

Thank you & Update: TBS Q3 v 2.0 has been submitted

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Date: Thu, 08 Feb 2018 13:49:51 -0500

We wanted to take this opportunity to thank you and your teams for being so responsive and collaborative as we had to work together under really tight timelines to submit an updated Q3 that addressed/offset the ministry's key pressures and identified additional corporate savings.

We wanted to let you know that the updated plan was submitted yesterday. As part of the plan, TBS:

- Identified additional savings of \$7.3M (\$2.3M in additional program underspending and \$5.0M from Bulk Media Buy), bringing the total Q3 savings to \$12.1M;
- Identified internal offsets for the Employee Retirement Benefit pressure.

None of this would have been possible without your engagement, your willingness to identify/offer-up the savings opportunities and offsets – so thank you!

Didem

From: Machchhar, Hazel (TBS) On Behalf Of Proulx, Didem (TBS)

Sent: February-02-18 3:38 PM

To: Angus, Helen (TBS); Skoberne, Vivienne (TBS); Hughes, Karen (TBS); Fraser, Melanie (TBS); Pearson, Reg (TBS); DiMuzio, Sofie (TBS); Duran-Schneider, Maria (TBS); Proulx, Didem (TBS); Hatzis, Len (TBS); Huxter, Ron (TBS); Rydahl, Kirstin (TBS); Kennedy, Richard (TBS); Lawson, Shawn (TBS); McArthur, Diane (TBS); Passero, Rocco (TBS); Pitt, Fred (TBS); Rondeau, Marc (TBS); Veinot, Cindy (TBS); Whitehead, Russ (TBS)

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Subject: Memorandum: 2017-18 Spending and Third Quarter Reporting

Treasury Board Secretariat

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February 2, 2018

MEMORANDUM TO: TBS Senior Management Team

FROM: Didem Proulx
Assistant Deputy Minister and Chief Administrative Officer
Corporate Services Division

SUBJECT: 2017-18 Spending and Third Quarter Reporting

Treasury Board Secretariat (TBS) submitted its 3rd Quarter (Q3) Expenditure Forecast on January 19, 2018. At that time, TBS identified \$4.7M in net savings against our MBC authorized allocation. An additional \$3.2M in savings was achieved through underspending in the Career Kick Start budget initiative.

Yesterday, in a joint memo from the Secretary of TB/MBC and the Deputy Minister of Finance, ministries were asked to review the Q3 forecasts that they submitted, and to manage their pressures and provide additional savings to achieve the Year-End Savings target of \$1.2B. This includes, but is not limited to, identifying:

- Any remaining prudence built-into ministry forecasts;
- Available discretionary or non-essential spending;
- Underspending that was planned to be re-allocated to fund any new initiatives not yet approved by TB/MBC; and
- Uncommitted transfer payment funding.

As part of their review, ministries are also asked to identify any implications of additional underspending, including any impact to the 2018-19 Fiscal Plan, as well as other considerations (e.g., stakeholder impacts).

Historically, TBS has consistently achieved additional savings in the period between the Q3 forecast and the fiscal year-end . In 2015-16, TBS achieved \$4.8M in additional savings; in 2016-17, there was an additional \$5.6M in underspending after the Q3 forecast.

In response to the joint memo, all TBS program areas are now requested to review their

Q3 forecasts and identify any remaining opportunities for savings or spending reductions, including, but not limited to:

- Opportunities to delay or reduce planned hiring;
- Reviewing project plans to reduce or re-profile costs;
- Delaying, re-scoping, or cancelling non-essential projects or initiatives; and
- Delaying, or cancelling non-essential travel or other ODOE expenditures.

Programs are asked to identify all additional spending reductions **by email** , with program area head approval, by **noon on Tuesday, February 6, 2018** to Nicole Mahabir (Nicole.mahabir@ontario.ca). In the meantime, BPFM will reach out to your divisions to support the work as necessary and to answer any questions you/your teams may have.

Sincerely,

[Original Signed By]

Didem Proulx
A/Assistant Deputy Minister and Chief Administrative Officer
Corporate Services Division