

RE: Letter from the Min, perhaps to go out today?

From: "Carpentier, Natalie (TBS)" <natalie.carpentier@ontario.ca>
To: "Pichelli, Jason (TBS)" <jason.pichelli@ontario.ca>
Date: Thu, 21 Dec 2017 16:26:08 -0500
Attachments: Sandals to OReilly outgoing_Dec 21.doc (799.74 kB); Sandals to OReilly outgoing_Dec 21.pdf (127.23 kB)

Hi Jason,

I've formatted and e-sig the letter as per your draft with the changes included. I put today's date as I'm assuming it's being sent out ASAP. Attached you will find the letter as a Word file (in case there's any further changes) and a PDF.

Please send the PDF version in your email to Mr. Reilly.

Let me know if you require any other assistance.

Thanks,
Natalie

Natalie Carpentier

Correspondence/Translation/Administrative Coordinator
Communications Services Branch,
Treasury Board Secretariat
Phone: 416-327-3806
E-mail: natalie.carpentier@ontario.ca

From: Pichelli, Jason (TBS)
Sent: December-21-17 4:21 PM
To: Carpentier, Natalie (TBS)
Subject: RE: Letter from the Min, perhaps to go out today?

Awesome

Jason Pichelli
Chief of Staff
Office of the Hon. Liz Sandals
President of the Treasury Board
(416) 327-6619

From: Carpentier, Natalie (TBS)
Sent: December 21, 2017 4:21 PM
To: Pichelli, Jason (TBS) <Jason.Pichelli@ontario.ca>
Subject: RE: Letter from the Min, perhaps to go out today?

No problem, I just found his email on an older letter we sent out, so I can include it for you!

I'll send you the final version in a minute with these changes.

From: Pichelli, Jason (TBS)
Sent: December-21-17 4:20 PM
To: Carpentier, Natalie (TBS)
Subject: RE: Letter from the Min, perhaps to go out today?

Sorry – Minister just made 2 minor changes. Here's the final.
I'm working on that email address for you.

Jason Pichelli
Chief of Staff
Office of the Hon. Liz Sandals
President of the Treasury Board
(416) 327-6619

From: Carpentier, Natalie (TBS)
Sent: December 21, 2017 4:05 PM
To: Pichelli, Jason (TBS) <Jason.Pichelli@ontario.ca>
Subject: RE: Letter from the Min, perhaps to go out today?

No problem, do you have his email address you'll be sending it to (I can include it in the address block on the letter)?

From: Pichelli, Jason (TBS)
Sent: December-21-17 3:55 PM
To: Carpentier, Natalie (TBS)
Subject: RE: Letter from the Min, perhaps to go out today?

The letter is to be addresses to Hugh O'Reilly, the President and CEO of OPTrust.

Jason Pichelli
Chief of Staff
Office of the Hon. Liz Sandals
President of the Treasury Board
(416) 327-6619

From: Carpentier, Natalie (TBS)
Sent: December 21, 2017 11:48 AM
To: Pichelli, Jason (TBS) <Jason.Pichelli@ontario.ca>; Gallant, Gabrielle (TBS) <Gabrielle.Gallant@ontario.ca>; Bridgemohan, Omla (TBS) <Omla.Bridgemohan@ontario.ca>; Miller, Amanda (TBS) <Amanda.Miller@ontario.ca>
Cc: Sullivan, Bryant (TBS) <Bryant.J.Sullivan@ontario.ca>; Vrancart, Kate (TBS) <Kate.Vrancart@ontario.ca>
Subject: RE: Letter from the Min, perhaps to go out today?

Great! Whenever the material is ready, please send it my way and I can format/add signature/pdf it for you.

From: Pichelli, Jason (TBS)
Sent: December-21-17 11:46 AM
To: Gallant, Gabrielle (TBS); Carpentier, Natalie (TBS); Bridgemohan, Omla (TBS); Miller, Amanda (TBS)
Cc: Sullivan, Bryant (TBS); Vrancart, Kate (TBS)
Subject: Re: Letter from the Min, perhaps to go out today?

Sounds good

Sent from my BlackBerry 10 smartphone on the Rogers network.

From: Gallant, Gabrielle (TBS)
Sent: Thursday, December 21, 2017 11:08 AM
To: Carpentier, Natalie (TBS); Bridgemohan, Omla (TBS); Miller, Amanda (TBS)
Cc: Sullivan, Bryant (TBS); Vrancart, Kate (TBS); Pichelli, Jason (TBS)
Subject: RE: Letter from the Min, perhaps to go out today?

Ok cool! You're absolutely right that it's most appropriate to come from the Min's account.

I think Jason can access the Minister's email account, so we should be able to manage that part. If you guys can handle the e sig, letterhead, and PDF - then send it back, Jason should be able to send it.

Jason, is that right?

Gabrielle Gallant
Director of Communications & Operations
Office of the Honourable Liz Sandals
President of Treasury Board
gabrielle.gallant@ontario.ca
416-327-0345 | 647-643-9623

From: Carpentier, Natalie (TBS) <Natalie.Carpentier@ontario.ca>
Date: Thursday, Dec 21, 2017, 11:04 AM
To: Gallant, Gabrielle (TBS) <Gabrielle.Gallant@ontario.ca>, Bridgemohan, Omla (TBS) <Omla.Bridgemohan@ontario.ca>, Miller, Amanda (TBS) <Amanda.Miller@ontario.ca>
Cc: Sullivan, Bryant (TBS) <Bryant.J.Sullivan@ontario.ca>, Vrancart, Kate (TBS) <Kate.Vrancart@ontario.ca>, Pichelli, Jason (TBS) <Jason.Pichelli@ontario.ca>
Subject: RE: Letter from the Min, perhaps to go out today?

Sure I'm happy to help! Has it been decided that it will go from the generic InfoTBS mailbox? As Omla mentioned in her email we'd recommend sending an MPPS letter like this from the minister's mailbox, as good business etiquette.

If you'd still like to send it the other way by InfoTBS, I've available anytime to have the material sent my way.

From: Gallant, Gabrielle (TBS)
Sent: December-21-17 10:59 AM
To: Bridgemohan, Omla (TBS); Carpentier, Natalie (TBS); Miller, Amanda (TBS)
Cc: Sullivan, Bryant (TBS); Vrancart, Kate (TBS); Pichelli, Jason (TBS)
Subject: RE: Letter from the Min, perhaps to go out today?

Hi Natalie ,

Can you help with this? I had thought Omla was around.

Gabrielle Gallant
Director of Communications & Operations

Office of the Honourable Liz Sandals
President of Treasury Board
gabrielle.gallant@ontario.ca
416-327-0345 | 647-643-9623

From: Gallant, Gabrielle (TBS) <Gabrielle.Gallant@ontario.ca>
Date: Thursday, Dec 21, 2017, 10:55 AM
To: Bridgemohan, Omla (TBS) <Omla.Bridgemohan@ontario.ca>
Cc: Sullivan, Bryant (TBS) <Bryant.J.Sullivan@ontario.ca>, Vrancart, Kate (TBS) <Kate.Vrancart@ontario.ca>, Pichelli, Jason (TBS) <Jason.Pichelli@ontario.ca>
Subject: RE: Letter from the Min, perhaps to go out today?

Hello Omla!

Jason has a letter that needs to go to OPTrust. Can I connect you two, and he can send the material to be formatted and signed?

Thank you -
G

Gabrielle Gallant
Director of Communications & Operations
Office of the Honourable Liz Sandals
President of Treasury Board
gabrielle.gallant@ontario.ca
416-327-0345 | 647-643-9623

From: Bridgemohan, Omla (TBS) <Omla.Bridgemohan@ontario.ca>
Date: Wednesday, Dec 20, 2017, 11:56 AM
To: Gallant, Gabrielle (TBS) <Gabrielle.Gallant@ontario.ca>
Cc: Sullivan, Bryant (TBS) <Bryant.J.Sullivan@ontario.ca>, Vrancart, Kate (TBS) <Kate.Vrancart@ontario.ca>
Subject: RE: Letter from the Min, perhaps to go out today?

Hi Gabrielle: Yes, I can assist with inserting the minister's e-sig, date & prepping for mail out. I can also send from our generic InfoTBS mailbox but since it's an MPP letter, I would really recommend it be sent from the minister's mailbox as good business etiquette, if you will.

please let us know?

thanks
Omla

From: Gallant, Gabrielle (TBS)
Sent: December-20-17 11:17 AM
To: Sullivan, Bryant (TBS); Bridgemohan, Omla (TBS)
Subject: Letter from the Min, perhaps to go out today?

Hi there –

There's a letter that may need to go out from Minister Sandals to MPP Fedeli today. Are you guys the correct folks to request help with that? We'd like it done by e-sig. Can I just send you the word doc, and you guys do the rest? Is that possible? Let me know. Thank you so much.

Gabrielle Gallant

Director of Communications and Operations
Office of the Honourable Liz Sandals
President of Treasury Board
Gabrielle.gallant@ontario.ca | 416-327-0345 | 647-643-9632