

RE: Post-Election Briefing Materials- Feedback

From: "Armstrong, Hillary (ENERGY)" <hillary.armstrong@ontario.ca>
To: "Hindmarch-Watson, Tim (CAB)" <tim.hindmarch-watson2@ontario.ca>
Cc: "Schlaepfer, Martin (ENERGY)" <martin.schlaepfer@ontario.ca>, "Moore, Karen (CAB)" <karen.moore4@ontario.ca>, "Young, Samantha (CAB)" <samantha.young2@ontario.ca>
Date: Fri, 11 May 2018 12:52:51 -0400

Hi Tim,

Thanks for the feedback, we'll take a look at this for the next turn of our materials.

Enjoy your time off!
Hillary

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From: Hindmarch-Watson, Tim (CAB) <Tim.Hindmarch-Watson2@ontario.ca>
Date: Friday, May 11, 2018, 12:08 PM
To: Armstrong, Hillary (ENERGY) <Hillary.Armstrong@ontario.ca>
Cc: Schlaepfer, Martin (ENERGY) <Martin.Schlaepfer@ontario.ca>, Moore, Karen (CAB) <Karen.Moore4@ontario.ca>, Young, Samantha (CAB) <Samantha.Young2@ontario.ca>
Subject: Post-Election Briefing Materials- Feedback

Hi Hillary:

As promised, below is some general feedback to assist in the preparation of the next iteration, but I think the materials we have seen are looking very good so far. I recognize that these are still working drafts and that many of these actions may already be underway. I will be away starting the end of the week, but Sam (copied) will be the back-up for Energy and this project while I am away.

- Please undertake a close review of materials to:
 - o correct typos, ensure consistent formatting in line with instructions etc.
 - o Ensure consistent use of terms across documents (e.g. Transmission slide 15 uses both "Aboriginal" and "Indigenous". I recognize that Aboriginal is often used in areas of consultation to duty to consult activities, but this is reversed on this slide)
 - o Ensure limited and consistent use of acronyms is implemented across all documents. Spelling out acronyms the first time they appear in any document.
 - o Ensure neutral language that avoids value judgements. I think this has already largely been accomplished, but there were a few circumstances where I think this could be improved (e.g. Ministry Overview deck- Slide 17 OFHP act description)
- On subjects that have significance for other ministries, please engage partner ministries to ensure consistency of presentation and fact check. This is particularly important when the other ministry is the lead on a specific file. (e.g. Slide 26 of Electricity Pricing- Historical background- references the 2018 auction as the first cap and trade auction incorrect (it was the 1st linked auction), and dollar figure also not correct (\$471 was initial estimate and final figure was \$477 for that auction). The reference also appears somewhat out of place with the rest of the events listed. Is it needed? Etc.)

Have a great spring and start of summer!

Cheers,

Tim Hindmarch-Watson

Policy Advisor

Justice, Resource and Environmental Policy

Policy and Delivery Division

Cabinet Office

416-325-4618