

Pension Asset Expert Advisory Panel Report
Release Day Agenda

Launch on February 13			
Time	Activity	Lead	Status
9:00 am	TBS staff arrive at Ontario Legislature and sign in at Security Desk	Sarah Bryant or Sofie	Need to notify OLA Security
9:15 am	PAEAP members Tricia O'Malley and Uros Karadzic arrive at Ontario Legislature	Comms	
	Scott Blodgett (Moderator) arrives at Ontario Legislature	Comms	Scott Blodgett confirmed
	TBS staff meets PAEAP members and Moderator at Security Desk and signs them in	Bryant or Sofie	
9:30 am	TBS rep escorts PAEAP members and Moderator to Media Studio	Bryant or Sofie	Need to confirm Media Studio
	Media Studio is set up for press conference To do: - Confirm room set up - Print tent cards - Water and glasses - Confirm AV requirements - Press Kits: - o Media Advisory - o Exec Summary - o Report - o PAEAP Presentation Deck	Sarah OLA	Room set up confirmed Press kits being assembled
10:00 am	Press conference begins - Moderator introduces PAEAP Chair Tricia O'Malley and member Uros Karadzic - Chair presents deck (15 mins) - Moderator thanks Chair and opens it up for media questions - PAEAP closes media Qs	PAEAP	
10:30 am	Press conference concludes	n/a	n/a
10:45 am	TBS issues news release province-wide	Tara	With CO/PO for approvals
	Report goes live on Ontario.ca	Tara or Tannis (CO Digital)	Ready

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Time	Activity	Lead	Status
11:00 am	Alert stakeholders that report is available on Ontario.ca - Credit rating agencies (OFA to call) - ERB (OPCD to call) - FAO (ADM Office of the Budget to call) - OTF and Teachers' Pension Plan (ADM EDU to call) - OPSEU (DM to call TBC) - Public Sector Accounting Board (Panel Chair will contact)	OPCD	Need OPCD confirmation of timing and tactics
2:00 pm TBC	Opposition briefing, led by PAEAP TBC - Led by PAEAP members - PAEAP members present report then questions - Provide supporting materials (hard copies of PAEAP deck, report, exec summary and bios)	MO/GHLO	Need MO confirmation of timing and tactics and location