

RE: MYAP priorities document

From: "Chatburn, Kelsea (CAB)" <kelsea.chatburn@ontario.ca>
To: "Downarowicz, Ewa (CAB)" <ewa.downarowicz2@ontario.ca>, "Madhany, Shamira (CAB)" <shamira.madhany3@ontario.ca>, "Greenberg, Martha (CAB)" <martha.greenberg@ontario.ca>
Cc: "Johnston, John (CAB)" <john.johnston3@ontario.ca>, "Niyaz, Fatima (CAB)" <fatima.niyaz@ontario.ca>, "Porter, Jay (CAB)" <jay.porter@ontario.ca>
Date: Mon, 05 Jun 2017 16:29:41 -0400
Attachments: Priorities Risk Report_June 5 430 pm.pdf (804.61 kB)

Hi Ewa,

Please find the Priorities Risk Report.

Thanks,

Kelsea Chatburn

416.326.6665

From: Downarowicz, Ewa (CAB)
Sent: June 5, 2017 1:36 PM
To: Chatburn, Kelsea (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB)
Cc: Johnston, John (CAB); Niyaz, Fatima (CAB)
Subject: RE: MYAP priorities document

The briefing has now been scheduled for 5:30pm today. Given this, could you please send the revised materials by 4:30pm. Apologies for moving up the deadline.

Ewa

Ewa Downarowicz
Justice, Resource and Environmental Policy
Policy and Delivery Division
Cabinet Office
Tel: 416-325-2383

From: Downarowicz, Ewa (CAB)
Sent: June-05-17 11:59 AM
To: Chatburn, Kelsea (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB)
Cc: Johnston, John (CAB); Niyaz, Fatima (CAB)
Subject: RE: MYAP priorities document

Thanks Kelsea. Yes that is the format.

Ewa Downarowicz
Justice, Resource and Environmental Policy
Policy and Delivery Division
Cabinet Office
Tel: 416-325-2383

From: Chatburn, Kelsea (CAB)

Sent: June-05-17 11:53 AM
To: Downarowicz, Ewa (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB)
Cc: Johnston, John (CAB); Niyaz, Fatima (CAB)
Subject: RE: MYAP priorities document

Hi Ewa,

Sure, no problem. Just confirming, is this the risk report format you mean?

Thanks,

Kelsea Chatburn

416.326.6665

From: Downarowicz, Ewa (CAB)
Sent: June 5, 2017 11:26 AM
To: Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB)
Cc: Johnston, John (CAB); Niyaz, Fatima (CAB)
Subject: RE: MYAP priorities document

Hi Jay and Kelsea,

Could you also please pull together a risk summary from the MYAP for the items in the priorities word doc by end of day today.

Thank you,
Ewa for Rob

Ewa Downarowicz
Justice, Resource and Environmental Policy
Policy and Delivery Division
Cabinet Office
Tel: 416-325-2383

From: Downarowicz, Ewa (CAB)
Sent: June-05-17 11:21 AM
To: Madhany, Shamira (CAB); Greenberg, Martha (CAB)
Cc: Johnston, John (CAB); Niyaz, Fatima (CAB); Porter, Jay (CAB)
Subject: MYAP priorities document

Hi Shamira and Martha,

The Deputy asked that the word document be updated to reflect the comments/discussion at the pre-brief this morning. Could you please provide the updated document by the end of today along with the requested background material for the Child Care item.

Thank you,
Ewa for Rob

Ewa Downarowicz
Justice, Resource and Environmental Policy
Policy and Delivery Division
Cabinet Office
Tel: 416-325-2383

From: Astill, Michelle (CAB)
Sent: June-05-17 7:10 AM
To: Banwait, Satinder (CAB)

Cc: Johnston, John (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB); Brezer, David (CAB); Moore, Karen (CAB); Francis, Robert (CAB); Gilbert, Tamara (CAB); Niyaz, Fatima (CAB); Downarowicz, Ewa (CAB)
Subject: RE: MYAP information for next week

Hi,

My apologies for the multiple emails but further to my email on Friday, I am attaching an updated version of the MYAP priorities document (includes some additional formatting edits, etc.).

I will bring copies to the pre-brief with the DM this morning.

Thanks again,
Michelle

Michelle Astill

Senior Policy Advisor | Education and Children's Policy
Policy and Delivery Division | Cabinet Office
416-314-0326 | michelle.astill@ontario.ca

From: Astill, Michelle (CAB)
Sent: June 2, 2017 9:09 PM
To: Banwait, Satinder (CAB)
Cc: Johnston, John (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB); Brezer, David (CAB); Moore, Karen (CAB); Francis, Robert (CAB); Gilbert, Tamara (CAB); Niyaz, Fatima (CAB)
Subject: RE: MYAP information for next week

Hi everyone,

Further to my last email, I am attaching the latest MYAP priorities Word document for Monday (includes some edits to titles (for consistency) / formatting, etc. from the version you provided earlier this evening; no content changes).

Thanks,
Michelle for Rob

Michelle Astill

Senior Policy Advisor | Education and Children's Policy
Policy and Delivery Division | Cabinet Office
416-314-0326 | michelle.astill@ontario.ca

From: Astill, Michelle (CAB)
Sent: June 2, 2017 5:32 PM
To: Banwait, Satinder (CAB)
Cc: Johnston, John (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB); Brezer, David (CAB); Moore, Karen (CAB); Francis, Robert (CAB); Gilbert, Tamara (CAB); Niyaz, Fatima (CAB)
Subject: RE: MYAP information for next week

Thank you everyone for your work on both products/documents!

Have a great weekend,
Michelle for Rob

Michelle Astill

Senior Policy Advisor | Education and Children's Policy
Policy and Delivery Division | Cabinet Office
416-314-0326 | michelle.astill@ontario.ca

From: Banwait, Satinder (CAB)
Sent: June 2, 2017 5:13 PM

To: Astill, Michelle (CAB)
Cc: Johnston, John (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB); Brezer, David (CAB); Moore, Karen (CAB); Francis, Robert (CAB); Gilbert, Tamara (CAB); Niyaz, Fatima (CAB)
Subject: MYAP information for next week

Hi Michelle,

Please find attached the updated MYAP Priorities slide deck to accompany the MYAP Priorities Word doc.

I'll walk over the hardcopies now.

Thanks and have a great weekend,

Satinder

From: Niyaz, Fatima (CAB)
Sent: June 2, 2017 4:37 PM
To: Astill, Michelle (CAB)
Cc: Johnston, John (CAB); Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB); Brezer, David (CAB); Moore, Karen (CAB); Francis, Robert (CAB); Gilbert, Tamara (CAB)
Subject: RE: MYAP information for next week

Hi Michelle,

Please find attached the updated and consolidated MYAP priorities for Deputy's meeting with the SoC.

Thanks,
Fatima

Fatima Niyaz
(416) 314-8981

From: Astill, Michelle (CAB)
Sent: May-31-17 8:31 PM
To: Madhany, Shamira (CAB); Greenberg, Martha (CAB); Porter, Jay (CAB); Chatburn, Kelsea (CAB)
Cc: Niyaz, Fatima (CAB); Johnston, John (CAB)
Subject: MYAP information for next week

Hi,

Further to my email yesterday, I connected with DM Davidson further re: MYAP materials/information needed for next week. Here is a quick overview of what is needed:

DM Davidson is having a meeting on Monday at 11 a.m. with the SoC to walk through the MYAP priorities slide deck (for subsequent use by the SoC to discuss with the P on Tuesday). For DM Davidson's meeting with the SoC, the following is needed (please provide to myself acting for Rob Foster by 4 p.m. on Friday):

- 1) Latest MYAP priorities slide deck with the key activities corresponding to the MYAP priorities tracked in the Word document for DM Davidson:
 - **Jay/Kelsea – can you coordinate with policy branches to provide an updated deck to me by 4 p.m. Friday.**
 - Key points/things to note:
 - Please continue to keep the key activities grouped/organized by related budget theme, however, please review the relevant groupings of key activities and key activities included in the deck to reflect the list of MYAP priorities tracked in the Word document for DM Davidson.

- Please review/update the titles of the key activities to be clear and concise re: what they refer to and cross-reference with the list of MYAP priorities tracked in the Word document (e.g. title for key activity on Public Drug Reform should reference OHIP+)
- Please review/update the milestones and risks for each key activity (cross-referencing with key milestones/timelines tracked in the MYAP priorities Word document as appropriate).

2) Updates to MYAP Word priorities document with notes for DM Davidson on each priority:

- **Can both policy branches provide tracked updates directly to me by 4 p.m. Friday using the latest version attached for updating (includes some initial re-organizing of information to reflect order of key activities in slide deck).**
- Key points/things to note:
 - The DM plans to share this document with the SoC at his meeting with the SoC on Monday.
 - Please review information to ensure clear, concise bullets provided for each priority providing an update on current status, risks, etc. (grouping information under headings as appropriate).
 - Please cross-reference updates with updates to key activities in MYAP priorities slide deck.

Shamira/Martha - DM Davidson has also asked for a pre-briefing with you on Monday a.m. (to be scheduled for 8:30 a.m.) to discuss the MYAP priorities in advance of his meeting with the SoC. Jay/Kelsea, we will invite you, too.

Thanks in advance and happy to discuss further,
Michelle for Rob

Michelle Astill

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