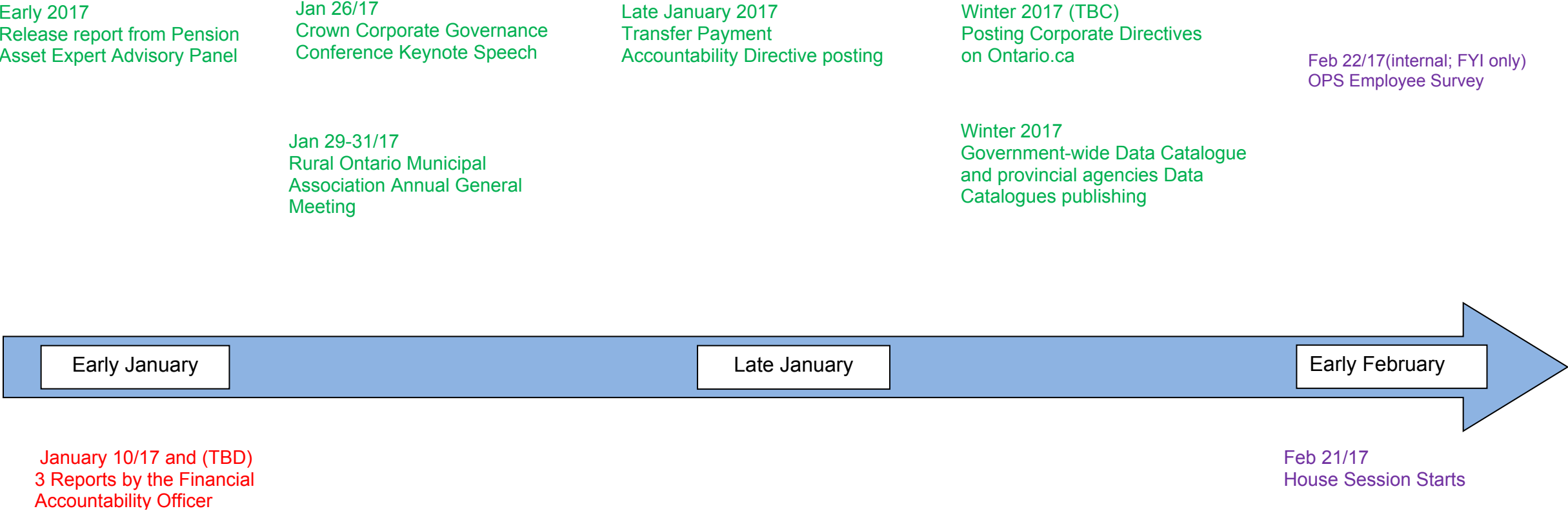


Communications Rollout Summary



Legend:
Announcement
Issue
Legislative Item
For Your Information

Communications Rollout Summary

Announcement/ Issue	Key Dates	Products	Product Status	Notes
Release report from the Pension Asset Expert Advisory Panel	Early 2017 (TBC)	Scenario Note News Release/Bulletin (TBD) Qs & As Issues Note Web content Production of final report: - Design & layout - Translation - HTML coding	In development	Overview: The government formed an independent expert panel to deliver advice and recommendations about the appropriate application of Public Sector Accounting Board (PSAB) standards regarding pension accounting for the province's jointly sponsored pension plans. Status: The panel will submit its final report to the President of the Treasury Board mid-January. It will be shared with the Auditor General of Ontario and be made public in early 2017. A Scenario Note is being developed. Potential high-profile communications tactics include news release and/or Minister-led press conference. Next Steps: Panel will brief DM January 9. Release date to be set and products to be drafted.
Outstanding reports by the Financial Accountability Officer	Jan. 10/17 – health care report TBC for the 2 remaining reports	Messaging on PRRT report (if needed), Issues notes, Qs & As	TBC	Overview: The FAO is expected to release critical reports on: - Market Value of Provincial Assets - Health Care Sector Expense Trends (January 10, 2017) - Fiscal Impact of Infrastructure Plan Status: Pending release of reports. The Health Care Sector Expense Trends report is anticipated for January 10/17; at present, the remaining two reports have not been scheduled for release. Next steps: Pending release of reports
Government-wide Data Catalogue and provincial agencies Data Catalogues publishing	Winter 2017 (TBC)	Web content Social media OPS Weekly (internal) Topical article (internal) Email to key stakeholders	TBC	Overview: List of all government data sets, whether open, restricted or under review. Status: Data Catalogue updating began online Aug 4, 2016 (TBS & MOL). Approximately two-thirds of inventories will be published by Jan 6. Next steps: Tracking to have all inventories posted in Winter 2017 (TBC).

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Posting Corporate Directives on Ontario.ca	Winter 2017 (TBC)	TBC – planning underway	TBC	Overview: Ontario's three-point plan on open information includes a commitment to enhancing online access to information. To meet this commitment, the Open Government Office is working with internal partners on a phased approach to posting information on Ontario.ca. This approach includes: - Phase 1: Corporate Directives (Q3 2016-2017) - Phase 2: Digital Government Publications (Q4 2016-2017) - Phase 3: Other "Open Information" documents (2017-2018) Status: PO has approved the posting of OPS corporate directives on Ontario.ca. Production and communications planning are currently underway Next Steps: - Approvals for posting directives. - Establish production timelines (including HTML conversion and French translation). - Develop communications strategy.
Crown Corporate Governance Conference Keynote Speech	January 26, 2017	Keynote speech	Speaking remarks in development Due to MO: Jan. 16, 2017	Overview: Minister Sandals will deliver a keynote address at the Crown Corporate Governance Conference in Ottawa. The focus on the conference is sharing innovative solutions to systemic governance challenges faced by Crown corporations in Canada. Conference will be held on Wednesday & Thursday, January 25 & 26, in Ottawa at the Sheraton. Status: Speech outline in development for MO feedback (to include TPAM and Open Government) Next Steps: Draft speech
Rural Ontario Municipal Association Annual General Meeting (Sheraton Centre, Toronto)	January 29-31, 2017	Issues Notes (infrastructure funding, OPPA agreement)	Complete	Overview: MMA is the overall lead for this conference. Typically TBS shares issue notes for inclusion in the binder. Status: Top issues: Housebook Notes on OPP Compensation and Infrastructure Funding have been provided to MMA. No delegation requests for Minister Sandals at this time. Next Steps: Notes were provided to MMA on December 9, 2016. MO to determine if Minister wants to attend and/or take delegations.

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Announcement/ Issue	Key Dates	Products	Product Status	Notes
Transfer Payment Accountability Directive posting	Late January	Web site update FAQs ADM memos • CAOs • ADM Operations Committee • ADM Policy Committee • OPS Executive Committee on Agency Governance • TPAM Executive Steering Committee • Office of the Provincial Controller Division (OPCD) Director memo to: • MAG TP Practice Group ONN	In development	Overview: Pending TB/MBC approval, the revised TPAD will be posted online for users to become familiar with, before it comes into effect April 1, 2017. Status: Products are in development. Communications and rollout will echo the communications rollout announcing the online consultation. Next Steps: Release date to be set and products to be moved into approvals.
OPS of the Future	Late January 2017 and ongoing (TBC)	Comm plan Internal comms products TBC, including: Discussion paper, executive summary, web content, consultation toolkit and executive memos	Communications plan in development	Overview: The 2016 Ontario Budget committed to developing a strategic plan for public service renewal. The Public Service Renewal project is currently in development. It will focus on an engagement plan for the Secretary of the Cabinet to connect with employees and secure commitment to contribute to the OPS of the future. At present, all communications opportunities are internal ; there is no external component or direct minister role at this time. Status: Plan in development Next Steps: TBC
Transfer of OPS Green Office from TBS to MOECC	Late January/ early February (TBC with MOECC)	Comms Rollout Information Note Website update Joint TBS / MOECC Deputies memo to Deputies TBS Deputy's all staff memo Letter to ECO OPS Weekly TBC	In approvals,	Overview: The work to green government operations is evolving to focus on low-carbon initiatives within the OPS; responsibility is being transferred from TBS to the Ministry of the Environment and Climate Change's (MOECC) Climate Change Directorate. This transfer supports the new emissions reductions targets in the CCAP, led by MOECC, and consolidates climate change work into one ministry. Status: Products drafted by CFLL have been approved through to the Chief Talent Officer. Next Steps: Final approval of comms products; confirmation of announcement date, jointly with MOECC.

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Announcement/ Issue	Key Dates	Products	Product Status	Notes
OPS Employee Survey	February 22, 2017	Comm plan Internal comms products TBC, including: Web content, HR Communicates, OPS Weekly, Topical articles and executive memos	Comm plan in development	Overview: This will be the fifth OPS-wide employee survey since 2007. The survey measures engagement, provides insights into the OPS workforce demographics, and informs key corporate priorities that can help shape a modern workplace. The last survey was conducted in 2014. The 2017 survey will launch on February 22 and remain open for two weeks, closing on March 8, 2017. Status: Communications plan and internal comms products in development. Next steps: Survey will be launched to all of the OPS on February 22, 2017.

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Judicial review of Ontario's response to the recommendations in the Sixth Justices of the Peace Remuneration Commission	Ongoing – reactive	Issues Note	TBD	Overview: Law firm representing the Association of Justices of the Peace of Ontario is asking for a judicial review of Ontario's response to the recommendations in the Sixth Justices of the Peace Remuneration Commission. On April 1, 2016, the Divisional Court granted the Association's motion for interim relief enjoining the government from implementing the changes to insured benefits for justices of the peace effective April 1, 2016 pending the outcome of the judicial review. The government is taking all possible steps to comply with the court order as quickly as possible. Status: September 20 & 21, 2016 – the hearing for the Judicial Review of the Government's response to the 6th JPRC report was held. There were two proceedings before the Court. The Application for Judicial Review of the Government's response to the 6th JPRC brought by the AJPO and the Motion to set aside the interim injunction against the implementation of benefits brought by the Crown. Next Steps: House Book Note to be updated during bi-annual refresh
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FOI REQUEST NUMBER	STATUS	OVERVIEW OF REQUEST	KEY DATES	PRODUCTS AND NOTES
FOI Request TBS 017-16 (Association)	Under appeal	All memos, reports, slide decks and briefing notes regarding public service commissioning related to social services type policies and programs (i.e., the types of programs under the purview of MCSS, MCYS and MTCU, including but not limited to employment/unemployment, social assistance, social housing). Timeframe: fiscal year 2015-16.		Original Request Details: Request initially received by MCSS and transferred to TBS. Interim decision granting partial access and notifying requester of 60 day time extension (due to volume of records and number of consultations) sent Friday, September 9, 2016. Decision to withhold responsive records in full placed in the mail Tuesday, November 8, 2016: - Records withheld in full under s.12- Cabinet Records; portions additionally withheld under s.13 – Advice to Government, s.15 – Relations with Other Governments, s.18 – Economic and Other Interests; Portions of the records withheld as they are excluded from the provisions of the Act in accordance with s.65(6) – Employment/Labour Relations Appeal Details: - Notice received from IPC on December 12, 2016 that the requester had filed an appeal. - IPC requested copies of the original request, decision letter and copy of the records at issue by end of day December 21, 2016. - Given the sensitive nature of the records, IMAPO engaged TBS Legal Services Branch for an opinion on options and risks of not providing the records (withheld in their entirety as Cabinet Records) to the IPC. Appeal Status Update: - TBS Legal Services Branch advised the ministry it must provide the records requested even though they are highly sensitive. - Requested documentation, including 1179 pages at issue, was provided to the IPC on December 21, 2016. - IMAPO awaiting further direction from the IPC regarding next steps.

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FOI Request TBS 002-15 (Association)	Decision issued June 11, 2015 Under appeal	Request for copies of the following reports: - ITS Infrastructure Tower Benchmarking: Final results prepared by Gartner Consulting 2012. - Progress Report: IT Rationalization, prepared by the Ontario Ministry of Government Services, I & IT Infrastructure Technology Services in 2013.	Original Request Details Decision granting partial access sent June 11, 2015 (third party information withheld under s.17). TBS FOI received the IPC's order in this matter (PO-3663) on October 28, 2016. PO-3663 orders TBS to release information at issue in appeal PA 15-440 no earlier than November 25 and no later than December 2, 2016. TBS received an interim order of stay from the IPC on November 28th, 2016. Letter instructed TBS to not release records until further notice. Notice of Application for Judicial Review received by TBS on December 1, 2016. Appeal Details - On December 13, 2016, TBS received correspondence from the IPC inquiring whether the ministry objected or consented to the stay requested by the third party. Appeal Status Update - TBS Legal Services Branch sent correspondence to the IPC on December 15, 2016 consenting to the stay. - TBS is awaiting further direction regarding this Judicial Review.
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FOI request 023-16 (Media)	In progress	Request for copies of the following: 1. A copy of the Justice of the Peace Remuneration Commission's "records retention schedule" 2. A copy of completed access-to-information request processed by [the Justice of the Peace Remuneration Commission] office in the last five years 3. An index of databases of personal information held by the Justice of the Peace Remuneration Commission 4. An index of general information databases held by the Justice of the Peace Remuneration Commission	Due January 6, 2017	Products: HBN on JP Remuneration on file Notes: Common request received by other ministries/agencies. Request was clarified with requester. Notification of new access request emails sent to TBS program areas (OCCIO-ITS). No records to be disclosed as no records specifically regarding the request exist. As with any access decision, the requester may file an appeal of the decision with the Information and Privacy Commissioner (IPC). Next Steps: • Decision package approved by CAO on Wednesday January 4th; awaiting further approvals.
FOI request 024-16 (Media)	In progress	Request for copies of the following: 1. A copy of Conflict of Interest Commissioner's "records retention schedule." 2. A copy of completed access-to-information requests "processed by your office in the last five years." 3. "A list...that includes a brief synopsis of what records were released."	Due January 13, 2017	Products: NA Notes: Common request received by other ministries/agencies. Conflict of Interest Commissioner (COIC) is the decision maker for this FOI request. Request received by COIC on December 15th and sent to IMAPO by interoffice mail. Received by IMAPO on December 20th. Next Steps: • IMAPO will continue working with the Conflict of Interest Commissioner's Office to process this request and provide the approval package to the Commissioner for approval.

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FOI request TBS 2017 - 001 (law firm)	In progress	Request for copies of the following: All expense claims and filings, including receipts, per diem charges, lodging, transportation, etc. for all Government of Ontario appointments to the OPTrust Board of Trustees. Provide all such documentation going back to January 1, 2010.	Due February 2, 2017	Products: NA Notes: Notification emails sent. Search request sent to CPSLRC. Next Steps: CPSLRC to provide responsive records or fee estimate to IMAPO by January 11, 2017.
FOI request TBS 2017 – 003 (media)	In progress	Request for copies of the following: 1. A copy of the Treasury Board Secretariat current records retention series in addition to a list of the current record series. 2. A list of the TBS FOI requests for the last 5 years excluding requests categorized as personal information requests. 3. A copy of the most recent Data Inventory List	Due February 3, 2017	Products: NA Notes: This is a common request, meaning three or more ministries have received this request. IMAPO will follow common approach to responding to the request which was coordinated by Information, Privacy and Archives (IPA) with the requester. As part of the common approach, TBS is one of the ministries which will not be releasing records sought in Part 3 of the request as this information is already publically available from the OPS Data Inventory. Next Steps: • Notification emails sent • IMAPO (records management) to provide responsive records by January 18, 2017.