

Communications Rollout Summary

February 6 – March 17, 2017

Feb 13, 2017

Release report from Pension
Asset Expert Advisory Panel

February 16, 2017 (TBC)
(internal only)
Public Service Renewal Project
("OPS of the Future")

Mid-February 2017
Transfer Payment
Accountability Directive
posting

February 21, 2017
Canada 2020 & OGP
Workshop, Toronto

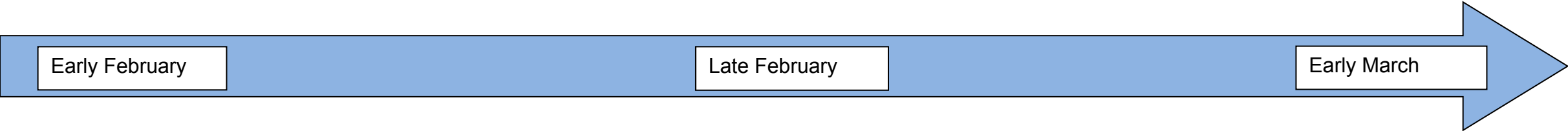
Feb 22/17(internal; FYI
only)
OPS Employee Survey

Winter 2017 (TBC)
Transfer of OPS Green Office
from TBS to MOECC

By March 31, 2017
(TBS content)
Posting Corporate Directives
on Ontario.ca

Winter 2017 (TBC)
Government-wide Data
Catalogue and provincial
agencies Data Catalogues
publishing

By March 31, 2017
2016 Public Sector Salary
Disclosure (PSSD)



Winter 2017 (TBC)
2 Reports by the Financial
Accountability Officer

Feb 21/17
House Session Starts

Constituency weeks
Mar. 13 -17
April 17 -21
May 22-26

June 1 House Session
Ends

Legend:
Announcement
Issue
Legislative Item
For Your
Information

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Announcement/Issue	Key Dates	Products	Product Status	Notes
Release report from the Pension Asset Expert Advisory Panel	Feb 13, 2017 (TBC)	Communications plan News Release Remarks Press conference (TBD) Qs & As Issues Note Web content Production of final report: - Design & layout - Translation HTML coding	Materials are in development	Overview: The government formed an independent expert panel to deliver advice and recommendations about the appropriate application of Public Sector Accounting Board (PSAB) standards regarding pension accounting for the province's jointly sponsored pension plans. Status: Panel Chair has briefed SOC, Premier, Deputy Premier, TBS and MOF Ministers. The final report has been submitted to the President of the Treasury Board. It will be shared with the Auditor General of Ontario and be made public in mid-Feb 2017. Communications plan containing release recommendations and draft media products have been developed. Potential high-profile communications tactics include news release and/or joint press conference with members of PAEAP and Ministers Sandals & Sousa. Panel chair briefed Auditor General on Feb. 3rd. Next Steps: Release date and format to be confirmed and products to be finalized as policy decisions are confirmed.
OIC appointee remuneration	Mid-Feb (TBC)	Issues note Media QAs	In development	Overview: In order to remain consistent with the Agencies and Appointments Directive (AAD), as well as with past practice, adjudicative and regulatory appointees are receiving remuneration adjustments consistent with those of OPS managers and executives. Status: Products are in development. Next steps: TBC.

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Transfer Payment Accountability Directive posting	Mid-February	Web site update (Ontario.ca; updated directive) FAQs ADM memos: • CAOs • ADM Operations Committee • ADM Policy Committee • OPS Executive Committee on Agency Governance • TPAM Executive Steering Committee • Office of the Provincial Controller Division (OPCD) Director memo to: • MAG TP Practice Group • ONN	In development	Overview: The revised TPAD will be posted online for users to become familiar with, before it comes into effect April 1, 2017. Status: Products are in development. Communications and rollout will echo the communications rollout used when the online consultation launched in June 2016 (i.e. internal memos issued in hierarchical sequence, supported by QA package and updated web copy for Ontario.ca). Next Steps: Release date to be set and products to be moved into approvals.
Canada 2020 & Open Government Partnership Stakeholder Workshop	February 21, 2017	Stakeholder email DM's remarks	Materials are in development	Overview: The Deputy Minister, TBS, will deliver remarks at a joint forum with Don Lenihan to inform implementation of Ontario's three new Open Government Partnership commitments. Location Ontario Investment and Trade Centre – 250 Yonge (Yonge and Dundas). (At present, there is no identified role for the Minister at this event.) Status: Stakeholder email complete. Workshop details being finalized. Deputy's remarks in development. Next Steps: Send invitations to stakeholders (week of Jan 30).
OPS Employee Survey (internal only)	February 22, 2017	Comm plan Internal comms products TBC, including: • Web content • HR Communicates • OPS Weekly • Topical articles • Executive memos Issue Note	Comm plan in development	Overview: This will be the fifth OPS-wide employee survey since 2007. The survey measures engagement, provides insights into the OPS workforce demographics, and informs key corporate priorities that can help shape a modern workplace. The last survey was conducted in 2014. The 2017 survey will launch on February 22 and remain open for two weeks, closing on March 8, 2017. Status: Communications plan and internal comms products in development. Next steps: Survey will be launched to all of the OPS on February 22, 2017.

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Outstanding reports by the Financial Accountability Officer	Winter TBC for the 2 remaining reports	Messaging on PRRT report (if needed), Issues notes, Qs & As	TBC	Overview: The FAO is expected to release critical reports on: 1. Market Value of Provincial Assets 2. Fiscal Impact of Infrastructure Plan Status: Pending release of reports. Next steps: Pending release of reports.
Government-wide Data Catalogue and provincial agencies Data Catalogues publishing	Winter 2017 (TBC)	Web content Social media OPS Weekly (internal) Topical article (internal) Email to key stakeholders	TBC	Overview: List of all government data sets, whether open, restricted or under review. Status: Data Catalogue updating began online Aug 4, 2016 (TBS & MOL). Approximately two-thirds of inventories have been published. Next steps: Tracking to have all inventories posted in Winter 2017 (TBC).
Posting Corporate Directives on Ontario.ca	By March 31, 2017 (TBS content); Add'l postings TBC	TBC – planning underway	TBC	Overview: Ontario's open information plan includes a commitment to enhancing online access to information. To meet this commitment, the Open Government Office is working with internal partners on a phased approach to posting information on Ontario.ca. This approach includes: • Phase 1: Corporate Directives (Q3 2016-2017) • Phase 2: Digital Government Publications (Q4 2016-2017) • Phase 3: Other "Open Information" documents (2017-2018) Status: Production and communications planning are currently underway. All applicable TBS-led directives will be posted by March 31, 2017, with other directives to follow. Next Steps: • Establish production timelines (including HTML conversion and French translation). • Develop communications strategy.
Public Service Renewal Project ("OPS of the Future") (internal only)	Feb. 16, 2017 (TBC)	Comm plan Internal comms products TBC, including: • Discussion paper • Executive summary • Web content • Consultation toolkit • Executive memos	Communications plan in development	Overview: The 2016 Ontario Budget committed to developing a strategic plan for public service renewal. The Public Service Renewal project is currently in development. It will focus on an engagement plan for the Secretary of the Cabinet to connect with employees and secure commitment to contribute to the OPS of the future. At present, all communications opportunities are internal; there is no external component or direct minister role at this time. Status: Plan in development. Next Steps: TBC

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Transfer of OPS Green Office from TBS to MOECC	Winter 2017 (TBC), MOECC lead	Comms Rollout Information Note Website update Joint TBS / MOECC Deputies memo to Deputies TBS Deputy's all staff memo Letter to ECO OPS Weekly TBC	In approvals	Overview: The work to green government operations is evolving to focus on low-carbon initiatives within the OPS; responsibility is being transferred from TBS to the Ministry of the Environment and Climate Change's (MOECC) Climate Change Directorate. This transfer supports the new emissions reductions targets in the CCAP, led by MOECC, and consolidates climate change work into one ministry. Status: Products drafted by CFLL have been approved through to the Chief Talent Officer. Next Steps: Final approval of comms products; confirmation of announcement date, jointly with MOECC.
2016 Public Sector Salary Disclosure (PSSD)	By March 31, 2017	Comm plan Corporate QA and issues note Ministry issues note News release Web content Memo to comms directors	Comm plan in development	Overview: Ontario is required to disclose the names, positions, salaries and total taxable benefits of public sector employees paid \$100,000 or more in a calendar year by March 31. Status: PSSD reporting guides and templates posted to Ontario.ca January 30th; digital details and other components are in the early planning stages and more info will be shared as available. Next Steps: Set release date.
Judicial review of Ontario's response to the recommendations in the Sixth Justices of the Peace Remuneration Commission	Ongoing – reactive	Issues Note	TBD	Overview: Law firm representing the Association of Justices of the Peace of Ontario is asking for a judicial review of Ontario's response to the recommendations in the Sixth Justices of the Peace Remuneration Commission. On April 1, 2016, the Divisional Court granted the Association's motion for interim relief enjoining the government from implementing the changes to insured benefits for justices of the peace effective April 1, 2016 pending the outcome of the judicial review. The government is taking all possible steps to comply with the court order as quickly as possible. Status: September 20 & 21, 2016 – the hearing for the Judicial Review of the Government's response to the 6th JPRC report was held. There were two proceedings before the Court. The Application for Judicial Review of the Government's response to the 6th JPRC brought by the AJPO and the Motion to set aside the interim injunction against the implementation of benefits brought by the Crown. Next Steps: House Book Note to be updated during bi-annual refresh.

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FOI REQUEST NUMBER	STATUS	OVERVIEW OF REQUEST	KEY DATES	PRODUCTS AND NOTES
FOI Request TBS 017-16 (Association)	Under appeal	All memos, reports, slide decks and briefing notes regarding public service commissioning related to social services type policies and programs (i.e., the types of programs under the purview of MCSS, MCYS and MTCU, including but not limited to employment/unemployment, social assistance, social housing). Timeframe: fiscal year 2015-16.	IMAPO was notified by the IPC on January 17, 2017 that an IPC mediator has been assigned to the appeal.	Original Request Details: Request initially received by MCSS and transferred to TBS. Interim decision granting partial access and notifying requester of 60 day time extension (due to volume of records and number of consultations) sent Friday, September 9, 2016. Decision to withhold responsive records in full placed in the mail Tuesday, November 8, 2016: - Records withheld in full under s.12- Cabinet Records; portions additionally withheld under s.13 – Advice to Government, s.15 – Relations with Other Governments, s.18 – Economic and Other Interests; Portions of the records withheld as they are excluded from the provisions of the Act in accordance with s.65(6) – Employment/Labour Relations. Appeal Details: - Notice received from IPC on December 12, 2016 that the requester had filed an appeal. - IPC requested copies of the original request, decision letter and copy of the records at issue by end of day December 21, 2016. - Given the sensitive nature of the records, IMAPO engaged TBS Legal Services Branch for an opinion on options and risks of not providing the records (withheld in their entirety as Cabinet Records) to the IPC. - TBS Legal Services Branch advised the ministry it must provide the records requested even though they are highly sensitive. - Requested documentation, including 1179 pages at issue, was provided to the IPC on December 21, 2016. Appeal Status Update: - IMAPO was notified by the IPC on January 17, 2017 that an IPC mediator has been assigned to the appeal. We are awaiting further direction from the IPC regarding next steps.

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FOI Request TBS 002-15 (Association)	Decision issued June 11, 2015 Judicial Review	Request for copies of the following reports: - ITS Infrastructure Tower Benchmarking: Final results prepared by Gartner Consulting 2012. - Progress Report: IT Rationalization, prepared by the Ontario Ministry of Government Services, I & IT Infrastructure Technology Services in 2013.	TBS received an interim order of stay from the IPC on November 28 th , 2016. Letter instructed TBS to not release records until further notice. Notice of Application for Judicial Review received by TBS on December 1, 2016.	Original Request Details Decision granting partial access sent June 11, 2015 (third party information withheld under s.17). TBS FOI received the IPC's order in this matter (PO-3663) on October 28, 2016. PO-3663 orders TBS to release information at issue in appeal PA 15-440 no earlier than November 25 and no later than December 2, 2016. TBS received an interim order of stay from the IPC on November 28 th , 2016. Letter instructed TBS to not release records until further notice. Notice of Application for Judicial Review received by TBS on December 1, 2016. Appeal Details - On December 13, 2016, TBS received correspondence from the IPC inquiring whether the ministry objected or consented to the stay requested by the third party. Appeal Status Update - IPC notified TBS that a stay on the IPC order to release records (PO-3663) has been granted pending outcome of the application for judicial review. This information has been shared with Legal and OTB.

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FOI request TBS 2017 – 003 (media)	On hold (pending receipt of fee)	Request for copies of the following: 1. Copies of the Treasury Board Secretariat current records retention series in addition to a list of the current record series. 2. A list of the TBS FOI requests for the last 5 years excluding requests categorized as personal information requests. 3. A copy of the most recent Data Inventory List	Due February 3, 2017 New date TBC dependent on receipt of required fee	Products: NA Notes: This is a common request, meaning three or more ministries have received this request. IMAPO will follow common approach to responding to the request which was coordinated by Information, Privacy and Archives (IPA) with the requester. As part of the common approach, TBS is one of the ministries which will not be releasing records sought in Part 3 of the request as this information is already publically available from the OPS Data Inventory. All responsive records received from IMAPO for review. Next Steps: • IMAPO to send interim decision (partial disclosure), fee estimate and time extension of 45 days (for volume and consultation) to requester by Feb. 03, 2017. Interim decision/time extension and fee estimate letter sent Feb. 3 rd . The request is currently on hold and a new due date will be established based on when the requester pays the required fee deposit. (Request will be on hold from date of letter until fee deposit is received.)

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FOI request TBS 2017 - 001 (Business Lawyer)	In progress	Request for copies of the following: All expense claims and filings, including receipts, per diem charges, lodging, transportation, etc. for all Government of Ontario appointments to the OPTrust Board of Trustees. Provide all such documentation going back to January 1, 2010.	Due February 17, 2017	Products: N/A Notes: Notification emails sent. Search request sent to CPSLRC. CPSLRC to provide responsive records or fee estimate to IMAPO by January 11, 2017. Portions of records sent to each of the seven affected individuals for consultation. Views on disclosure (should they choose to provide any) are due from the affected individuals by Feb. 3, 2017. A 15 day extension will be taken in order to consult with the affected government – appointed OPTrust members and former members. The new decision date (February 17, 2017) will be communicated in an interim decision letter due February 2, 2017). Next Steps: IMAPO will continue to review the records - IMAPO will consider any views on disclosure received from the affected individuals. Interim decision and time extension letter will be placed in the mail February 2, 2017 - Legal has been asked to provide a legal opinion regarding potential issues by February 3, 2017. - After IMAPO has reviewed the legal opinion and the responses from the other program areas, the BN will be updated.
FOI request TBS 2017 – 004 (an association)	In progress	Disclose the total value of any advertising contract given by the Ministry to ad agency Bensimon Byrne in 2016, 2015 and 2013 and disclose a copy of the contracts or letters of agreement. Note: requester asked that 2014 be in scope for search for responsive records.	Due February 16, 2017	Products: N/A Notes: This is a common request that has been received by other ministries from the same requester. Conference call held on Jan. 11 to determine whether 2014 was intended to be included in the years to be searched and determine common approach. Next Steps: CAO has approved IMAPO's recommended decision of 'no records exist' - Decision will be placed in the mail February 3, 2017

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FOI Request 2017 -002 (Business – Lawyer)	In progress	Seeking the complete appointment file for all the Government of Ontario appointments to the OPTrust Board of Trustees from January 01, 2015 to December 31, 2016	Due date February 17, 2017	Products: NA Notes: Same requester as 2017 – 001 IMAPO has connected with the requester to clarify the wording of their request as the current wording is very broad and would require a very large search and would result in high search fees for the requester. The requester is going to connect with their client and provide clarified wording that focused on the types of records they are seeking. Next Steps Records received from SMSD Agency Liaison; only one Government of Ontario appointment for the time period requested. Records under review.