

FOR APPROVAL - CO Request for Top 10 HBNs

From: "Hosick, Sarah (TBS)" <sarah.hosick@ontario.ca>
To: "Veinot, Cindy (TBS)" <cindy.veinot@ontario.ca>
Cc: "Jack, Shannon (TBS)" <shannon.jack@ontario.ca>
Date: Mon, 14 May 2018 10:56:37 -0400
Attachments: Public Accounts HBN May 8 2018 (AT) (MD).doc (145.92 kB); Fair Hydro Plan Accounting HBN May 8 2018 (AT) (MD).docx (332.28 kB); Pension Asset Accounting HBN May 9, 2018 (AT).doc (156.67 kB)

Hi Cindy,

Cabinet Office has requested each ministries top 10 housebook notes (HBN). TBS-Comms has scrubbed ours to be more fact-based and neutral in tone. Mark has reviewed the three that OPCD is responsible for and has made minor comments.

- Public Accounts HBN – minor comments
- Fair Hydro Plan Accounting – minor comments
- Pension HBN – no change

TBS Comms is hoping to have the ADM approved notes back by end of day today. If you have an issues with the timeline, please let me know and I will speak to them.

Thank you,
Harpreet

From: Donaldson, Mark (TBS)
Sent: May 14, 2018 10:28 AM
To: Hosick, Sarah (TBS)
Cc: Jack, Shannon (TBS)
Subject: RE: CO Request for Top 10 HBNs

Hi Harpreet – some minor comments in the attached. No change to the Pension HBN.

Thanks.

From: Hosick, Sarah (TBS)
Sent: May 14, 2018 9:38 AM
To: Donaldson, Mark (TBS)
Cc: Jack, Shannon (TBS)
Subject: RE: CO Request for Top 10 HBNs

Hi Mark,

Further to the email below, I just wanted to follow up on the status of the housebook notes for Cindy's review.

Thank you,
Harpreet

From: Hosick, Sarah (TBS)
Sent: May 9, 2018 5:23 PM

To: Donaldson, Mark (TBS)
Cc: Jack, Shannon (TBS)
Subject: FW: CO Request for Top 10 HBNs

Hi Mark,

Further to our conversation, attached please find the three housebook notes (HBNs) that OPCD is responsible for. TBS-Comms is requesting ADM approved notes by EOD Monday so if you can have your approval to us by EOD Friday latest so Cindy has time to review Monday we would really appreciate it.

Thanking you in advance for your assistance (again),

Gabrielle

From: Thiru, Durga (TBS)
Sent: May 9, 2018 4:08 PM
Subject: CO Request for Top 10 HBNs

Hello EAs,

As we move into the election period, Cabinet Office Communications has asked all ministries to provide their top 10 updated Housebook Notes (HBNs) by Friday, May 25.

Our Issues unit has scrubbed the notes to be more fact-based and neutral in tone. We followed the guidelines prescribed in the attached tip sheet on avoiding partisan language.

In order to meet the May 25 deadline, we'll need your quick review and ADM approval. I have attached the scrubbed HBNs in the list below.

1. Broader Public Sector Executive Compensation (CPSLRC)
2. Bulk Media Buy (CSD)
3. Collective Bargaining Activity (CPSLRC)
4. Cyber Security & Network Protection (OCCIO)
5. Fair Hydro (OTB-OPC)
6. Government Advertising Act (Legal)
7. OPSEU Corrections Bargaining (CPSLRC)
8. Pension Asset Accounting (OTB-OPC)
9. Public Accounts (OTB-OPC)
10. Procurement Policy General (OTB-PPD)

Please review the notes you are responsible for and return the approved HBNs to Issues by EOD Monday, May 14 .

As always, we appreciate your support. Please don't hesitate to contact me, Kendall, Elena or Alisha with any questions.

Thanks,

Durga Thiru

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