



**Financial Statements of**  
**St. Jerome's University**  
**Waterloo, Ontario**

**Year ended April 30, 2005**

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## **Statement of Management Responsibility**

Management of St. Jerome's University is responsible for the preparation of the financial statements, the notes thereto and all other financial information in this annual report.

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles recommended by the Canadian Institute of Chartered Accountants. Management believes the financial statements present fairly the University's financial position as at April 30, 2005 and the results of its operations for the year then ended.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has developed and maintains a system of internal control designed to provide reasonable assurance that University assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

The Board of Governors is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Board carries out this responsibility principally through its Audit Committee.

The Audit Committee is appointed by the Board and its members are not officers or employees of the University. The Committee meets periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues to satisfy itself that each party is properly discharging its responsibilities and to review the annual report, the financial statements and the external auditors' reports. The Committee reports its findings to the Board for consideration when approving the financial statements for issuance. The Committee also considers, for approval by the Board, the engagement or reappointment of the external auditors.

Financial statements for the year ended April 30, 2005 have been audited by KPMG LLP. The auditors' report outlines the scope of their audit and their opinion on the presentation of the information included in the financial statements.



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## AUDITORS' REPORT

To the Board of Governors of St. Jerome's University

We have audited the statement of financial position of St. Jerome's University as at April 30, 2005 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the University's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the University as at April 30, 2005 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

A handwritten signature in black ink that reads 'KPMG LLP' with a long horizontal line underneath.

Chartered Accountants

Waterloo, Canada  
June 27, 2005

# ST. JEROME'S UNIVERSITY

## Statement of Financial Position

April 30, 2005, with comparative figures for 2004

|                                         | 2005          | 2004          |
|-----------------------------------------|---------------|---------------|
| <b>Assets</b>                           |               |               |
| Current assets:                         |               |               |
| Cash                                    | \$ 2,474,024  | \$ 2,819,540  |
| Accounts receivable (note 3)            | 489,425       | 349,556       |
| Inventory                               | 32,900        | 39,177        |
| Prepaid expenses                        | 23,169        | 14,870        |
| Current portion of long-term receivable | 5,000         | 10,000        |
| Total current assets                    | 3,024,518     | 3,233,143     |
| Long-term receivable                    | 10,000        | 15,000        |
| Investments, at cost (note 4)           | 12,362,549    | 10,266,867    |
| Capital assets (note 5)                 | 7,412,781     | 7,520,061     |
|                                         | \$ 22,809,848 | \$ 21,035,071 |

## Liabilities, Deferred Contributions and Net Assets

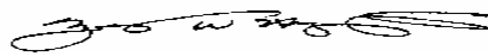
|                                                      |               |               |
|------------------------------------------------------|---------------|---------------|
| Current liabilities:                                 |               |               |
| Accounts payable and accrued liabilities             | \$ 578,501    | \$ 323,855    |
| Current portion of long-term debt (note 6)           | 42,897        | 39,024        |
| Total current liabilities                            | 621,398       | 362,879       |
| Long-term debt (note 6)                              | 15,225        | 58,122        |
| Accrued employee future benefit obligations (note 7) | 1,943,813     | 1,933,167     |
| Deferred contributions (note 8)                      | 366,703       | 342,900       |
| Deferred capital contributions (note 9)              | 586,598       | 656,385       |
| Total liabilities and deferred contributions         | 3,533,737     | 3,353,453     |
| Net assets:                                          |               |               |
| Unrestricted net assets                              | 4,128,808     | 2,936,692     |
| Internally restricted net assets (note 10)           | 4,188,499     | 4,188,048     |
| Invested in capital assets (note 5)                  | 6,834,226     | 6,870,450     |
| Endowments (note 11)                                 | 4,124,578     | 3,686,428     |
|                                                      | 19,276,111    | 17,681,618    |
|                                                      | \$ 22,809,848 | \$ 21,035,071 |

See accompanying notes to financial statements.

On behalf of the Board of Governors:



Ms. D.E. Pecoskie, Chair of the Board



Dr. M.W. Higgins, President of the University

# ST. JEROME'S UNIVERSITY

## Statement of Operations

Year ended April 30, 2005, with comparative figures for 2004

|                                                   | 2005         | 2004         |
|---------------------------------------------------|--------------|--------------|
| Revenue:                                          |              |              |
| Government grants, unrestricted                   | \$ 3,436,342 | \$ 3,245,813 |
| Government grants, restricted                     | 307,226      | 179,721      |
| Academic fees                                     | 3,120,882    | 3,009,385    |
| Sales and services (ancillary operations)         | 2,409,732    | 2,317,142    |
| Investment income, unrestricted (note 4)          | 597,270      | 590,934      |
| Investment income, restricted                     | 129,038      | 153,564      |
| Donations, unrestricted                           | 268,558      | 277,263      |
| Donations, restricted                             | 54,233       | 42,683       |
| Other income                                      | 346,607      | 289,752      |
| Research grant                                    | 34,098       | 20,931       |
| Amortization of deferred capital contributions    | 79,443       | 78,335       |
|                                                   | 10,783,429   | 10,205,523   |
| Expenses:                                         |              |              |
| Salaries and wages                                | 4,656,314    | 4,264,984    |
| Employee benefits                                 | 748,523      | 640,494      |
| Supplies and other expenses                       | 444,233      | 375,337      |
| Advertising and promotional expenses              | 194,515      | 147,029      |
| Travel                                            | 75,506       | 85,521       |
| Entertainment                                     | 60,308       | 66,917       |
| Professional development and training             | 97,969       | 87,171       |
| Legal, audit and insurance                        | 51,991       | 48,086       |
| Scholarships and bursaries                        | 187,830      | 223,588      |
| Memberships                                       | 23,549       | 20,189       |
| Library electronic subscriptions                  | 1,376        | 1,198        |
| Custodial and contracted services                 | 203,398      | 180,531      |
| Cost of sales and services                        | 706,061      | 726,953      |
| Utilities                                         | 323,926      | 298,044      |
| Renovations, maintenance and equipment            | 418,185      | 396,277      |
| Administration fee paid to University of Waterloo | 791,038      | 756,171      |
| Amortization of capital assets                    | 545,183      | 526,340      |
|                                                   | 9,529,905    | 8,844,830    |
| Excess of revenue over expenses                   | \$ 1,253,524 | \$ 1,360,693 |

See accompanying notes to financial statements.

# ST. JEROME'S UNIVERSITY

## Statement of Changes in Net Assets

Year ended April 30, 2005, with comparative figures for 2004

|                                                    | Unrestricted | Internally<br>restricted | Invested<br>in capital<br>assets | Endowments   | Total<br>2005 | Total<br>2004 |
|----------------------------------------------------|--------------|--------------------------|----------------------------------|--------------|---------------|---------------|
| Net assets,<br>beginning of year                   | \$ 2,936,692 | \$ 4,188,048             | \$ 6,870,450                     | \$ 3,686,428 | \$17,681,618  | \$ 16,037,537 |
| Excess of revenue over<br>expenses for the year    | 1,718,813    | 451                      | (465,740)                        | -            | 1,253,524     | 1,360,693     |
| Change in investment in<br>capital assets (note 5) | (429,516)    | -                        | 429,516                          | -            | -             | 46,801        |
| Capital preservation of<br>endowments (note 11)    | (97,181)     | -                        | -                                | 97,181       | -             | -             |
| Endowment contributions                            | -            | -                        | -                                | 340,969      | 340,969       | 236,587       |
| Net assets, end of year                            | \$ 4,128,808 | \$ 4,188,499             | \$ 6,834,226                     | \$ 4,124,578 | \$19,276,111  | \$ 17,681,618 |

See accompanying notes to financial statements.

# ST. JEROME'S UNIVERSITY

## Statement of Cash Flows

Year ended April 30, 2005 with comparative figures for 2004

|                                                                                            | 2005         | 2004         |
|--------------------------------------------------------------------------------------------|--------------|--------------|
| Operating activities:                                                                      |              |              |
| Excess of revenue over expenses                                                            | \$ 1,253,524 | \$ 1,360,693 |
| Add non-cash items:                                                                        |              |              |
| Amortization of capital assets                                                             | 545,183      | 526,340      |
| Amortization of deferred capital contributions                                             | (79,443)     | (78,335)     |
| Net change in non-cash working capital balances related to operations:                     |              |              |
| Accounts receivable                                                                        | (129,869)    | 195,416      |
| Prepaid expenses                                                                           | (8,299)      | 29,153       |
| Inventory                                                                                  | 6,277        | 8,975        |
| Accounts payable and accrued liabilities                                                   | 254,648      | (27,785)     |
|                                                                                            | 1,842,021    | 2,014,457    |
| Investing activities:                                                                      |              |              |
| Purchasing of investments, net                                                             | (2,095,684)  | (772,138)    |
| Purchasing of capital assets (note 5)                                                      | (443,780)    | (349,512)    |
| Purchasing of capital assets, work in progress (note 5)                                    | 5,877        | (5,878)      |
|                                                                                            | (2,533,587)  | (1,127,528)  |
| Financing activities:                                                                      |              |              |
| Reduction in long-term debt (note 6)                                                       | (39,024)     | (35,501)     |
| Increase in accrued employee future benefit obligations                                    | 10,645       | 10,086       |
| Deferred donations for restricted purposes, net                                            | 1,830        | (37,073)     |
| Deferred research income, net                                                              | 34,389       | 40,110       |
| Deferred investment income for restricted purposes, net                                    | (12,415)     | (58,172)     |
| Restricted contributions received for capital purposes, expended and not expended (note 9) | 14,309       | 75,188       |
| Deferred donations for capital purposes returned (note 9)                                  | (4,653)      | (20,111)     |
| Endowment contributions                                                                    | 340,969      | 236,587      |
|                                                                                            | 346,050      | 211,114      |
| Increase (decrease) in cash                                                                | (345,516)    | 1,098,043    |
| Cash, beginning of year                                                                    | 2,819,540    | 1,721,497    |
| Cash, end of year                                                                          | \$ 2,474,024 | \$ 2,819,540 |
| Supplemental cash flow information:                                                        |              |              |
| Interest received                                                                          | \$ 527,159   | \$ 493,543   |
| Dividends received                                                                         | 68,313       | 50,600       |

See accompanying notes to financial statements.

# ST. JEROME'S UNIVERSITY

## Notes to Financial Statements

Year ended April 30, 2005

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### 1. Description:

St. Jerome's University (the "University") is a public Roman Catholic post-secondary institution incorporated in 1865 and given university status in 1959 with subsequent amendments in 1986, 1996 and 2000 under the laws of the Province of Ontario. It has been federated with the University of Waterloo since 1960. It is dedicated to providing an undergraduate post-secondary education in the Faculties of Arts and Mathematics and to conducting research and community service.

These financial statements reflect the assets, liabilities, net assets, revenue, expenses and other transactions of all of the operations of the University. Accordingly, these financial statements include the academic, administrative and other operating expenditures funded by fees, grants, donations and other general revenue; restricted purpose endowment and non-endowment funds; and the ancillary operations, such as residences, food services, conferences and parking.

The University is a not-for-profit organization and, as such, is exempt from income taxes under the Income Tax Act (Canada).

### 2. Significant accounting policies:

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles applied within the framework of the accounting policies summarized below:

#### (a) Inventory valuations:

Supplies and other inventories are carried at the lower of cost and replacement cost, with cost determined on a first-in first-out basis.

#### (b) Investments:

The University's investment portfolio comprises a number of different securities carrying a variety of terms and conditions. Debt securities pay interest monthly, semi-annually or annually at a fixed rate. Fair market values are based on quoted market prices of the securities.

Investments are accounted for at cost. Discounts and premiums are amortized over the life of the investment and recorded as income or expense annually. Investments are written down in the year where there is deemed to be an impairment in value which is other than temporary.

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

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## 2. Significant accounting policies (continued):

### (c) Capital assets:

Purchased capital assets are recorded at cost. Contributions of capital assets are recorded at fair market value at the date of contribution. Capitalized assets are amortized on a straight-line basis using the following years of expected life:

| Asset                           | Rate          |
|---------------------------------|---------------|
| Land improvements               | 1 to 40 years |
| Buildings                       | 40 years      |
| Building improvements           | 1 to 40 years |
| Equipment and furnishings       | 5 to 10 years |
| Computer equipment and software | 5 years       |
| Library books                   | 7 years       |

Work-in-progress is not amortized in the current period. The art collection is recorded at cost.

### (d) Pension expense and obligations:

The University participates in the University of Waterloo registered pension plan, which is a registered multi-employer defined benefit pension plan. The plan is accounted for following the standards for defined contribution plans as allowed under Canadian generally accepted accounting principles.

### (e) Other post-employment benefit obligations:

Post-employment benefits for extended health care, life insurance and unregistered non-contributory defined benefit private payroll pension commitments related to the employees' current service are accounted for on an accrual basis. The expense is actuarially determined using the projected benefit method estimating the usage frequency and the cost of services covered and management's best estimates of salary escalation and other factors.

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

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## 2. Significant accounting policies (continued):

### (f) Deferred capital contributions:

Deferred capital contributions represent the unamortized amount of donations received for the purchase of capital assets. The amortization of deferred capital contributions is recorded as revenue in the statement of operations.

### (g) Revenue recognition:

The University follows the deferral method of accounting for contributions, which include donations, government grants and investment revenue. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions externally restricted for purposes other than endowment are deferred and recognized as revenue in the year in which the related expenses are recognized. Spendable endowment investment revenues are deferred and recognized as revenue in the year in which the related expenses are recognized. Endowment contributions are recognized as a direct increase in net assets in the period in which they are received. Student fees are recognized as revenue when courses and seminars are held. Sales and services revenue is recognized at the point of sale or when the service has been provided.

The University recognizes all revenue when it is realized or realizable and earned. The University considers revenue realized or realizable and earned when it has persuasive evidence of an arrangement, the product has been delivered or the services have been provided to the customer, the amount is fixed or determinable and collectibility is reasonably assured.

### (h) Contributed services:

Volunteers contribute an indeterminable number of hours per year. Because of the difficulty of determining their fair value, contributed services are not recognized in these financial statements.

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

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## 2. Significant accounting policies (continued):

### (i) Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. In determining estimates, the University relies on assumptions regarding applicable industry performance and prospects, as well as general business and economic conditions that prevail and are expected to prevail. Actual results could differ from those estimates. Estimates are reviewed on a regular basis and, as adjustments become necessary, they are reported in income in the periods in which they become known. The assets and liabilities which require management to make significant estimates and assumptions in determining carrying values include accounts receivable, inventory, capital assets, accrued liabilities, accrued employee future benefit obligations, and deferred contributions.

## 3. Accounts receivable:

|                             | 2005       | 2004       |
|-----------------------------|------------|------------|
| Accounts receivable         | \$ 99,599  | \$ 93,415  |
| Accrued interest receivable | 171,744    | 167,804    |
| Accrued tuition receivable  | 218,082    | 88,337     |
|                             | <hr/>      | <hr/>      |
|                             | \$ 489,425 | \$ 349,556 |

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 4. Investments:

(a) Endowment investments consist of the following:

|                                                                                                                | 2005                | 2004                |
|----------------------------------------------------------------------------------------------------------------|---------------------|---------------------|
| Government of Canada bonds and Treasury bonds with interest of 5.0%, maturing 2006                             | \$ 165,127          | \$ 282,853          |
| Provincial and Municipal bonds with interest varying between 4.75% and 6.25%, maturing between 2007 and 2015   | 1,661,227           | 1,075,659           |
| Corporate bonds and debentures with interest varying between 4.875% and 10.35%, maturing between 2005 and 2014 | 2,435,557           | 2,633,145           |
| <b>Total cost</b>                                                                                              | <b>\$ 4,261,911</b> | <b>\$ 3,991,657</b> |
| Fair market value                                                                                              | \$ 4,538,762        | \$ 4,200,823        |
| Fair market value over cost                                                                                    | 276,851             | 209,166             |

(b) Non-endowment investments consist of the following:

|                                                                                                                            | 2005                | 2004                |
|----------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|
| Government of Canada bonds and Treasury bonds with interest varying between 5.0% and 5.25%, maturing between 2006 and 2013 | \$ 497,685          | \$ 494,893          |
| Provincial and Municipal bonds with interest varying between 4.500% and 6.375%, maturing between 2006 and 2015             | 2,119,811           | 1,709,392           |
| Corporate bonds and debentures with interest varying between 3.75% and 10.8%, maturing between 2005 and 2018               | 2,844,088           | 2,210,786           |
| Canadian equities                                                                                                          | 1,373,906           | 887,244             |
| Non-Canadian equities                                                                                                      | 824,876             | 540,309             |
| TD Asset Management Inc. indexed mutual funds/CIBC Mellon                                                                  | 440,272             | 432,586             |
| <b>Total cost</b>                                                                                                          | <b>\$ 8,100,638</b> | <b>\$ 6,275,210</b> |
| Fair market value                                                                                                          | \$ 8,375,150        | \$ 6,516,728        |
| Fair market value over cost                                                                                                | 274,512             | 241,518             |

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 4. Investments (continued):

(c) Total investments:

|                                      | 2005                 | 2004                 |
|--------------------------------------|----------------------|----------------------|
| Total investments for endowments     | \$ 4,261,911         | \$ 3,991,657         |
| Total investments for non-endowments | 8,100,638            | 6,275,210            |
|                                      | <u>\$ 12,362,549</u> | <u>\$ 10,266,867</u> |

(d) Investment income recorded in the statement of operations is calculated as follows:

|                                                     | 2005              | 2004              |
|-----------------------------------------------------|-------------------|-------------------|
| Total investment income earned                      | \$ 713,893        | \$ 686,326        |
| Income related to deferred restricted endowed funds | (116,623)         | (95,392)          |
|                                                     | <u>\$ 597,270</u> | <u>\$ 590,934</u> |

## 5. Capital assets:

|                                 | 2005          | 2004                     |                |                |
|---------------------------------|---------------|--------------------------|----------------|----------------|
|                                 | Cost          | Accumulated amortization | Net book value | Net book value |
| Land                            | \$ 50,825     | \$ -                     | \$ 50,825      | \$ 50,825      |
| Land improvements               | 648,606       | 214,585                  | 434,021        | 362,377        |
| Buildings                       | 6,412,130     | 2,639,902                | 3,772,228      | 3,915,588      |
| Building improvements           | 2,752,157     | 939,939                  | 1,812,218      | 1,929,300      |
| Equipment and furnishings       | 2,808,755     | 2,112,878                | 695,877        | 594,504        |
| Computer equipment and software | 676,621       | 586,015                  | 90,606         | 105,716        |
| Library books                   | 1,444,115     | 1,254,059                | 190,056        | 188,923        |
| Art collection                  | 366,950       | -                        | 366,950        | 366,950        |
| Work in progress                | -             | -                        | -              | 5,878          |
|                                 | \$ 15,160,159 | \$ 7,747,378             | \$ 7,412,781   | \$ 7,520,061   |

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 5. Capital assets (continued):

The increase in net book value of capital assets is due to the following:

|                                                                              | 2005         | 2004         |
|------------------------------------------------------------------------------|--------------|--------------|
| Balance, beginning of year                                                   | \$ 7,520,061 | \$ 7,644,211 |
| Purchases of work in progress                                                | (5,877)      | 5,878        |
| Purchase of capital assets funded by deferred capital contributions (note 9) | 14,264       | 62,536       |
| Purchase of capital assets internally funded                                 | 429,516      | 286,976      |
| Gift-in-Kind art collection                                                  | -            | 46,800       |
| Amortization of capital assets                                               | (545,183)    | (526,340)    |
| Balance, end of year                                                         | \$ 7,412,781 | \$ 7,520,061 |

The investment in capital assets consists of the following:

|                                                         | 2005         | 2004         |
|---------------------------------------------------------|--------------|--------------|
| Capital assets                                          | \$ 7,412,781 | \$ 7,520,061 |
| Less capital assets in work in progress                 | -            | (5,878)      |
| Less amounts financed by deferred capital contributions | (586,598)    | (656,385)    |
| Add unspent deferred capital contributions              | 8,043        | 12,652       |
| Balance, end of year                                    | \$ 6,834,226 | \$ 6,870,450 |

## 6. Long-term debt:

|                                        | 2005      | 2004      |
|----------------------------------------|-----------|-----------|
| Long-term loan                         | \$ 58,122 | \$ 97,146 |
| Less current portion of long-term debt | 42,897    | 39,024    |
|                                        | \$ 15,225 | \$ 58,122 |

On September 1, 1996, a supplier advanced \$300,000 to St. Jerome's University to be used to renovate and purchase equipment for the Food Services activity. The \$300,000 will be amortized over a period of 120 months at an annual interest rate of 9.5%. In connection with advancing the monies, the parties entered into an agreement. The agreement provides that interest and principal payments on the loan will be forgiven annually by the supplier as long as the agreement is not terminated. The forgiven principal amount of \$39,024 (2004 - \$35,501) has been included in sales and services (ancillary operations) on the statement of operations.

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 6. Long-term debt (continued):

If the agreement is terminated by either party prior to August 31, 2006, then the supplier shall be entitled to the unamortized balance outstanding as noted in the following schedule:

|                 | Forgivable<br>principal | Balance<br>outstanding |
|-----------------|-------------------------|------------------------|
| April 30, 2004  | \$ 35,501               | \$ 97,146              |
| April 30, 2005  | 39,024                  | 58,122                 |
| April 30, 2006  | 42,897                  | 15,225                 |
| August 31, 2006 | 15,225                  | -                      |

## 7. Accrued employee future benefit obligations:

|                                                                        | 2005                | 2004                |
|------------------------------------------------------------------------|---------------------|---------------------|
| Unregistered post-employment non-pension<br>accrued benefit obligation | \$ 1,355,719        | \$ 1,311,000        |
| Unregistered defined benefit private payroll<br>pension obligation     | 588,094             | 622,167             |
|                                                                        | <b>\$ 1,943,813</b> | <b>\$ 1,933,167</b> |

The University maintains an unregistered non-contributory defined benefit private payroll pension plan and post-employment non-pension benefits for most of its employees.

The unregistered non-contributory defined benefit private payroll pension plan fund will increase annually by charging the employee benefits line of the statement of operations. The first unregistered pension plan payment was made on July 1, 2002.

The accrued benefit obligations were determined by independent actuaries as at April 30, 2005.

The benefits paid to or for employees in the University's future benefit plans are as follows:

|                                                                    | 2005                     | 2004                     |
|--------------------------------------------------------------------|--------------------------|--------------------------|
|                                                                    | Pension benefit<br>plans | Pension benefit<br>plans |
| Registered plan<br>(University of Waterloo<br>multi-employer plan) | \$ 351,600               | \$ 293,671               |
| Unregistered plans                                                 | 5,546                    | 5,401                    |

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 7. Accrued employee future benefit obligations (continued):

The expense for the University's current and future benefit plans is as follows:

|                                                                    | 2005                  |                     | 2004                  |                     |
|--------------------------------------------------------------------|-----------------------|---------------------|-----------------------|---------------------|
|                                                                    | Pension benefit plans | Other benefit plans | Pension benefit plans | Other benefit plans |
| Registered plan<br>(University of Waterloo<br>multi-employer plan) | \$ 286,140            | \$ -                | \$ 206,363            | \$ -                |
| Unregistered plans                                                 | 16,192                | 180,779             | 22,677                | 177,615             |

The significant actuarial assumptions adopted in measuring the University's accrued benefit obligation are as follows:

|                               | 2005                  |                     | 2004                  |                     |
|-------------------------------|-----------------------|---------------------|-----------------------|---------------------|
|                               | Pension benefit plans | Other benefit plans | Pension benefit plans | Other benefit plans |
| Discount rate                 | 5.75                  | 6.00                | 6.25                  | 6.50                |
| Rate of compensation increase | 5.50                  | -                   | 5.50                  | -                   |

For measurement purposes, a 10.0% annual rate of increase in the per capita cost of covered health care benefits was assumed for the purposes of adopting the new accounting standard on May 1, 2000. The rate was assumed to decrease to 5.0% for 2006 and remain at that level thereafter.

Other information about the University's current and future defined benefit plans is as follows:

|                                                                                                | 2005                  |                     | 2004                  |                     |
|------------------------------------------------------------------------------------------------|-----------------------|---------------------|-----------------------|---------------------|
|                                                                                                | Pension benefit plans | Other benefit plans | Pension benefit plans | Other benefit plans |
| Employer contribution to<br>registered plan (University<br>of Waterloo multi-employer<br>plan) | \$ 286,140            | \$ -                | \$ 206,363            | \$ -                |
| Employer contribution to<br>unregistered plans                                                 | 10,646                | 180,779             | 10,087                | 177,615             |

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 8. Deferred contributions:

Deferred contributions represent unspent externally restricted grants, investment income and donations for research and other restricted purposes. The changes in the deferred contribution balance are as follows:

|                                              | 2005       | 2004       |
|----------------------------------------------|------------|------------|
| Balance, beginning of year                   | \$ 342,900 | \$ 398,035 |
| Amount recognized as revenue during the year | (217,369)  | (202,216)  |
| Amount received relating to future years     | 241,172    | 147,081    |
| Balance, end of year                         | \$ 366,703 | \$ 342,900 |

## 9. Deferred capital contributions:

The changes in the deferred capital contributions balance are as follows:

|                                                              | 2005       | 2004       |
|--------------------------------------------------------------|------------|------------|
| Balance, beginning of year                                   | \$ 656,385 | \$ 679,643 |
| Less amortization of deferred capital contributions          | (79,443)   | (78,335)   |
| Less contributions returned for capital purposes             | (4,653)    | (20,111)   |
| Add contributions received and expended for capital purposes | 14,264     | 62,536     |
| Add contributions received for capital purposes not expended | 45         | 12,652     |
| Balance, end of year                                         | \$ 586,598 | \$ 656,385 |

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

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## 10. Internally restricted net assets:

|                      | 2005         | 2004         |
|----------------------|--------------|--------------|
| Salary security      | \$ 2,643,309 | \$ 2,642,858 |
| Major renovations    | 1,545,190    | 1,545,190    |
| Balance, end of year | \$ 4,188,499 | \$ 4,188,048 |

Amounts committed for specific purposes include amounts available for spending at the discretion of the Board of Governors:

- (a) Salary security reflects monies transferred from the unrestricted net assets. The amounts are intended to be used by the University to help maintain the negotiated salaries of continuing faculty and staff.
- (b) Major renovations reflects monies transferred from the unrestricted net assets. The amounts are intended to be used by the University to assist in financing any extraordinary University renovation that cannot be funded by donations or by the current operating budget.

## 11. Endowments:

Contributions restricted for endowments consist of restricted donations received by the University and donations internally designated by the Board of Governors, in the exercise of its discretion. The endowment principal is required to be maintained intact. The investment income generated from endowments must be used in accordance with the various purposes established by donors or the Board of Governors. The University ensures, as part of its fiduciary responsibilities, that all funds received with a restricted purpose are expended for the purpose for which they were provided.

University policy has been established with the objective of protecting the real value of the endowments by limiting the amount of income available for spending and requiring the reinvestment of an amount of the earned income equal to the average percentage change (last 12 months) in the consumer price index for Canada prepared by Statistics Canada. This preservation of capital is recorded in the statement of changes in net assets as a transfer from unrestricted net assets of \$97,181 (2004 - \$114,951).

External donations are recorded as a direct increase of endowments.

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 11. Endowments (continued):

Contributions restricted for endowments consist of the following:

|                                                           | 2005                | 2004                |
|-----------------------------------------------------------|---------------------|---------------------|
| Ignatian                                                  | \$ 12,107           | \$ 11,815           |
| Devlin                                                    | 28,480              | 27,503              |
| Faculty position, English                                 | 20,481              | 19,652              |
| M.A. in Catholic Thought and Life                         | 706,936             | 596,921             |
| J. Wintermeyer lecture                                    | 42,750              | 40,650              |
| T. Dease lecture                                          | 28,031              | 27,365              |
| Scarborough Mission                                       | 16,181              | 15,787              |
| Catholic board lecture                                    | 12,186              | 11,876              |
| Todd Earl spirit award                                    | 4,891               | 4,165               |
| John Sweeney lecture                                      | 6,188               | 6,056               |
| Quantum Computations Research                             | 2,616               | 1,928               |
| Ontario Student Opportunity Trust Fund Bursaries Phase I  | 914,228             | 893,006             |
| Ontario Student Opportunity Trust Fund Bursaries Phase II | 199,273             | 30,812              |
| Ontario Trust Student Support                             | 44,434              | -                   |
| Scholarship/bursaries                                     | 2,085,796           | 1,998,892           |
|                                                           | <b>\$ 4,124,578</b> | <b>\$ 3,686,428</b> |

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

## 11. Endowments (continued):

The Ontario Student Opportunity Trust Fund Phase I and Phase II consists of the following:

|                                                        | 2005              | 2004              |
|--------------------------------------------------------|-------------------|-------------------|
| <b>Endowment Funds Phase I</b>                         |                   |                   |
| Balance, beginning of year                             | \$ 893,006        | \$ 864,606        |
| Investment income re Capital Preservation              | 21,222            | 28,400            |
| <b>Balance, end of year</b>                            | <b>\$ 914,228</b> | <b>\$ 893,006</b> |
| <b>Expendable Funds Phase I</b>                        |                   |                   |
| Balance, beginning of year                             | \$ 69,039         | \$ 84,522         |
| Investment income                                      | 25,467            | 23,568            |
| Bursaries awarded (total number: 2005 - 37; 2004 - 34) | (42,070)          | (39,051)          |
| <b>Balance, end of year</b>                            | <b>\$ 52,436</b>  | <b>\$ 69,039</b>  |
| <b>Endowment Funds Phase II</b>                        |                   |                   |
| Balance, beginning of year                             | \$ 30,812         | \$ -              |
| Donations                                              | 82,358            | 14,916            |
| Matching funds from the Government of Ontario          | 82,358            | 14,916            |
| Investment income re Capital Preservation              | 3,745             | 980               |
| <b>Balance, end of year</b>                            | <b>\$ 199,273</b> | <b>\$ 30,812</b>  |
| <b>Expendable Funds Phase II</b>                       |                   |                   |
| Balance, beginning of year                             | \$ 813            | \$ -              |
| Investment income                                      | 869               | 813               |
| <b>Balance, end of year</b>                            | <b>\$ 1,682</b>   | <b>\$ 813</b>     |

The market value of the endowed funds of \$1,113,501, related to the Ontario Student Opportunity Trust Fund Phase I and Phase II as at April 30, 2005 was \$1,185,677 (2004 - \$971,470).

# ST. JEROME'S UNIVERSITY

Notes to Financial Statements, continued

Year ended April 30, 2005

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## **12. Financial instruments:**

(i) Fair value of financial assets and liabilities:

The carrying amounts of cash, accounts receivable, accounts payable and accrued liabilities approximate the respective fair value due to the short period to maturity of those instruments.

The fair value of investments is disclosed in note 4.

(ii) Credit risk:

The University is exposed to credit risk from its students. However, the University has a large number of students minimizing the concentration of credit risk.

(iii) Interest rate risk:

The interest-bearing investments and long-term debt bear interest at fixed rates. Consequently, the University is not exposed to significant interest rate risk.

## **13. Comparative figures:**

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

# ST. JEROME'S UNIVERSITY

## Executive Compensation Disclosure

Year ended April 30, 2005

The Public Sector Salary Disclosure Act, 1996 requires public disclosure of the salary and benefits paid in respect of employment to employees who are paid a salary of \$100,000 or more in a year. There were 10 individuals in this category in the University who earned over \$100,000 in 2004 and the following is a list of names and salaries:

| Name                   | Salary       | Benefits   | Position                 |
|------------------------|--------------|------------|--------------------------|
| Bonner, Kieran         | \$129,299.93 | \$5,271.91 | Vice President/Professor |
| Desroches, Fred        | \$129,186.59 | \$579.39   | Professor                |
| Golini, Vera           | \$114,247.52 | \$252.45   | Associate Professor      |
| Higgins, Michael       | \$183,658.42 | \$886.96   | President/Professor      |
| Letson, Douglas R.     | \$143,458.87 | \$765.63   | Professor                |
| McGee, Ted             | \$121,952.07 | \$900.04   | Associate Professor      |
| McLaughlin, Kenneth M. | \$131,809.46 | \$676.08   | Professor                |
| Niccoli, Gabriel       | \$108,261.92 | \$565.62   | Professor                |
| Vanstone, Scott        | \$130,319.73 | \$692.76   | Professor                |
| Wahl, Rev. James       | \$109,365.01 | \$568.23   | Associate Professor      |