

Communications Rollout Summary

February 21– April 10, 2017

February 21, 2017
Canada 2020 & OGP
Workshop, Toronto

Feb 22/17 (internal only)
OPS Employee Survey

Late Feb. (TBC)
Supplemental report of
Pension Asset Expert
Advisory Panel

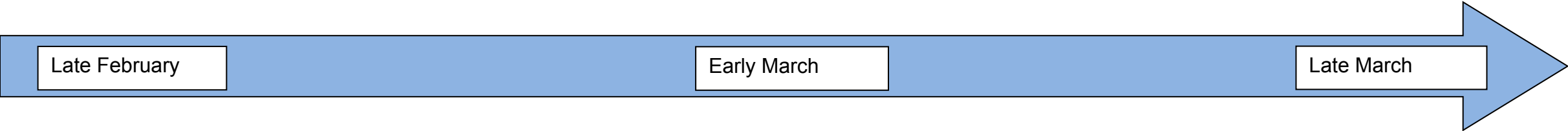
Winter 2017 (TBC)
Transfer of OPS Green Office
from TBS to MOECC

Winter 2017 (TBC)
Government-wide Data
Catalogue and provincial
agencies Data Catalogues
publishing

By March 31, 2017
(TBS content)
Posting Corporate Directives
on Ontario.ca

By March 31, 2017
2016 Public Sector Salary
Disclosure (PSSD)

April 1, 2017
New Transfer Payment
Accountability Directive
comes into effect



Week of Feb 21 (TBC)
OIC Appointee
Remuneration

Winter 2017 (TBC)
2 Reports by the Financial
Accountability Officer

Feb 21/17
House Session Starts

Constituency weeks
Mar. 13 -17
April 17 -21
May 22-26

June 1 House Session
Ends

Legend:
Announcement
Issue
Legislative Item
For Your
Information

Communications Rollout Summary

February 21, 2017

February 21– April 10, 2017

Announcement/Issue	Key Dates	Products	Product Status	Notes
OIC Appointee Remuneration	Week of Feb 21 (TBC)	Issues note Media QAs Stakeholder memos	Products with MO	Overview: In order to remain consistent with the Agencies and Appointments Directive (AAD), as well as with past practice, adjudicative and regulatory appointees are receiving remuneration adjustments consistent with those of OPS managers and executives. Status: Products are with MO. Next steps: Confirm release date with program area and MO.
OPS Employee Survey (internal only)	February 22, 2017	Comm plan Internal comms products: • Web content (InsideOPS and MyOPS) • HR Communicates • OPS Weekly • Topical articles • Executive memos • Issue Note	Complete	Overview: This will be the fifth OPS-wide employee survey since 2007. The survey measures engagement, provides insights into the OPS workforce demographics, and informs key corporate priorities that can help shape a modern workplace. The last survey was conducted in 2014. The 2017 survey will launch on February 22 and remain open for two weeks, closing on March 8, 2017. Results will roll out to executives and all OPS staff in Spring 2017, and a separate communications plan will be developed to support that phase. Status: A new communications plan and internal comms products will be developed to support results rollout in late spring. Next steps: Survey will be launched to all of the OPS on February 22, 2017.
Supplemental report of Pension Asset Expert Advisory Panel	Late Feb. (TBC)	Web content (posting report to Ontario.ca) Bulletin QsAs HBN update	TBC pending receipt of report	Overview: The government formed an independent expert panel to deliver advice and recommendations about the appropriate application of Public Sector Accounting Board (PSAB) standards regarding pension accounting for the province's jointly sponsored pension plans. Status: Panel's report on OPSEUPP and OTPP made available to the public Feb 13. In the coming weeks, the panel will issue a supplemental report that will provide advice and recommendations on how to account for potential future net pension assets related to the Healthcare of Ontario Pension Plan (HOOPP) and the Colleges of Applied Arts and Technology Pension Plan (CAATPP). Next Steps: Panel to submit supplemental report to TBS. Release date to be set.
Outstanding reports by the Financial Accountability Officer	Winter TBC for the 2 remaining reports	Messaging on PRRT report (if needed), Issues notes, Qs & As	TBC	Overview: The FAO is expected to release critical reports on: 1. Market Value of Provincial Assets 2. Fiscal Impact of Infrastructure Plan Status: Pending release of reports. Next steps: Pending release of reports.

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Government-wide Data Catalogue and provincial agencies Data Catalogues publishing	Winter 2017 (TBC)	Web content Social media OPS Weekly (internal) Topical article (internal) Email to key stakeholders	TBC	Overview: List of all government data sets, whether open, restricted or under review. Status: Data Catalogue updating began online Aug 4, 2016 (TBS & MOL). Approximately 95% of inventories have been published. Next steps: Tracking to have all inventories posted in Winter 2017 (TBC).
Posting Corporate Directives on Ontario.ca	By March 31, 2017 (TBS content); Add'l postings TBC	TBC – planning underway	TBC	Overview: Ontario's open information plan includes a commitment to enhancing online access to information. To meet this commitment, the Open Government Office is working with internal partners on a phased approach to posting information on Ontario.ca. This approach includes: - Phase 1: Corporate Directives (Q3 2016-2017) - Phase 2: Digital Government Publications (Q4 2016-2017) - Phase 3: Other "Open Information" documents (2017-2018) Status: Assessment of directives and communications planning is currently underway. All applicable TBS-led directives will be posted by March 31, 2017, with other directives to follow. Next Steps: - Prepare directives for HTML conversion and French translation (Feb 14-March 10). - Develop communications strategy.
Carbon Offsets for Gov't Air Travel	By March 31, 2017	TBC – coordination with MOECC req'd	TBC	Overview: Announcing the purchase of carbon offsets for government air travel by the end of this fiscal for ministries, Cabinet Ministers, Parliamentary Assistants and their respective staff. Status: Discussions are underway with MOECC Communications Branch to explore potential joint announcement with other planned Climate Change Action Plan initiatives. DM-TBS was briefed on options, Feb. 17th. Next Steps: Finalize program parameters and prepare communications plan.
2016 Public Sector Salary Disclosure (PSSD)	By March 31, 2017	Comm plan Corporate QA and issues note Ministry issues note News release Web content Memo to comms directors	Comm plan in development	Overview: Ontario is required to disclose the names, positions, salaries and total taxable benefits of public sector employees paid \$100,000 or more in a calendar year by March 31. Status: PSSD reporting guides and templates posted to Ontario.ca January 30th; digital details and other components are in the early planning stages and more info will be shared as available. Next Steps: Set release date.

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Transfer Payment Accountability Directive posting	April 1, 2017	Web site update (Ontario.ca; updated directive)	In development	Overview: The revised TPAD was posted online in February for users to become familiar with, before it comes into effect April 1, 2017. Status: Directive has been posted, and communications branch will monitor from an issues management perspective. Next Steps: Update Ontario.ca on April 1 to reflect directive in effect.
OPSEU's Annual Convention Metro Toronto Convention Centre	April 6, 7 and 8	N/A	N/A	Overview: Begins Thursday April 6 9:00 a.m to Saturday April 8 12:00 p.m. OPSEU executive board positions, including president and vice-president, are up for election during this convention. Status: N/A Next Steps: Will monitor
Judicial review of Ontario's response to the recommendations in the Sixth Justices of the Peace Remuneration Commission	Ongoing – reactive	Issues Note	TBD	Overview: Law firm representing the Association of Justices of the Peace of Ontario is asking for a judicial review of Ontario's response to the recommendations in the Sixth Justices of the Peace Remuneration Commission. On April 1, 2016, the Divisional Court granted the Association's motion for interim relief enjoining the government from implementing the changes to insured benefits for justices of the peace effective April 1, 2016 pending the outcome of the judicial review. The government is taking all possible steps to comply with the court order as quickly as possible. Status: September 20 & 21, 2016 – the hearing for the Judicial Review of the Government's response to the 6th JPRC report was held. There were two proceedings before the Court. The Application for Judicial Review of the Government's response to the 6th JPRC brought by the AJPO and the Motion to set aside the interim injunction against the implementation of benefits brought by the Crown. Next Steps: House Book Note to be updated during bi-annual refresh.

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February 21, 2017

February 21– April 10, 2017

FOI REQUEST NUMBER	STATUS	OVERVIEW OF REQUEST	KEY DATES	PRODUCTS AND NOTES
FOI Request TBS 017-16 (Association)	Under appeal	All memos, reports, slide decks and briefing notes regarding public service commissioning related to social services type policies and programs (i.e., the types of programs under the purview of MCSS, MCYS and MTCU, including but not limited to employment/unemployment, social assistance, social housing). Timeframe: fiscal year 2015-16.	IMAPO was notified by the IPC on January 17, 2017 that an IPC mediator has been assigned to the appeal.	Original Request Details: Request initially received by MCSS and transferred to TBS. Interim decision granting partial access and notifying requester of 60 day time extension (due to volume of records and number of consultations) sent Friday, September 9, 2016. Decision to withhold responsive records in full placed in the mail Tuesday, November 8, 2016: - Records withheld in full under s.12- Cabinet Records; portions additionally withheld under s.13 – Advice to Government, s.15 – Relations with Other Governments, s.18 – Economic and Other Interests; Portions of the records withheld as they are excluded from the provisions of the Act in accordance with s.65(6) – Employment/Labour Relations. Appeal Details: - Notice received from IPC on December 12, 2016 that the requester had filed an appeal. - IPC requested copies of the original request, decision letter and copy of the records at issue by end of day December 21, 2016. - Given the sensitive nature of the records, IMAPO engaged TBS Legal Services Branch for an opinion on options and risks of not providing the records (withheld in their entirety as Cabinet Records) to the IPC. - TBS Legal Services Branch advised the ministry it must provide the records requested even though they are highly sensitive. - Requested documentation, including 1179 pages at issue, was provided to the IPC on December 21, 2016. Appeal Status Update: - IMAPO was notified by the IPC on January 17, 2017 that an IPC mediator has been assigned to the appeal. We are awaiting further direction from the IPC regarding next steps. - IMAPO has updated the BN and shared with CAO - IMAPO has requested OTB to search for non-cabinet records related to commission that could be provided to the requester

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February 21– April 10, 2017

February 21, 2017

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FOI Request TBS 002-15 (Association)	Decision issued June 11, 2015 Judicial Review	Request for copies of the following reports: - ITS Infrastructure Tower Benchmarking: Final results prepared by Gartner Consulting 2012. - Progress Report: IT Rationalization, prepared by the Ontario Ministry of Government Services, I & IT Infrastructure Technology Services in 2013.	TBS received an interim order of stay from the IPC on November 28 th , 2016. Letter instructed TBS to not release records until further notice. Notice of Application for Judicial Review received by TBS on December 1, 2016.	Original Request Details: Decision granting partial access sent June 11, 2015 (third party information withheld under s.17). TBS FOI received the IPC's order in this matter (PO-3663) on October 28, 2016. PO-3663 orders TBS to release information at issue in appeal PA 15-440 no earlier than November 25 and no later than December 2, 2016. TBS received an interim order of stay from the IPC on November 28 th , 2016. Letter instructed TBS to not release records until further notice. Notice of Application for Judicial Review received by TBS on December 1, 2016. Appeal Details - On December 13, 2016, TBS received correspondence from the IPC inquiring whether the ministry objected or consented to the stay requested by the third party. Appeal Status Update - IPC notified TBS that a stay on the IPC order to release records (PO-3663) has been granted pending outcome of the application for judicial review. This information has been shared with Legal and OTB.

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February 21, 2017

February 21– April 10, 2017

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FOI request TBS 2017 – 003 (media)	On hold (pending receipt of fee)	Request for copies of the following: 1. Copies of the Treasury Board Secretariat current records retention series in addition to a list of the current record series. 2. A list of the TBS FOI requests for the last 5 years excluding requests categorized as personal information requests. 3. A copy of the most recent Data Inventory List	New date TBC dependent on receipt of required fee	Products: NA Notes: This is a common request, meaning three or more ministries have received this request. IMAPO will follow common approach to responding to the request which was coordinated by Information, Privacy and Archives (IPA) with the requester. As part of the common approach, TBS is one of the ministries which will not be releasing records sought in Part 3 of the request as this information is already publically available from the OPS Data Inventory. All responsive records received from IMAPO for review. Next Steps: • IMAPO sent interim decision (partial disclosure), fee estimate and time extension of 60 days (for volume and consultation) to requester on Feb. 03, 2017. • New anticipated due date will depend on when the requester pays the requested fee deposit. Request will be on hold from date of letter until fee deposit is received.

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February 21, 2017

February 21– April 10, 2017

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FOI request TBS 2017 - 001 (Business Lawyer)	In progress	Request for copies of the following: All expense claims and filings, including receipts, per diem charges, lodging, transportation, etc. for all Government of Ontario appointments to the OPTrust Board of Trustees. Provide all such documentation going back to January 1, 2010.	Due February 17, 2017	Products: N/A Notes: Notification emails sent. Search request sent to CPSLRC. CPSLRC to provide responsive records or fee estimate to IMAPO by January 11, 2017. Portions of records sent to each of the seven affected individuals for consultation. Views on disclosure (should they choose to provide any) are due from the affected individuals by Feb. 3, 2017. A 15 day extension will be taken in order to consult with the affected government – appointed OPTrust members and former members. The new decision date (February 17, 2017) will be communicated in an interim decision letter due February 2, 2017). Next Steps: - Decision of partial access (portions withheld under s.18 – Economic and Other interests and s.21 – Personal Information) has been approved by CAO - Decision will be placed in the mail on February 17, 2017

Communications Rollout Summary

February 21– April 10, 2017

February 21, 2017

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FOI Request 2017 -002 (Business – Lawyer)	CLOSED	Seeking the complete appointment file for all the Government of Ontario appointments to the OPTrust Board of Trustees from January 01, 2015 to December 31, 2016	Due date CLOSED	Products: NA Notes: Same requester as 2017 – 001 Request clarified with the requester Jan. 19/16; Notifications and search request sent January 19, 2016 Search request sent originally to PAS via CPAGOG; search results due Jan. 26., 2017. PAS informed IMAPO that SMSD is the correct program area to reach out to, through the TBS Agency Liaison. After analysis of the records and recent IPC orders a decision has been made to deny access as the records are excluded from the provisions of FIPPA under s.65(6) – Employment Matters. Next Steps Decision to deny access was placed in the mail on Friday, February 10, 2017.