

FW: MYAP information for next week

From: "Greenberg, Martha (CAB)" </o=govon/ou=exchange administrative group (fydibohf23spdlt)/cn=recipients/cn=greenberg, martha (cab)3ff">
To: "Downarowicz, Ewa (CAB)" <ewa.downarowicz2@ontario.ca>
Date: Fri, 02 Jun 2017 16:40:26 -0400
Attachments: MYAP Priorities_DMO June 2 consolidated clean.docx (61.02 kB)

Given you'll be acting next week! this is for the 830am meeting we have with Steven.

From: Niyaz, Fatima (CAB)
Sent: June-02-17 4:37 PM
To: Astill, Michelle (CAB)
Cc: Johnston, John (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB); Brezer, David (CAB); Moore, Karen (CAB); Francis, Robert (CAB); Gilbert, Tamara (CAB)
Subject: RE: MYAP information for next week

Hi Michelle,

Please find attached the updated and consolidated MYAP priorities for Deputy's meeting with the SoC.

Thanks,
Fatima

Fatima Niyaz
(416) 314-8981

From: Astill, Michelle (CAB)
Sent: May-31-17 8:31 PM
To: Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB)
Cc: Niyaz, Fatima (CAB); Johnston, John (CAB)
Subject: MYAP information for next week

Hi,

Further to my email yesterday, I connected with DM Davidson further re: MYAP materials/information needed for next week. Here is a quick overview of what is needed:

DM Davidson is having a meeting on Monday at 11 a.m. with the SoC to walk through the MYAP priorities slide deck (for subsequent use by the SoC to discuss with the P on Tuesday). For DM Davidson's meeting with the SoC, the following is needed (please provide to myself acting for Rob Foster by 4 p.m. on Friday):

- 1) Latest MYAP priorities slide deck with the key activities corresponding to the MYAP priorities tracked in the Word document for DM Davidson:
 - **Jay/Kelsea – can you coordinate with policy branches to provide an updated deck to me by 4 p.m. Friday.**
 - Key points/things to note:
 - Please continue to keep the key activities grouped/organized by related budget theme, however, please review the relevant groupings of key activities and key activities included in the deck to reflect the list of MYAP priorities tracked in the Word document for DM Davidson.
 - Please review/update the titles of the key activities to be clear and concise re: what they refer to and cross-reference with the list of MYAP priorities tracked in the Word document (e.g. title for key activity on Public Drug Reform should reference

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- Please review/update the milestones and risks for each key activity (cross-referencing with key milestones/timelines tracked in the MYAP priorities Word document as appropriate).

2) Updates to MYAP Word priorities document with notes for DM Davidson on each priority:

- **Can both policy branches provide tracked updates directly to me by 4 p.m. Friday using the latest version attached for updating (includes some initial re-organizing of information to reflect order of key activities in slide deck).**
- Key points/things to note:
 - The DM plans to share this document with the SoC at his meeting with the SoC on Monday.
 - Please review information to ensure clear, concise bullets provided for each priority providing an update on current status, risks, etc. (grouping information under headings as appropriate).
 - Please cross-reference updates with updates to key activities in MYAP priorities slide deck.

Shamira/Martha - DM Davidson has also asked for a pre-briefing with you on Monday a.m. (to be scheduled for 8:30 a.m.) to discuss the MYAP priorities in advance of his meeting with the SoC. Jay/Kelsea, we will invite you, too.

Thanks in advance and happy to discuss further,
Michelle for Rob

Michelle Astill

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