



Ministry of the Attorney General



**2007-2008
Articling Program**

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MAGNIFY YOUR POTENTIAL	1
FREQUENTLY ASKED QUESTIONS.....	2
HOW DO I APPLY?.....	2
WHEN DO I APPLY?.....	2
HOW MUCH WILL I BE PAID?	2
WHAT EDUCATIONAL OPPORTUNITIES ARE AVAILABLE TO ARTICLING STUDENTS?	2
WHAT IS THE MINISTRY'S HIREBACK POLICY?.....	3
WHO DO I CONTACT IF I NEED MORE INFORMATION?	3
OFFICES PROFILES – CRIMINAL LAW DIVISION	4
CROWN LAW OFFICE - CRIMINAL.....	4
CROWN ATTORNEY OFFICES.....	6
OFFICES PROFILES – LEGAL SERVICES DIVISION	11
CONSTITUTIONAL LAW BRANCH	11
CROWN LAW OFFICE - CIVIL.....	12
MINISTRY OF CITIZENSHIP AND IMMIGRATION	13
MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES	14
MINISTRY OF COMMUNITY AND SOCIAL SERVICES & MINISTRY OF CHILDREN AND YOUTH SERVICES.....	17
MINISTRY OF COMMUNITY & SOCIAL SERVICES- FAMILY RESPONSIBILITY OFFICE.....	18
MINISTRY OF THE ENVIRONMENT	20
MINISTRY OF FINANCE.....	21
MINISTRY OF GOVERNMENT SERVICES (FORMERLY MANAGEMENT BOARD SECRETARIAT AND MINISTRY OF CONSUMER AND BUSINESS SERVICES)	23
MINISTRY OF HEALTH AND LONG-TERM CARE.....	26
MINISTRY OF LABOUR	28
MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING	29

MINISTRY OF TRANSPORTATION.....	30
OFFICES PROFILES – FAMILY JUSTICE SERVICES DIVISION .	31
OFFICE OF THE CHILDREN’S LAWYER.....	31
OFFICE OF THE PUBLIC GUARDIAN AND TRUSTEE	33
OFFICES PROFILE – POLICY DIVISION.....	35
POLICY DIVISION	35
OFFICES PROFILES – COURT SERVICES DIVISION	36
COURT SERVICES DIVISION (POLICY)	36
OFFICES PROFILES – CLERKSHIP PROGRAM.....	37
ONTARIO COURT OF APPEAL.....	37
ONTARIO SUPERIOR COURT OF JUSTICE.....	39
OFFICES PROFILES – COMMISSIONS & TRIBUNALS	40
ONTARIO HUMAN RIGHTS COMMISSION.....	40
ENVIRONMENTAL REVIEW TRIBUNAL.....	42
FINANCIAL SERVICES COMMISSION OF ONTARIO ..	44

MAGNIFY YOUR POTENTIAL



As the largest law “firm” in Ontario, the Government of Ontario offers articling and summer law students one of the most diverse legal environments in which to work. The Ministry of the Attorney General employs lawyers across the Ontario government providing the advantages of the diversity and resources of a large law practice and, at the same time, the benefits of many small boutique practices.

The Government of Ontario employs more than 1300 lawyers, approximately 100 articling students and approximately 30-40 summer students. We specialize in almost every area of substantive law including constitutional, criminal, health, environmental, family, tax, corporate, commercial, labour and employment law. Being a student with the Ministry of the Attorney General offers exposure to the workings of government and the process of law reform.

Articling students are directly involved in important and meaningful work in the public interest. It is excellent training for a career in law and the variety and quality of our work is truly unparalleled!

In addition to an orientation program for all articling students each September several other educational seminars are designed and provided exclusively for ministry students throughout the year. Students receive guidance, support and feedback from supervising lawyers committed to ensuring that their work with the ministry is an effective learning experience.

We hope that this brochure will provide you with an understanding of the many opportunities that the Government of Ontario has to offer articling and summer law students. Public interest work in the Ontario government can offer you an exciting and rewarding legal career. The ministry looks to its successful students as candidates for either a position as an articling student or as an entry-level counsel.

We encourage you to contact the representative of the office(s) in which you have an interest. We look forward to receiving your employment application and to meeting with you.

Dan L. Goldberg
Chair
Articling & Summer Law Student Committee
Ministry of the Attorney General

Teresa Doxen
Coordinator
Strategic Legal Recruitment & Development
Ministry of the Attorney General

FREQUENTLY ASKED QUESTIONS

HOW DO I APPLY?

Each individual office conducts its own hiring process. Therefore applicants must apply directly to each office they are interested in working.

For the majority of offices the application package must include a resumé, covering letter and undergraduate transcripts and law school transcripts.

The majority of MAG offices will accept photocopies of official transcripts. **Please review the office profiles included in this document to confirm the specific application requirements for each office.**

WHEN DO I APPLY?

The majority of the offices follow the Law Society of Upper Canada (LSUC) Articling Recruitment Procedures. However, there are a handful of MAG offices that hire outside of the LSUC timelines. Traditionally these offices include the Clerkship programs on the Ontario Court of Appeal and the Superior Court of Justice, and the Ministry of Government Services.

These procedures are updated annually and outline deadlines for offices and students to follow. The procedures are posted on the LSUC website. Applicants are advised to review these timelines.

HOW MUCH WILL I BE PAID?

The current salary is \$814.30 per week plus 14 per cent in lieu of benefits, paid vacation and statutory holiday pay. In previous years students also received a \$4500 educational stipend as part of their compensation package. It is anticipated compensation will be reviewed in the coming year.

WHAT EDUCATIONAL OPPORTUNITIES ARE AVAILABLE TO ARTICLING STUDENTS?

The Ministry of the Attorney General has an active student committee composed of lawyers from various legal branches and human resource officials. The committee coordinates articling and summer law student efforts pertaining to the recruitment, training and hireback of students. The committee's goal is to ensure that our students obtain a meaningful work experience. The committee conducts educational conferences and social functions specifically for the benefit of our articling and summer law students.

In addition to the programs conducted by the ministry student committee, some branches organize seminars and workshops for their students on various topics on an in-house basis.

Students are also encouraged to attend educational programs conducted by outside organizations, such as the Ontario Bar Association and the Law Society of Upper Canada. Students also participate in social activities organized by their office.

WHAT IS THE MINISTRY'S HIREBACK POLICY?

Following their articling year, all students are subject to a formal written evaluation. Based on the results of that evaluation and the recommendation of the student's supervisor, the student may be placed in the Ministry of the Attorney General Hireback Pool for a period of 24 months, giving them a competitive advantage over applicants outside the government when applying for entry-level positions.

Many students who article with the Ministry of the Attorney General find employment as lawyers in the year of their Call to the Bar, either at the office in which they articulated or elsewhere in the ministry.

WHO DO I CONTACT IF I NEED MORE INFORMATION?

For more information about the Ministry of the Attorney General, consult the website at <http://www.attorneygeneral.jus.gov.on.ca/>. Websites of other ministries can be located through the main Government of Ontario site at www.gov.on.ca.

Contacts for each office are listed in this booklet. For additional information you may contact:

Teresa Doxen
Coordinator, Strategic Legal Recruitment & Development
Ministry of the Attorney General
720 Bay Street, 3rd Floor
Toronto, ON M5G 2K1

Email: teresa.doxen@jus.gov.on.ca
Telephone: (416) 326-2449
Fax: 416-326-4963

OFFICES PROFILES – CRIMINAL LAW DIVISION

CROWN LAW OFFICE - CRIMINAL

Contacts:

Jennifer Woolcombe
Co-Chair, Articling Committee
Crown Law Office – Criminal
720 Bay Street, 10th Floor
Toronto, Ontario M5G 2K1
Direct Tel: (416) 326-4604
Fax: (416) 326-4656

jennifer.woolcombe@jus.gov.on.ca

Karen Shai
Co-Chair, Articling Committee
Crown Law Office –Criminal
720 Bay Street, 10th Floor
Toronto, Ontario M5G 2K1
Direct Tel: (416) 326-8913
Fax: (416) 326-4656

karen.shai@jus.gov.on.ca

Positions available: 10

Website: www.attorneygeneral.jus.gov.on.ca

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

**If you would like to speak with a current articling student about their experience please contact:
416-326-4600**

BRIEF OVERVIEW

The Crown Law Office – Criminal is the country's largest and busiest appellate office. Counsel in the Crown Law Office – Criminal have responsibility on behalf of the Crown for the preparation and argument of all appeals arising from prosecutions by indictment in Ontario under the *Criminal Code*. These appeals are argued before the Court of Appeal for Ontario in Toronto and before the Supreme Court of Canada in Ottawa. Well over half of the Office's work is devoted to criminal appeals. The Office also prosecutes a wide variety of cases at the trial level including prosecutions of those involved in the administration of justice, large scale frauds, and organized crime.

Counsel are responsible for all aspects of indictable appeals to the Ontario Court of Appeal and Supreme Court of Canada. This includes the submission of written and oral argument, ongoing contact with the trial offices, police, victims, defence counsel, and other interested parties.

Counsel are also responsible for prosecutions, often from the pre-charge advice stage to completion in either the Ontario Court of Justice or Superior Court of Justice.

Apart from litigation, counsel provide a series of specialized legal services to Crown Attorneys and police agencies throughout Ontario. These services cover a wide spectrum of areas including prerogative remedies, search warrants, wiretaps, extraditions, applications to obtain evidence abroad, and assistance to foreign jurisdictions.

The Office is located in downtown Toronto.

DESCRIPTION OF ARTICLING PROGRAM

Each articling student is assigned a principal. The principal's role is to monitor workload, provide feedback and guidance, and ensure that each student has a well-rounded articling experience. Articling students assist counsel in preparing for their upcoming trials or appeals. The extent of the assistance varies from file to file, but generally the students are expected to:

- Produce research memoranda for legal issues;
- Draft facta;
- Summarize evidence (transcripts or witness statements);
- Assist Crown counsel in court with his or her trial or appeal matters. The student who assists on a file is expected to attend the related judicial proceeding, be it a trial or appeal. The student is also invited to attend all other related meetings, which would include witness interviews, judicial pre-trials or other resolution discussions;
- Attend all in-house education conferences. The office puts on a number of criminal educational seminars throughout the year. Some of these are aimed at Counsel, but students are welcome to attend, while some are created just for the benefit of the students.

The demanding nature of the caseload requires that counsel entrust articling students with significant and varied responsibilities involving every aspect of case preparation. It is expected that by the end of the articling year, each student will have acquired the skills and training necessary to work as a lawyer in the Office, elsewhere in the Ontario Crown Attorney system, in other provincial ministries, as defence counsel, or elsewhere in the justice system. The Crown Law Office - Criminal is committed to providing its students with the best articles in criminal law in Canada.

CROWN ATTORNEY OFFICES

Contacts: Please see list Below

Positions available: 18

Website: www.attorneygeneral.jus.gov.on.ca

Application Deadline: Toronto Offices July 14, 2006 with interviews beginning August 14, 2006

Other offices follow LSUC timelines

Additional Application Requirements: Please include 3 references.

BRIEF OVERVIEW

The Crown Attorney system is responsible for prosecuting the vast majority of Ontario's criminal cases. Organized on a local basis, each office is supervised by a Crown Attorney and staffed by Assistant Crown Attorneys. In becoming a proficient prosecutor, an Assistant Crown Attorney must master all aspects of trial practice including such matters as case preparation, witness examination and cross-examination, the use of forensic evidence, legal argument, and the art of addressing the jury. There is no better way to develop a barrister's skills than to embark on a career as an Assistant Crown Attorney.

Apart from trial work, Assistant Crown Attorneys may provide a range of related services. They give legal advice to police during the course of investigations; they assist police in obtaining search warrants; they review police briefs and conduct "charge screening" (by which they endeavour to eliminate charges where there is no reasonable prospect of conviction); and they try to facilitate reasonable resolutions of cases prior to trial whenever possible.

DESCRIPTION OF ARTICLING PROGRAM

Each office provides its students with an excellent articling experience devoted to criminal law. After articling many of our students go on to become Assistant Crown Attorneys while some go into private practice as part of the defence bar. In either case, articling with the Crown Attorney's office is an ideal way to start a career in criminal law.

In prosecutions, articling students work with Assistant Crown Attorneys. The student works closely with counsel in all facets of trial process, including legal research, disclosure, pre-trial conferences with defence counsel, witness interviews, preparation of examinations-in-chief and cross-examinations, preparation of closing arguments, and much more. During their articling year, students also have regular opportunity to prosecute a variety of provincial offences, learning the rudiments of most trial skills. By the end of a student's articling year, it is anticipated that he or she will be sufficiently well trained to work as a junior prosecutor.

Many of the province's Crown Attorney offices hire one or more articling students. Each office hires its own student or students directly. Applications for articling should be made to each local office in which you may be interested. The addresses of those offices that hire articling students, as well as contact persons, are listed below.

CROWN ATTORNEY OFFICES

THESE OFFICES FOLLOW THE LSUC GUIDELINES FOR ARTICLING STUDENT RECRUITMENT

Summer Law Contacts	Contact Numbers	Anticipated Articling Positions
Toronto Region		
Paul Culver Crown Attorney's Office Court House Rm. 101 361 University Avenue Toronto, ON M5G 1Y1	Tel. 416-327-5990 Fax: 416-327-6056	2
Ms. Debbie Gilmour North York Crown Attorney's Office 1000 Finch Avenue West Downsview, ON M3J 2V5	Tel. 416-314-4222 Fax: 416-314-4234	1
Sarah Welch Crown Attorney's Office 4 th Floor, 2201 Finch Ave W. Toronto, ON M9M 2Y9	Tel. 416-314-3936 Fax: 416-314-3949	1
Ms. Jan Stiff Scarborough Crown Attorney's Office Court House 1911 Eglinton Avenue East Scarborough, ON M1L 2L8	Tel. 416-325-0342 Fax: 416-325-0353	1
Central East Region		
Robert McCreary Crown Attorney's Office Court house 50 Eagle Street West Newmarket, ON L3Y 6B1	Tel: 905-853-4800 Fax: 905-853-4849	1
John Scott Crown Attorney's Office 3000 Garden St., Ste. 300 Whitby, ON L1R 2G6	Tel: 905-430-4150 Fax: 905-430-4151	1
John Alexander Crown Attorney's Office 114 Worsley Street Barrie, ON L4M 1M1	Tel: 705-739-6188 Fax: 705-739-6551	1

Central West Region		
Timothy Power Crown Attorney's Office Courthouse Suite 441, 45 Main St E Hamilton, ON L8N 2B7	Tel: 905-645-5260 Fax: 905-645-5261	1
Mark Saltmarsh Crown Attorney Grenville & William Davis Courthouse Suite 100 5 th Floor 7755 Hurontario St. Brampton, ON L6W 4T6	Tel: 905-456-4777 Fax: 905-456-4780	1
Brian O'Marra Crown Attorney's Office Court House 491 Steeles Ave E. Milton, ON L9T 1Y7	Tel: 905-878-7291 Fax: 905-878-7423	1
West Region		
Natalino Bernardon Crown Attorney's office Ontario Court of Justice 5 th Floor, 200 Chatham St. E Windsor, ON N9A 2W3	Tel: 519-253-1104 Fax: 519-253-1813	0
David Arntfield Crown Attorney's Office Court House, Ground Floor B London, ON N6A 2P3	Tel: 519-660-3003 Fax: 519-660-3087	1
William Wilson Crown Attorney's Office Court House, 3 rd Floor 200 Frederick Street Kitchener ON N2H 6P1	Tel: 519-741-3222 Fax: 519-570-0031	1

North Region		
John Luczak Crown Attorney's Office Court House 155 Elm Street Sudbury ON P3C 1T9	Tel: 705-564-7698 Fax: 705-564-7690	1
John Holland Crown Attorney's Office Court House 360 Plouffe Street North Bay, ON P1B 9L5	Tel: 705-495-8313 Fax: 705-495-8363	1
Richard Cumine Crown Attorney's Office Kenora Courthouse 216 Water St. Main Floor Kenora, ON P9N 1S4	Tel: 807-468-2835 Fax: 807-468-2840	0

East Region		
Hilary McCormack Crown Attorney's Office Court House 161 Elgin Street, Suite 3045 Ottawa, Ontario K2P 2K1	Tel: 613-239-1200 Fax: 613-239-1214	2
Bruce Griffith Crown Attorney's Office County Court House Court Street Kingston ON K7L 2N4	Tel: 613-548-6220 Fax: 613-548-6692	1

OFFICES PROFILES – LEGAL SERVICES DIVISION

CONSTITUTIONAL LAW BRANCH

Contacts: Daniel Guttman, Counsel Constitutional Law Branch Ministry of the Attorney General 720 Bay Street, 4th Floor Toronto, ON M5G 2K1		Direct Tel: 416-326-4466 General No: 416-326-4460 Fax: 416-326-4015 E-mail: daniel.guttman@jus.gov.on.ca
		Additional Contact Vanessa Yolles, Counsel Constitutional Law Branch 416 212-4111 or vanessa.yolles@jus.gov.on.ca
Positions available: 2	Website: www.attorneygeneral.jus.gov.on.ca	
Application Deadline: July 14, 2006 with interviews beginning August 14, 2006.		
Additional Application Requirements: No additional requirements.		
If you would like to speak to a current Articling Student about their experience please contact: 416 326-4460		

BRIEF OVERVIEW

Branch lawyers appear on behalf of the government primarily in non-criminal constitutional cases. Cases involve challenges under the *Canadian Charter of Rights and Freedoms* and the *Constitution Act, 1867*. Examples of the cases in which counsel for the branch have recently appeared and made submissions include: *M. v. H.* (definition of “spouse” in the *Family Law Act*); *Eldridge v. British Columbia* (entitlement to sign language interpreters for access to health services); *Lovelace v. Ontario* (distribution of Casino Rama profits to First Nations Bands); *Re Eurig Estate* (validity of Ontario's probate fees); and *Vriend v. Alberta* (sexual orientation and the *Alberta Human Rights Code*).

Our branch advises the government on issues of constitutional policy and reform. These encompass the process of constitutional amendment, alternative arrangements for national unity, and include matters involving aboriginal rights and related constitutional initiatives such as the Framework Agreement on the Social Union, and the Meech Lake and Charlottetown Accords.

Our branch also prepares written opinions for various ministries and agencies of the Government of Ontario. These opinions review both existing and proposed legislation to ensure compliance with both the *Constitution Act, 1867* and the *Canadian Charter of Rights and Freedoms*.

Students assist lawyers in all facets of their legal work, including research, writing memoranda, and drafting facta and other documents. Students also attend and assist during court and tribunal hearings.

CROWN LAW OFFICE - CIVIL

Contacts:

Lorraine Noronha
Administrative Assistant to the Student Committee
Crown Law Office-Civil
Ministry of the Attorney General
8th Floor, 720 Bay St
Toronto, ON M5G 2K1

General Tel: 416-326-4008

Fax: 416-326-4181

Additional Contacts:

Michael R. Stephenson
Counsel - Crown Law Office – Civil

General Tel: 416-326-4008

Fax: 416-326-4181

E-mail: michael.r.stephenson@jus.gov.on.ca

Positions available: 6

Website: www.attorneygeneral.jus.gov.on.ca

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: Provide 2 letters of reference, undergraduate & law school transcripts and if in 2nd year your anticipated 3rd year course selection

BRIEF OVERVIEW

The Crown Law Office –Civil (CLOC) , is the Government of Ontario's civil litigation boutique, and also provides legal advice and opinions on a wide variety of litigation and other controversial issues. CLOC counsel represent the Crown in matters involving significant public interest. The office's fundamental mandate is to safeguard the interests of Ontarians and to uphold the Rule of Law. We litigate at all levels of court, up to and including the Supreme Court of Canada, and also appear before a variety of administrative tribunals and at inquests and inquiries.

The work at CLOC is incredibly diverse, as our files relate to the program responsibilities of every provincial ministry, from Agriculture to Transportation, and our clients include individuals, agencies, ministries and the Crown in right of Ontario. Our work includes general civil litigation, administrative law, aboriginal litigation, class actions, advisory services, corporate/commercial cases, and more.

DESCRIPTION OF ARTICLING PROGRAM

Articling with CLOC is a great opportunity for students who want to become litigators, who wonder what it means to practice or advise about public law, and who hope their articles offer them not just a chance to perform interesting work, but also a chance to enjoy, learn, and grow during the year.

Articling students provide our branch with high quality, thought-provoking analysis, often working to tight deadlines. Rotating among the complement of lawyers, students experience the full breadth of CLOC's varied practice, and gain exposure to various styles of practice. Students who are looking for a diverse articling experience will find CLOC a rewarding environment.

In addition to assisting with large files, our students have carriage of small claims files. These files often involve significant issues relating to the administration of justice and the public interest, and students have the opportunity to take these to trial or other final resolution.

MINISTRY OF CITIZENSHIP AND IMMIGRATION

Contacts:

Peter Birnbaum, Counsel
Legal Services Branch
Ministry of Citizenship and Immigration
5th Floor, 400 University Ave
Toronto, ON M7A 2R9

Direct Tel: 416-314-7017
General Inquiry: 416-314-7025
Fax: 416-314-7038
Email: peter.birnbaum@mci.gov.on.ca

Positions available: 1

Website: www.citizenship.gov.on.ca/english/index.html
www.culture.gov.on.ca/english/index.html
www.tourism.gov.on.ca/english/index.html

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact 416-314-7027

BRIEF OVERVIEW

The Legal Services Branch provides strategic legal advice to the Ministries of Citizenship & Immigration, Culture, Tourism and Recreation, selected agencies, the Ontario Seniors' Secretariat and the Ontario Women's Directorate in support of their policy, legislative and operational objectives.

Branch counsel provide legal opinions, draft legal documentation, participate in staff training programs and ensure the clients receive effective representation before courts and tribunals. Branch staff also draft bills, regulations and orders-in council in accordance with the government's policy agenda.

Legal services are provided in the areas of corporate and commercial law, real property law, administrative law, intellectual property law, legislative interpretation, privacy law, crown law, charity and not-for-profit law.

DESCRIPTION OF ARTICLING PROGRAM

Students will undertake legal research and opinion work and assist in drafting legislation, Ministers' orders, contracts and other legal documents. They also review commercial documentation, conduct corporate searches and investigate titles.

MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES

Contacts:

Chris Donszelmann, Counsel
Legal Services Branch
Ministry of Community Safety and Correctional
Services
8th Flr, 77 Grenville St.
Toronto, ON M5S 1B3

Direct Tel: 416-314-3512
General Inquiry: 416-314-3509
Fax: 416-314-3518
Email: chris.donszelmann@jus.gov.on.ca

Positions available: 1**Website:** www.mpss.jus.gov.on.ca**Application Deadline: July 14, 2006 with interviews beginning August 14, 2006****Additional Application Requirements:** No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact: 416-314-3509

BRIEF OVERVIEW

The Ministry of Community Safety and Correctional Services is committed to ensuring that Ontario's communities are supported and protected by law enforcement and public safety systems that are safe, secure, effective, efficient and accountable.

The ministry's responsibilities fall into the following categories:

Correctional Services

- Establishes, maintains, operates and monitors Ontario's adult correctional institutions and probation and parole offices;
- Has jurisdiction over adult offenders under parole supervision, as granted by the Ontario Parole and Earned Release Board; and
- Provides programs and facilities designed to assist in offender rehabilitation.

Public Safety and Security

- Maintains the physical and economic security of Ontario, through the Commissioner of Public Security, by co-ordinating public safety initiatives among municipal, fire and emergency services organizations within and outside of Ontario; and
- Delivers programs and fosters partnerships to minimize or eliminate hazards to persons or property through public education initiatives, emergency measures, scientific investigations, coordination of fire safety services and the coroner's system.

Policing Services

- Oversees policing services throughout Ontario, including the Ontario Provincial Police (OPP); and
- Licenses, regulates and investigates the activities of private investigation and security agencies/individuals in Ontario.

Our legal branch provides a full range of legal services in the following areas; policing, firearms, private investigators and security guards, emergency measures, fire services, coroners, human rights, animal welfare, corrections, probation and parole and freedom of information and protection of privacy.

Branch counsel participate in the development of legislation and regulations, prepare and review a wide variety of contracts and other legal documents, and provide legal opinions and advice for their diverse client base. Branch counsel represent client interests at court hearings in both civil and criminal jurisdictions, administrative proceedings and coroner's inquests.

The branch also acts as counsel to following tribunals; Ontario Parole and Earned Release Board, Animal Care Review Board, and the Fire Safety Commission. In addition, the Branch provides legal advice to the following tribunals: Ontario Civilian Commission on Police Services, Ontario Police Arbitration Commission, Fire Marshal's Public Fire Safety Council.

DESCRIPTION OF ARTICLING PROGRAM

The articling program will allow students to gain wide exposure to the issues central to the Ministry of Community Safety & Correctional Services. Under the supervision and guidance of a principal, students assist counsel with drafting pleadings for the court, and responses to human rights complaints, get exposure to various aspects of the legislative process, and aid in the productions of memoranda of law on a number of topics. In terms of litigation, students may attend small claims court matters, assist counsel in preparing for inquests, habeas corpus applications, motions, human rights proceedings and Animal Care Review Board Hearings. Articling students will have the opportunity to work directly with a number of counsel at the branch.

MINISTRY OF COMMUNITY AND SOCIAL SERVICES & MINISTRY OF CHILDREN AND YOUTH SERVICES

Contacts:

Deborah Pigeon-Bernotas, Counsel
Legal Services Branch
Ministry of Children's Services
Ministry of Community and Social Services
56 Wellesley Street West, 17th Floor
Toronto, ON M7A 1E9

Direct Tel: 416-327-4922
General Inquiry: 416-327-4900
Fax: 416-327-0568
Email: Deborah.pigeon-bernotas@css.gov.on.ca

Positions available: 2**Website:****Application Deadline: July 14, 2006 with interviews beginning August 14, 2006****Additional Application Requirements:** No additional requirements.

If you would like to speak to a current articling student about their experience please contact: 416-327-4900.

BRIEF OVERVIEW

The ministries are responsible for the administration of some 18 statutes in the field of social welfare and child welfare law. The ministries provide funding to numerous programs through municipalities and transfer payment agencies.

DESCRIPTION OF ARTICLING PROGRAM

Students appear before the Social Benefits Tribunal, Social Assistance Review Board, Dispute Resolution Officers and in Small Claims Court. They assist counsel in preparing for proceedings in court, hearings before the Licence Appeal Tribunal, negotiation of settlements and witness preparation in the areas of family law and administrative law. Students conduct research in areas of administrative law, contract law, family law, social/welfare law, child welfare law and human rights law. They also draft memoranda, contracts, factums, pleadings and other court documents. Students may also be involved in drafting of regulations legislation. Students may also assist in conducting a prosecution under the *Provincial Offences Act*.

MINISTRY OF COMMUNITY & SOCIAL SERVICES- FAMILY RESPONSIBILITY OFFICE

Contacts:

Farida Manji
Manager, Client Operations & Administration
Family Responsibility Office
1201 Wilson Ave
Bldg. B, 7th Floor
Downsview, ON M3M 1J8

Direct Tel: 416-240-2444
Fax: 416-240-2402
Email: farida.manji@css.gov.on.ca

Additional Contacts:

Shane Foulds, Counsel
Tel: (416) 240-2484
Shane.foulds@css.gov.on.ca

Kelly Spear, Counsel
Tel: 416-240-3649
Email: Kelly.spear@css.gov.on.ca

Positions available: 3

Website: <http://www.theFRO.ca>

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current articling student about their experience please contact: 416-240-2444

BRIEF OVERVIEW

The Legal Services Branch provides representation and assistance to the Director of the Family Responsibility Office in the enforcement of family support orders under the Family Responsibility and Support Arrears Enforcement Act.

Counsel provide legal advice to enforcement and administrative staff regarding the interpretation and enforceability of support provisions contained in court orders and domestic contracts; appear for the Director in enforcement hearings in all levels of court; train, instruct and supervise panel solicitors representing the Director's Office throughout the province; and serve on committees and provide training and policy advice regarding enforcement process and the administration of the Family Responsibility Office.

In addition, the Legal Services Branch provides legal advice to the Director's Office on related legislation, including the registration and enforcement of our jurisdiction orders under the Interjurisdictional Support Orders Act and in respect to the Hague Convention on the Civil Aspects of International Child Abduction.

DESCRIPTION OF ARTICLING PROGRAM

The Family Responsibility Office offers an excellent articling opportunity for students interested in family law litigation.

Articling students will assist the 13 program lawyers in all facets of their legal work, including research, writing memoranda, drafting court documents, and responding to Freedom of Information requests. The articling experience also places a strong emphasis on litigation, with students taking carriage of, and conducting enforcement proceedings on behalf of the Director.

MINISTRY OF THE ENVIRONMENT

Contacts:

Brian Byrnell, Counsel
Legal Services Branch
Ministry of the Environment
135 St. Clair Avenue West, 10th Floor
Toronto, ON M4V 1P5

Direct Tel: 905-521-7429
General No: 416-314-6569
Fax: 416-314-6579
E-mail: brian.byrnell@jus.gov.on.ca

Positions available: 3

Website: <http://www.legalemissions.net>
<http://www.ene.gov.on.ca>

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current articling student about their experience please contact: 416 314-6569

BRIEF OVERVIEW

Ontario's Ministry of the Environment (MOE) has been protecting Ontario's environment for over 30 years. Using stringent regulations, targeted enforcement and a variety of innovative programs and initiatives, the ministry continues to address environmental issues that have local, regional and/or global effects.

DESCRIPTION OF ARTICLING PROGRAM

Our articling students rotate through three practice areas: the Solicitor's Team, the Prosecutions Team and the Hearings Team.

In the Solicitor's Team rotation, articling students have the opportunity to carry out work in a wide spectrum of public law and regulatory areas including: environmental, administrative and to a limited extent, constitutional law, trade law, regulatory liability, intellectual property, commercial, bankruptcy and insolvency matters, privacy law and real estate. Students are involved in drafting and reviewing contracts and other agreements, regulatory instruments such as Director's Orders and assisting in the preparation of legislation and regulations, as well as Orders-in-Council.

Litigators on the Prosecutions Team act as Crown Counsel in environment prosecutions under the Provincial Offences Act, and on appeals. In the last few years, they have appeared twice at the Supreme Court of Canada (*R. v. Canadian Pacific Ltd.* And *R. v. Consolidated Maybrun Mines Ltd.*). Students in this rotation assist senior counsel on environmental prosecutions. In addition to attending trials and trial-related matters with senior counsel, students are responsible for conducting prosecutions individually, as well as conducting research into various procedural and Charter issues.

During the Hearings Team rotation, students participate in the litigation of environmental matters before administrative tribunals, such as the Environmental Review Tribunal. They research and draft documents for use by senior counsel at these hearings. They may, on occasion, be involved in judicial review applications or statutory appeals before the Divisional Court. As with the Prosecutions Team rotation, students attend hearings and court proceedings with senior counsel and have an opportunity to appear on their own before administrative tribunals.

MINISTRY OF FINANCE

Contacts:

Craig Slater, Director
Legal Services Branch
Ministry of Finance
11th Floor, 777 Bay St.
Toronto, ON M5G 2C8

Direct Tel: 416-325-1450
General Inquiry: 416-325-1455
Fax: 416-325-1460
E-mail: craig.slater@fin.gov.on.ca

Additional Contacts in branch:

Alexandra Raphael, Counsel
11th Flr, 777 Bay St
Toronto, ON M5G 2C8
Phone: 416-325-8619
Fax: 416-325-1460
Alexandra.Raphael@fin.gov.on.ca

Positions available: 1**Website:**

<http://www.gov.on.ca/FIN>

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements:

Please submit 3 references

BRIEF OVERVIEW

The Ministry of Finance – Legal Services Branch provides legal services, advice and litigation services to the Ministry of Finance. The Branch has an office in Toronto and an office in Oshawa.

The Ministry of Finance is responsible for the Ontario Budget, Ontario tax statutes, the assessment and collection of Ontario taxes, the management of Ontario finances, borrowings by Ontario, the administration of financial services statutes in such areas as securities, insurance and pensions, electricity sector restructuring and the development and funding of major capital initiatives in Ontario.

Counsel are engaged in a wide variety of activities on behalf of the Ministry of Finance, which include the following:

- Interpretation and assistance in drafting of Ontario tax statutes in such diverse areas as corporate income tax, personal income tax, municipal property tax, commodities tax and retail sales tax;
- Interpretation and assistance in drafting of Ontario financial services legislation in such areas as securities, insurance and pension law;
- Preparation of documents and legal advice in support of borrowings and debt financing by Ontario;
- Civil litigation of tax appeals, including conduct of trials in the Superior Court of Justice;
- Legal advice and support in the application of privacy law to the Ministry of Finance; and drafting and interpretation of commercial contracts entered into by the Ministry of Finance

DESCRIPTION OF ARTICLING PROGRAM

Our Articling Student is given two distinct rotations, one in the Oshawa office and one in the Toronto office. In the Oshawa office rotation, the student will work in support of the counsel conducting prosecutions in relation to tax statutes and of the counsel responsible for debt collection and insolvency. This rotation is approximately six weeks in duration and will require the student to work from the Oshawa office. For the remainder of the articles, the student will work from the Toronto office. The student will work in support of counsel conducting civil litigation of tax appeals. The student will also spend considerable time working in support of counsel engaged in the remaining areas of the Branch's practice. The articling student can expect to be given increasing levels of responsibility commensurate with his or her skills and knowledge. The Branch takes special care in ensuring that the articles the student receives are as varied as can be provided by the diverse practice areas of the Branch. This position will appeal to any prospective student with an interest in taxation and will provide exposure to all aspects of tax law, from tax statute drafting to tax collection. Those prospective students with an interest in financing and issuance of debt instruments can expect a good exposure in this area.

MINISTRY OF GOVERNMENT SERVICES

(FORMERLY MANAGEMENT BOARD SECRETARIAT AND MINISTRY OF CONSUMER AND BUSINESS SERVICES)

Contacts:

Wendy Rees
Frost Building
Rm 228, 2nd Floor
MGS Legal Services Branch
7 Queen's Park E.
Toronto, ON M7A1Z5

Phone: 416-327-7327
Fax: 416-325-9404
E-mail: wendy.rees@mgs.gov.on.ca

Positions available: *TBD (up to 3)*

Website: <http://www.mgs.gov.on.ca/english/welcome.htm>

Application Deadline: *July 14, 2006 with interviews beginning August 14, 2006*

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact:
(416) 325-9393

BRIEF OVERVIEW

MGS plays a very important role in the delivery of government services to the people of Ontario and is responsible for the government's workforce, procurement and technology resources.

The ministry is focused on modernizing and improving front-line public services that people depend on, while ensuring a fair, safe, dynamic and informed Ontario marketplace.

MGS is responsible for building the best public service in the world in order to deliver on the government's commitment to being a responsive and innovative world leader in customer service and consumer protection.

Our Legal Service's Branch has one Practice Group and 4 Law Groups:

Labour Practice Group: This group is responsible for providing labour relations and employment law services to ministries and Crown agencies and representation to the ministry in litigation before administrative tribunals and on judicial review applications. This group is responsible for the general court litigation carried on or supervised by the Branch.

Employment Law and Governance Law Group: This group is responsible for providing employment, labour and pension law advice primarily to MGS, the Civil Service Commission and the Centre for Leadership. It also provides legal services pertaining to public law governance matters.

I&IT Corporate Commercial Law Group: This Group is responsible for providing legal services involving commercial law, information technology (IT) law, insurance law and real estate law as well as supporting procurement activities. It provides advice in connection with complex insurance litigation matters and is also responsible for managing some MGS legislative initiatives.

Access & Privacy Law Group: This group provides access and privacy law advice across government as well as advice pertaining to conflict of interest and political activity.

Consumer Protection and Business Services Law Group: This group advises and assists in the development and implementation of consumer protection legislation as well as prosecutions under consumer protection statutes. The group provides advice relating to the administration of MGS statutes by independent authorities responsible for technical standards and safety, real estate and business brokers, the motor vehicle industry, the travel industry and electrical safety. They provide advice with respect to business registration and personal and real property registration as well as conducting hearings under certain of those statutes. The group provides advice to the Office of the Registrar General. Additionally the group provides advice with respect to the agencies MGS works with such as the Alcohol and Gaming Commission, Ontario Film Review Board, Ontario Racing Commission and the Ontario New Home Warranty Program (Tarion).

DESCRIPTION OF ARTICLING PROGRAM

Articling students will spend rotations throughout the branch.

In the Labour and Employment Law Practice students participate in a high-volume labour and employment law practice. Students assist counsel in preparing for appearances before boards, tribunals and courts and attend with counsel at hearings and mediations. They also conduct research and writing in support of the legal services and advice provided by branch counsel to senior officials and staff of the Ministry of Government Services, ministries, agencies, boards and commissions. This area will always have two articling students assigned to it at any given time.

In the Corporate/Commercial and Access and Privacy Law Practice students will provide assistance in a busy and diverse corporate/commercial law practice and access and privacy law practice. They will assist counsel on a wide variety of commercial matters, including drafting and reviewing procurement and contract documents, and will participate in negotiations with vendors of goods and services, with an emphasis on information technology products, services and licensing. They will also conduct research and writing on relevant areas of law, including commercial, information technology, procurement, intellectual property and information (access/privacy) law.

In the Consumer Protection and Business Services Practice Group students will assist counsel in preparing opinions and advice in the areas of consumer protection, property (real and personal), corporate and administrative law matters. Students will participate in the process of preparing legislation and regulations for Cabinet consideration. Students will also provide litigation support with respect to quasi-criminal matters.

MINISTRY OF HEALTH AND LONG-TERM CARE

Contacts:

Robert Maisey
Counsel and Student Coordinator
Legal Services Branch
Ministry of Health and Long-Term Care
56 Wellesley Street West, 8th floor
Toronto, ON M5S 2S3

Direct Tel: 416 326-5521
General No: 416-327-8606
Fax: 416-327-8605
E-mail: LegalStudent1@moh.gov.on.ca

Positions available: 2

Website: <http://www.health.gov.on.ca/>

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact: (416) 327-8606

BRIEF OVERVIEW

The Ministry of Health and Long-Term Care is responsible for administering Ontario's health system and ensuring services to the Ontario public through such initiatives as health insurance, drug benefits, assistive devices, mental health services, long-term care, home care, community health, public health and health promotion and disease prevention programs. The ministry also co-ordinates emergency health services and regulates hospitals, long-term care facilities, psychiatric hospitals, medical laboratories, ambulance services and independent health facilities. The ministry administers over 40 statutes.

The legal issues that arise from the ministry's varied responsibilities are both interesting and challenging. Our lawyers provide legal advice to the ministry's program areas on topics on the "cutting edge" of health law, such as: SARS, West Nile Virus, blood issues, AIDS, organ and tissue donation, personal health information and privacy, mental health, telehealth and telemedicine, family health networks, primary care, physician shortages, "private" diagnostic facilities, assisted human reproduction, public and community health, long-term care, health insurance (OHIP), consent to treatment issues, ambulances and emergency health services, public hospitals, drugs and drug benefits, cancer issues, regulation of health professionals, assistive devices, alternate payment programs, laboratory services, freedom of information, and independent health facilities. We have offices in downtown Toronto and Kingston.

DESCRIPTION OF ARTICLING PROGRAM

We provide articling students with a well-rounded experience and opportunities to concentrate on particular areas of interest. Our students work on significant, and often controversial, health law issues. They have the opportunity to work with legal counsel, as well as to work independently, in a variety of areas including: legal research and writing, administrative law, statutory interpretation, labour law, human rights, freedom of information, contracts, corporate and commercial law, health law policy, and development of legislation and regulations. Students can expect some exposure to litigation. An experienced branch lawyer acts as articling principal to each student. The branch organizes an internal “lunch and learn” continuing legal education program for its articling students.

MINISTRY OF LABOUR

Contacts:

Alex Bednar, Counsel
Legal Services Branch
Ministry of Labour
400 University Avenue, 11th Floor
Toronto, ON M7A 1T7

Direct Tel: (416) 212-1069
General No: (416) 326-7950
Fax: (416) 326-7985
E-mail: Alexandra.Bednar@mol.gov.on.ca

Positions available: 2 or 3

Website: <http://www.gov.on.ca/LAB/english/>

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact: (416) 326-7985

BRIEF OVERVIEW

Established in 1919 to develop and enforce labour legislation, the Ministry of Labour's mission is to advance safe, fair and harmonious workplace practices that are essential to the social and economic well-being of the people of Ontario.

Through the ministry's key areas of occupational health and safety, employment rights and responsibilities, labour relations and internal administration, the ministry's mandate is to set, communicate and enforce workplace standards while encouraging greater workplace self-reliance. A range of specialized agencies, boards and commissions assist the ministry

The branch provides a full range of legal services to the Ministry of Labour. Our lawyers conduct prosecutions under the *Occupational Health and Safety Act* and the *Employment Standards Act*. In addition to prosecutorial work, the branch represents the ministry at hearings before the Ontario Labour Relations Board, in civil actions, at inquests and in judicial review proceedings.

Our branch provides advice to the minister and senior ministry officials regarding policy initiatives and legislative change. Our lawyers draft legislation, regulations, contracts and other legal documents.

Our offices are centrally located in downtown Toronto.

DESCRIPTION OF ARTICLING PROGRAM

Articling with the Ministry of Labour's Legal Services Branch offers a student a broad exposure to quasi-criminal prosecutions, both at the trial and appellate level. Students have carriage of prosecution files and administrative appeal files and appear in the Provincial Offences Court and before the Ontario Labour Relations Board. Students also work closely with senior counsel on a wide variety of quasi-criminal and civil matters and do research, provide legal opinions and assist solicitors in advising on statutory matters.

MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

Contacts:

Elaine Ross
Senior Counsel
Legal Services Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 16th Floor
Toronto, ON M5G 2E5

Direct Tel: (416) 585-7497
Fax: (416) 585-4003
E-mail: elaine.ross@mah.gov.on.ca

Positions available: 2

Website: http://www.mah.gov.on.ca/scripts/index_.asp

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact:
416-585-6703.

BRIEF OVERVIEW

The Ministry of Municipal Affairs and Housing's mandate includes 3 major businesses; municipal, land use planning and housing. It administers such legislation as the *Planning Act*, the *Municipal Act, 2001* the *Tenant Protection Act, 1997*, the *Building Code Act, 1992* and the *Social Housing Reform Act, 2000*.

The branch provides legal services to the Ministry of Municipal Affairs and Housing.

Recent significant issues have included Greenbelt Protection, Oak Ridges Moraine, *Planning Act* and Ontario Municipal Board reform, and review of the city of Toronto and *Municipal Act, 2001*.

The branch is organized functionally along the Ministry's business lines with municipal law, planning law, housing law and tenancy law and prosecutions sections. The branch has a collegial and supportive atmosphere where students are encouraged to ask questions and work closely with experienced counsel.

DESCRIPTION OF ARTICLING PROGRAM

Students undertake legal research and opinion work and assist in drafting legislation, Minister's orders, contracts and other legal documents. Students provide litigation support relating to Ontario Municipal Board hearings and prosecutions under the *Tenant Protection Act, 1997*. They also review commercial documents and conduct corporate searches.

MINISTRY OF TRANSPORTATION

Contacts:

Jamie Hanson, Counsel
Legal Services Branch
Ministry of Transportation
1201 Wilson Ave
1st Floor, Building B
Downsview, ON M3M 1J8

Direct Line: (416) 235-4849
General Line: (416) 235-4408
Fax: (416) 235-4924
E-mail: jamie.hanson@mto.gov.on.ca

Positions available: 2

Website: : <http://www.mto.gov.on.ca/english/index.html>

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact: (416) 235-4408.

BRIEF OVERVIEW

The Legal Services Branch of the ministry provides legal services to all areas of the ministry in all aspects of its affairs. The office has a collegial atmosphere with counsel providing guidance and mentoring to students.

The Legal Services Branch is organized functionally along the ministry's core business lines with a Road User Safety Section, and a Provincial Highways Management and Transportation Policy and Planning Section. Counsel in both sections practice in broad areas of the law and provide a full range of services to the ministry including prosecutions and appeals, civil litigation, real estate/expropriation, legislative and regulatory drafting, opinions on road user safety, drafting of and negotiating contracts and advising on transportation law, corporate and commercial law, freedom of information and protection of privacy, construction liens, procurement law, electronic commerce and alternative service delivery.

DESCRIPTION OF ARTICLING PROGRAM

Students at the ministry will have a varied articling experience. Students will assist in prosecutions and civil litigation, prepare submissions, interview witnesses, and attend court with or on behalf of counsel. Students will assist counsel on significant corporate and commercial issues related to new and challenging business opportunities presented at the ministry. There will be an emphasis on research and opinions on matters relating to corporate and commercial law, procurement law, property law (including liens and expropriation), transportation law, and freedom of information and protection of privacy issues. Students may have an opportunity to work with ministry clients on new regulatory and legislative initiatives and may assist counsel in drafting legislation and regulations.

Students who complete their articles at the Legal Services Branch of the Ministry of Transportation will have gained significant expertise and experience towards the establishment of their legal career, whether in the private or public sector.

OFFICES PROFILES – FAMILY JUSTICE SERVICES DIVISION

OFFICE OF THE CHILDREN'S LAWYER

Contacts:

Elizabeth Seo

Counsel and Co-Chair of the Articling Student Committee

Office of the Children's Lawyer

393 University Avenue, 14th Floor

Toronto, Ontario

M5G 1W9

Direct Tel: (416) 314-6644

General No: (416) 314-8000

Fax: (416) 314-8056

Email: Elizabeth.Seo@jus.gov.on.ca

Positions available: 2

Website:

www.attorneygeneral.jus.gov.on.ca/english/family/ocl

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact:

Elizabeth Seo Counsel and Co-Chair of the Articling Student Committee

Direct Tel: (416) 314-6644

General No: (416) 314-8000

Fax: (416) 314-8056

Email: Elizabeth.Seo@jus.gov.on.ca

BRIEF OVERVIEW

The Office of the Children's Lawyer investigates, advocates, protects and represents, in proceedings before the courts and tribunals of Ontario, the personal and property rights and obligations of children.

The origin of the Office of the Children's Lawyer can be traced back as early as 1826 to a time when the Lieutenant Governor and the Lord Chancellor of Upper Canada exercised jurisdiction over the estates of minors or those unable to manage their own affairs. In 1991, the first Judicature Act formally recognized the Office of the Children's Lawyer, then known as the Office of the Official Guardian, which operates today as an independent law office within the Family Justice Services Division of the Ministry of the Attorney General.

The current Children's Lawyer for Ontario is Clare E. Burns.

In-house counsel and panel lawyers across the province represent children in certain civil proceedings including child protection, custody and access, estates, and civil litigation matters. The Children's Lawyer can also represent an unborn or unascertained person in estates cases.

DESCRIPTION OF ARTICLING PROGRAM

The articling program at The Office of the Children's Lawyer provides students with a unique opportunity to represent a special clientele and offers excellent hands-on experience in litigation.

Students rotate through two legal areas - property rights (civil litigation and estates) and personal rights (child protection and custody and access).

During the property rights rotation, articling students will be exposed to personal injury proceedings such as medical malpractice cases, motor vehicle accident claims, and minor settlements requiring court approval. Students will also have the opportunity to assist with dependant relief claims, will interpretation cases, insurance disputes, trustee removals, and applications to pass estate or trust accounts. Responsibilities during this rotation usually include drafting pleadings, affidavits, and other court documents, attending at motions before Masters, appearing on cases before the Small Claims Court, and conducting legal research.

In the personal rights rotation, students will represent children in child protection and custody and access cases before the Ontario Court of Justice under the supervision of counsel. Students will have full carriage of files and be responsible for meeting and obtaining information from children, parents, teachers, Children's Aid Societies, mental health professionals, police, and lawyers for other parties. Students will utilize alternative dispute resolution skills in order to negotiate settlements in custody and access disputes and work with clinical investigators who prepare reports for the court.

The Office of the Children's Lawyer offers and promotes a friendly and supportive atmosphere. Throughout the articling term, in-house counsel and clinical investigators will conduct training for students in areas such as substantive law and techniques for interviewing children. In addition, students will have the opportunity to attend educational programs organized by the Ministry of the Attorney General's Articling and Summer Law Student Committee, the Ontario Bar Association, the Law Society of Upper Canada, and the Advocates' Society.

OFFICE OF THE PUBLIC GUARDIAN AND TRUSTEE

Contacts:

Nick Hedley, Counsel
Office of the Public Guardian and Trustee
Ministry of the Attorney General
595 Bay Street, Suite 800
Toronto, ON M5G 2M6

Direct Tel: 416-326-7807
General Tel: 416-326-1963
Fax: 416-326-1969
E-mail: Nicholas.hedley@jus.gov.on.ca

Additional Contacts:

Mara Farmer, Counsel
416-314- 6053

Positions available: 3**Website:** www.attorneygeneral.jus.gov.on.ca/english/family/pgt**Application Deadline: July 14, 2006 with interviews beginning August 14, 2006****Additional Application Requirements:** No additional requirements.

BRIEF OVERVIEW

The Office of the Public Guardian and Trustee (OPGT) is part of the Family Justice Services Division of the Ministry of the Attorney General. The primary responsibility of the OPGT is to help protect the rights and interests of mentally incapable adults who have no one else to act on their behalf. The office is also responsible for protecting the public's interest in charities, searching for heirs of deceased persons, investing perpetual care funds and dealing with property of dissolved corporations. The OPGT's legal branch deals primarily with any legal issues of our incapable clients except for criminal and immigration matters. The OPGT has four legal departments: Guardianship, Litigation, Corporate Services and the Charitable Property Program. These departments with legal issues arising for our primary clients and legal issues arising from making treatment decisions for those unable to do so and without next of kin, searching for heirs, investing perpetual care funds, dealing with dissolved corporations and protecting the public's interest in charities. The legal work of the OPGT has often been described as similar to that of a general practice.

DESCRIPTION OF ARTICLING PROGRAM

Articling students are given opportunities to attend courts and tribunals. They are exposed to a variety of subject matters including family, estates, charities, real estate, corporations, torts, and personal injury. Students also prepare memoranda of law on a number of issues.

The articling program has three rotations and each student spends time in each rotation. Students work in the Guardianship and Litigation rotations and in a combined rotation in Corporate Services and the Charitable Property Program. Students have a principal and a mentor that they can receive guidance from throughout the year. The Articling Committee at the end of each rotation gives students feedback on their work.

The OPGT is seeking individuals who are interested in assisting the most vulnerable individuals in society. Students should have some experience in dealing with mentally incapable people and should be willing to undertake challenging legal work.

OFFICES PROFILE – POLICY DIVISION

POLICY DIVISION

Contacts:

Jim Schneider, Counsel
Policy Division
Ministry of the Attorney General
720 Bay Street, 7th Floor
Toronto, ON M5G 2K1

Direct Tel: (416) 326-5114
General No: (416) 326-2500
Fax: (416) 326-2699
E-mail: james.Schneider@jus.gov.on.ca

Positions available: 1

Website:

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.
If you would like to speak to a current Articling Student about their experience please contact: (416) 326-2500

BRIEF OVERVIEW

The Policy Division is the Ministry of the Attorney General's centre for strategic legal and ministry-wide policy advice and support. Our Division works closely with the Attorney General's office and Deputy Attorney General's offices, Cabinet Office, other ministries, and other governments.

The Policy Division is responsible for:

- The development of legal policy and advice (e.g. civil and family justice policy) in areas governed by over 100 statutes for which the Attorney General is responsible;
- Strategic policy development to respond to issues of priority to the current government including consultation and collaborative work with other interested participants;
- Ministry-wide policy coordination (e.g. Cabinet meeting support, Cabinet Office requests, federal/provincial/ territorial meetings, responses to other governments; requests);
- Policy support and advice to other parts of the Ministry of the Attorney General and other ministries involved in policy development;
- The management of the ministry's statutory responsibility for professions (lawyers, architects, engineers and accountants) and the interests of groups seeking professional status.

DESCRIPTION OF ARTICLING PROGRAM

Articling students are actively involved in all areas of work including legal research, development of presentations on policy options, preparation of Cabinet submissions, preparation of briefing materials for senior managers and the Attorney General, and responding to Minister's correspondence. Students also participate in inter-ministry and intra-ministry committees on legislative and policy initiatives.

OFFICES PROFILES – COURT SERVICES DIVISION

COURT SERVICES DIVISION (POLICY)

Contacts:

Laura Craig, Counsel
Civil/Family Policy & Programs Branch
Ministry of the Attorney General
720 Bay Street, 2nd Floor
Toronto, ON M5G 2K1

Direct Tel: (416) 326-1992
General No: (416) 326-4268
Fax: (416) 326-4289
E-mail: laura.craig@jus.gov.on.ca

Andrea Bell, Counsel
Civil/Family Policy & Programs Branch
Ministry of the Attorney General
720 Bay Street, 2nd Floor
Toronto, ON M5G 2K1
(416) 212-3780

Positions available: 2

Website:

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact: (416) 326-1028.

BRIEF OVERVIEW

Court Services Division is the Ministry of the Attorney General's largest division and operates more than 250 court offices across the province. The division's policy, planning and program development functions are managed by three branches within the division– the Civil/Family Policy & Programs Branch, the Criminal Policy & Programs Branch and the Corporate Planning Branch.

Counsel in our branch provide:

- legal and policy advice regarding the development of legislation and regulations and the implementation of processes in the areas of civil, family and criminal justice;
- operational support and advice to court staff development and review of court manuals, procedures and forms to ensure legal and procedural accuracy

DESCRIPTION OF ARTICLING PROGRAM

Articling students provide legal support to these branches located at the head office in Toronto. They are actively involved in all areas of work including: legal research, preparation of discussion papers, central agency submissions, legislation and regulations, briefing materials for senior managers and the Attorney General, and preparation of correspondence. Students also participate in inter-ministerial and intra-ministerial committees established to consider legislative and policy initiatives.

OFFICES PROFILES – CLERKSHIP PROGRAM

ONTARIO COURT OF APPEAL

Contacts:

All correspondence should be addressed to
Justice John Laskin and mailed to:

Justice John Laskin
c/o Emilie Taman
Court of Appeal for Ontario
Osgoode Hall, Concourse Level
130 Queen Street West
Toronto, Ontario
M5H 2N5

Positions available: 12

Website: <http://www.ontariocourts.on.ca/appeal.htm>

Application Deadline: Office **does not follow LSUC recruitment** timelines please refer to Court of Appeal webpage for application deadlines

Additional Application Requirements: No additional requirements.

Please refer to the [Court of Appeal webpage](#) for complete details.

Names and contact information for current Clerks can be found on the [Court of Appeal Clerkship Program website](#).

BRIEF OVERVIEW

The Court of Appeal for Ontario is located in historic Osgoode Hall in downtown Toronto. The Court is composed of 22 judges who hear over 1500 civil and criminal appeals each year. These appeals relate to a wide variety of issues including commercial, administrative, family and criminal law matters as well as the principles of sentencing, Charter litigation and the rules of evidence. The Court also hears various young offender proceedings in addition to appeals argued by unrepresented inmates. In ninety-eight percent of cases, the Court of Appeal is the last avenue of appeal for litigants in the province.

DESCRIPTION OF CLERKSHIP PROGRAM

Each year, twelve students are selected to clerk for the Court in a collegial atmosphere. Clerking for the Court satisfies the Law Society of Upper Canada's articling requirements.

Each law clerk is assigned two rotations. During those rotations each clerk works with one or two judges. Close exposure to a variety of judges ensures a wide range of experiences and enables clerks to benefit from the knowledge and perspectives of several members of the Court.

LAW CLERKS' RESPONSIBILITIES

Law clerks' assignments can vary from judge to judge. Responsibilities may include preparation of pre-hearing memoranda, post-hearing research, and editing of judgments.

Law clerks are encouraged to attend hearings and are invited to discuss cases with the judges. This gives law clerks valuable insight into judicial reasoning and decision-making as well as a chance to observe many of Canada's best litigators.

Law clerks are also invited to attend seminars held for the judges of the Court. The clerking experience includes a trip to Kingston to assist judges hearing appeals by unrepresented inmates.

Law clerks' work is supplemented by responsibilities shared among the clerks. These responsibilities include organizing a seminar series in which members of the judiciary, prominent lawyers and other members of the legal community are invited to discuss various topics with the clerks.

CLERKING: THE KEY TO A BRIGHT FUTURE

A year at the Court of Appeal equips law clerks with skills and insights that enable them to pursue numerous career paths. The Court's judges come from a variety of legal backgrounds including corporate law, civil litigation, academia, the criminal defence bar and the Crown's office. The judges provide advice and support to clerks in their search for post-clerkship opportunities.

A broad range of career opportunities is available to clerks because of the unique skills they acquire at the Court of Appeal such as: strong legal reasoning and writing skills; insight into effective factum writing and appellate advocacy; a thorough understanding of the standards of appellate review; and an inside look at the reasoning process of appellate judges.

Past students have pursued careers in Crown prosecution, criminal defence, civil litigation, academia, politics, international affairs, foreign service, and corporate and securities law in Canada and the United States.

ONTARIO SUPERIOR COURT OF JUSTICE

Contacts:

Pauline Rosenbaum
Counsel
Superior Court of Justice
Court House, 6th Floor, Room 621
361 University Avenue
Toronto, ON M5G 1T3

Direct Tel: (416) 327-5005
General No: (416) 327-5000
Fax: (416) 326-2224
E-mail: pauline.rosenbaum@jus.gov.on.ca

Positions available: 21

Website:

http://www.ontariocourts.on.ca/superior_court_justice/articling/index.htm

Application Deadline: Office **does not follow LSUC recruitment** timelines Please refer to the SCJ Clerkship webpage for complete details.

Additional Application Requirements:

If you would like to speak to a current Clerk about their experience please contact pauline.rosenbaum@jus.gov.on.ca

Description of the Clerkship:

Working closely with judges, successful candidates will become involved in many aspects of the civil and criminal trial process. Law clerks are encouraged to attend trials, civil motions court, jury selections, sentencing hearings, case conferences, bankruptcy hearings, summary conviction appeals, and family court.

The duties of law clerks include providing judges with oral opinions and written memoranda of law on a broad range of legal topics, reviewing pleadings, preparing case summaries, assisting in drafting jury charges, and editing judgments. Law clerks may also be invited to assist judges in preparing scholarly work, speeches, and presentations on law-related topics.

One Toronto law clerk will gain expertise in administrative law by working exclusively for the Divisional Court. The Divisional Court performs judicial review of tribunal decisions and provides the forum for the appeal of certain matters.

All law clerks participate in regularly scheduled educational seminars. The seminars allow judges and senior counsel to engage in informal discussions with the law clerks. The law clerks are also invited to Superior Court of Justice Judges' Conferences. There are 10 articling positions available in Toronto, and a total of 11 positions in the following regional centres: Brampton (2), Hamilton (2), London (1), Windsor (1), Newmarket (2), Ottawa (2), and Sudbury (1).

OFFICES PROFILES – COMMISSIONS & TRIBUNALS

ONTARIO HUMAN RIGHTS COMMISSION

Contacts:

Hart Schwartz
Director - LEGAL SERVICES BRANCH
7th Floor, 180 Dundas Street West
Toronto, ON M7A 2R9

Direct Tel: 416-326-9858
General Inquiry: 416-314-4500
Fax: 416-326-9867
E-Mail: hart.schwartz@ohrc.on.ca

Positions available: 1

Website: <http://www.ohrc.on.ca>

Application Deadline:

July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact: 416-314-4500

BRIEF OVERVIEW

The Ontario Human Rights Commission is committed to the elimination of discrimination in society by providing the people of Ontario with strong leadership and quality service:

- in the effective enforcement of the Ontario *Human Rights Code*; and
- in the promotion and advancement of human rights.

The Ontario Human Rights Commission was established in 1961 to administer the *Code*. The Commission is an arm's length agency of government accountable to the Legislature through the Attorney General.

The Commission's mandate under the *Code* includes: investigating complaints of discrimination and harassment; making efforts to settle complaints between parties; preventing discrimination through public education and public policy; and looking into situations where discriminatory behaviour exists

Commission counsel litigate cases of discrimination before all levels of court; the Human Rights Tribunal of Ontario, Superior Court of Justice, Divisional Court, Court of Appeal and the Supreme Court of Canada. Commission counsel also provide advice to the Chief Commissioner, the Commissioners and the staff of the Commission.

DESCRIPTION OF ARTICLING PROGRAM

The articling experience at the Commission may include the following:

- research into substantive and procedural legal issues
- research into relevant sociological literature
- attendance at the Human Rights Tribunal of Ontario, judicial review proceedings & appeals
- participation in mediations
- preparation and presentation of complaints before the Human Rights Tribunal of Ontario
- drafting legal opinions
- preparation of case summaries
- interviewing witnesses
- locating and preparing expert witnesses
- attendance at Law Society of Upper Canada and Ontario Bar Association seminars
- participation in the Branch's regular meetings

ENVIRONMENTAL REVIEW TRIBUNAL

Contacts:

Gaye McCurdy
Acting Tribunal Secretary
Environmental Review Tribunal
2300 Yonge Street
12th Floor, P.O. Box 2382
Toronto, ON M4P 1E4

Tel: (416) 314-4600
Fax: (416) 314-4506
Email: resume@ert.gov.on.ca

Additional Contacts:

Mike Nicol
Special Counsel
12th Flr Suite 1201, 2300 Yonge St
PO Box 2382
Toronto, ON M4P 1E4
Tel: 416-314-4679
mike.nicol@ert.gov.on.ca

Positions available: 1

Website: www.ert.gov.on.ca

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

BRIEF OVERVIEW

The Environmental Review Tribunal ("ERT"), the Niagara Escarpment Hearing Office, ("NEHO"), and the Office of Consolidated Hearings ("OCH") is seeking applications for an articling student commencing in July 2005. The ERT, NEHO, and the OCH operate as three separate offices under one administration. The primary responsibility of these offices is to hear appeals or applications and render decisions under the following legislation: *Ontario Water Resources Act, Environmental Protection Act, Environmental Bill of Rights, Nutrient Management Act, Safe Drinking Water Act, Niagara Escarpment Planning and Development Act, Consolidated Hearings Act, Pesticides Act, Environmental Assessment Act*.

DESCRIPTION OF ARTICLING PROGRAM

Articling students will be given opportunities to gain experience in the following:

- Legal research/statutory interpretation;
- Provide research for the Counsel, Chair, and the Tribunal members;
- Draft legal memos for review;
- Attend and observe pre-hearing conferences and hearings;
- Write letters as directed;
- Review current, and pending legislation;
- Assist with the editing of Tribunal documents and publications;
- Contribute to the writing of the administrative templates;
- Summarize decisions;
- Observe and learn ADR methods;
- Assist with preliminary research.

Students are exposed to various subject matters in the fields of Environmental and Administrative Law.

The student will have a principal who he/she can speak to throughout the year and obtain guidance. The principal will provide the student with feedback on his/her work.

FINANCIAL SERVICES COMMISSION OF ONTARIO

Contacts:

Kathleen John, Manager
Financial Services Commission of Ontario
17th Floor, 5160 Yonge Street
Toronto, Ontario M2N 6L9
Tel: 416-226-7758
Fax: 416-590-7070
Email: kjohn@fSCO

Additional Contacts in branch:

Barbara LeVasseur, Senior Solicitor
17th Flr, 5160 Yonge St., PO Box 85
North York, ON M2N 6L9
Tel: 416-226-7762
E-Mail: blevasse@fSCO.gov.on.ca

Positions available: 1

Website: <http://www.fSCO.gov.on.ca>

Application Deadline: July 14, 2006 with interviews beginning August 14, 2006

Additional Application Requirements: No additional requirements.

BRIEF OVERVIEW

The Financial Services Commission of Ontario (FSCO) was created on July 1, 1998, as an arm's-length agency of the Ministry of Finance. FSCO integrates the operations of the former Ontario Insurance Commission, Pension Commission of Ontario, and Deposit Institutions Division of the Ministry of Finance. FSCO is comprised of three key parts: the Commission or Board; the Financial Services Tribunal and the Superintendent and Staff.

As an integrated regulator, FSCO merges Ontario's regulatory activities governing pensions, insurance, trust companies, credit unions, caisses populaires, co-operatives and mortgage brokers into one body. FSCO's mandate is to enhance consumer confidence and public trust in the regulated sectors; and also to make recommendations to the Minister on matters affecting the regulated sectors.

DESCRIPTION OF ARTICLING PROGRAM

Articling Students with FSCO will focus on pensions, administrative and regulatory law; trusts and contracts; some exposure to insolvency, employment, corporate, commercial, family and provincial offences law. Articling students will conduct Legal research, drafting opinions and assist in administrative hearings and on *Provincial Offences Act* charges.