

Fw: Preparing Materials for PD&G Sept 12th

From: "Greenberg, Martha (CAB)" </o=govon/ou=exchange administrative group (fydibohf23spdlt)/cn=recipients/cn=greenberg, martha (cab)3ff">
To: "Brezer, David (CAB)" <david.brezer@ontario.ca>, "Moore, Karen (CAB)" <karen.moore4@ontario.ca>, "Johnston, John (CAB)" <john.johnston3@ontario.ca>
Date: Sun, 20 Aug 2017 10:56:20 -0400
Attachments: June PD+G Deck (2017-06-14) 930AM (For Reference).pptx (437.34 kB); TEMPLATE 1 - Status and Key Risks Updates-v2.docx (32.8 kB); TEMPLATE 2 - Milestones Update for Appendix.docx (131.24 kB)

Is it me or would it be easier to just update the powerpoint June deck?

From: Porter, Jay (CAB) <Jay.Porter@ontario.ca>
Sent: Sunday, August 20, 2017 9:52 AM
To: Madhany, Shamira (CAB); Niyaz, Fatima (CAB); Johnston, John (CAB); Greenberg, Martha (CAB); Brezer, David (CAB); Moore, Karen (CAB); Gilbert, Tamara (CAB); Francis, Robert (CAB)
Cc: Foster, Robert (CAB); Chatburn, Kelsea (CAB); Lee, Jaimie (CAB); Omole, Cecilia (CAB); Bhatti, Anika (CAB)
Subject: Preparing Materials for PD&G Sept 12th

Hi everyone,

We're in the process of updating the Priorities Report for the September 14th PD&G meeting (mentioned in Rob Foster's email below). You may recall that we prepared a Priorities Report back in June, capturing the progress to date, where we're going and key activity risks.

September's Priorities Report will be similar in structure with a focus on upcoming milestones and risks to delivery as well as what success will look like once each key activity is fully implemented.

Given tight timelines, we're requesting CO policy advisors:

Populate the core report table with status and key risks for priority key activities using **Template 1**

Update milestones for priority key activities covering Sept 1, 2017 - Sept 30, 2018 in the **Digital Risk Tracker system**

Provide narrative text for Sept 1, 2017 – Sept 30, 2018 milestones using **Template 2**

The June report is attached for reference and additional instructions are provided inside the templates. At this time, we're asking for CO policy advisors to complete all 3 parts and return the attached templates by **EOD Friday August 25** to **Anika Bhatti and Cecilia Omole**. Anika and Cecilia will be preparing and sharing a draft report for the planning meeting scheduled on September 1, 2017.

Key Upcoming Dates

DATE	ACTION
Friday August 25	Inputs due to SiB by end of day
Friday September 1	Planning meeting with ADMs/ECs ▪ Draft Priorities Report will be provided by SiB
Thursday September 14	PD&G Meeting

If you have any questions, feel free to contact Kelsea or reach out to Anika or Cecilia.

Thanks!

Jay

From: Foster, Robert (CAB)
Sent: August 16, 2017 9:30 AM
To: Greenberg, Martha (CAB); Madhany, Shamira (CAB)
Cc: Johnston, John (CAB); Niyaz, Fatima (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB); Boyko, Cody (CAB); Lee, Jaimie (CAB); Frndova, Lucia (CAB)
Subject: PD&G Sept 12th

Martha/Shamira – just a heads up that the SIB team is going to be canvassing your advisors to populate an update to the deck Steven took to PD&G in the summer.

At a high level – will be focused on the coming year (September to September) and take a bit of a deeper dive on the delivery risks and potential for and impacts of slippage.

Lucia is also going to pull together some material that could outline the context for the leg session, in terms of what they have in the hopper already, what policy items could have leg requirements and the limited bandwidth we have for new bills.

We'll probably bring everyone all together later next week (or the week after) but SIB is going to pull an early draft together and share with folks in advance.