

RE: Meet at 12:00pm today?

From: "Graham, Helen (TBS)" <helen.graham@ontario.ca>
To: "Jack, Shannon (TBS)" <shannon.jack@ontario.ca>
Cc: "Hosick, Sarah (TBS)" <sarah.hosick@ontario.ca>
Date: Mon, 16 Jan 2017 09:55:34 -0500

I will give you access to my calendar

I am the opcd rep for a meeting (not a teleconf) that has been moved to noon with CO and MOECC and MOF (On the GHG Investment Plan) – Opcd is not the lead for OTB and there will be reps from the other 2 OTB divisions at the meeting, so in theory they could cover – that said, cindy might prefer to have me attend that one?

Better if there is another slot in cindy's calendar?

From: Jack, Shannon (TBS)
Sent: January 16, 2017 9:51 AM
To: Graham, Helen (TBS)
Subject: Meet at 12:00pm today?

Hi Helen,

Cindy would like to meet for 30 minutes today with you and Nadine to discuss Debt Financing the Global Adjustment.

Would you be able to meet at 12:00pm today?

Thanks,

Shannon Jack
Administrative Coordinator
Assistant Deputy Minister's Office
Office of the Provincial Controller Division
Treasury Board Secretariat
416-327-2727