

# FW: AMO Annual Conference - Key Info and Documents

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**Date:** Thu, 10 Aug 2017 18:16:47 -0400  
**Attachments:** Snapshot of Key Events f.pdf (39.74 kB); AMO Conf Overview final.pdf (54.32 kB); 2017 AMOFinalProgram.pdf (2.56 MB); AMO 2017 - Cross-Cutting Themes - 20170731.doc (184.32 kB); Pre-AMO Media Analysis 2017 - 20170804.docx (62.67 kB); 2017AMOCConfPolicyBinder pdf - FINAL.PDF (4.55 MB)

FYI

**From:** Mouchian, Greg (MMA/MHO)  
**Sent:** August 10, 2017 6:06 PM  
**To:** @CAB-DM-EAs  
**Cc:** Mcarthur-Rodgers, Diane (MMA); Wang, Susan (MMA); Theoret, Lori (MMA/MHO); Yan, Cheryl (MMA/MHO)  
**Subject:** AMO Annual Conference - Key Info and Documents

Hi everyone,

As you know, this weekend marks the start of the 2017 AMO Annual Conference.

I have attached the Cross-Cutting Themes document and Media Scan that will also be sent to all of your Communications Directors. Please share these documents with your DMs and MOs.

Also attaching the snapshot of key events, the AMO Conference Overview and Program, and the hefty AMO Conference Policy Binder which includes all the top issue notes from each Ministry.

A few extra points to share:

- Conference venue and Host Hotel is the Shaw Centre/Westin Hotel Ottawa.
- **MMA Office is located in the Westin Hotel – British Columbia Room, 2<sup>nd</sup> floor**
  - o Badges - each Ministry receives political badges and Deputy badges (new this year) for full access via MMA's sponsorship. **Ministries are to pick these up at the MMA office.**
  - o the Office will be equipped with a printer and photocopier, along with the usual office supplies
  - o **the Office hours of operation will be:**
    - § Sunday, August 13: 12:00 noon to 6:00 p.m.
    - § Monday, August 14 7:00 a.m. to 3:00 p.m.
    - § Tuesday, August 15: 7:00 a.m. to 6:00 p.m.

As you know, I will be sending you and your DMs the End of Day Summary Highlight Report on Sunday, Monday and Tuesday. If anything surprising or contentious comes up in your individual delegations, can you please let me know as this is useful intel for us in preparing the reports, the pre-brief of the Ministers prior to the Minister's forum on Monday, and in supporting the Premier on Tuesday.

I'll be onsite at the conference so please do not hesitate to contact me if there is anything you need.

Thanks to your AMO teams for all the help in preparing for the event and for working so closely with MMA.

Greg Mouchian  
Executive Assistant to the Deputy Minister  
Ministry of Municipal Affairs and Ministry of Housing

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