

FW: MYAP updates - 2017 Budget Commitments

From: "Banwait, Satinder (CAB)" <satinder.banwait2@ontario.ca>
To: "Hindmarch-Watson, Tim (CAB)" <tim.hindmarch-watson2@ontario.ca>
Cc: "Lee, Jaimie (CAB)" <jaimie.lee3@ontario.ca>, "Moore, Karen (CAB)" <karen.moore4@ontario.ca>, "Chatburn, Kelsea (CAB)" <kelsea.chatburn@ontario.ca>, "Birch, Lauren (CAB)" <lauren.birch@ontario.ca>
Date: Thu, 11 May 2017 14:11:35 -0400
Attachments: Budget 2017 mapping - Tim.xlsx (134.45 kB)

Hi Tim,

Further to the email below, I am providing you with a spreadsheet that outlines our initial analysis of the new and re-announced commitments in the 2017 Budget related to your portfolio of ministries.

The DM has requested that the DRTP be updated to reflect the 2017 Budget commitments to ensure that the Multi-Year Action Plan (MYAP) captures the most up-to-date information for internal reporting and ministry planning purposes.

We're looking to advisors to review and provide feedback on our recommended mapping of key activities and the suggested lead/supporting ministries. Please take a few days to review the attached spreadsheets and where there are changes, kindly note them in the **green** columns as identified.

Requested actions for CO Policy advisors :

- " Validate that the budget commitment aligns with a new or existing key activities so that we can add budget commitments as a new source in the Tracker system (see attached excel)
- " Update key activity objective based on new actions from budget (update in system)
- " Add Milestones (policy, delivery, on-going) (update in system)
- " Update individual risks accordingly (update in system)

Next steps :

1. We will be reaching out to you on **Friday, May 12** to schedule a 1:1 meeting to discuss your initial updates
2. Final updates to the spreadsheet are due to the Delivery team by **EOD Friday May 19**
3. Bi-weekly distribution of ministry MYAP slices will resume **Monday June 5**, whereby ministries will have the opportunity to review slices and provide further updates

If you have any questions in the interim, please don't hesitate to reach out. Please also see below for some additional information/guidance.

Tips:

- To initiate the process of creating a new KA, please provide your Delivery advisor with the KA name, area of action, lead/support ministries, objective
- If you have a milestone(s) that extends beyond March 31, 2019, list the milestone date as March 31, 2019 and in the comments field, enter the actual date
- Where possible, link milestones to all applicable key activities and ministries

Thanks,
Satinder

From: Porter, Jay (CAB)
Sent: May 10, 2017 4:19 PM
To: Brezer, David (CAB); Moore, Karen (CAB); Greenberg, Martha (CAB); Gilbert, Tamara (CAB); Francis, Robert (CAB); Madhany, Shamira (CAB)
Cc: Chatburn, Kelsea (CAB); Banwait, Satinder (CAB); Boyko, Cody (CAB); Omole, Cecilia (CAB); Johnston, John (CAB); Niyaz, Fatima (CAB)
Subject: MYAP updates - 2017 Budget Commitments

Colleagues,

Further to our conversations over the past week, the Delivery team has been performing a comprehensive analysis of the 2017 Ontario Budget to align new and re-announced commitments with the existing key activities in the Digital Risk Tracker Pilot (DRTP) system.

The DM has requested that the DRTP be updated to reflect the 2017 Budget commitments to ensure that the Multi-Year Action Plan (MYAP) captures the most up-to-date information for internal reporting and ministry planning purposes.

Similar to the 2016 Mandate Letter mapping exercise that took place this past fall, we are now looking to the CO policy advisors to:

- Validate our initial mapping of the Budget commitments, which will then be added as a new source to key activities; and
- As required, review and update key activity objectives, risks and milestones

The team has prepared individualized templates with the complete initial mapping. These will be shared with your teams tomorrow and we ask that each advisor review their sheets and provide feedback by **EOD May 19, 2017**. The Delivery team will also reach out to each advisor early next week to offer support.

Please let me know if you have any questions or concerns.

Thanks,

Jay