Status update

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Hi Nadine,

As discussed during our call, here is the summary of our work and priorities based on our discussions to-date.

Let us know if you would like us to structure it any differently going forward. Also, please let us know if we've missed something or if you would prefer to prioritize any of the items below differently:

<u>Completed last week</u>

1. Draft ELHTs memo provided **(should we look into obligations other than 3250/3255 with Blake Langill and Suzie Gignac as per our SOW?)**
2. Draft OTPP's asset ceiling test letter provided

<u>In progress this week</u>

1. Review of draft ELHTs memo – OPCD
2. Finalize OTPP's asset ceiling test letter – EY
3. Prepare OPSEU's asset ceiling test letter – EY
4. Research on other public plans and identify ones which are comparable to CAATT/HOOPP (BC, Alberta) - EY
5. Assist with sponsor agreement and funding policy review, related to item #4 – OPCD
6. Continue discussions related to contributions by other agencies – EY & OPCD

<u>Next week and after</u>

1. Finalize item #4-6 above
2. Update ELHTs memo, subsequent to OPCD's review
3. Excel tool update and associated "audit checklist"
4. SERP/SRAs reporting

Regards,
Christina

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