work in progress. The onsite inspection occurred on March 21 and 22, 2012.

The following Inspection Protocols were used during this inspection:

Accommodation Services - Housekeeping

Safe and Secure Home

Findings of Non-Compliance were found during this inspection.

NON-COMPLIANCE / NON-RESPECT DES EXIGENCES



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Legend	Legende
WN – Written Notification	WN – Avis écrit
VPC – Voluntary Plan of Correction	VPC – Plan de redressement volontaire
DR – Director Referral	DR – Aiguillage au directeur
CO – Compliance Order	CO – Ordre de conformité
WAO – Work and Activity Order	WAO – Ordres : travaux et activités
Non-compliance with requirements under the Long-Term Care Homes Act, 2007 (LTCHA) was found. (A requirement under the LTCHA includes the requirements contained in the items listed in the definition of "requirement under this Act" in subsection 2(1) of the LTCHA.)	Le non-respect des exigences de la Loi de 2007 sur les foyers de soins de longue durée (LFSLD) a été constaté. (Une exigence de la loi comprend les exigences qui font partie des éléments énumérés dans la définition de « exigence prévue par la présente loi », au paragraphe 2(1) de la LFSLD.
The following constitutes written notification of non-compliance under paragraph 1 of section 152 of the LTCHA.	Ce qui suit constitue un avis écrit de non-respect aux termes du paragraphe 1 de l'article 152 de la LFSLD.

WN #1: The Licensee has failed to comply with O.Reg 79/10, s. 18. Every licensee of a long-term care home shall ensure that the lighting requirements set out in the Table to this section are maintained. O. Reg. 79/10, s. 18.

TABLE	Homes to which the 2009 design manual applies
Location - Lux	Enclosed Stairways - Minimum levels of 322.92 lux continuous consistent lighting throughout
All corridors - Minimum levels of 322.92 lux continuous consistent lighting throughout	In all other areas of the home, including resident bedrooms and vestibules, washrooms, and tub and shower rooms. - Minimum levels of 322.92 lux
All other homes	Location - Lux
Stairways - Minimum levels of 322.92 lux continuous consistent lighting throughout	All corridors - Minimum levels of 215.28 lux continuous consistent lighting throughout
In all other areas of the home - Minimum levels of 215.28 lux	Each drug cabinet - Minimum levels of 1,076.39 lux
At the bed of each resident when the bed is at the reading position - Minimum levels of 376.73 lux	O. Reg. 79/10, r. 18, Table.

Findings/Faits saillants :

1. Sunnycrest Nursing Home has Class C beds within the meaning of subsection 187(18) of the Act.
2. Lighting requirements for long term care homes are set out in a table under O.Reg. 79/10, s. 18. The requirements for Class C beds are listed in the table under the section titled "All other homes".
3. Light meter readings were taken in the home on March 21 and 22, 2012 using a GE light meter.
4. Light meter readings obtained in the 3rd floor corridor in the vicinity of the elevators and nursing station, taken approximately 3 to 4 feet above the floor level and not directly under the light fixtures, were less than 50% of the minimum required illumination level of 215.28 lux of continuous consistent lighting.
5. Lighting levels in all one, two and four bed resident bedrooms that were checked in the 2nd and 3rd floor north and the west wings, were less than 50% of the minimum required illumination level of 215.28 lux. Light meter readings were taken 3 to 4 feet above the floor surface in a number of rooms, during daylight hours with all available lights in the rooms turned on.

Minimum lighting requirements are not maintained in the areas identified.

Additional Required Actions:

CO # - 001 will be served on the licensee. Refer to the "Order(s) of the Inspector".

WN #2: The Licensee has failed to comply with O.Reg 79/10, s. 87. Housekeeping



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Specifically failed to comply with the following subsections:

s. 87. (2) As part of the organized program of housekeeping under clause 15 (1) (a) of the Act, the licensee shall ensure that procedures are developed and implemented for,

(a) cleaning of the home, including,

(i) resident bedrooms, including floors, carpets, furnishings, privacy curtains, contact surfaces and wall surfaces, and

(ii) common areas and staff areas, including floors, carpets, furnishings, contact surfaces and wall surfaces;

(b) cleaning and disinfection of the following in accordance with manufacturer's specifications and using, at a minimum, a low level disinfectant in accordance with evidence-based practices and, if there are none, in accordance with prevailing practices:

(i) resident care equipment, such as whirlpools, tubs, shower chairs and lift chairs,

(ii) supplies and devices, including personal assistance services devices, assistive aids and positioning aids, and

(iii) contact surfaces;

(c) removal and safe disposal of dry and wet garbage; and

(d) addressing incidents of lingering offensive odours. O. Reg. 79/10, s. 87 (2).

Findings/Faits saillants :

1. On Mar 22, 2012 a strong urine type odour was detected in an identified 2 bed room. The odour was identified to be originating from an inflatable surface on the bed of one resident. The bed's surface was observed to be visibly soiled beneath a clean sheet. [s. 87(2)(d)]

2. Ceiling tile surfaces in the vicinity of make up air grills in several areas were dust covered and blackened: 2nd floor above the nursing station desk; 2nd floor in the lobby area near the elevators and the reception area; 3rd floor corridor in the vicinity of the dining room.

3. Many wood framed, multi colored, high back chairs located in resident areas throughout the home were observed to have stained and/or soiled surfaces; for example, on March 21, 2012, 10 of 11 chairs in a 3rd floor lounge were visibly soiled.

4. Floor surface discoloration is evident throughout the majority of resident bedrooms, washrooms and common areas and corridors in the home:

- the coating on the floor surface was peeling and scrapes off easily in some areas leaving a residue on the floor surface;
- dirt appears to have embedded in the floor surface coating in some areas;
- dark patches of the coating are present on light colored floor coverings. [s. 87.(2)(a)]

During an inspection conducted between the dates of October 17 and October 31, 2011 the floor surfaces, chairs and ceilings surfaces were identified as not being in clean condition. A compliance order, CO # 001, was issued with a compliance date of December 31, 2011. It was noted that actions had been taken to resolve some of the other cleaning issues that had been previously identified.

Procedures have not been implemented to keep all areas of the home clean and in addressing incidents of lingering offensive odours.



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Additional Required Actions:

CO # - 002 will be served on the licensee. Refer to the "Order(s) of the Inspector".

VPC - pursuant to the Long-Term Care Homes Act, 2007, S.O. 2007, c.8, s.152(2) the licensee is hereby requested to prepare a written plan of correction for achieving compliance to ensure that effective procedures have been developed and implemented for the cleaning of all chairs, ceiling surfaces around make up air diffusers, and mattress surfaces, to be implemented voluntarily.

WN #3: The Licensee has failed to comply with LTCHA, 2007 S.O. 2007, c.8, s. 3. Residents' Bill of Rights



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Specifically failed to comply with the following subsections:

s. 3. (1) Every licensee of a long-term care home shall ensure that the following rights of residents are fully respected and promoted:

1. Every resident has the right to be treated with courtesy and respect and in a way that fully recognizes the resident's individuality and respects the resident's dignity.

2. Every resident has the right to be protected from abuse.

3. Every resident has the right not to be neglected by the licensee or staff.

4. Every resident has the right to be properly sheltered, fed, clothed, groomed and cared for in a manner consistent with his or her needs.

5. Every resident has the right to live in a safe and clean environment.

6. Every resident has the right to exercise the rights of a citizen.

7. Every resident has the right to be told who is responsible for and who is providing the resident's direct care.

8. Every resident has the right to be afforded privacy in treatment and in caring for his or her personal needs.

9. Every resident has the right to have his or her participation in decision-making respected.

10. Every resident has the right to keep and display personal possessions, pictures and furnishings in his or her room subject to safety requirements and the rights of other residents.

11. Every resident has the right to,

i. participate fully in the development, implementation, review and revision of his or her plan of care,

ii. give or refuse consent to any treatment, care or services for which his or her consent is required by law and to be informed of the consequences of giving or refusing consent,

iii. participate fully in making any decision concerning any aspect of his or her care, including any decision concerning his or her admission, discharge or transfer to or from a long-term care home or a secure unit and to obtain an independent opinion with regard to any of those matters, and

iv. have his or her personal health information within the meaning of the Personal Health Information Protection Act, 2004 kept confidential in accordance with that Act, and to have access to his or her records of personal health information, including his or her plan of care, in accordance with that Act.

12. Every resident has the right to receive care and assistance towards independence based on a restorative care philosophy to maximize independence to the greatest extent possible.

13. Every resident has the right not to be restrained, except in the limited circumstances provided for under this Act and subject to the requirements provided for under this Act.

14. Every resident has the right to communicate in confidence, receive visitors of his or her choice and consult in private with any person without interference.

15. Every resident who is dying or who is very ill has the right to have family and friends present 24 hours per day.

16. Every resident has the right to designate a person to receive information concerning any transfer or any hospitalization of the resident and to have that person receive that information immediately.

17. Every resident has the right to raise concerns or recommend changes in policies and services on behalf of himself or herself or others to the following persons and organizations without interference and without fear of coercion, discrimination or reprisal, whether directed at the resident or anyone else,

i. the Residents' Council,

ii. the Family Council,

iii. the licensee, and, if the licensee is a corporation, the directors and officers of the corporation, and, in the case of a home approved under Part VIII, a member of the committee of management for the home under section 132 or of the board of management for the home under section 125 or 129,

iv. staff members,

v. government officials,

vi. any other person inside or outside the long-term care home.

18. Every resident has the right to form friendships and relationships and to participate in the life of the long-term care home.

19. Every resident has the right to have his or her lifestyle and choices respected.

20. Every resident has the right to participate in the Residents' Council.

21. Every resident has the right to meet privately with his or her spouse or another person in a room that assures privacy.



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22. Every resident has the right to share a room with another resident according to their mutual wishes, if appropriate accommodation is available.
23. Every resident has the right to pursue social, cultural, religious, spiritual and other interests, to develop his or her potential and to be given reasonable assistance by the licensee to pursue these interests and to develop his or her potential.
24. Every resident has the right to be informed in writing of any law, rule or policy affecting services provided to the resident and of the procedures for initiating complaints.
25. Every resident has the right to manage his or her own financial affairs unless the resident lacks the legal capacity to do so.
26. Every resident has the right to be given access to protected outdoor areas in order to enjoy outdoor activity unless the physical setting makes this impossible.
27. Every resident has the right to have any friend, family member, or other person of importance to the resident attend any meeting with the licensee or the staff of the home. 2007, c. 8, s. 3 (1).

Findings/Faits saillants :

1. On March 22, 2012 a female resident of a 4 bed room on the 2nd floor was observed being toileted by two Personal Support Workers. The ensuite washroom door remained open. Another resident was in the bedroom, with a direct view of the washroom and the resident on the toilet.
2. On March 22, 2012 a male resident of a 4 bed room on the 3rd floor was observed to be in the ensuite washroom, door fully open, light off, sitting on the toilet with his pants down. A housekeeper was observed to be in view of the resident, mopping the bedroom floor. In the Inspector's presence, the housekeeper then turned the washroom light on for the resident and closed the washroom door.

The residents' right to privacy in treatment and in caring for his or her personal needs was breached in each of the above noted examples. [Act s. 3.(1)8.]

Additional Required Actions:

VPC - pursuant to the Long-Term Care Homes Act, 2007, S.O. 2007, c.8, s.152(2) the licensee is hereby requested to prepare a written plan of correction for achieving compliance to ensure that the residents' rights are upheld at all times and that all staff understand that residents are to be afforded privacy in treatment and in caring for his or her personal needs, to be implemented voluntarily.

WN #4: The Licensee has failed to comply with LTCHA, 2007 S.O. 2007, c.8, s. 86. Infection prevention and control program

Specifically failed to comply with the following subsections:

- s. 86. (2) The infection prevention and control program must include,
- (a) daily monitoring to detect the presence of infection in residents of the long-term care home; and
 - (b) measures to prevent the transmission of infections. 2007, c. 8, s. 86. (2).

Findings/Faits saillants :



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1. Clean supply carts were observed stored in several residents' bedrooms and ensuite washrooms on 2nd and 3rd floors during the mid day meal service on March 21 and 22, 2012. Residents were present in several of the rooms.
2. Unlabelled denture cups, urinals, bar soap in holders, and bedpans were present in shared use ensuite washrooms.
3. Urine measures were stored on toilet tanks in a number of residents' shared use washrooms.
4. Torn and worn foam type hand grips and/or arm rests were present on toilet risers in use in several shared use washrooms.
5. A mattress with a split covering was in use on one resident's bed, exposing the absorbent inner foam surface.

The above are cross infection hazards. Measures are not in place to prevent the transmission of infections. [Act s. 86. (2)(b)]

Additional Required Actions:

VPC - pursuant to the Long-Term Care Homes Act, 2007, S.O. 2007, c.8, s.152(2) the licensee is hereby requested to prepare a written plan of correction for achieving compliance to ensure that measures are in place to prevent the spread of infections which includes appropriate storage of resident care equipment and supplies, to be implemented voluntarily.

WN #5: The Licensee has failed to comply with O.Reg 79/10, s. 17. Communication and response system
Specifically failed to comply with the following subsections:

- s. 17. (1) Every licensee of a long-term care home shall ensure that the home is equipped with a resident-staff communication and response system that,
- (a) can be easily seen, accessed and used by residents, staff and visitors at all times;
 - (b) is on at all times;
 - (c) allows calls to be cancelled only at the point of activation;
 - (d) is available at each bed, toilet, bath and shower location used by residents;
 - (e) is available in every area accessible by residents;
 - (f) clearly indicates when activated where the signal is coming from; and
 - (g) in the case of a system that uses sound to alert staff, is properly calibrated so that the level of sound is audible to staff. O. Reg. 79/10, s. 17 (1).

Findings/Faits saillants :

1. The resident staff communication and response system activator switch in an identified bedroom's ensuite washroom and in the 3rd floor lounge across from the elevators are missing activator cords.
 2. In several ensuite washrooms, the activator switch and cord for the resident-staff communication and response system is not located within reach of the toilet; for example: in washrooms that adjoin identified bedrooms.
- [s. 17.(1)(a)]

Additional Required Actions:

VPC - pursuant to the Long-Term Care Homes Act, 2007, S.O. 2007, c.8, s.152(2) the licensee is hereby requested to prepare a written plan of correction for achieving compliance to ensure that the resident-staff communication and response system is available, easily seen, accessed and used by residents at each toilet used by residents., to be implemented voluntarily.



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WN #6: The Licensee has failed to comply with O.Reg 79/10, s. 13. Every licensee of a long-term care home shall ensure that every resident bedroom occupied by more than one resident has sufficient privacy curtains to provide privacy. O. Reg. 79/10, s. 13.

Findings/Faits saillants :

1. On March 21 and 22, 2012, privacy curtains were insufficient to enclose each bed and provide privacy to the residents in shared rooms identified.

Privacy curtain deficiencies have been identified on two previous inspection reports in 2010 and 2011.

Additional Required Actions:

VPC - pursuant to the Long-Term Care Homes Act, 2007, S.O. 2007, c.8, s.152(2) the licensee is hereby requested to prepare a written plan of correction for achieving compliance to ensure that all residents in shared rooms are provided with sufficient privacy curtains to provide privacy and that staff are all inserviced on the residents' right to be afforded privacy, to be implemented voluntarily.

THE FOLLOWING NON-COMPLIANCE AND/OR ACTION(S)/ORDER(S) HAVE BEEN COMPLIED WITH/
LES CAS DE NON-RESPECTS ET/OU LES ACTIONS ET/OU LES ORDRES SUIVANT SONT MAINTENANT
CONFORME AUX EXIGENCES:

CORRECTED NON-COMPLIANCE/ORDER(S) REDRESSEMENT EN CAS DE NON-RESPECT OU LES ORDERS:			
REQUIREMENT/ EXIGENCE	TYPE OF ACTION/ GENRE DE MESURE	INSPECTION # / NO DE L'INSPECTION	INSPECTOR ID #/ NO DE L'INSPECTEUR
O.Reg 79/10 r. 17.	CO #002	2011_043157_0029	102

Issued on this 17th day of April, 2012

Signature of Inspector(s)/Signature de l'inspecteur ou des inspecteurs



**Ministry of Health and
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Order(s) of the Inspector
Pursuant to section 153 and/or
section 154 of the *Long-Term Care
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Ordre(s) de l'inspecteur
Aux termes de l'article 153 et/ou
de l'article 154 de la *Loi de 2007 sur les foyers
de soins de longue durée*, L.O. 2007, chap. 8

Health System Accountability and Performance Division
Performance Improvement and Compliance Branch

Division de la responsabilisation et de la performance du système de santé
Direction de l'amélioration de la performance et de la conformité

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Name of Inspector (ID #) / Nom de l'inspecteur (No) :	WENDY BERRY (102)
Inspection No. / No de l'inspection :	2012_028102_0019
Type of Inspection / Genre d'inspection:	Follow up
Date of Inspection / Date de l'inspection :	Mar 21, 22, Apr 2, 3, 10, 2012
Licensee / Titulaire de permis :	SUNNYCREST NURSING HOMES LIMITED 1635 DUNDAS STREET EAST, WHITBY, ON, L1N-2K9
LTC Home / Foyer de SLD :	SUNNYCREST NURSING HOME 1635 DUNDAS STREET EAST, WHITBY, ON, L1N-2K9
Name of Administrator / Nom de l'administratrice ou de l'administrateur :	(WR) WENTWORTH GRAHAM (ACTING) <i>Kyle Cotton</i>

To SUNNYCREST NURSING HOMES LIMITED, you are hereby required to comply with the following order(s) by the date(s) set out below:



**Ministry of Health and
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Order(s) of the Inspector
Pursuant to section 153 and/or
section 154 of the *Long-Term Care
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Order # / Ordre no :	001	Order Type / Genre d'ordre :	Compliance Orders, s. 153. (1) (b)
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Pursuant to / Aux termes de :

O.Reg 79/10, s. 18. Every licensee of a long-term care home shall ensure that the lighting requirements set out in the Table to this section are maintained. O. Reg. 79/10, s. 18. TABLE
Homes to which the 2009 design manual applies
Location - Lux
Enclosed Stairways - Minimum levels of 322.92 lux continuous consistent lighting throughout
All corridors - Minimum levels of 322.92 lux continuous consistent lighting throughout
In all other areas of the home, including resident bedrooms and vestibules, washrooms, and tub and shower rooms. - Minimum levels of 322.92 lux
All other homes
Location - Lux
Stairways - Minimum levels of 322.92 lux continuous consistent lighting throughout
All corridors - Minimum levels of 215.28 lux continuous consistent lighting throughout
In all other areas of the home - Minimum levels of 215.84 lux
Each drug cabinet - Minimum levels of 1,076.39 lux
At the bed of each resident when the bed is at the reading position - Minimum levels of 376.73 lux
O. Reg. 79/10, r. 18, Table.

Order / Ordre :

The licensee will ensure that required levels of lighting are provided and maintained in the long term care home, including:
-minimum levels of 215. 28 lux of continuous consistent lighting through out all corridors; and
-minimum levels of 215.28 lux in areas including residents' bedrooms.

The licensee shall prepare and submit a plan to correct lighting deficiencies and include in the plan a schedule that includes actions to be implemented with proposed time lines for achieving compliance by December 31, 2013. The plan is to be submitted by fax to the Ottawa Service Area Office, fax # 613 569 9670, to the attention of Inspector 102, by July 15, 2012.

Grounds / Motifs :

1. Sunnycrest Nursing Home has Class C beds within the meaning of subsection 187(18) of the Act.
2. Lighting requirements for long term care homes are set out in a table under O.Reg. 79/10, s. 18. The requirements for Class C beds are listed in the table under the section titled "All other homes".
3. Light meter readings were taken in the home on March 21 and 22, 2012 using a GE light meter.
4. Light meter readings obtained in the 3rd floor corridor in the vicinity of the elevators and nursing station, taken approximately 3 to 4 feet above the floor level and not directly under the light fixtures, were less than 50% of the minimum required illumination level of 215.28 lux of continuous consistent lighting.
5. Lighting levels in all one, two and four bed resident bedrooms that were checked in the 2nd and 3rd floor north and the west wings were less than 50% of the minimum required illumination level of 215.28 lux. Light meter readings were taken 3 to 4 feet above the floor surface in a number of rooms, during daylight hours with all available lights in the rooms turned on.

Minimum lighting requirements are not maintained in the areas identified. (102)

**This order must be complied with by /
Vous devez vous conformer à cet ordre d'ici le :** Dec 31, 2013



**Ministry of Health and
Long-Term Care**

Order(s) of the Inspector
Pursuant to section 153 and/or
section 154 of the *Long-Term Care
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Ordre(s) de l'inspecteur
Aux termes de l'article 153 et/ou
de l'article 154 de la *Loi de 2007 sur les foyers
de soins de longue durée*, L.O. 2007, chap. 8

Order # /

Ordre no : 002

Order Type /

Genre d'ordre : Compliance Orders, s. 153. (1) (b)

Pursuant to / Aux termes de :

O.Reg 79/10, s. 87. (2) As part of the organized program of housekeeping under clause 15 (1) (a) of the Act, the licensee shall ensure that procedures are developed and implemented for,

(a) cleaning of the home, including,

(i) resident bedrooms, including floors, carpets, furnishings, privacy curtains, contact surfaces and wall surfaces, and

(ii) common areas and staff areas, including floors, carpets, furnishings, contact surfaces and wall surfaces;

(b) cleaning and disinfection of the following in accordance with manufacturer's specifications and using, at a minimum, a low level disinfectant in accordance with evidence-based practices and, if there are none, in accordance with prevailing practices:

(i) resident care equipment, such as whirlpools, tubs, shower chairs and lift chairs,

(ii) supplies and devices, including personal assistance services devices, assistive aids and positioning aids, and

(iii) contact surfaces;

(c) removal and safe disposal of dry and wet garbage; and

(d) addressing incidents of lingering offensive odours. O. Reg. 79/10, s. 87 (2).

Order / Ordre :

The licensee will ensure that procedures are developed and implemented for the cleaning of the home including the refinishing of discolored and soiled floor surfaces.

The licensee is to prepare and implement a plan for achieving compliance by October 31, 2012. The plan is to be submitted by fax to the Ottawa Service Area Office, fax # 613 569 5602, to the attention of Inspector 102, by May 01, 2012.

Grounds / Motifs :

1. Floor surface discoloration is evident throughout the majority of resident bedrooms, washrooms and common areas and corridors in the home:

- the coating on the floor surface was peeling and scrapes off easily in some areas leaving a residue on the floor surface;

- dirt appears to have embedded in the floor surface coating in some areas;

- dark patches of the coating are present on light colored floor coverings. [s. 87.(2)(a)]

During an inspection conducted between the dates of October 17 and October 31, 2011 the floor surfaces were identified as not being in clean condition. A compliance order, CO # 001, was issued with a compliance date of December 31, 2011.

Procedures related to the cleaning and refinishing of waxed floor surfaces have not been implemented. (102)

This order must be complied with by /

Vous devez vous conformer à cet ordre d'ici le : Oct 31, 2012



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Order(s) of the Inspector

Pursuant to section 153 and/or
section 154 of the *Long-Term Care
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Ordre(s) de l'inspecteur

Aux termes de l'article 153 et/ou
de l'article 154 de la *Loi de 2007 sur les foyers
de soins de longue durée*, L.O. 2007, chap. 8

REVIEW/APEAL INFORMATION

TAKE NOTICE:

The Licensee has the right to request a review by the Director of this (these) Order(s) and to request that the Director stay this (these) Order(s) in accordance with section 163 of the *Long-Term Care Homes Act, 2007*.

The request for review by the Director must be made in writing and be served on the Director within 28 days from the day the order was served on the Licensee.

The written request for review must include,

- (a) the portions of the order in respect of which the review is requested;
- (b) any submissions that the Licensee wishes the Director to consider; and
- (c) an address for services for the Licensee.

The written request for review must be served personally, by registered mail or by fax upon:

Director
c/o Appeals Coordinator
Performance Improvement and Compliance Branch
Ministry of Health and Long-Term Care
55 St. Clair Avenue West
Suite 800, 8th Floor
Toronto, ON M4V 2Y2
Fax: 416-327-7603

When service is made by registered mail, it is deemed to be made on the fifth day after the day of mailing and when service is made by fax, it is deemed to be made on the first business day after the day the fax is sent. If the Licensee is not served with written notice of the Director's decision within 28 days of receipt of the Licensee's request for review, this(these) Order(s) is(are) deemed to be confirmed by the Director and the Licensee is deemed to have been served with a copy of that decision on the expiry of the 28 day period.

The Licensee has the right to appeal the Director's decision on a request for review of an Inspector's Order(s) to the Health Services Appeal and Review Board (HSARB) in accordance with section 164 of the *Long-Term Care Homes Act, 2007*. The HSARB is an independent tribunal not connected with the Ministry. They are established by legislation to review matters concerning health care services. If the Licensee decides to request a hearing, the Licensee must, within 28 days of being served with the notice of the Director's decision, give a written notice of appeal to both:

Health Services Appeal and Review Board and the

Director

Attention Registrar
151 Bloor Street West
9th Floor
Toronto, ON M5S 2T5

Director
c/o Appeals Coordinator
Performance Improvement and Compliance Branch
Ministry of Health and Long-Term Care
55 St. Clair Avenue West
Suite 800, 8th Floor
Toronto, ON M4V 2Y2
Fax: 416-327-7603

Upon receipt, the HSARB will acknowledge your notice of appeal and will provide instructions regarding the appeal process. The Licensee may learn more about the HSARB on the website www.hsarb.on.ca.



**Ministry of Health and
Long-Term Care**

Order(s) of the Inspector

Pursuant to section 153 and/or
section 154 of the *Long-Term Care
Homes Act, 2007, S.O. 2007, c.8*

**Ministère de la Santé et
des Soins de longue durée**

Ordre(s) de l'inspecteur

Aux termes de l'article 153 et/ou
de l'article 154 de la *Loi de 2007 sur les foyers
de soins de longue durée, L.O. 2007, chap. 8*

RENSEIGNEMENTS SUR LE RÉEXAMEN/L'APPEL

PRENDRE AVIS

En vertu de l'article 163 de la Loi de 2007 sur les foyers de soins de longue durée, le titulaire de permis peut demander au directeur de réexaminer l'ordre ou les ordres qu'il a donné et d'en suspendre l'exécution.

La demande de réexamen doit être présentée par écrit et est signifiée au directeur dans les 28 jours qui suivent la signification de l'ordre au titulaire de permis.

La demande de réexamen doit contenir ce qui suit :

- a) les parties de l'ordre qui font l'objet de la demande de réexamen;
- b) les observations que le titulaire de permis souhaite que le directeur examine;
- c) l'adresse du titulaire de permis aux fins de signification.

La demande écrite est signifiée en personne ou envoyée par courrier recommandé ou par télécopieur au :

Directeur
a/s Coordinateur des appels
Direction de l'amélioration de la performance et de la conformité
Ministère de la Santé et des Soins de longue durée
55, avenue St. Clair Ouest
8e étage, bureau 800
Toronto (Ontario) M4V 2Y2
Télécopieur : 416-327-7603

Les demandes envoyées par courrier recommandé sont réputées avoir été signifiées le cinquième jour suivant l'envoi et, en cas de transmission par télécopieur, la signification est réputée faite le jour ouvrable suivant l'envoi. Si le titulaire de permis ne reçoit pas d'avis écrit de la décision du directeur dans les 28 jours suivant la signification de la demande de réexamen, l'ordre ou les ordres sont réputés confirmés par le directeur. Dans ce cas, le titulaire de permis est réputé avoir reçu une copie de la décision avant l'expiration du délai de 28 jours.

En vertu de l'article 164 de la Loi de 2007 sur les foyers de soins de longue durée, le titulaire de permis a le droit d'interjeter appel, auprès de la Commission d'appel et de révision des services de santé, de la décision rendue par le directeur au sujet d'une demande de réexamen d'un ordre ou d'ordres donnés par un inspecteur. La Commission est un tribunal indépendant du ministère. Il a été établi en vertu de la loi et il a pour mandat de trancher des litiges concernant les services de santé. Le titulaire de permis qui décide de demander une audience doit, dans les 28 jours qui suivent celui où lui a été signifié l'avis de décision du directeur, faire parvenir un avis d'appel écrit au directeur.

**Director
c/o Appeals Clerk
Performance Improvement and Compliance Branch
Ministry of Health and Long-Term Care
1075 Bay Street, 11th Floor
Toronto ON M5S 2B1
Fax: (416) 327-7603**

À l'attention du registraire
Commission d'appel et de révision des services de santé
151, rue Bloor Ouest, 9e étage
Toronto (Ontario) M5S 2T5

La Commission accusera réception des avis d'appel et transmettra des instructions sur la façon de procéder pour interjeter appel. Les titulaires de permis peuvent se renseigner sur la Commission d'appel et de révision des services de santé en consultant son site Web, au www.hsarb.on.ca.

Issued on this 10th day of April, 2012

**Signature of Inspector /
Signature de l'inspecteur :**

**Name of Inspector /
Nom de l'inspecteur :**

WENDY BERRY

**Service Area Office /
Bureau régional de services :** Ottawa Service Area Office