

CSS OHRS/MIS

Newsletter

Issue 16 FEBRUARY 2009

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CSS OHRS PHASE 3 IN ACTION!

Phase 3 Rollout of OHRS - This is the final phase of CSS OHRS implementation!

We are pleased to announce the Phase 3 rollout of the Ontario Healthcare Reporting Standards (OHRS) in the CSS sector. Phase 3 organizations are required to implement OHRS starting in fiscal year 2009/10. Reporting of data based on the Planning, Funding and Accountability Policies & Procedures (PFA) Manual will no longer be accepted in 2009/10.

All CSS providers are required to submit OHRS data for Q2 2009/10 in October 2009.

February and March 2009 OHRS & Chart of Accounts Mapping training schedules and registration information have been sent to all Phase 3 organizations. Spaces are limited so if you have not received the information or have not yet registered for training, please contact us **today** at: OHRSCSS.moh@ontario.ca.

During this final phase of OHRS implementation, the CSS MIS Project will continue to provide training and support with your OHRS implementation. If you have questions related to OHRS, please feel free to contact us.

What's Next for Phase 3 HSPs

The following outlines the high level steps for Phase 3 HSPs in the upcoming months:

- Attend OHRS and Chart of Accounts Mapping Training (One day session)
- Start Chart of Accounts mapping
- Attend Trial Balance Submission and OHFS Training (One day session)
- Complete OHFS registration and test Trial Balance (TB) submission
- Submit required reporting (TB and Forecast) in OHRS format by October 2009

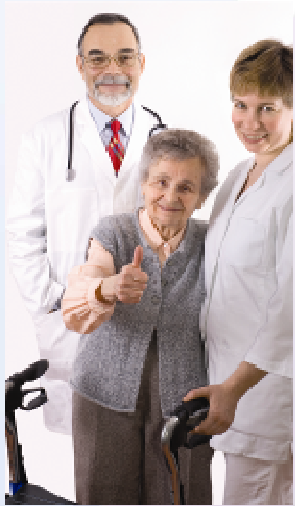
2008/09 Q3 TRIAL BALANCE SUBMISSIONS

Congratulations to Phase 1 and 2 HSPs!

We achieved another high submission rate in the Q3 TB reporting. A total of 384 (91%) of the 421 Phase 1 and 2 CSS organizations that were expected to provide a Q3 TB have submitted. Out of those that submitted, 374 (97%) successfully passed all edit stages of the Web OHFS.

We would like to acknowledge and praise the hard work and dedication of the Phase 1 and 2 CSS organizations. We look forward to another successful TB submission for the year-end.

The Year-end TB submission will start on April 17, 2009 and the project team will continue working with each organization to assist with their reporting. Contact your statistics officers or email OHRSCSS.moh@ontario.ca with any questions.



WHERE TO FIND IMPORTANT RESOURCES ON THE MOHLTC WEBSITE

Site: www.mohltcfim.com

- ▶ **OHRS Chapters 1-4, Chapter 10 and Appendices**
 - o Under **Index** (on the left hand side) select **OHRS** and click on **OHRS v.6.2**
- ▶ **Trial Balance Submission Process**
 - o Under **Index**, select **MIS Trial Balance Submission Process** and click **2008/2009**
- ▶ **Community Support Services Page**
 - o Click the **CSS** icon at



E-mail us at OHRSCSS.moh@ontario.ca and tell us what you would like to see in future communications.



The Management Information Systems (MIS) Standards are the national financial and statistical reporting standards for Canadian healthcare providers developed by the Canadian Institute for Health Information (CIHI).

Ontario has enhanced and expanded the national MIS Standards to meet Ontario specific needs by developing the Ontario Healthcare Reporting Standards (OHRs).

The Ontario Healthcare Financial and Statistical System (OHFS) is a web-based application that enables users to submit their organization's trial balance reporting online.

Web Enabled Reporting System (WERS) is a web-based tool for budget and forecast information.



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CSS HIT INDICATORS AND COMPARATIVE REPORTS

The Health Indicator Tool (HIT) and Comparative Reports based on 2008/09 Q3 TB submission will be available soon! Phases 1 and 2 organizations can see how some of their TB data is used! Trial Balances that successfully pass all edit stages are used to generate Comparative Reports and HIT indicators.

Check out the changes for Q3 - the Comparative Reports have been expanded to include the functional centre information by LHIN. In addition, HSPs can now view or download the individual reports they need instead of having to download the full CSS report.

The reports will be available on the MOHLTC website: <http://www.mohltcfim.com>. **Please check the website for updates in the next few weeks.**

CSS OHRS DATA QUALITY EDUCATION SESSIONS

Another major milestone for the CSS Sector! The CSS OHRS Data Quality Education (DQE) Sessions have been scheduled between February through April 2009. A communication was sent to all Phase 1 and 2 organizations informing them of session dates in their region along with registration forms. Ensure you sign-up and join a session in your area.

DQE sessions were held in Toronto and Oakville with very good turn-out (Toronto had 74 participants from 52 organizations and Oakville had 40 participants from 28 organizations). Positive feedback was received on the informative value of the session in terms of OHRS reporting and the opportunity to interact with peers in the sector. Below are some comments from participants:

"Very informative and helpful session, helped to clarify use of FCs"

"Clarified lots of questions and able to learn from others' experiences"

"I find it very interesting to see the data submitted and how it impacts decision making"

MICROSOFT DYNAMICS GP SOFTWARE UPDATE

Software training schedules for February and March 2009 have been sent to Phase 1 and 2 organizations. Spaces are limited and will be filled on a "first come first served" basis, so reserve your place **today!** For more information or to register for training please send an e-mail to the Support Centre at OHRSCSS.moh@ontario.ca.

To date, 117 organizations have signed a software license agreement, 66 organizations have completed implementation to use the Microsoft Dynamics GP software and 44 organizations are in the process of implementing the software!

**Please note: MIS Software Training information is regularly sent to applicable CSS organizations. If you have already attended the training indicated, you do not need to sign-up again.*

MICROSOFT DYNAMICS GP WEBINAR UPDATE

Register **TODAY** for your opportunity to attend our next Webinar to learn more about Microsoft Dynamics GP. This powerful financial and statistical management solution will help CSS organizations reduce the time spent on preparing the text file for Trial Balance submissions, generate timely and useful financial reports and improve back office efficiencies. The next Webinar is scheduled for **March 12, 2009**. Contact the Support Centre at OHRSCSS.moh@ontario.ca to sign up.

HUMAN RESOURCES INFORMATION SYSTEMS (HRIS) UPDATE

HRIS CSS project implementation has now started:

- The HRIS project team continues working with CSS organizations who have expressed interest in being part of the first group to implement the HR and payroll software solution through early calendar year 2009.
- These (Group 1) organizations are currently being contacted for the purposes of confirming and gathering further information that will assist in the implementation process.
- HRIS software training for Group 1 organizations started on February 19, 2009.

For more information please contact the HRIS CSS Project team at: CSS.HRIS.MOH@ontario.ca