1 - Draft Agenda - January 11 2017 V1.docx

AGENDA

Pension Asset Expert Panel

Janaury 11, 2017

Attendees

Patricia O'Malley – Chair

Murray Gold

Uros Karadzic

Paul Martin

Nelson Tam – Project Manager

Lucy Durocher - PWC Partner, Report Writer

Topic	Lead	
1. December 5 Meeting Minutes Approval, Other Matters as required	Nelson	8:45 – 9:00
2. DM Briefing Update	Chair	9:00 – 9:30
3. OPSEUPP and OTPP Report Finalization	Chair/Lucy	9:30 – 10:30
4. Break		10:30 – 10:45
5. Communications Update	Communications	10:45 – 11:15
6. OPSEUPP and OTPP Report Finalization	Chair/Lucy	11:15– 12:00
7. Lunch		12:00 – 1:00
8. HOOPP & CAATPP Discussion	Chair/Lucy	1:00 – 3:00
9. Break		3:00 – 3:15
10. HOOPP & CAATPP Discussion	Chair/Lucy	3:15 – 4:45
11. Next Steps & Timing	Chair	4:45 – 5:00

Next Meeting – TDB if necessary

Location - Frost Building South, 2nd floor, 7 Queen's Park Crescent, ADM Boardroom

1 - Draft Meeting Minutes - December 12 & 13 2016 V1.docx

PENSION ASSET EXPERT ADVISORY PANEL

MEETING MINUTES

DECEMBER 12 & 13 2016

Attendees

Panel

Patricia O'Malley – Chair
Murray Gold
Uros Karadzic
Paul Martin

Supports

Nelson Tam – Project Manager
Lucy Durocher – Report Writer

Guests

Bryant Sullivan, Assistant Director, Communications
Tara Candon, Manager, Communications

Introduction & Housekeeping

- December 5th meeting minutes were approved.

Communications

- The report will include an executive summary, technical document, and related appendices
- Memo/letter from the Panel to be included when the report is delivered to the Minister
- Need to look at the CPA Handbook for the French version of the quoted handbook sections
- Table of Contents is to be included at the beginning of the report
- The outline was reviewed with Bryant and Tara
- Key analysis and information will be in the technical section of the document and other relevant information included in the appendices.
- Tara briefed the Panel on the accessibility requirements
- On average, translation at 1250 per day and formatting review at 8 pages per day
- Send Communications the draft report to review the formatting

Auditor General Meeting

- The Panel reviewed the summary provided by OPCD to ensure that the report addressed the Auditor General's viewpoints.

- The Panel discussed potential questions and discussion threads when meeting with the Auditor General on December 16th
- The Panel will re-group at Murray Gold's office after the meeting to discuss the outcome of the meeting.

Timeline
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- January 16th – Final report completed.

OPSEU Discussion
- The plan is clear as to withdrawals from the plan and contributions into the plan
- Two pools – OPSEU controls their portion of the pool unilaterally
- There is a clearly defined hierarchy as to how the surplus is to be used.
- Each sponsor can use their portion of the surplus differently.
- There is a dispute mechanism established when a stalemate occurs. There is a revolving cadre of 3 trustees to break the stalemate. If not available, then the chief justice may be requested to resolve.
- Currently, no unfunded funding liability exists.
- The liability/surplus must be adjusted based on how the surplus is utilized.
- Discussion on the implications of IAS19 and IPSA39 on the plan
- **Surplus – How has the different sponsors used the surplus and what is the remaining value – Info sent to the Panel on December 15th**

HOOPP Discussion
- Additional information required about the HOOP plan relating to control and operational of the plan. Does the province benefit? What role does OHA plan into the plan and does OHA have a seat at the table? Does the province have access? Who advised the OHA how to bargain? Is the Province at the bargaining table? Other than consolidating hospital, should the Province consolidate the plan? Should

it be a DC plan? Who is responsible for the deficiency on wind-up? Does the Province stop gap the deficit? Are we a joint sponsor of the plan?

- Province may not have the ability to control what OHA does. There is no ability to ensure the surplus will come to the Province.
- Can hospitals benefit and how consolidation affects the accounting? The Province benefits indirectly through consolidation.
- **HOOPP Trust Agreement – tried to obtain but difficult.**

CAATPP Discussion

- Roles and responsibilities need to be clarified with both CAAT and HOOP
- Joint defined benefit plan
- Province delegated to the sponsor – how much influence does the Province have o the sponsor?
- No agreement and no dispute resolution
- ASB Recommendation – Part IV disclosure on discrepancy between different valuation methods may be needed
- **CAAT Sponsorship and Trust Agreement – sent to Panel on December 15th**

1 - Email - January 4 2017 - RE_ Draft January 11 Agenda and Draft December Minutes.pdf

From:	Patricia O"Malley
To:	Tam, Nelson (TBS)
Subject:	RE: Draft January 11 Agenda and Draft December Minutes
Date:	January-04-17 2:40:04 PM

Got it. Just glad they didn't move it to 7!

From: Tam, Nelson (TBS) [mailto:Nelson.Tam@ontario.ca]
Sent: 4-Jan-17 14:10
To: Patricia O'Malley <plomalley@outlook.com>
Subject: RE: Draft January 11 Agenda and Draft December Minutes

Patricia

Just a minute after I sent you the email, I received an updated invitation moving it back to 9AM. This is a usual occurrence. Hopefully, it won't move again but no guarantees.

Nelson

From: Patricia O'Malley [mailto:plomalley@outlook.com]
Sent: January-04-17 1:54 PM
To: Tam, Nelson (TBS)
Subject: RE: Draft January 11 Agenda and Draft December Minutes

Thanks for these. I am in the middle of editing the draft report so will get to them as soon as I can't stand editing anymore!

I am confused about the meeting on the 17th. You sent me an update yesterday moving it to 8am but the one you just sent moved it back to 9?

From: Tam, Nelson (TBS) [mailto:Nelson.Tam@ontario.ca]
Sent: 4-Jan-17 13:39
To: Patricia O'Malley (plomalley@outlook.com) <plomalley@outlook.com>
Subject: Draft January 11 Agenda and Draft December Minutes

Patricia

Attached is the draft agenda and minutes for the December 12 & 13 meeting. Please review and make any edits as required.

Question – in my notes, there was a request to invite MOF to understand the "influence over the negotiations of all the plans". Do you still want me to add this to the agenda and arrange for someone to come to speak to the Panel?

th

Also, I sent you an updated invitation for January 17 for the Minister's briefing. It is now at 8AM. We will probably use the same slide deck for the Deputy briefing but update the timelines and remove the appendices. I will work on this after the Deputy briefing and provide you a copy on the 11th for your review.

Thanks

Nelson
416-212-0514

2 - Draft Agenda - January 11 2017 V1 with Chair Comments.docx

AGENDA

Pension Asset Expert Panel

Janua~~u~~ry 11, 2017

Attendees

Patricia O'Malley – Chair

Murray Gold

Uros Karadzic

Paul Martin

Nelson Tam – Project Manager

Lucy Durocher - PWC Partner, Report Writer

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11. Next Steps & Timing	Chair	4:45 – 5:00

Next Meeting – TDB if necessary

Location - Frost Building South, 2nd floor, 7 Queen's Park Crescent, ADM Boardroom

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PENSION ASSET EXPERT ADVISORY PANEL

MEETING MINUTES

DECEMBER 12 & 13 2016

Attendees

Panel

Patricia O'Malley – Chair
Murray Gold
Uros Karadzic
Paul Martin

Supports

Nelson Tam – Project Manager
Lucy Durocher – Report Writer

Guests

Bryant Sullivan, Assistant Director, Communications
Tara Candon, Manager, Communications

Introduction & Housekeeping

- December 5th meeting minutes were approved.

Communications

- The report will include an executive summary, technical document, and related appendices
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- Send Communications the draft report to review the formatting

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- The Panel reviewed the summary provided by OPCD to ensure that the report addressed the Auditor General's viewpoints.
- The Panel discussed potential questions and discussion threads when meeting with the Auditor General on December 16th
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- Each sponsor can use ~~their~~ its portion of the surplus differently.
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From:	Patricia O"Malley
To:	Tam, Nelson (TBS)
Subject:	RE: Draft January 11 Agenda and Draft December Minutes
Date:	January-05-17 10:24:55 AM
Attachments:	Draft Agenda - January 11 2017 V1.docx Draft Meeting Minutes - December 12 & 13 2016 V1.docx

Nelson
Minor changes in minutes in track changes in attached. They are fine to go.
I don't think we need input from the MOF on negotiations after my discussion with Cindy.
Thanks
Tricia

From: Tam, Nelson (TBS) [mailto:Nelson.Tam@ontario.ca]
Sent: 4-Jan-17 13:39
To: Patricia O'Malley (plomalley@outlook.com) <plomalley@outlook.com>
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416-212-0514

Draft Agenda - January 11 2017 V1.pdf

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Janua~~u~~ry 11, 2017

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Draft Meeting Minutes - December 12 & 13 2016.pdf

PENSION ASSET EXPERT ADVISORY PANEL

MEETING MINUTES

DECEMBER 12 & 13 2016

Attendees

Panel

Patricia O'Malley – Chair
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3 - Draft Meeting Minutes - December 12 13 2016 V2.docx

PENSION ASSET EXPERT ADVISORY PANEL

MEETING MINUTES

DECEMBER 12 & 13 2016

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From:	Tam, Nelson (TBS)
To:	Patricia O"Malley (plomalley@outlook.com); Uros Karadzic (uros.karadzic@ca.ey.com); Murray Gold (mgold@kmlaw.ca); Martin, Paul (FIN) (Paul.Martin@gnb.ca); lucy.durocher@ca.pwc.com
Subject:	RE: Expert Panel - Janaury 11 Agenda and December Minutes
Date:	January-10-17 9:53:00 AM
Attachments:	Final Agenda - January 11 2017.docx

Patricia, Uros, Murray, Paul, Lucy

Attached is an updated Agenda with additional embedded documents related to changes in the OPS Travel Directive. It includes new forms for 2017. We can quickly review at the beginning.

Murray is available until 1PM. The Panel will need to determine how the Agenda will be changed to ensure that Murray's viewpoints on CAAT and HOOP are captured. Communications is the only item that cannot be moved.

Thanks

Nelson
X20514

From: Tam, Nelson (TBS)
Sent: January-09-17 10:17 AM
To: Patricia O'Malley (plomalley@outlook.com); Uros Karadzic (uros.karadzic@ca.ey.com); Murray Gold (mgold@kmlaw.ca); Martin, Paul (FIN) (Paul.Martin@gnb.ca); lucy.durocher@ca.pwc.com
Subject: Expert Panel - Janaury 11 Agenda and December Minutes

Patricia, Uros, Murray, Paul, Lucy

Attached is the agenda for Wednesday, Janaury 11th meeting. The minutes are embedded in the documents.

Looking forward to seeing every after the New Year.

Thanks

Nelson
416-212-7151

Final Agenda - January 11 2017.pdf

AGENDA

Pension Asset Expert Panel

January 11, 2017

Attendees

Patricia O'Malley – Chair

Murray Gold

Uros Karadzic

Paul Martin

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Draft Meeting Minutes - December 1

2017 Travel Expense Form - Non-OPS.pdf

Instructions.pdf

TMHE_Dir_WhatsNew.pdf

Next Meeting – TDB if necessary

Location - Frost Building South, 2nd floor, 7 Queen's Park Crescent, ADM Boardroom

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Next Meeting – TDB if necessary

Location - Frost Building South, 2nd floor, 7 Queen's Park Crescent, ADM Boardroom

4 - Email - January 11 2017 - Expert Panel Report and Executive Summary Timelines.pdf

From: Tam, Nelson (TBS)
To: Patricia O"Malley (plomalley@outlook.com); Uros Karadzic (uros.karadzic@ca.ey.com); Martin, Paul (FIN) (Paul.Martin@gnb.ca); Murray Gold (mgold@kmlaw.ca); lucy.durocher@ca.pwc.com
Subject: Expert Panel Report and Executive Summary Timelines
Date: January-11-17 3:32:00 PM

Patricia, Uros, Paul, Murray, Lucy

Timelines for the Report and Executive Summary

Report

Janaury 13 or 14 – Lucy to send an updated draft of the report based on today's discussion to the Panel for comments and final review.
Janaury 16 – Nelson to send report to Communications for review
January 17 or 18 – Panel to provide comments/edits to Lucy for report finalization.
January 20 – Lucy to send Final report to Chair for final review and approval. Depending on the coments from above, the Panel may also be requested to review.
January 23 or 24 – Chair to approve the final report and send approved version to Nelson. Nelson to send to Communications for translation.

Executive Summary

Janaury 12 or 13 – Chair to send Executive Summary to Panel for review. Nelson to send to Communications for review.
Janaury 13 or 16 – The Panel to send feedback on the Executive Summary to the Chair.
Janaury 23 or 24 – Chair to finaize the Executive Summary and to circulate back to Panel members if required. If not, Chair to send approved version to Nelson to forward to Communications for translation.

Thanks

Nelson
416-212-0514