

TBS-MOF pre-brief - Submissions requirements

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Attachments: TBS Submission Template.docx (32 kB); TBS Submission Template.docx (48.15 kB);
 Apr 10 2017 LRC advance draft agenda (v1).doc (474.62 kB)

Good morning,

Some of you by now have received an invite to the weekly TBS/MOF Committees/Cabinet and s28 pre-brief. Due to scheduling issues, we've had to move the briefing to Wednesday (yes, tomorrow) afternoon (3pm). Apologies for the short notice, but I'm looking for notes by Noon tomorrow. If this is not possible, please let me know and we'll work on other arrangements (i.e., walk-ins, discussion only items, etc.). We'll have a chance to finalize notes for Friday's briefing with DM Angus.

I've attached both the tentative agenda and the TBS/MOF briefing template for your info and consideration. On the agenda side, please let me know of any necessary updates/revisions. If you could also let me know if there are s28's this week, I'll ensure they're included as well. I've also attached the April 10th LRC agenda, if there items in there that require further discussion, please let me know and we'll them to next week's briefing.

Finally, if you should have received an invite but didn't, please let me know and I'll forward asap.

Thanks
 trish

Trish Webb

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