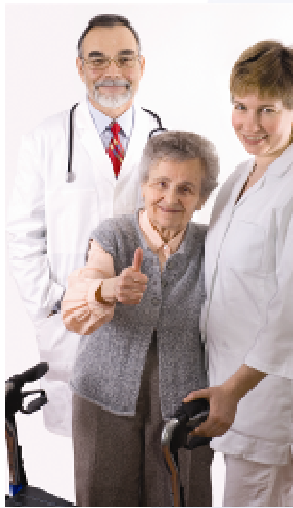


CSS OHRS/MIS

Newsletter

Issue 22 - November 2009



WHERE TO FIND IMPORTANT RESOURCES ON THE MOHLTC WEBSITE

Site: www.mohltcfim.com

- ▶ **OHRS Chapters 1-4, Chapter 10 and Appendices**
 - Under **Index** (on the left hand side) select **OHRS**
- ▶ **Trial Balance Submission Process**
 - Under **Index**, select **MIS Trial Balance Submission Process**
- ▶ **Community Support Services Page**
 - Click the **CSS** icon at the bottom right hand side



E-mail us at OHRSCSS.moh@ontario.ca and tell us what you would like to see in future communications.

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Q2 2009/10 TRIAL BALANCE SUBMISSIONS

Another major milestone has been reached in the CSS sector!

164 (88%) out of the 187 Phase 3 CSS organizations have submitted their first Trial Balance (TB) for Q2 2009/10. In total, 567 (94%) of the 604 Phase 1, 2 and 3 CSS organizations that were expected to provide Q2 TB reporting have submitted. Out of those that submitted, 97% successfully passed all edit stages of the OHFS system. We will be able to use the TB data for the Comparative Reports, Healthcare Indicator Tool (HIT) and other analytical and benchmarking reports.

We extend our thanks to the CSS Steering Committee, Advisory Working Group, LHIN and Ministry stakeholders for all their support. We would also like to acknowledge the hard work and dedication of the CSS organizations. Congratulations to the entire CSS sector!

The project team will continue to work with each organization on the upcoming Q3 TB submission. Organizations that were unable to submit or have not successfully passed all edit stages in Q2 can test their submission on the OHFS system test environment in preparation for Q3 TB submissions.

CSS OHRS COMPARATIVE AND HIT REPORTS

The CSS Comparative Reports and Healthcare Indicator Tool (HIT) for Q2 2009/10 will be available on the MOHLTC website in the next few days. TB submissions for Q2 2009/10 that successfully passed all edit stages are used to generate these reports. The A series of the Q2 2009/10 Comparative Reports will now show data at the organizational level. You may access these reports online at the MOHLTC website: <http://www.mohltcfim.com>. Please send us an email at OHRSCSS.moh@ontario.ca for any questions or comments you may have on these reports.

S.61* HEAD COUNT STATISTICS MANDATORY IN Q3 2009/10

S.61* Head Count is a mandatory statistic in 2009/10. A mandatory edit rule will be effective for the Q3 2009/10 TB reporting. Please note that in submitting your TB, the total of all S.61* Head Count statistical accounts should equal to the total of S.820* Employees by Union/Non-Union accounts as reported under AC 82990 (sum of all S.61* = sum of S.820*). If an employee worked in two functional centres, the worked (earned) hours of said employee can be reported in the two functional centres but the headcount can only be reported in one using the 80/20 rule.

STANDALONE ELDERLY PERSONS CENTRES (EPC) OHRS IMPLEMENTATION

All organizations providing only the Elderly Persons Centres services (Standalone EPCs) will be implementing the Ontario Healthcare Reporting Standards (OHRS) starting Fiscal Year 2010/11. The CSS MIS Project is currently working with the MOHLTC and stakeholders to identify the reporting requirements and develop the training materials.



2010 CSS DATA QUALITY EDUCATION SESSIONS

The CSS MIS Project, in coordination with the MOHLTC Health Data Branch, will be holding the second round of OHRS Data Quality Education (DQE) Sessions starting in February 2010. The DQE sessions are designed for Phase 1, 2, and 3 Health Service Providers and are scheduled to be conducted live (in-class) and online (webinar). The schedules have been coordinated with each of the LHINs and below are the tentative dates of the DQE sessions. Once arrangements are finalized, a communication including registration details will be sent to organizations.

2010	LHIN	Location	2010	LHIN	Location
Feb 2	TC/Central	Toronto	Mar 3	ErieSC	Chatham
Feb 4	TC/Central	Toronto	Mar 4	SouthW	London
Feb 9	MH/CentralW	Mississauga	Mar 10	Champlain	Ottawa
Feb 11	NorthSM	Barrie	Mar 23	NorthE	Sudbury
Feb 17	CentralE	Peterborough	Mar 25	NorthE	Timmins
Feb 18	SouthE	Kingston	Mar 26	Online	Web/Internet
Feb 23	HamiltonNHB	Hamilton	Mar 29	NorthW	Thunder Bay
Feb 25	WaterlooW	Kitchener	Mar 31	NorthW	Dryden
Mar 1	Online	Web/Internet			

The first round of CSS DQE sessions conducted in early 2009 were received positively by participants as these not only provided a better understanding of OHRS reporting leading to reporting consistency but also gave participants a great opportunity to network with peers!

MICROSOFT DYNAMICS GP SOFTWARE & WEBINAR UPDATES

Software Update

Congratulations Phase 3 organizations on your first Trial Balance submission! If your TB submission was successful, your organization can now join the many CSS organizations that are currently adopting the financial and statistical software solution, **Microsoft Dynamics GP**.

This software solution will provide CSS organizations of all sizes and scope with a streamlined and automated process for reporting OHRS Trial Balances and also generate customizable reports for internal decision making and planning.

Training sessions for Microsoft Dynamics GP are being offered to ALL CSS organizations that have passed an OHRS Trial Balance submission.

Webinar Update

Would you like to learn more about Microsoft Dynamics GP? The CSS MIS project is offering a MIS Solution Overview Webinar to introduce Microsoft Dynamics GP to CSS organizations, highlighting the key features, benefits and functionality of the software. The Project has also introduced a new MIS Solution Implementation Webinar, which is the next step following the MIS Solution Overview Webinar and will help you to implement Microsoft Dynamics GP within your organization.

To register for software training or an upcoming Webinar, please send an email to the CSS MIS Support Centre: OHRSCSS.moh@ontario.ca

HUMAN RESOURCES INFORMATION SYSTEMS (HRIS) CSS UPDATE

The HRIS CSS project continues to grow! Now, there are 87 participating CSS organizations, all in various stages of implementing the HRIS solution, Quadrant. We are also continuing to provide HR and payroll training at different locations across the province. Recently, we've added Year End and HR Suite training for organizations that are already live. More than 255 resources have now participated in the training courses that have been delivered.

In addition, QHRnet, a self service module for organizations, is now available! For more information or to join our project contact us: CSS.HRIS.moh@ontario.ca

The Management Information Systems (MIS) Standards are the national financial and statistical reporting standards for Canadian Health Service Providers developed by the Canadian Institute for Health Information (CIHI).

Ontario has enhanced and expanded the national MIS Standards to meet Ontario specific needs by developing the Ontario Healthcare Reporting Standards (OHRS).

The Ontario Healthcare Financial and Statistical System (OHFS) is a web-based application that enables users to submit their organization's Trial Balance reporting online.

Web Enabled Reporting System (WERS) is a web-based tool for budget and forecast information.



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