

FW: Weekly Planning Meeting - Updates

From: "Scott, Adrienne (CAB)" <adrienne.scott@ontario.ca>
To: "McMichael, Rhonda (CAB)" <rhonda.mcmichael@ontario.ca>, "Madhany, Shamira (CAB)" <shamira.madhany3@ontario.ca>, "Greenberg, Martha (CAB)" <martha.greenberg@ontario.ca>
Date: Fri, 13 Apr 2018 14:47:29 -0400
Attachments: Draft chart (v9).docx (33.4 kB)

Hi guys- Not sure about you, but I have had no time to look at this today – I thought it was in good shape already so I think it would be OK to share with the SoCs office as draft but I can't guarantee it's all up to date with the big things.

What do you guys think?

From: Astill, Michelle (CAB)
Sent: Friday, April 13, 2018 9:52 AM
To: Madhany, Shamira (CAB); Greenberg, Martha (CAB); Scott, Adrienne (CAB); McMichael, Rhonda (CAB)
Subject: RE: Weekly Planning Meeting - Updates

Hi,

See attached for a proposed updated chart with a few updates/additions throughout for consideration in tracked changes.

Let me know what you think and I can consolidate any further edits/updates you have.

Thanks,
Michelle

Michelle Astill
Senior Policy Advisor | Education and Children's Policy
Policy and Delivery Division | Cabinet Office
416-314-0326 | michelle.astill@ontario.ca

From: Madhany, Shamira (CAB)
Sent: April 12, 2018 5:25 PM
To: Astill, Michelle (CAB); Greenberg, Martha (CAB); Scott, Adrienne (CAB)
Cc: McMichael, Rhonda (CAB)
Subject: RE: Weekly Planning Meeting - Updates

Thanks

Sent with BlackBerry Work
(www.blackberry.com)

From: Astill, Michelle (CAB) <Michelle.Astill@ontario.ca>
Date: Thursday, Apr 12, 2018, 5:20 PM
To: Greenberg, Martha (CAB) <Martha.Greenberg@ontario.ca>, Madhany, Shamira (CAB) <Shamira.Madhany3@ontario.ca>, Scott, Adrienne (CAB) <Adrienne.Scott@ontario.ca>

Cc: McMichael, Rhonda (CAB) <Rhonda.McMichael@ontario.ca>
Subject: RE: Weekly Planning Meeting - Updates

Yes – I will send a draft updated version early tomorrow a.m. to all of you with proposed tracked changes.

Hope that works.

Thanks,
Michelle

Michelle Astill

Senior Policy Advisor | Education and Children's Policy
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416-314-0326 | michelle.astill@ontario.ca

From: Greenberg, Martha (CAB)
Sent: April 12, 2018 5:19 PM
To: Astill, Michelle (CAB); Madhany, Shamira (CAB); Scott, Adrienne (CAB)
Cc: McMichael, Rhonda (CAB)
Subject: RE: Weekly Planning Meeting - Updates

Thanks Michelle, so you are going to take a first crack at updating the part/commitment "thing" chart? I love you!

From: Astill, Michelle (CAB)
Sent: April-12-18 4:07 PM
To: Madhany, Shamira (CAB); Scott, Adrienne (CAB); Greenberg, Martha (CAB)
Cc: McMichael, Rhonda (CAB)
Subject: Weekly Planning Meeting - Updates

Hi,

Further to earlier emails, see the first attachment that includes a **summary of updates** on areas of work as well as the following attachments:

- 2 documents Rhonda used for her meeting with the SoC:
 - o SO and ST work
 - o Draft update to DMC
- Draft web summary template for sector overview using infrastructure as an example (as potential model of summary version of sector overview).

As noted by Adrienne earlier, the **priority action item** in advance of Monday's DMs meeting is to **update the chart with any new items by Friday afternoon to be ready to send to Monday meeting participants for review ahead of the 8 am meeting**. I will share an updated draft by early tomorrow morning for review.

Thanks,
Michelle

Michelle Astill

Senior Policy Advisor | Education and Children's Policy
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416-314-0326 | michelle.astill@ontario.ca

From: Scott, Adrienne (CAB)
Sent: April 12, 2018 12:24 PM
To: Greenberg, Martha (CAB); McMichael, Rhonda (CAB); Astill, Michelle (CAB); Madhany, Shamira (CAB)
Subject: RE: Weekly Planning Meeting

For sure – we have a task for Monday that Rhonda will send you a note about – updating the chart for the DM meeting on Monday. I think it would be great to share the chart on Friday end of day so DMs can review before Monday, even if we say “work in progress”.

Michelle will start updating the chart and Rhonda will fill you in on other requests.

Thanks Michelle and Rhonda!

From: Greenberg, Martha (CAB)

Sent: Thursday, April 12, 2018 12:17 PM

To: McMichael, Rhonda (CAB); Astill, Michelle (CAB); Madhany, Shamira (CAB); Scott, Adrienne (CAB)

Subject: RE: Weekly Planning Meeting

Sorry, not going to make it, still tied up...Michelle maybe I can touch base wit you later?

-----Original Appointment-----

From: McMichael, Rhonda (CAB)

Sent: September-08-17 2:57 PM

To: McMichael, Rhonda (CAB); Astill, Michelle (CAB); Greenberg, Martha (CAB); Madhany, Shamira (CAB); Scott, Adrienne (CAB)

Subject: Weekly Planning Meeting

When: April-12-18 12:00 PM-12:45 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Boardroom 4420B, 4th Floor, Whitney Block