

FW: Preservation of Records

From: "Foster, Robert (CAB)" </o=govon/ou=exchange administrative group (fydibohf23spdlt)/cn=recipients/cn=foster, robert (cab)706">
To: "Dabraio, Rachele (CAB)" <rachele.dabraio@ontario.ca>, "Scott-Vickers, James (CAB)" <james.scott-vickers@ontario.ca>, "Valerio, Anna (CAB)" <anna.valerio@ontario.ca>
Date: Wed, 25 Oct 2017 16:44:56 -0400
Attachments: DAG Memo - Preservation of Records, Oct. 23, 2017.pdf (267.09 kB); DAG Memo - Preservation of Records Oct. 23 2017 FINAL.DOC (55.3 kB)

I had sent to Martha and co, and it goes without saying...but fyi

From: Pantaleon, Rodina (MAG) **On Behalf Of** Glasberg, Irwin (MAG)
Sent: October-23-17 5:21 PM
To: Adamson, Maureen (MTCS); Angus, Helen (TBS); Bell, Robert (MOHLTC); Betzner, Lynn (CAB); Bezzina, Alexander (MCI); Davidson, Steven (CAB); de Launay, David (MNDM); Dennis, Sophie (MOL); Erry, Sam (MCSCS); Evans, Paul (MOECC); Fougère, Marie-Lison (OFA); French, Kevin (MGCS); Gherson, Giles (MEDG/MRIS); Hartley, Hillary (CAB); Imbrogno, Serge (ENERGY); LeBlanc, Laurie (MMA/MHO); Matthews, Nancy (MCYS); Menard, Janet (MCSS); Meredith, Greg (OMAFRA); Orencsak, Greg (MAESD); Orsini, Steve (CAB); Phillips, Shirley (MIT); Rhodes, Stephen (MTO); Richardson, Deborah (MIRR); Rodrigues, Bruce (EDU); Thompson, Scott (MOF); Thornton, Bill (MNRF); Torigian, Matthew (MCSCS); Zegarac, George (MOI)
Cc: @CAB-DM-EAs
Subject: Preservation of Records

MEMORANDUM TO: Deputy Ministers

DATE: October 23, 2017

FROM: Irwin Glasberg
Deputy Attorney General

RE: Preservation of Records

Further to the discussion at Deputy Minister's Council on Friday morning, I am writing to advise ministries of your continued vigilance in preserving records in your custody and control related to Ontario's Fair Hydro Plan. This includes any records already provided to the Office of the Auditor General as part of the preparation of the report released by that office last week, records that are currently under review to respond to any outstanding requests from the Office of the Auditor General, and any other records not requested by the Auditor General that may be relevant to this matter.

I would also remind ministries of the continued importance of taking appropriate steps to properly preserve records within their custody and control in accordance with the Archives and Record Keeping Act. I would also request that Deputy Imbrogno share a copy of this email with the IESO and OPG and Deputy Thompson with the Ontario Financing Authority.

We will continue to advise ministries of any further steps that should be taken with respect to this matter.

Please contact me if you have any questions. Alternatively, your staff may contact my EA, Linda Shin, or William Bromm in the Office of the Secretary of the Cabinet, for further advice.

A copy of this memo is being shared with the Premier's Office so they can consider similar steps with respect to records in the custody and control of Ministers' Offices.

Sincerely,

Original signed by

Irwin Glasberg

c: Steve Orsini, Secretary of the Cabinet and Head of the OPS

Boafoa Kwamena, Executive Assistant and Special Advisor, Office of the Secretary of the Cabinet

William Bromm, Senior Director and Legal Advisor, Office of the Secretary of the Cabinet