



Ministry of the Attorney General



2008-2009 Articling Program

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MAGNIFY YOUR POTENTIAL



As the largest law “firm” in Ontario, the Government of Ontario offers articling and summer law students one of the most diverse legal environments in which to work. The Ministry of the Attorney General employs lawyers across the Ontario government providing the advantages of the diversity and resources of a large law practice and, at the same time, the benefits of many small boutique practices.

The Government of Ontario employs more than 1300 lawyers, approximately 100 articling students and approximately 30 summer law students. We specialize in almost every area of substantive law including constitutional, criminal, health, environmental, family, tax, corporate, commercial, labour and employment law. Being a student with the Ministry of the Attorney General offers exposure to the workings of government and the process of law reform.

Articling students are directly involved in important and meaningful work in the public interest. It is excellent training for a career in law and the variety and quality of our work is truly unparalleled!

In addition to an orientation program for all articling students each September several other educational seminars are designed and provided exclusively for ministry students throughout the year. Students receive guidance, support and feedback from supervising lawyers committed to ensuring that their work with the ministry is an effective learning experience.

We hope that this brochure will provide you with an understanding of the many opportunities that the Government of Ontario has to offer articling and summer law students. Public interest work in the Ontario government can offer you an exciting and rewarding legal career. The ministry looks to its successful students as candidates for either a position as an articling student or as an entry-level counsel.

We encourage you to contact the representative of the office(s) in which you have an interest. We look forward to receiving your employment application and to meeting with you.

Dan L. Goldberg
Chair
Articling & Summer Law Student Committee
Ministry of the Attorney General

Teresa Doxen
Coordinator
Strategic Legal Recruitment & Development
Ministry of the Attorney General

FREQUENTLY ASKED QUESTIONS

HOW DO I APPLY?

Each individual office conducts its own hiring process. Therefore applicants must apply directly to each office they are interested in working.

For the majority of offices the application package must include a resumé, covering letter and undergraduate transcripts and law school transcripts.

The majority of MAG offices will accept photocopies of official transcripts. **Please review the office profiles included in this document to confirm the specific application requirements for each office.**

WHEN DO I APPLY?

The majority of the offices follow the Law Society of Upper Canada (LSUC) Articling Recruitment Procedures. However, there are a handful of MAG offices that hire outside of the LSUC timelines. Traditionally these offices include the Clerkship programs in the Ontario Court of Appeal and the Superior Court of Justice, and the Ministry of Government Services.

These procedures are updated annually and outline deadlines for offices and students to follow. The procedures are posted on the LSUC website. Applicants are advised to review these timelines.

HOW MUCH WILL I BE PAID?

The salary will be \$1,144 per week effective August 1, 2008 plus 3% in lieu of insured benefits. They will also be entitled to 10 paid vacation days for the articling period and paid for statutory holidays falling within the articling period. Students will receive a \$4500 educational stipend as part of their compensation package. All articling students are represented by the Association of Law Officers of the Crown (ALOC) and will be required to pay dues to ALOC at a rate of 1%.

WHAT EDUCATIONAL OPPORTUNITIES/RESOURCES ARE AVAILABLE TO ARTICLING STUDENTS?

Education Opportunities

The Ministry of the Attorney General has an active student committee composed of lawyers from various legal branches and human resource officials. The committee coordinates articling and summer law student efforts pertaining to the recruitment, training and hireback of students. The committee's goal is to ensure that our students obtain a meaningful work experience. The committee organizes an orientation for new articling students and hosts a series of half-day educational seminars covering a variety of topics and skills relevant to articling and practicing law within the Ontario government.

In addition to the programs conducted by the ministry student committee, some branches organize seminars and workshops for their students on various topics on an in-house basis.

Students are also encouraged to attend educational programs conducted by outside organizations, such as the Ontario Bar Association and the Law Society of Upper Canada. Students also participate in social activities organized by their office.

Law Library

The Ministry of the Attorney General Law Library provides articling student with legal research services and supporting information. The library has an extensive print collection including Ministry publications and is also able to provide information electronically to its users. The collection consists of statutes and law reports from Canada, and the United Kingdom. Also held are some American and Australian law reports. Supplementing this is a wide selection of secondary sources in the form of government documents, textbooks, loose-leaf services, and law journals.

Among the services provided by the library is access to a number of online databases, reference services, library tours, legal research seminars, inter-library loans/University of Toronto pick-up and return service and a reader/printer for both microfilm and microfiche, and computers with modem access to Quicklaw are available in the library.

WHAT IS THE MINISTRY'S HIREBACK POLICY?

Following their articling year, all students are subject to a formal written evaluation. Based on the results of that evaluation and the recommendation of the student's supervisor, the student may be placed in the Ministry of the Attorney General Hireback Pool for a period of 24 months, giving them a competitive advantage over applicants outside the government when applying for entry-level positions.

Many students who article with the Ministry of the Attorney General find employment as lawyers in the year of their Call to the Bar, either at the office in which they articulated or elsewhere in the ministry.

WHO DO I CONTACT IF I NEED MORE INFORMATION?

For more information about the Ministry of the Attorney General, consult the website at www.attorneygeneral.jus.gov.on.ca. Websites of other ministries can be located through the main Government of Ontario site at www.gov.on.ca.

Contacts for each office are listed in this booklet. For additional information you may contact:

Teresa Doxen
Coordinator, Strategic Legal Recruitment
& Development
Ministry of the Attorney General
720 Bay Street, 3rd Floor
Toronto, ON M5G 2K1

Tel: 416 326 2449
E-mail: teresa.doxen@ontario.ca

OFFICES PROFILES – CRIMINAL LAW DIVISION

CROWN LAW OFFICE - CRIMINAL

Contacts:

Jennifer Woollcombe
Co-Chair, Articling Committee
Crown Law Office – Criminal
720 Bay Street, 10th Floor
Toronto, Ontario M5G 2K1
Direct Tel: (416) 326-4604
Fax: (416) 326-4656
jennifer.woollcombe@jus.gov.on.ca

Karen Shai
Co-Chair, Articling Committee
Crown Law Office –Criminal
720 Bay Street, 10th Floor
Toronto, Ontario M5G 2K1
Direct Tel: (416) 326-8913
Fax: (416) 326-4656
karen.shai@jus.gov.on.ca

Positions available: 10**Website:** www.attorneygeneral.jus.gov.on.ca**Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007****Additional Application Requirements:**

Please submit at least one law related letter of reference
If you would like to speak with a current articling student about their experience please contact:
(416) 326-4600

BRIEF OVERVIEW

The Crown Law Office – Criminal is the country's largest and busiest appellate office. Counsel in the Crown Law Office – Criminal have responsibility on behalf of the Crown for the preparation and argument of all appeals arising from prosecutions by indictment in Ontario under the *Criminal Code*. These appeals are argued before the Court of Appeal for Ontario in Toronto and before the Supreme Court of Canada in Ottawa. Well over half of the Office's work is devoted to criminal appeals. The Office also prosecutes a wide variety of cases at the trial level including prosecutions of those involved in the administration of justice, large-scale frauds, and organized crime.

Counsel are responsible for all aspects of indictable appeals to the Ontario Court of Appeal and Supreme Court of Canada. This includes the submission of written and oral argument, ongoing contact with the trial offices, police, victims, defence counsel, and other interested parties.

Counsel are also responsible for prosecutions, often from the pre-charge advice stage to completion in either the Ontario Court of Justice or Superior Court of Justice.

Apart from litigation, counsel provide a series of specialized legal services to Crown Attorneys and police agencies throughout Ontario. These services cover a wide spectrum of areas including prerogative remedies, search warrants, wiretaps, extraditions, applications to obtain evidence abroad, and assistance to foreign jurisdictions.

The Office is located in downtown Toronto.

DESCRIPTION OF ARTICLING PROGRAM

Each articling student is assigned a principal. The principal's role is to monitor workload, provide feedback and guidance, and ensure that each student has a well-rounded articling experience. Articling students assist counsel in preparing for their upcoming trials or appeals. The extent of the assistance varies from file to file, but generally the students are expected to:

- Produce research memoranda for legal issues;
- Draft facta;
- Summarize evidence (transcripts or witness statements);
- Assist Crown counsel in court with his or her trial or appeal matters. The student who assists on a file is expected to attend the related judicial proceeding, be it a trial or appeal. The student is also invited to attend all other related meetings, which would include witness interviews, judicial pre-trials or other resolution discussions;
- Attend all in-house education conferences. The office puts on a number of criminal educational seminars throughout the year. Some of these are aimed at Counsel, but students are welcome to attend, while some are created just for the benefit of the students.

The demanding nature of the caseload requires that counsel entrust articling students with significant and varied responsibilities involving every aspect of case preparation. It is expected that by the end of the articling year, each student will have acquired the skills and training necessary to work as a lawyer in the Office, elsewhere in the Ontario Crown Attorney system, in other provincial ministries, as defence counsel, or elsewhere in the justice system. The Crown Law Office - Criminal is committed to providing its students with the best articles in criminal law in Canada.

CROWN ATTORNEY OFFICES

Contacts: Please see list Below

Positions available: 20

Website: www.attorneygeneral.jus.gov.on.ca

Application Deadline: Toronto Offices July 13th, 2007 with interviews beginning August 13th, 2007

Other offices follow LSUC/other timelines please refer to contact details below for specific dates

Additional Application Requirements: Please include 3 references.

BRIEF OVERVIEW

The Crown Attorney system is responsible for prosecuting the vast majority of Ontario's criminal cases. Organized on a local basis, each office is supervised by a Crown Attorney and staffed by Assistant Crown Attorneys. In becoming a proficient prosecutor, an Assistant Crown Attorney must master all aspects of trial practice including such matters as case preparation, witness examination and cross-examination, the use of forensic evidence, legal argument, and the art of addressing the jury. There is no better way to develop a barrister's skills than to embark on a career as an Assistant Crown Attorney.

Apart from trial work, Assistant Crown Attorneys may provide a range of related services. They give legal advice to police during the course of investigations; they assist police in obtaining search warrants; they review police briefs and conduct "charge screening" (by which they endeavour to eliminate charges where there is no reasonable prospect of conviction); and they try to facilitate reasonable resolutions of cases prior to trial whenever possible.

DESCRIPTION OF ARTICLING PROGRAM

Each office provides its students with an excellent articling experience devoted to criminal law. After articling many of our students go on to become Assistant Crown Attorneys while some go into private practice as part of the defence bar. In either case, articling with the Crown Attorney's office is an ideal way to start a career in criminal law.

In prosecutions, articling students work with Assistant Crown Attorneys. The student works closely with counsel in all facets of trial process, including legal research, disclosure, pre-trial conferences with defence counsel, witness interviews, preparation of examinations-in-chief and cross-examinations, preparation of closing arguments, and much more. During their articling year, students also have regular opportunity to prosecute a variety of provincial offences, learning the rudiments of most trial skills. By the end of a student's articling year, it is anticipated that he or she will be sufficiently well trained to work as a junior prosecutor.

Many of the province's Crown Attorney offices hire one or more articling students. Each office hires its own student or students directly. Applications for articling should be made to each local office in which you may be interested. The addresses of those offices that hire articling students, as well as contact persons, are listed below.

CROWN ATTORNEY OFFICES

THESE OFFICES FOLLOW THE LSUC GUIDELINES FOR ARTICLING STUDENT RECRUITMENT

Contacts	Contact Numbers	Anticipated Articling Positions
Toronto Region		
Paul Culver Crown Attorney's Office Court House Rm. 101 361 University Avenue Toronto, ON M5G 1Y1	Tel. 416-327-5990 Fax: 416-327-6056	2
Connie Cortese North York Crown Attorney's Office 1000 Finch Avenue West Downsview, ON M3J 2V5	Tel. 416-314-4222 Fax: 416-314-4234	1
Sarah Welch Crown Attorney's Office 4 th Floor, 2201 Finch Ave W. Toronto, ON M9M 2Y9	Tel. 416-314-3936 Fax: 416-314-3949	1
Victoria Adams Scarborough Crown Attorney's Office Court House 1911 Eglinton Avenue East Scarborough, ON M1L 2L8	Tel. 416-325-0342 Fax: 416-325-0353	1
Central East Region		
Paul Tait Crown Attorney's Office Court house 50 Eagle Street West Newmarket, ON L3Y 6B1	Tel: 905-853-4800 Fax: 905-853-4849	1
John Scott Crown Attorney's Office 3000 Garden St., Ste. 300 Whitby, ON L1R 2G6	Tel: 905-430-4150 Fax: 905-430-4151	1
Lorne McConnery Crown Attorney's Office 114 Worsley Street Barrie, ON L4M 1M1	Tel: 705-739-6565 Fax: 705-739-6551	1

Central West Region		
Timothy Power Crown Attorney's Office Courthouse Suite 441, 45 Main St E Hamilton, ON L8N 2B7	Tel: 905-645-5260 Fax: 905-645-5261	1
Mark Saltmarsh Crown Attorney Grenville & William Davis Courthouse Suite 100 5 th Floor 7755 Hurontario St. Brampton, ON L6W 4T6	Tel: 905-456-4777 Fax: 905-456-4780	1
Brian O'Marra Crown Attorney's Office Court House 491 Steeles Ave E. Milton, ON L9T 1Y7	Tel: 905-878-7291 Fax: 905-878-7423	1
West Region		
Natalino Bernardon Crown Attorney's office Ontario Court of Justice 5 th Floor, 200 Chatham St. E Windsor, ON N9A 2W3	Tel: 519-253-1104 Fax: 519-253-1813	0
Mary Potter Crown Attorney's Office Court House, Ground Floor B London, ON N6A 2P3	Tel: 519-660-3003 Fax: 519-660-3087	1
William Wilson Crown Attorney's Office Court House, 3 rd Floor 200 Frederick Street Kitchener ON N2H 6P1	Tel: 519-741-3222 Fax: 519-570-0031	1

North Region		
John Luczak Crown Attorney's Office Court House 155 Elm Street Sudbury ON P3C 1T9 Extended Deadline: June 8th, 2007	Tel: 705-564-7698 Fax: 705-564-7690	1
John Holland Crown Attorney's Office Court House 360 Plouffe Street North Bay, ON P1B 9L5 Deadline: June 8th, 2007	Tel: 705-495-8313 Fax: 705-495-8363	1
Richard Cummine Crown Attorney's Office Kenora Courthouse 216 Water St. Main Floor Kenora, ON P9N 1S4 Deadline: June 8th, 2007	Tel: 807-468-2835 Fax: 807-468-2840	1
East Region		
Hilary McCormack Crown Attorney's Office Court House 161 Elgin Street, Suite 3045 Ottawa, Ontario K2P 2K1	Tel: 613-239-1200 Fax: 613-239-1214	2
Bruce Griffith Crown Attorney's Office County Court House Court Street Kingston ON K7L 2N4	Tel: 613-548-6220 Fax: 613-548-6692	1

OFFICES PROFILES – LEGAL SERVICES DIVISION

CONSTITUTIONAL LAW BRANCH

Contacts:

Rochelle Fox, Counsel
Constitutional Law Branch
Ministry of the Attorney General
720 Bay Street, 4th Floor
Toronto, ON M5G 2K1

Direct Tel: 416-326-4453
General No: 416-326-4460
Fax: 416-326-4015
E-mail: rochelle.fox@ontario.ca

Additional Contact:
Vanessa Yolles, Counsel
Constitutional Law Branch
416-212-4111 or vanessa.yolles@ontario.ca

Positions available: 3

Website: www.attorneygeneral.jus.gov.on.ca

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007.

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact:
(416) 326-4460

BRIEF OVERVIEW

Branch lawyers appear on behalf of the government primarily in non-criminal constitutional cases. Cases involve challenges under the *Canadian Charter of Rights and Freedoms* and the *Constitution Act, 1867*. Examples of the cases in which counsel for the branch have appeared and made submissions include: *Auton v. British Columbia* (funding for therapy for children with autism); *Little Sisters v. Canada* (#2) (advance costs for *Charter* litigation); *Harper v. Canada* (third party spending limits during elections); *M. v. H.* (definition of "spouse" in the *Family Law Act*); *Eldridge v. British Columbia* (entitlement to sign language interpreters for access to health services); *Lovelace v. Ontario* (distribution of Casino Rama profits to First Nations Bands); *Re Eurig Estate* (validity of Ontario's probate fees); and *Vriend v. Alberta* (sexual orientation and the *Alberta Human Rights Code*).

Our branch advises the government on issues of constitutional policy and reform. These encompass the process of constitutional amendment, alternative arrangements for national unity, and include matters involving aboriginal rights and related constitutional initiatives such as the Framework Agreement on the Social Union, and the Meech Lake and Charlottetown Accords.

Our branch also prepares written opinions for various ministries and agencies of the Government of Ontario. These opinions review both existing and proposed legislation to ensure compliance with both the *Constitution Act, 1867* and the *Canadian Charter of Rights and Freedoms*.

DESCRIPTION OF ARTICLING PROGRAM

Students assist lawyers in all facets of their legal work, including research, writing memoranda, and drafting facta and other documents. Students also attend and assist during court and tribunal hearings

CROWN LAW OFFICE - CIVIL

Contacts: Lorraine Noronha Administrative Assistant to the Student Committee Crown Law Office-Civil Ministry of the Attorney General 8th Floor, 720 Bay St Toronto, ON M5G 2K1 Additional Contacts: Tom Bell Counsel - Crown Law Office – Civil	General Tel: 416-326-4008 Fax: 416-326-4181 General Tel: 416-326-4008 Fax: 416-326-4181 E-mail: tom.bell@ontario.ca
Positions available: 6	Website: www.attorneygeneral.jus.gov.on.ca
Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007	
Additional Application Requirements: Provide 2 letters of reference, undergraduate & law school transcripts and if in 2nd year your anticipated 3rd year course selection	
BRIEF OVERVIEW The Crown Law Office –Civil (CLOC), is the Government of Ontario's civil litigation boutique, and also provides legal advice and opinions on a wide variety of litigation and other controversial issues. CLOC counsel represent the Crown in matters involving significant public interest. The office's fundamental mandate is to safeguard the interests of Ontarians and to uphold the Rule of Law. We litigate at all levels of court, up to and including the Supreme Court of Canada, and also appear before a variety of administrative tribunals and at inquests and inquiries. The work at CLOC is incredibly diverse, as our files relate to the program responsibilities of every provincial ministry, from Agriculture to Transportation, and our clients include individuals, agencies, ministries and the Crown in right of Ontario. Our work includes general civil litigation, administrative law, aboriginal litigation, class actions, advisory services, corporate/commercial cases, and more.	
DESCRIPTION OF ARTICLING PROGRAM Articling with CLOC is a great opportunity for students who want to become litigators, who wonder what it means to practice or advise about public law, and who hope their articles offer them not just a chance to perform interesting work, but also a chance to enjoy, learn, and grow during the year. Articling students provide our branch with high quality, thought-provoking analysis, often working to tight deadlines. Rotating among the complement of lawyers, students experience the full breadth of CLOC's varied practice, and gain exposure to various styles of practice. Students who are looking for a diverse articling experience will find CLOC a rewarding environment. In addition to assisting with large files, our students have carriage of small claims files. These files often involve significant issues relating to the administration of justice and the public interest, and students have the opportunity to take these to trial or other final resolution.	

MINISTRY OF CITIZENSHIP AND IMMIGRATION

Contacts: Peter Birnbaum, Counsel Legal Services Branch Ministry of Citizenship and Immigration 5 th Floor, 400 University Ave Toronto, ON M7A 2R9	Direct Tel: 416-314-7017 General Inquiry: 416-314-7025 Fax: 416-314-7038 Email: peter.birnbaum@mci.gov.on.ca
Positions available: 1	Website: www.citizenship.gov.on.ca/english/index.html www.culture.gov.on.ca/english/index.html www.tourism.gov.on.ca/english/index.html
Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007	
Additional Application Requirements: No additional requirements.	
BRIEF OVERVIEW The Legal Services Branch provides strategic legal advice to the Ministries of Citizenship & Immigration, Culture, Tourism and Recreation, selected agencies, the Ontario Seniors' Secretariat and the Ontario Women's Directorate in support of their policy, legislative and operational objectives. Branch counsel provide legal opinions, draft legal documentation and participate in staff training programs. Branch staff also draft bills, regulations and orders-in council in accordance with the government's policy agenda. Legal services are provided in the areas of corporate and commercial law, real property law, administrative law, intellectual property law, legislative interpretation, privacy law and crown law.	
DESCRIPTION OF ARTICLING PROGRAM Students will undertake legal research and opinion work and may assist in drafting legislation, Ministers' orders, contracts and other legal documents. They also review commercial documentation, conduct corporate searches and investigate titles.	

MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES

Contacts:

Heather Plewes, Counsel
Legal Services Branch
Ministry of Community Safety and Correctional Services
777 Memorial Avenue
Orillia, ON L3V 7V3

Direct Tel: (705) 329-6883
General Inquiry: 705-329-6888
Fax: 705-329-6882
Email: Heather.Plewes@ontario.ca

Marnie Bacher, Counsel
Legal Services Branch
Ministry of Community Safety and Correctional Services
77 Grenville Street, 8th Floor
Toronto, ON
M5S 1B3

Direct Tel: 416) 314-7647
General Inquiry: 416-314-3509
Fax: 416-314-3518
Email: Marnie.Bacher@ontario.ca

Positions available: 2
(1 in Orillia and 1 in Toronto)

Website: www.mpss.jus.gov.on.ca

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience in the Toronto office please contact: 416-314-3509

BRIEF OVERVIEW

The Ministry of Community Safety and Correctional Services is committed to ensuring that Ontario's communities are supported and protected by law enforcement and public safety systems that are safe, secure, effective, efficient and accountable.

The ministry's responsibilities fall into the following categories:

Correctional Services

- Establishes, maintains, operates and monitors Ontario's adult correctional institutions and probation and parole offices;
- Has jurisdiction over adult offenders under parole supervision, as granted by the Ontario Parole and Earned Release Board; and
- Provides programs and facilities designed to assist in offender rehabilitation.

Public Safety and Security

- Maintains the physical and economic security of Ontario, through the Commissioner of Public Security, by co-ordinating public safety initiatives among municipal, fire and emergency services organizations within and outside of Ontario; and
- Delivers programs and fosters partnerships to minimize or eliminate hazards to persons or

property through public education initiatives, emergency measures, scientific investigations, coordination of fire safety services and the coroner's system.

Policing Services

- Oversees policing services throughout Ontario, including the Ontario Provincial Police (OPP); and
- Licenses, regulates and investigates the activities of private investigation and security agencies/individuals in Ontario.

Our legal branch provides a full range of legal services in the following areas; policing, firearms, private investigators and security guards, emergency measures, fire services, coroners, human rights, animal welfare, corrections, probation and parole and freedom of information and protection of privacy.

Branch counsel participate in the development of legislation and regulations, prepare and review a wide variety of contracts and other legal documents, and provide legal opinions and advice for their diverse client base. Branch counsel represent client interests at court hearings in both civil and criminal jurisdictions, administrative proceedings and coroner's inquests.

The branch also acts as counsel to following tribunals; Ontario Parole and Earned Release Board, Animal Care Review Board and the Fire Safety Commission. In addition, the Branch provides legal advice to the following tribunals: Ontario Civilian Commission on Police Services, Ontario Police Arbitration Commission, Fire Marshal's Public Fire Safety Council.

DESCRIPTION OF ARTICLING PROGRAM

The articling program will allow students to gain wide exposure to the issues central to the Ministry of Community Safety & Correctional Services. Under the supervision and guidance of a principal, students assist counsel with drafting pleadings for the court, and responses to human rights complaints, get exposure to various aspects of the legislative process, and aid in the productions of memoranda of law on a number of topics. In terms of litigation, students may attend small claims court matters, assist counsel in preparing for inquests, habeas corpus applications, motions, human rights proceedings and Animal Care Review Board Hearings. Articling students will have the opportunity to work directly with a number of counsel at the branch.

MINISTRY OF COMMUNITY AND SOCIAL SERVICES & MINISTRY OF CHILDREN AND YOUTH SERVICES

Contacts:

Deborah Pigeon Bernotas, Counsel
Legal Services Branch
Ministry of Children and Youth Services
Ministry of Community and Social Services
56 Wellesley Street West, 17th Floor
Toronto, ON M7A 1E9

Direct Tel: 416-327-4922
General Inquiry: 416-327-4900
Fax: 416-327-0568
Email: Deborah.pigeon-bernotas@css.gov.on.ca

Positions available: 2

Website:

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007

Additional Application Requirements: No additional requirements.

If you would like to speak to a current articling student about their experience please contact:
(416) 327-4900.

BRIEF OVERVIEW

The ministries are responsible for the administration of some 18 statutes in the field of social welfare and child welfare law. The ministries provide funding to numerous programs through municipalities and transfer payment agencies.

DESCRIPTION OF ARTICLING PROGRAM

Students appear before the Social Benefits Tribunal, Social Assistance Review Board, Dispute Resolution Officers and in Small Claims Court. They assist counsel in preparing for proceedings in court, hearings before the Licence Appeal Tribunal, negotiation of settlements and witness preparation in the areas of family law and administrative law. Students conduct research in areas of administrative law, contract law, family law, social/welfare law, child welfare law and human rights law. They also draft memoranda, contracts, factums, pleadings and other court documents. Students may also be involved in drafting of regulations legislation. Students may also assist in conducting a prosecution under the *Provincial Offences Act*.

MINISTRY OF COMMUNITY & SOCIAL SERVICES- FAMILY RESPONSIBILITY OFFICE

Contacts:

Louise Lloyd
Manager, Client Operations & Administration
Family Responsibility Office
1201 Wilson Ave
Bldg. B, 7th Floor
Downsview, ON M3M 1J8

Direct Tel: 416-243-1900
Fax: 416-240-2402
Email: louise.lloyd@css.gov.on.ca

Additional Contacts:

Shane Foulds, Counsel
Tel: (416) 240-2484
Shane.foulds@css.gov.on.ca

Kelly Spear, Counsel
Tel: 416-240-2435
Email: Kelly.spear@css.gov.on.ca

Positions available: 3

Website: <http://www.theFRO.ca>

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007

Additional Application Requirements: No additional requirements.

If you would like to speak to a current articling student about their experience please contact:
(416) 240-2444

BRIEF OVERVIEW

The Legal Services Branch provides representation and assistance to the Director of the Family Responsibility Office in the enforcement of family support orders under the Family Responsibility and Support Arrears Enforcement Act.

Counsel provide legal advice to enforcement and administrative staff regarding the interpretation and enforceability of support provisions contained in court orders and domestic contracts; appear for the Director in enforcement hearings in all levels of court; train, instruct and supervise panel solicitors representing the Director's Office throughout the province; and serve on committees and provide training and policy advice regarding enforcement process and the administration of the Family Responsibility Office.

In addition, the Legal Services Branch provides legal advice to the Director's Office on related legislation, including the registration and enforcement of our jurisdiction orders under the Interjurisdictional Support Orders Act and in respect to the Hague Convention on the Civil Aspects of International Child Abduction.

DESCRIPTION OF ARTICLING PROGRAM

The Family Responsibility Office offers an excellent articling opportunity for students interested in family law litigation.

Articling students will assist the 16 program lawyers in all facets of their legal work, including research, writing memoranda, drafting court documents, and responding to Freedom of Information requests. The articling experience also places a strong emphasis on litigation, with students taking carriage of, and conducting enforcement proceedings on behalf of the Director.

MINISTRY OF THE ENVIRONMENT

Contacts:

Brian Byrnell, Counsel
Legal Services Branch
Ministry of the Environment
135 St. Clair Avenue West, 10th Floor
Toronto, ON M4V 1P5

Direct Tel: 905-521-7429
General No: 416-314-6589
Fax: 416-314-6579
E-mail: brian.byrnell@ene.gov.on.ca

Positions available: 3

Website: <http://www.ene.gov.on.ca>

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007

Additional Application Requirements: No additional requirements.

If you would like to speak to a current articling student about their experience please contact:
416 314-6589

BRIEF OVERVIEW

Ontario's Ministry of the Environment (MOE) has been protecting Ontario's environment for over 30 years. Using stringent regulations, targeted enforcement and a variety of innovative programs and initiatives, the ministry continues to address environmental issues that have local, regional and/or global effects.

DESCRIPTION OF ARTICLING PROGRAM

Our articling students rotate through three practice areas: the Solicitors Team, the Prosecutions Team and the Hearings Team.

In the Solicitors Team rotation, articling students have the opportunity to carry out work in a wide spectrum of public law and regulatory areas including: environmental, administrative and to a limited extent, constitutional law, trade law, regulatory liability, intellectual property, commercial, bankruptcy and insolvency matters, privacy law and real estate. Students are involved in drafting and reviewing contracts and other agreements, regulatory instruments such as Director's Orders and assisting in the preparation of legislation and regulations, as well as Orders-in-Council.

Litigators on the Prosecutions Team act as Crown Counsel in environmental prosecutions under the Provincial Offences Act, and on appeals. In the last few years, they have appeared twice at the Supreme Court of Canada (*R. v. Canadian Pacific Ltd. And R. v. Consolidated Maybrun Mines Ltd.*). Students in this rotation assist senior counsel on environmental prosecutions. In addition to attending trials and trial-related matters with senior counsel, students are responsible for conducting prosecutions individually, as well as conducting research into various procedural and Charter issues.

During the Hearings Team rotation, students participate in the litigation of environmental matters before administrative tribunals, such as the Environmental Review Tribunal. They research and draft documents for use by senior counsel at these hearings. They may, on occasion, be involved in judicial review applications or statutory appeals before the Divisional Court. As with the Prosecutions Team rotation, students attend hearings and court proceedings with senior counsel and have an opportunity to appear on their own before administrative tribunals.

MINISTRY OF FINANCE

Contacts: Craig Slater, Director Legal Services Branch Ministry of Finance 11 th Floor, 777 Bay St. Toronto, ON M5G 2C8 Direct Tel: 416-325-1450 General Inquiry: 416-325-1455 Fax: 416-325-1460 E-mail: craig.slater@fin.gov.on.ca		Additional Contacts in branch: Mark Osbaldeston, Counsel 11th Flr, 777 Bay St Toronto, ON M5G 2C8 Phone: 416-326-7157 Fax: 416-325-1460 Mark.Osbaldeston@fin.gov.on.ca
Positions available: 1	Website: http://www.gov.on.ca/FIN	
Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007		
Additional Application Requirements: Please submit 3 references		

BRIEF OVERVIEW

The Ministry of Finance – Legal Services Branch provides a full range of legal services to the Ministry of Finance. The Branch has an office in Toronto and an office in Oshawa.

The Ministry of Finance is responsible for the Ontario Budget, Ontario tax statutes, the assessment and collection of Ontario taxes, the management of Ontario finances, capital markets borrowings by Ontario, the administration of financial services statutes in such areas as securities, insurance and pensions, electricity sector finance issues and the development and funding of major capital initiatives in Ontario.

Counsel are engaged in a diversity of practice areas on behalf of the Ministry of Finance, which include the following:

- Interpretation and assistance in drafting of Ontario tax statutes including corporate income tax, personal income tax, municipal property tax, commodities tax and retail sales tax;
- Interpretation and assistance in drafting of Ontario financial services legislation in such areas as securities, insurance and pension law; coordination of legislative projects with the Ontario Securities Commission and the Financial Services Commission of Ontario;
- Preparation of documents and legal advice in support of borrowings, debt financing and derivatives transactions by Ontario in the domestic and international capital markets ;
- Provincial prosecutions under Ministry of Finance administered statutes and civil litigation of tax appeals, including conduct of trials in the Superior Court of Justice;
- Legal advice and support in the application of privacy law to the Ministry of Finance; and drafting and interpretation of procurement, consulting, information technology and other commercial contracts entered into by the Ministry of Finance.

DESCRIPTION OF ARTICLING PROGRAM

The articling program at MOF provides our student with an opportunity to gain exposure to a broad range of practice areas including tax, civil litigation, prosecutions, capital markets transactions, legislative drafting, contracts, privacy, and the regulation of insurance, pensions, and securities.

Our student will have the opportunity to work on issues that are often high-profile and in many cases, novel. Typical responsibilities of our student include assisting civil litigation counsel with case preparation, drafting legal opinions, researching and preparing legal memoranda, assisting with the Ontario Budget, and actively participating in major financial transactions such as domestic and international public debt securities issues. Our student will also have a rotation of approximately six weeks in the Oshawa office where he or she will assist counsel conducting quasi-criminal prosecutions in relation to tax statutes, attend Provincial Offences Court, and assist counsel responsible for debt collection and insolvency.

Our student can expect to be given increasing levels of responsibility commensurate with his or her skills and knowledge. The Branch takes special care in ensuring that the articles are varied and flexible to take into account the interests of the student.

MINISTRY OF GOVERNMENT SERVICES

(FORMERLY MANAGEMENT BOARD SECRETARIAT AND MINISTRY OF CONSUMER AND BUSINESS SERVICES)

Contacts:

Cora Calixterio, Legal Assistant
Frost Building South
Rm 228, 2nd Floor
MGS Legal Services Branch
7 Queen's Park E.
Toronto, ON M7A1Z5

Phone: 416-325-6286
Fax: 416-325-9404
E-mail: cora.calixterio@ontario.ca

Positions available: TBD (up to 3)

Website: <http://www.mgs.gov.on.ca/english/welcome.htm>

Application Deadline: Deadline October 5th, 2007

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact:
(416) 325-9393

BRIEF OVERVIEW

MGS plays a very important role in the delivery of government services to the people of Ontario and is responsible for the government's workforce, procurement and technology resources.

The ministry is focused on modernizing and improving front-line public services that people depend on, while ensuring a fair, safe, dynamic and informed Ontario marketplace.

MGS is responsible for building the best public service in the world in order to deliver on the government's commitment to being a responsive and innovative world leader in customer service and consumer protection.

Our Legal Service's Branch has one Practice Group and 4 Law Groups:

Labour Practice Group: This group is responsible for providing labour relations and employment law services to ministries and Crown agencies and representation to the ministry in litigation before administrative tribunals and on judicial review applications. This group is responsible for the general court litigation carried on or supervised by the Branch.

Employment Law and Governance Law Group: This group is responsible for providing employment, labour and pension law advice primarily to MGS, the Civil Service Commission and the Centre for Leadership. It also provides legal services pertaining to public law governance matters.

I&IT Corporate Commercial Law Group: This Group is responsible for providing legal services involving commercial law, information technology (IT) law, insurance law and real estate law as well as supporting procurement activities. It provides advice in connection with complex insurance litigation matters and is also responsible for managing some MGS legislative initiatives.

Access & Privacy Law Group: This group provides access and privacy law advice across government as well as advice pertaining to conflict of interest and political activity.

Consumer Protection and Business Services Law Group: This group advises and assists in the development and implementation of consumer protection legislation as well as prosecutions under consumer protection statutes. The group provides advice relating to the administration of MGS statutes by independent authorities responsible for technical standards and safety, real estate and business brokers, the motor vehicle industry, the travel industry and electrical safety. They provide advice with respect to business registration and personal and real property registration as well as conducting hearings under certain of those statutes. The group provides advice to the Office of the Registrar General. Additionally the group provides advice with respect to the agencies MGS works with such as the Alcohol and Gaming Commission, Ontario Film Review Board, Ontario Racing Commission and the Ontario New Home Warranty Program (Tarion).

DESCRIPTION OF ARTICLING PROGRAM

Articling students will spend rotations throughout the branch.

In the Labour and Employment Law Practice students participate in a high-volume labour and employment law practice. Students assist counsel in preparing for appearances before boards, tribunals and courts and attend with counsel at hearings and mediations. They also conduct research and writing in support of the legal services and advice provided by branch counsel to senior officials and staff of the Ministry of Government Services, ministries, agencies, boards and commissions. This area will always have two articling students assigned to it at any given time.

In the Corporate/Commercial and Access and Privacy Law Practice students will provide assistance in a busy and diverse corporate/commercial law practice and access and privacy law practice. They will assist counsel on a wide variety of commercial matters, including drafting and reviewing procurement and contract documents, and will participate in negotiations with vendors of goods and services, with an emphasis on information technology products, services and licensing. They will also conduct research and writing on relevant areas of law, including commercial, information technology, procurement, intellectual property and information (access/privacy) law.

In the Consumer Protection and Business Services Practice Group students will assist counsel in preparing opinions and advice in the areas of consumer protection, property (real and personal), corporate and administrative law matters. Students will participate in the process of preparing legislation and regulations for Cabinet consideration. Students will also provide litigation support with respect to quasi-criminal matters.

MINISTRY OF HEALTH AND LONG-TERM CARE

MINISTRY OF HEALTH PROMOTION

Contacts: Robert Maisey Counsel and Student Coordinator Legal Services Branch Ministry of Health and Long-Term Care 56 Wellesley Street West, 8 th floor Toronto, ON M5S 2S3		Direct Tel: 416 212-2228 416 326-5521 General No: 416-327-8606 Fax: 416-327-8605 E-mail: LegalStudent1@moh.gov.on.ca
Positions available: 2	Website: http://www.health.gov.on.ca www.mhp.gov.on.ca	
Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007		
Additional Application Requirements: No additional requirements. If you would like to speak to a current Articling Student about their experience please contact: (416) 327-8606		

BRIEF OVERVIEW

The Ministry of Health and Long-Term Care ("MOHLTC") and the Ministry of Health Promotion ("MHP") are responsible for administering Ontario's health system. Ontario's health system provides services to the Ontario public through such initiatives as health insurance (OHIP), drug benefits, assistive devices, mental health services, long-term care homes, home care, community health, public health, and health promotion and disease prevention programs. The MOHLTC also co-ordinates emergency health services and regulates hospitals, psychiatric hospitals, medical laboratories, ambulance services and independent health facilities. The MOHLTC is also responsible for legislation affecting many aspects of the health care system such as the regulated health professions and health privacy. The MHP is responsible for sports and recreation initiatives and the Smoke-Free Ontario Strategy. The ministries are responsible for the administration of over 40 statutes.

The legal issues that arise from the ministries' varied responsibilities are both interesting and challenging. Our lawyers provide legal advice to the ministries' program areas on numerous topics.

The topics are often on the "cutting edge" of health law, such as: SARS, West Nile Virus, blood issues, organ and tissue donation, personal health information and privacy, mental health, telehealth and telemedicine, family health networks, primary care, physician shortages, "private" diagnostic facilities, assisted human reproduction, public health, long-term care, health insurance (OHIP), consent to treatment issues, ambulances and emergency health services, public hospitals, drugs and drug benefits, cancer issues, regulation of health professionals, assistive devices, alternate payment programs, laboratory services, local health integration networks and independent health facilities.

The Legal Services Branch assists with the development of statutes and regulations governing the health system. The branch also provides advice to the ministries about the business operations of the ministries and transactions that involve the ministries. Counsel require a general knowledge of a variety of substantive areas of law, including administrative law, contract and procurement law, corporate law, intellectual property and tort law.

We have offices in Toronto and Kingston.

DESCRIPTION OF ARTICLING PROGRAM

Articling students receive a well-rounded experience in many areas of law, with some opportunities to concentrate on particular areas of interest. Our students work on high-profile and often controversial issues affecting the people of Ontario and the health system.

They have the opportunity to work with all legal counsel in the branch in a variety of areas including administrative law, statutory interpretation, labour law, human rights, freedom of information, contracts, corporate and commercial law, health policy, and the development of legislation and regulations for the health system. Students can expect some exposure to civil litigation and judicial review applications. Students conduct research on a variety of legal matters and assist with the drafting of contracts, regulations and statutes.

An experienced branch lawyer acts as an articling principal to each student. The branch organizes an internal “lunch and learn” continuing legal education program for its articling students and students participate in Ministry of Attorney General educational programs .

MINISTRY OF LABOUR

Contacts: Fanella Hodge Legal Services Branch Ministry of Labour 400 University Avenue, 11 th Floor Toronto, ON M7A 1T7		Direct Tel: (416) 326-7954 General No: (416) 326-7950 Fax: (416) 326-7985 E-mail: Fanella.Hodge@mol.gov.on.ca
Positions available: 2 or 3	Website: http://www.gov.on.ca/LAB/english/	
Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007		
Additional Application Requirements: No additional requirements.		
If you would like to speak to a current Articling Student about their experience please contact: (416) 326-7985		

BRIEF OVERVIEW

Established in 1919 to develop and enforce labour legislation, the Ministry of Labour's mission is to advance safe, fair and harmonious workplace practices that are essential to the social and economic well-being of the people of Ontario.

Through the ministry's key areas of occupational health and safety, employment rights and responsibilities, labour relations and internal administration, the ministry's mandate is to set, communicate and enforce workplace standards while encouraging greater workplace self-reliance. A range of specialized agencies, boards and commissions assist the ministry

The branch provides a full range of legal services to the Ministry of Labour. Our lawyers conduct prosecutions under the *Occupational Health and Safety Act* and the *Employment Standards Act*. In addition to prosecutorial work, the branch represents the ministry at hearings before the Ontario Labour Relations Board, at inquests and in judicial review proceedings.

Our branch provides advice to the minister and senior ministry officials regarding policy initiatives and legislative change. Our lawyers draft legislation, regulations, contracts and other legal documents.

Our offices are centrally located in downtown Toronto.

DESCRIPTION OF ARTICLING PROGRAM

Articling with the Ministry of Labour's Legal Services Branch offers a student a broad exposure to quasi-criminal prosecutions, both at the trial and appellate level. Students have carriage of prosecution files and administrative appeal files and appear in the Provincial Offences Court and before the Ontario Labour Relations Board. Students also work closely with senior counsel on a wide variety of quasi-criminal and civil matters and do research, provide legal opinions and assist solicitors in advising on statutory matters.

MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

Contacts:

Elizabeth King
Counsel
Legal Services Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 16th Floor
Toronto, ON M5G 2E5

Direct Tel: (416) 585-6532
Fax: (416) 585-4003
E-mail: **Elizabeth.King@ontario.ca.**

Positions available: 2

Website: http://www.mah.gov.on.ca/scripts/index_.asp

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact:
416-585-6703.

BRIEF OVERVIEW

The Ministry of Municipal Affairs and Housing's mandate includes 3 major businesses; municipal, land use planning and housing. It administers such legislation as the *Planning Act*, the *Municipal Act, 2001* the *Tenant Protection Act, 1997*, the *Building Code Act, 1992* and the *Social Housing Reform Act, 2000*.

The branch provides legal services to the Ministry of Municipal Affairs and Housing.

Recent significant issues have included the proposed City of Toronto Act, 2006, *Planning Act* and Ontario Municipal Board reform, Greenbelt protection, the proposed Residential Tenancies Act, 2006 and the review of the *Municipal Act, 2001*.

The branch is organized functionally along the Ministry's business lines with municipal law, planning law, housing law and tenancy law and prosecutions sections. The branch has a collegial and supportive atmosphere where students are encouraged to ask questions and work closely with experienced counsel.

DESCRIPTION OF ARTICLING PROGRAM

Students undertake legal research and opinion work and assist in drafting legislation, Minister's orders, contracts and other legal documents. Students provide litigation support relating to Ontario Municipal Board hearings and prosecutions under the *Tenant Protection Act, 1997*. They also review commercial documents and conduct corporate searches.

MINISTRY OF TRANSPORTATION

Contacts:	
Jamie Hanson, Counsel Legal Services Branch Ministry of Transportation 1201 Wilson Ave 1st Floor, Building B Downsview, ON M3M 1J8	Direct Line: (416) 235-4849 General Line: (416) 235-4408 Fax: (416) 235-4924 E-mail: jamie.hanson@mto.gov.on.ca
Positions available: 2	Website: : http://www.mto.gov.on.ca/english/index.html
Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007	
Additional Application Requirements: No additional requirements.	
If you would like to speak to a current Articling Student about their experience please contact: (416) 235-4408.	

BRIEF OVERVIEW

The Ministry of Transportation supports a prosperous economic climate by building and managing a safe and efficient transportation system in Ontario. The core businesses of the ministry include Road User Safety, Provincial Highways Management and Transportation Policy and Planning. The Legal Services Branch of the ministry provides legal services to all areas of the ministry in all aspects of its affairs. The office has a collegial atmosphere with counsel providing guidance and mentoring to students.

The Legal Services Branch is organized functionally along the ministry's core business lines with a Road User Safety Section, and a Provincial Highways Management and Transportation Policy and Planning Section. Counsel in both sections practice in broad areas of the law and provide a full range of services to the ministry including prosecutions and appeals, civil litigation, real estate/expropriation, legislative and regulatory drafting, opinions on road user safety, drafting of and negotiating contracts and advising on transportation law, corporate and commercial law, freedom of information and protection of privacy, construction liens, procurement law, electronic commerce and alternative service delivery.

DESCRIPTION OF ARTICLING PROGRAM

Students at the ministry will have a varied articling experience. Students will assist in prosecutions and civil litigation, prepare submissions, interview witnesses, and attend court with or on behalf of counsel. Students will assist counsel on significant corporate and commercial issues related to new and challenging business opportunities presented at the ministry. There will be an emphasis on research and opinions on matters relating to corporate and commercial law, procurement law, property law (including liens and expropriation), transportation law, and freedom of information and protection of privacy issues. Students may have an opportunity to work with ministry clients on new regulatory and legislative initiatives and may assist counsel in drafting legislation and regulations.

Students who complete their articles at the Legal Services Branch of the Ministry of Transportation will have gained significant expertise and experience towards the establishment of their legal career, whether in the private or public sector.

OFFICES PROFILES – FAMILY JUSTICE SERVICES DIVISION

OFFICE OF THE CHILDREN'S LAWYER

Contacts:

Martha Heder
Counsel and Co-Chair of the Articling Student
Office of the Children's Lawyer
393 University Avenue, 14th Floor
Toronto, Ontario
M5G 1W9

Direct Tel: (416) 314-8061
General No: (416) 314-8000
Fax: (416) 314-8056
Email: martha.heder@ontario.ca

Additional Contact
Marian Jacko
Counsel and Co-Chair of the Articling Student

Positions available: 2

Website:

www.attorneygeneral.jus.gov.on.ca/english/family/ocl

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007

Additional Application Requirements: No additional requirements.

If you would like to speak to a current Articling Student about their experience please contact:

Martha Heder, Counsel and Co-Chair of the Articling Student Committee
Direct Tel: 416 314-8061
General No: (416) 314-8000
Fax: (416) 314-8056
Email: Martha.heder@ontario.ca

BRIEF OVERVIEW

The Office of the Children's Lawyer investigates, advocates, protects and represents, in proceedings before the courts and tribunals of Ontario, the personal and property rights and obligations of children.

The origin of the Office of the Children's Lawyer can be traced back as early as 1826 to a time when the Lieutenant Governor and the Lord Chancellor of Upper Canada exercised jurisdiction over the estates of minors or those unable to manage their own affairs. In 1881, the first Judicature Act formally recognized the Office of the Children's Lawyer, then known as the Office of the Official Guardian, which operates today as an independent law office within the Family Justice Services Division of the Ministry of the Attorney General.

The current Children's Lawyer for Ontario is Clare E. Burns.

In-house counsel and panel lawyers across the province represent children in certain civil proceedings including child protection, custody and access, estates, and civil litigation matters. The Children's Lawyer can also represent an unborn or unascertained person in estates cases.

DESCRIPTION OF ARTICLING PROGRAM

The articling program at The Office of the Children's Lawyer provides students with a unique opportunity to represent a special clientele and offers excellent hands-on experience in litigation.

Students rotate through two legal areas - property rights (civil litigation and estates) and personal rights (child protection and custody and access).

During the property rights rotation, articling students will be exposed to personal injury proceedings such as medical malpractice cases, motor vehicle accident claims, and minor settlements requiring court approval. Students will also have the opportunity to assist with dependant relief claims, will interpretation cases, insurance disputes, trustee removals, and applications to pass estate or trust accounts. Responsibilities during this rotation usually include drafting pleadings, affidavits, and other court documents, attending at motions before Masters, appearing on cases before the Small Claims Court, and conducting legal research.

In the personal rights rotation, students will represent children in child protection and custody and access cases before the Ontario Court of Justice under the supervision of counsel. Students will have carriage of files and be responsible for meeting and obtaining information from children, parents, teachers, Children's Aid Societies, mental health professionals, police, and lawyers for other parties. Students will utilize alternative dispute resolution skills in order to negotiate settlements in custody and access disputes and work with clinical investigators who prepare reports for the court.

The Office of the Children's Lawyer offers and promotes a friendly and supportive atmosphere. Throughout the articling term, in-house counsel and clinical investigators will conduct training for students in areas such as substantive law and techniques for interviewing children. In addition, students will have the opportunity to attend educational programs organized by the Ministry of the Attorney General's Articling and Summer Law Student Committee, the Ontario Bar Association, the Law Society of Upper Canada, and the Advocates' Society.

OFFICE OF THE PUBLIC GUARDIAN AND TRUSTEE

Contacts:

Mara Farmer, Counsel
Office of the Public Guardian and Trustee
Ministry of the Attorney General
595 Bay Street, Suite 800
Toronto, ON M5G 2M6

Additional Contacts:

Monique Charlebois
Estates Counsel

Direct Tel: 416-314- 6053
Fax: 416-314-2231
E-mail: mara.farmer@jus.gov.on.ca

Positions available: 3

Website: www.attorneygeneral.jus.gov.on.ca/english/family/pgt

Application Deadline: July 13, 2007 with interviews beginning August 13, 2007

Additional Application Requirements: No additional requirements.

BRIEF OVERVIEW

The Office of the Public Guardian and Trustee (OPGT) is part of the Family Justice Services Division of the Ministry of the Attorney General. The primary responsibility of the OPGT is to help protect the rights and interests of mentally incapable adults who have no one else to act on their behalf. The legal branch of the OPGT is made up of lawyers and staff who work in the following areas: Guardianship, Litigation, Corporate Services and the Charitable Property Program. The legal staff are responsible for dealing with legal issues that arise for the OPGT's incapable client group as well as making treatment decisions for those unable to do so and without next of kin, searching for heirs, investing perpetual care funds, dealing with dissolved corporations and protecting the public's interest in charities. Given the variety of work our office has often been described as a general practice.

DESCRIPTION OF ARTICLING PROGRAM

Articling students are given opportunities to attend courts and tribunals. They are exposed to a variety of subject matters including family, estates, charities, real estate, corporations, torts, and personal injury. Students also prepare memoranda of law on a number of issues.

The articling program has three rotations and each student spends time in each rotation. Students work in the Guardianship and Litigation rotations and in a combined rotation in Corporate Services and the Charitable Property Program. Students have a principal and a mentor that they can receive guidance from throughout the year. The Articling Committee at the end of each rotation gives students feedback on their work.

The OPGT is seeking individuals who are interested in assisting the most vulnerable individuals in society. Students should have some experience in dealing with mentally incapable people and should be willing to undertake challenging legal work.

OFFICES PROFILE – POLICY DIVISION

POLICY DIVISION

Contacts:

Graham Boswell, Counsel
Policy Division
Ministry of the Attorney General
720 Bay Street, 7th Floor
Toronto, ON M5G 2K1

Direct Tel: (416) 326-2512
General No: (416) 326-2500
Fax: (416) 326-2699
E-mail: graham.boswell@jus.gov.on.ca

Positions available: 1

Website:

Application Deadline: July 13th, 2007 with interviews beginning August 13th, 2007

Additional Application Requirements: Applications should include a cover letter, resume, copies of transcripts (law school and undergraduate/graduate) and two references.

If you would like to speak to a current Articling Student about their experience please contact:
(416) 326-2500

BRIEF OVERVIEW

The Policy Division is the Ministry of the Attorney General's centre for strategic legal and ministry-wide policy advice and support. Our Division works closely with the Attorney General's office and Deputy Attorney General's offices, Cabinet Office, other ministries, and other governments.

The Policy Division is responsible for:

- The development of legal policy and advice (e.g. civil and family justice policy) in areas governed by over 100 statutes for which the Attorney General is responsible;
- Strategic policy development to respond to issues of priority to the current government including consultation and collaborative work with other interested participants;
- Ministry-wide policy coordination (e.g. Cabinet meeting support, Cabinet Office requests, federal/provincial/ territorial meetings, responses to other governments; requests);
- Policy support and advice to other parts of the Ministry of the Attorney General and other ministries involved in policy development;
- The management of the ministry's statutory responsibility for professions (lawyers, architects, engineers and accountants) and the interests of groups seeking professional status.

DESCRIPTION OF ARTICLING PROGRAM

Articling students are actively involved in all areas of work including legal research, development of presentations on policy options, preparation of Cabinet submissions, preparation of briefing materials for senior managers and the Attorney General, and responding to Minister's correspondence. Students also participate in inter-ministry and intra-ministry committees on legislative and policy initiatives.

OFFICES PROFILES – COURT SERVICES DIVISION

COURT SERVICES DIVISION (POLICY)

Contacts: Laura Craig, Counsel Civil Policy and Programs Branch Court Services Division Ministry of the Attorney General 720 Bay Street, 2nd Floor Toronto, ON M5G 2K1 (416) 326-1992 Andrea Bell, Counsel Family Policy and Programs Branch Court Services Division Ministry of the Attorney General 720 Bay Street, 2nd Floor Toronto, ON M5G 2K1 (416) 212-3780	General No: (416) 326-4268 Fax: (416) 326-4289 E-mail: laura.craig@ontario.ca If you would like to speak to a current articling student about his or her experience please call (416) 326-1028.
Positions available: 2	Website: www.attorneygeneral.jus.gov.on.ca
Application Deadline: July 13th, 2007 with interviews beginning August 13 th , 2007	
Additional Application Requirements: Cover letter, resume, law school transcripts, legal writing sample and two letters of reference are required.	
BRIEF OVERVIEW Court Services Division is the Ministry of the Attorney General's largest division and operates more than 250 court offices across the province. The Division's policy, planning and program development functions are managed by the following four branches within the division: the Criminal Policy and Programs Branch; the Corporate Planning Branch; the Civil Policy and Programs Branch; and the Family Policy and Programs Branch. Court Services Division counsel: • are engaged in the development of operational policies on an ongoing basis; • provide proactive and strategic policy analysis and advice; • work collaboratively with the court field operations to develop and implement legislative, regulatory and program initiatives relating to civil, criminal and family justice systems; and • provide legal advice and program support to senior management and court staff across the province Given its role in the justice system, much of Court Services Division's work involves working with other divisions within the Ministry, the judiciary, the bar, the Rules Committees, justice sector partners, other ministries, other court jurisdictions, as well as municipalities and Federal, Provincial and Territorial colleagues.	

DESCRIPTION OF ARTICLING PROGRAM

Court Services Division provides articling students with a unique opportunity to be involved in the full range of the policy and legislative projects, ushering policy decisions affecting Ontario courts through the legislative and regulatory processes and actively engaging in the program development, implementation and monitoring stages.

Working at the head office in Toronto, articling students are actively involved in all areas of work including preparation of:

- memoranda of law;
- cross-jurisdictional research;
- discussion papers;
- central agency submissions;
- statutes and regulations;
- briefing materials for senior managers and the Attorney General; and
- correspondence.

Students also participate in inter-ministerial and intra-ministerial committees established to consider legislative and policy initiatives.

Examples of recent Court Services Division projects include:

- supporting the Civil Justice Reforms Project, Justice of the Peace Reform and the Child Protection Pilot Court and Community Liaison Committees;
- participating in and responding to the province-wide Domestic Violence Action Plan;
- developing and implementing changes to civil, family and Small Claim Court rules of procedure; and
- developing *Courts of Justice Act* amendments, included as part of the *Access to Justice Act (Bill 14)*.

OFFICES PROFILES – COMMISSIONS & TRIBUNALS

ONTARIO HUMAN RIGHTS COMMISSION

Contacts:

Hart Schwartz
Director - LEGAL SERVICES BRANCH
7th Floor, 180 Dundas Street West
Toronto, ON M7A 2R9

Direct Tel: 416-326-9858
General Inquiry: 416-314-4500
Fax: 416-326-9867
E-Mail: hart.schwartz@ohrc.on.ca

Positions available: 1

Website: <http://www.ohrc.on.ca>

Application Deadline: July 13, 2007 with interviews beginning August 13, 2007

Additional Application Requirements:

Applications, including cover letter, transcripts and resume, can be sent c/o Aryn Hadibhai, Counsel, Legal Services Branch. If you have any questions or would like to speak to the current articling student about their experience please contact him at 416-326-9863

BRIEF OVERVIEW

The Ontario Human Rights Commission is committed to the elimination of discrimination in society by providing the people of Ontario with strong leadership and quality service:

- in the effective enforcement of the Ontario *Human Rights Code*; and
- in the promotion and advancement of human rights.

The Ontario Human Rights Commission was established in 1961 to administer the *Code*. The Commission is an arm's length agency of government accountable to the Legislature through the Attorney General.

The Commission's mandate under the *Code* includes: investigating complaints of discrimination and harassment; making efforts to settle complaints between parties; preventing discrimination through public education and public policy; and looking into situations where discriminatory behaviour exists

Commission counsel litigate cases of discrimination before all levels of court; the Human Rights Tribunal of Ontario, Superior Court of Justice, Divisional Court, Court of Appeal and the Supreme Court of Canada. Commission counsel also provide advice to the Chief Commissioner, the Commissioners and the staff of the Commission.

DESCRIPTION OF ARTICLING PROGRAM

The articling experience at the Commission may include the following:

- research into substantive and procedural legal issues
- research into relevant sociological literature
- attendance at the Human Rights Tribunal of Ontario, judicial review proceedings & appeals
- participation in mediations
- preparation and presentation of complaints before the Human Rights Tribunal of Ontario
- drafting legal opinions
- preparation of case summaries
- interviewing witnesses
- locating and preparing expert witnesses
- attendance at Law Society of Upper Canada and Ontario Bar Association seminars
- participation in the Branch's regular meetings

ENVIRONMENTAL REVIEW TRIBUNAL

Contacts:

Gaye McCurdy
Tribunal Secretary
Environmental Review Tribunal
2300 Yonge Street
17th Floor, P.O. Box 2382
Toronto, ON M4P 1E4

Tel: (416) 314-4600
Fax: (416) 314-4506
Email: resume@ert.gov.on.ca

Positions available: 1

Website: www.ert.gov.on.ca

Application Deadline: July 13, 2007 with interviews beginning August 14, 2007

Additional Application Requirements: No additional requirements.

BRIEF OVERVIEW

The Environmental Review Tribunal ("ERT"), the Niagara Escarpment Hearing Office, ("NEHO"), and the Office of Consolidated Hearings ("OCH") are seeking applications for an articling student. The ERT, NEHO, and the OCH operate as three separate offices under one administration. The primary responsibility of these offices is to hear appeals or applications and render decisions under the following legislation: *Ontario Water Resources Act, Environmental Protection Act, Environmental Bill of Rights, Nutrient Management Act, Safe Drinking Water Act, Niagara Escarpment Planning and Development Act, Consolidated Hearings Act, Pesticides Act, Environmental Assessment Act.*

DESCRIPTION OF ARTICLING PROGRAM

Articling students will be given opportunities to gain experience in the following:

- Legal research/statutory interpretation;
- Research for the Counsel, Chair, and the Tribunal members;
- Drafting legal memos for review;
- Attending and observing pre-hearing conferences and hearings;
- Writing letters as directed;
- Reviewing current and pending legislation;
- Assisting with the editing of Tribunal documents and publications;
- Contributing to the writing of the administrative templates;
- Summarizing decisions;
- Observing and learning ADR methods;
- Environmental and administrative law.

The student will have a principal who will supervise and provide guidance to the student throughout the articling term. The principal will also provide the student with feedback on his/her work.

SUPERIOR COURT OF JUSTICE

Contacts:

Genevieve Chiu
Counsel & Manager of Legal Research
Superior Court of Justice
Court House, 6th Floor, RM 621
361 University Ave
Toronto, ON M5H 1T3

Tel: (416) 327-5005
Fax: (416) 327-5000
Email: genevieve.chiu@jus.gov.on.ca

Positions available: 21

Website: www.ontariocourts.on.ca/superior_court_justice/articling/index.htm

Application Deadline: February 2nd, 2007

Additional Application Requirements: No additional requirements.

BRIEF OVERVIEW

Each year, 21 law students are selected to work as judges' law clerks at the Superior Court of Justice. There are 10 articling positions available in Toronto (including one position dedicated to the Divisional Court), and a total of 11 positions in the following regional centres: Brampton (2), Hamilton (2), London (1), Windsor (1), Newmarket (2), Ottawa (2), and Sudbury (1).

DESCRIPTION OF ARTICLING PROGRAM

Working closely with judges, successful candidates will become involved in many aspects of the civil and criminal trial process. Law clerks are encouraged to attend trials, civil motions in court, jury selections, sentencing hearings, case conferences, bankruptcy hearings, summary conviction appeals, and family court.

The duties of a law clerk include providing judges with oral opinions and written memoranda of law on a broad range of legal topics, reviewing pleadings, preparing case summaries, assisting in drafting jury charges, and editing judgments. Law clerks may also be invited to assist judges in preparing scholarly work, speeches, and presentations on law-related topics.

One Toronto law clerk will gain expertise in administrative law by working exclusively for the Divisional Court. The Divisional Court is an administrative law specialist court that performs judicial review of tribunal decisions and provides the forum for the appeal of certain matters.