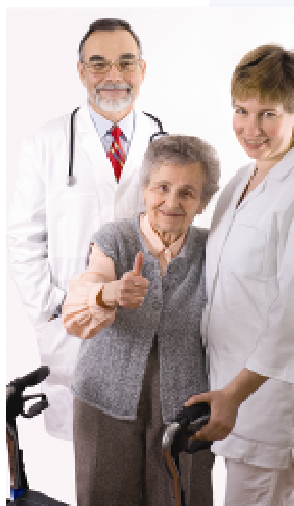


CSS OHRS/MIS Newsletter

Issue 24 – February 2010



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Q3 2009/10 TRIAL BALANCE SUBMISSION RESULTS

Congratulations to Phase 1, 2 and 3 Health Service Providers (HSPs)!

The Community Support Services (CSS) sector achieved another high submission rate in the Q3 trial balance (TB) reporting. A total of 553 (91%) organizations have submitted out of the 608 CSS organizations that were expected to provide a Q3 TB. Of those that submitted, 528 (96%) have successfully passed all edit stages of the Web OHFS. We wish to acknowledge and recognize the CSS organization staff for their hard work and dedication in submitting their TB.

We look forward to another successful TB submission for the year-end. The year-end TB submission will start on April 16, 2010 and the Health Data Branch and the CSS Project team will continue working with each organization to assist with their reporting. Please contact your designated statistics officers/health information analysts or email OHRSCSS.moh@ontario.ca with any questions.

2010 CSS DATA QUALITY EDUCATION SESSIONS

Delivery of the Data Quality Education (DQE) sessions is underway with the first session held on February 9, 2010 in Mississauga. For the sessions that had been conducted so far, the feedback received from participants has been very positive. Participants have indicated that they are re-aligning their reporting to correct data quality issues in order to achieve high quality data.

The CSS MIS Project Team will deliver the rest of the scheduled sessions as indicated in the communication you have received. The remaining sessions are shown below. If you have not registered yet for any of these sessions located near your area, please contact our support centre at OHRSCSS.MOH@ontario.ca as soon as possible.

2010	LHIN	Location	2010	LHIN	Location
Mar 3	ErieSC	Chatham	Mar 23	NorthE	Sudbury
Mar 4	SouthW	London	Mar 25	NorthE	Timmins
Mar 8	TC/Central	Toronto	Mar 26	Online	Web/Internet
Mar 10	Champlain	Ottawa	Mar 29	NorthW	Thunder Bay
Mar 12	TC/Central	Toronto	Mar 31	NorthW	Dryden

Recently, the CSS MIS Project has sent a communication to relevant HSPs with their noted data quality issues. In joining the DQE session, attendees are encouraged to bring these issues with them for discussing with the CSS Project team should assistance or clarification be required for their organization's reporting.

CSS OHRS TRANSITION TO HEALTH DATA BRANCH

The Ontario Healthcare Reporting Standards (OHRS) support of CSS Phases 1, 2 and 3 organizations is currently being transitioned to the Health Data Branch in MOHLTC. The CSS MIS Project team is working closely with the Health Data Branch team to ensure a seamless transition by March 31, 2010. Should you have any questions regarding this transition, please feel free to send us an email at OHRSCSS.MOH@ontario.ca.

WHERE TO FIND IMPORTANT RESOURCES ON THE MOHLTC WEBSITE

Site: www.mohltcfim.com

- ▶ **OHRS Chapters 1-4, Chapter 10 and Appendices**
 - o Under **Index** (on the left hand side) select **OHRS**
- ▶ **Trial Balance Submission Process**
 - o Under **Index**, select **MIS Trial Balance Submission Process**
- ▶ **Community Support Services Page**
 - o Click the **CSS** icon at the bottom right hand side



E-mail us at OHRSCSS.moh@ontario.ca and tell us what you would like to see in future communications.



The Management Information Systems (MIS) Standards are the national financial and statistical reporting standards for Canadian Health Service Providers developed by the Canadian Institute for Health Information (CIHI).

Ontario has enhanced and expanded the national MIS Standards to meet Ontario specific needs by developing the Ontario Healthcare Reporting Standards (OHRSCSS).

The Ontario Healthcare Financial and Statistical System (OHFS) is a web-based application that enables users to submit their organization's Trial Balance reporting online.

Web Enabled Reporting System (WERS) is a web-based tool for budget and forecast information.



E-mail us at OHRSCSS.moh@ontario.ca and tell us what you would like to see in future communications.

STANDALONE ELDERLY PERSONS CENTRES (EPC) OHRS IMPLEMENTATION AND 2010/11 BUDGET

As the Standalone EPCs are scheduled to implement OHRS in fiscal year 2010/11, the CSS MIS Project has started delivering the OHRS and 2010/11 Budget training. A communication was sent to all S-EPC regarding the training schedule and location. Please sign-up for one of the sessions in your area through our support centre at OHRSCSS.MOH@ontario.ca or call 416.314.7365 or 1.866.909.5600

In response to requests, the CSS MIS Project will conduct a follow-up OHRS training/workshop to be scheduled in April and May to prepare S-EPCs for OHRS implementation for fiscal year 2010/11. Schedules and venues are currently being determined and once arrangements are finalized, a communication including registration details will be sent out.

The 2010/11 EPC Budget communication is forthcoming in the next few weeks. This communication will include submission process and details including deadlines. The EPC budget submission applies to all organizations who receive funding for EPC services.

MICROSOFT DYNAMICS GP SOLUTION & WEBINAR UPDATES

Software Update

We are very excited to announce that our deadline to offer the MIS Solution, free of charge, has been extended to **March 31, 2011**, allowing you to join the over 213 organizations currently implementing the CSS MIS Solution. Training sessions for Microsoft Dynamics GP are being offered to ALL CSS organizations that have passed an OHRS Trial Balance submission. Register for a training session today!

Webinar Update

The CSS MIS project is offering a MIS Solution Overview Webinar for CSS organizations to learn more about Microsoft Dynamics GP. The next MIS Solution Webinar is scheduled for **March 11, 2010**. Sign up today to save you place. As well, don't forget to register for the MIS Solution Implementation Webinar - the next step following the MIS Solution Overview Webinar.

To register for software training or an upcoming Webinar, please send an email to the CSS MIS Support Centre: OHRSCSS.moh@ontario.ca

HUMAN RESOURCES INFORMATION SYSTEMS (HRIS) CSS UPDATE

The HRIS team held its very first Webinar on January 12th and it was a tremendous success. Since then another Webinar was held on February 10th and together, nearly 120 participants attended both Webinars! Community Support Services (CSS) organizations who are currently not engaged with the HRIS project attended the Webinar to learn more about the HRIS CSS project and the software offering, Quadrant. The next HRIS Webinar will be held March 4th 2010. Check out the CCIM website for the Webinar announcement:

<https://www.ehealthontario.ca/portal/server.pt?open=512&objID=220&PageID=0&mode=2>

The HRIS CSS project now has 99 CSS organizations at various stages of implementing the HRIS solution, Quadrant. As always, we are continuing to provide HR and payroll training to organizations across the province.

For more information or to join our project contact us: CSS.HRIS.moh@ontario.ca.

DON'T FORGET to check out the MIS/HRIS webspace on the Ontario Community Support Association's (OCSA) website for project information and updates including; project profiles, information sheets, newsletters, links to the MIS video testimonials and HRIS Quadrant demo and more. Click here to take a look: <http://www.ocsa.on.ca/ccim/mis-hris/>