

MPP REFUND REQUEST FORM

**Ministry of
Consumer and
Business Services**
Registration Division
Office of the Registrar General

P.O. Box 4600
189 Red River Road
Thunder Bay ON P7B 6L8
Telephone: 1-800-461-2156
416-325-8305
Facsimile: 1-807-343-7445

**Ministère des Services
aux consommateurs
et aux entreprises**
Division de l'enregistrement
Bureau du Registraire général

Casier postal 4600
189, Red River Road
Thunder Bay ON P7B 6L8
Téléphone: 1-800-461-2156
416-325-8305
Facsimile: 1-807-343-7445

Client Information:

Date (of call): _____ Caller's Phone #: _____

Caller's Name: _____

MPP's Name: _____

Document Information:

Applicant Name: _____

Applicant Phone #: _____

Type of Certificate Requested:

☐ Birth ☐ Death ☐ Marriage ☐ Change of Name

Subject's Name: _____

Event Date: _____ File # (if known): _____

Refund Information:

Reason for Refund (eg: duplicate charge): _____

Amount of Refund being requested: _____

Method of payment: ☐ Cheque ☐ Credit Card

Cardholder Name: _____ Credit Card Name: _____

Credit Card #: _____ Expiry Date: _____ / _____
(mm/yy)

Personal information contained on this form is collected under the authority of the Vital Statistics Act, R.S.O. 1990, c.V.4 and will be used to verify the information provided and your entitlement to the service requested and for law enforcement and security purposes. It is an offence to wilfully make a false statement on this form. Questions about this collection should be directed to: The Deputy Registrar General, Office of the Registrar General, P.O. Box 4600, Thunder Bay ON P7B 6L8. Telephone 1-800-461-2156 or 416-325-8305.

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