

RE: Update: MYAP Review Prior to System-Wide Distribution

From: "McManamna, Nakema (CAB)" <nakema.mcmanamna2@ontario.ca>
To: "Foster, Robert (CAB)" <robert.foster@ontario.ca>
Cc: "Greenberg, Martha (CAB)" <martha.greenberg@ontario.ca>, "Madhany, Shamira (CAB)" <shamira.madhany3@ontario.ca>, "Gilbert, Tamara (CAB)" <tamara.gilbert@ontario.ca>, "Moore, Karen (CAB)" <karen.moore4@ontario.ca>, "Brezer, David (CAB)" <david.brezer@ontario.ca>, "Dabraio, Rachele (CAB)" <rachele.dabraio@ontario.ca>, "Scott-Vickers, James (CAB)" <james.scott-vickers@ontario.ca>, "Austin, Jamie (CAB)" <jamie.austin2@ontario.ca>, "Porter, Jay (CAB)" <jay.porter@ontario.ca>, "Frost, Karl (CAB)" <karl.frost@ontario.ca>, "Desimini, Natalie (CAB)" <natalie.desimini2@ontario.ca>, "Hall, Dianne (CAB)" <dianne.hall@ontario.ca>, "Chatburn, Kelsea (CAB)" <kelsea.chatburn@ontario.ca>, "Clifford, Sharmila (CAB)" <sharmila.clifford2@ontario.ca>
Date: Mon, 26 Sep 2016 13:58:14 -0400
Attachments: Multi-Year Action Plan (MYAP) - 2016-09-26 (2PM).pdf (806.86 kB)

Hi Rob,

Please find attached the current version of the MYAP for DM review.

Please note: Once James has landed the calendar following PO/CO tomorrow, SRB will do a final comb through to ensure the items in the calendar are aligned with the items in the MYAP. Most of the changes to items in the calendar have already been flagged to us by advisors, so we are prepared to make those changes once approved.

I have printed 4 hard copies and will deliver them to Maria shortly.

Thank you, and please let me know if you have any further questions.

Nakema

From: Frost, Karl (CAB)
Sent: September 23, 2016 5:08 PM
To: Porter, Jay (CAB); @CAB-Policy Advisors
Cc: Foster, Robert (CAB); @CAB-Strategy&Results; Greenberg, Martha (CAB); Madhany, Shamira (CAB); Gilbert, Tamara (CAB); Moore, Karen (CAB); Brezer, David (CAB); Dabraio, Rachele (CAB); Scott-Vickers, James (CAB); Austin, Jamie (CAB)
Subject: Update: MYAP Review Prior to System-Wide Distribution

Hi everyone

First off - thank you all very much for all of the hard work on the MYAP today. We recognize the challenge and really appreciate everyone's efforts to make it happen. As a result, we've had great success leveraging the system to align milestones with the planning calendar.

A few folks are still working with SRB to make edits to swim lanes. We are continuing to push to send out the MYAP and calendar with a memo from the DMO as soon as we can next week; given that it will be going out system wide want everyone to be comfortable with the content.

As such, please finalize any remaining edits before 11:00am on Monday, September 26th so that we can get a final MYAP to the DMO that afternoon. SRB advisors will continue to be available to help and answer questions.

We will keep you posted if timelines shift, and again, we cannot thank you enough for your continued

support on this initiative.

I hope everyone has a well-deserved weekend.

Karl

From: Porter, Jay (CAB)
Sent: September-22-16 5:21 PM
To: @CAB-Policy Advisors
Cc: Foster, Robert (CAB); @CAB-Strategy&Results; Greenberg, Martha (CAB); Madhany, Shamira (CAB); Gilbert, Tamara (CAB); Moore, Karen (CAB); Brezer, David (CAB); Dabraio, Rachele (CAB); Scott-Vickers, James (CAB); Austin, Jamie (CAB)
Subject: RE: Heads up: MYAP Review Prior to System-Wide Distribution

Attached is an updated version of the MYAP for your review. We now plan to send this version to ministries on Monday Sept. 26th, so we would ask that you review the information in the MYAP and work with SRB to make edits before 4pm tomorrow (Friday Sept. 23rd).

The key changes to consider when reviewing this version are:

- 1) Alignment with the planning calendar for Sept. 2016 - Feb. 2017, as both the MYAP and the updated planning calendar will be distributed to ministries. When reviewing the MYAP, the expectation is that all policy and info items tracking to Cabinet are reflected as policy milestones (red triangles)
- 2) Up-to-date risk information, as per our DM's direction this afternoon (this affects mainly heightened risk key activities and key activities related to new commitments that will give rise to significant unfunded costs)
- 3) Backward-looking milestones (as outlined below).

We realize that this timeline is extremely tight and appreciate both your patience and diligence. We will continue to work with your teams to determine the best way to integrate the information in the MYAP into our business processes (CBNs, High Risk Report to PD&G, etc.), going forward.

Thank you,
SRB

From: Porter, Jay (CAB)
Sent: September 22, 2016 10:42 AM
To: @CAB-Policy Advisors
Cc: Foster, Robert (CAB); @CAB-Strategy&Results; Greenberg, Martha (CAB); Madhany, Shamira (CAB); Gilbert, Tamara (CAB); Austin, Jamie (MTO); Moore, Karen (CAB); Brezer, David (CAB); Dabraio, Rachele (CAB); Scott-Vickers, James (CAB); Bot, Roxanne (CAB)
Subject: Heads up: MYAP Review Prior to System-Wide Distribution

Policy Colleagues,

Thanks to everyone's hard work over the last few weeks, we are nearly ready to distribute the draft MYAP to ministries, with the tentative plan to do so tomorrow (Friday Sept. 23rd) afternoon, along with the 6 month policy calendar. We will be circulating the latest version of the MYAP shortly and would ask that everyone review the key activities that they are responsible for in order to ensure that recent updates have been applied accurately. Updates include:

1. **Fair Society** –This area of action has been sub-divided and re-numbered.
2. **New definition for policy milestones.** Policy milestones represent Cabinet decisions (POL/INFO items). For future looking milestones, you can still add policy milestones without indicating if it is a Cabinet decision. For backwards looking milestones (from April 2014 to June 2016), they have been updated to reflect actual decisions tracked in Mosaic. Any milestone that is not a Cabinet decision can still be tracked in the [Digital Risk Tracker Pilot](#) under the "milestone tab" but will not show up in the MYAP.

In mapping backwards looking information from Mosaic to the MYAP, we have done our best to apply backward milestones to the correct Key Activities. As you review the full MYAP report, we would ask that you flag any backward looking milestones that may be in the wrong Key Activity or for which the label is not clear. We are happy to answer any questions or make updates to milestones needed.

We would also ask that any required changes be flagged for SRB by **11am tomorrow (Friday Sept. 23rd)**, in order to ensure that the version circulated to ministries reflects the best information available at this time. We will be encouraging ministries to update risks pro-actively and to request changes to milestones, where necessary. Thus, the MYAP will continue to be a living document.

SRB will also be hosting an information session tomorrow (Friday Sept. 23rd) at 9AM to discuss changes to our internal business processes. The Agenda includes:

- Attaching MYAP swimlanes in all Committee and Cabinet Briefing Notes
- Sending the High Risk Report to every PD&G meeting
- Supporting formal and informal decision making tables with MYAP slices
- Roll-out, roles and responsibilities

We look forward to seeing you there.

SRB