

Newborn Screening Bulletin 2017-3

March 28, 2017

Important information on shipping newborn screening samples

Purolator has suspended package pick-ups due to the possibility of a labor disruption on Wednesday. Hospitals/Midwifery practices must immediately begin using alternative courier services to ship newborn screening samples.

Effective immediately, Purolator will not be accepting shipments until further notice. During this service interruption, Newborn Screening Ontario (NSO) recommends the use of FedEx to continue shipping packages daily. Priority overnight shipments can be processed using NSO's FedEx account number, **300837964**, and can be billed to the recipient at the address below:

Newborn Screening Ontario - LAB (CHEO)
415 Smyth Road
Ottawa ON K1H 8M8

Shipments currently in the Purolator system will be processed and delivered accordingly. Negotiations are continuing and we are hopeful that services will return to normal quickly with no labour disruption. NSO will keep you updated on Purolator's union negotiations as we receive information.

Please continue to ship newborn screening samples daily to minimize delays, and document tracking numbers for packages. It is important that every sample is traceable and reaches NSO as quickly as possible.

Detailed instructions on creating FedEx shipments are enclosed and also available at www.newbornscreening.on.ca under Health Care Providers/Submitter Bulletins. Please contact us at 613-738-3222 ext. 3435 for assistance.

NSO recognizes that this change in workflow will cause inconvenience and we thank you for working with us to ensure no delays are caused by this service interruption.

Jennifer Milburn
Operations Director, NSO





Visit: http://www.fedex.com/ca_english/index.html

1. Select **Ship as Guest**

The screenshot shows the FedEx Canada homepage. At the top, there's a navigation bar with links like 'My Profile', 'Services and Tools', 'FedEx Locations', 'Contact Us', and a language selector set to 'English'. Below this is a secondary navigation bar with 'FedEx', 'Ship', 'Track', 'Manage My Account', 'Customs Tools', and 'Office/Print Services'. The main content area features a large purple banner for opening a business account with a 30% discount. On the left, a 'Welcome' section has login fields for 'User ID' and 'Password', a 'Remember Me' checkbox, and a 'Login' button. Below the login fields are links for 'Forgot your Password or ID?' and 'New customer? Register Now'. The 'Quick Access' sidebar on the left contains several options, with 'Ship as a Guest' highlighted by a red circle. Other options include 'Open a FedEx Account', 'Ship with an Account', 'Get Rates and Transit Times', 'Schedule and Manage Pickups', 'View/Pay Invoices', 'Why Choose FedEx', and 'New Customer Resource Center'. The main content area also includes sections for 'Track a Shipment', 'Find a Location', 'Get a Quick Rate', 'My Shipments', and 'News'.



1. Address Information

Enter your (From) address and the recipient's (To) address.

From Address

Your name	
Company	(optional)
Country / Location	Canada
Address	Street address
	Apt, Floor, Suite, etc.. (optional)
Postal code	
City	
Province	Select
Phone	Ext. (optional)
Email notifications	(optional) ?

To Address

Recipient name	Newborn Screening Ontario
Company	(optional)
Country / Location	Canada
Address	415 Smyth Rd
	Apt, Floor, Suite, etc.. (optional)
Postal code	K1H 8M8
City	Ottawa
Province	Ontario
Phone	613-738-3222 Ext. (optional)
Email notifications	newbornscreening@cheo.on.ca ?
Notification language	English

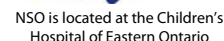
[Perform detailed address check](#)

☐ This is a residential address ?

Continue

2. Enter your pick up location, to address:

Newborn Screening Ontario
415 Smyth Rd
Ottawa, ON K1H 8M8



Select Your Options



FedEx Pak

Small: 10-1/4" x 12-3/4"
Large: 12" x 15-1/2"

Package Details

Package Weight

1

lbs ▼

Declared value

(optional)

CAD ?

[← Choose another package type](#)

Select a delivery date, time and rate

Don't see your discounts? Please [login](#) to get account specific rates.

Ship Date

Today, Tuesday Mar 28

Delivery Date

Delivery Date				
Wed, Mar 29				
\$50.41 by 10:00 AM FedEx First Overnight [®]	\$29.63 by 12:00 PM FedEx Priority Overnight [®]	\$27.79 by 5:00 PM FedEx Standard Overnight [®]	\$27.79 by 5:00 PM FedEx 2Day [®]	\$27.79 by 5:00 PM FedEx Economy [®]
	Select			

Amounts are shown in CAD

3. Payment

3. Choose **FedEx Pak** (ok to use Purolator packaging)
Select **FedEx Priority Overnight**



Select a delivery date, time and rate

Ship Date Today, Tuesday Mar 28

Schedule a pickup

Pickup Location

Ready Time?

09:00 AM

Latest Pickup?

06:00 PM

Pickup instructions

Enter location

Lab

Delivery Date

Wed, Mar 29

\$29.63

by 12:00 PM

FedEx Priority Overnight®



Amounts are shown in CAD

← Choose another delivery date or time

Additional Service Options

☐ Hold shipment at FedEx location?

FedEx Delivery Signature Options

Signature Type Direct signature required?

Total Shipping Rate: \$29.63

Total Estimated Rate: \$32.83

Continue

4. Select your pick up **location**
Signature Type **direct signature required**

3. Payment

Enter Payment Information

Enter your credit card information or a FedEx Account number to pay for this shipment

Shipment Payment Method

Bill to

Recipient

Account no.

300837964

☒ Billing address is the same as my recipient's(To) address.

Total Shipping Rate: \$29.63
Canada Ontario harmonized sales: \$3.85
Total Estimated Rate: \$33.48

Continue

5. Bill to information: **Recipient** account number **30087964**