

## FW: SCOPA - E-Binder & List of Materials for Approval

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**From:** "Hosick, Sarah (TBS)" <sarah.hosick@ontario.ca>  
**To:** "Veinot, Cindy (TBS)" <cindy.veinot@ontario.ca>  
**Date:** Thu, 22 Feb 2018 14:58:00 -0500  
**Attachments:** SCOPA QAs\_TBS\_20180220 v13\_Tracked\_MD.docx (836.65 kB)

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Hi Cindy

Mark has completed his review of SCOPA QAs.

I've put in some desk time at 3:30 for you to review, as they are looking for final materials from us EOD

Sarah

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**From:** Donaldson, Mark (TBS)  
**Sent:** February 22, 2018 2:41 PM  
**To:** Hosick, Sarah (TBS)  
**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

[Comments and responses edited](#)

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**From:** Hosick, Sarah (TBS)  
**Sent:** February 22, 2018 11:27 AM  
**To:** Donaldson, Mark (TBS)  
**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

Thanks! Final materials need to be in EOD, and I have a last bit of desk time for Cindy at 3:30 – do you think you can get through the comments by then? Most are directed towards Comms, so hoping ours aren't too time-consuming

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**From:** Donaldson, Mark (TBS)  
**Sent:** February 22, 2018 11:23 AM  
**To:** Hosick, Sarah (TBS)  
**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

Thanks for the reminder – I have printed them and will have a look by EOD.

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**From:** Hosick, Sarah (TBS)  
**Sent:** February 22, 2018 11:11 AM  
**To:** Donaldson, Mark (TBS)  
**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

Hi Mark

Just wanted to make sure you saw this email last night – meant to flag when we chatted this morning.

Thanks

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**From:** Hosick, Sarah (TBS)  
**Sent:** February 21, 2018 6:28 PM  
**To:** Donaldson, Mark (TBS)  
**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

Hi Mark,

Cindy hasn't had a chance to review these comments yet from Karen – can you take an initial run at them? Comms is looking for final EOD tomorrow so as soon as possible in the morning would be appreciated

Thanks  
Sarah

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**From:** Hosick, Sarah (TBS)  
**Sent:** February 20, 2018 2:11 PM  
**To:** Donaldson, Mark (TBS); Veinot, Cindy (TBS)  
**Subject:** FW: SCOPA - E-Binder & List of Materials for Approval

Hi Cindy and Mark

We've received comments from Karen, as well as edits from Comms in response to our previous edits on the comprehensive QA document. Cindy I'll book in some desk time after 3pm to look at these. Do not yet have Deputy comments. Comms is following up.

Whatever comments we can get to Comms today can be incorporated before the dry run tomorrow. Otherwise can be incorporated for Thursday's final material deadline.

Thanks  
Sarah

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**From:** Tharani, Alisha (TBS)  
**Sent:** February 20, 2018 2:00 PM  
**To:** Hosick, Sarah (TBS)  
**Cc:** Vrancart, Kate (TBS)

**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

Hi Sarah,

As discussed, sharing the comprehensive QA document with tracked changes – includes tracked changes from Comms (since the last version that Cindy reviewed) & Karen's feedback (received today).

Let me know if you have any questions or need anything further from our end,

Alisha

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**From:** Tharani, Alisha (TBS)  
**Sent:** February 20, 2018 12:48 PM  
**To:** Laughton, Patrick (TBS)  
**Cc:** Miller, Amanda (TBS); Vrancart, Kate (TBS); Ovenden, Erin (TBS); Dodd, Edward (TBS); Sullivan, Bryant (TBS); Hosick, Sarah (TBS)  
**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

Hi Patrick,

Well received – thanks very much for this.

We'll be sure to connect if we have any follow-up questions. We'll keep you updated when we receive feedback from the Deputy's office, as well.

Including an updated product review chart for reference below.

Thanks again,

Alisha

| SCOPA - February 2018                                      | Approved by                                            |                                            |                                                            |                                                |                                                |
|------------------------------------------------------------|--------------------------------------------------------|--------------------------------------------|------------------------------------------------------------|------------------------------------------------|------------------------------------------------|
|                                                            | TBS Comms --<br>Bryant Sullivan,<br>Assistant Director | TBS Comms --<br>Sofie DiMuzio,<br>Director | OPCD --<br>Cindy Veinot,<br>ADM & Provincial<br>Controller | OTB --<br>Karen Hughes,<br>Associate DM        | DMO                                            |
| <b>SoC Key Messages</b>                                    | February 16, 2018                                      | February 16, 2018                          | February 15, 2018                                          | <i>Initial review on<br/>February 15, 2018</i> | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Deputy's Remarks</b>                                    | February 14, 2018                                      | February 14, 2018                          | February 14, 2018                                          | February 20, 2018                              | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>TBS Comprehensive QAs -<br/>February 15th Version</b>   | First review:<br>February 15, 2018                     | First review:<br>February 15, 2018         | First review:<br>February 15, 2018                         | February 20, 2018                              | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>TBS Comprehensive QAs -<br/>February 20th Version</b>   |                                                        |                                            |                                                            |                                                |                                                |
| <b>Long Q #1: Public Accounts<br/>Process</b>              | February 14, 2018                                      | February 19, 2018                          | February 14, 2018                                          | February 20, 2018                              | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q#2: Open Government<br/>&amp; Public Accounts</b> | February 15, 2018                                      | February 19, 2018                          | February 15, 2018                                          | February 20, 2018                              | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q#3: TBS &amp; OAGO</b>                            | February 15, 2018                                      |                                            |                                                            | February 20, 2018                              | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q #4: IESO Market<br/>Accounts</b>                 | February 14, 2018                                      | February 19, 2018                          | February 14, 2018                                          |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q #5: Pension Asset<br/>Accounting</b>             | February 14, 2018                                      | February 19, 2018                          | February 14, 2018                                          |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |

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**From:** Laughton, Patrick (TBS)  
**Sent:** February 20, 2018 11:20 AM  
**To:** Tharani, Alisha (TBS)  
**Cc:** Miller, Amanda (TBS); Vrancart, Kate (TBS); Ovenden, Erin (TBS); Dodd, Edward (TBS); Sullivan, Bryant (TBS); Hosick, Sarah (TBS)  
**Subject:** RE: SCOPA - E-Binder & List of Materials for Approval

Hi Alisha –

Please see attached for SCOPA documents with Karen's questions/comments included. Many of these are straightforward but some are on the technical side and

we'll need OPCD to weigh in and validate. I've chatted with Sarah and her team will review the technical aspects and respond on those and provide revisions as needed. In the meantime, you guys can work ahead on the other bits.

I've you've any questions about the comments or the approach to handling I'm happy to discuss. If this works for folks, thinking we could handle DM comments in a similar fashion.

P.

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**From:** Tharani, Alisha (TBS)  
**Sent:** February-16-18 5:38 PM  
**To:** Hosick, Sarah (TBS); Laughton, Patrick (TBS)  
**Cc:** Miller, Amanda (TBS); Vrancart, Kate (TBS); Ovenden, Erin (TBS); Dodd, Edward (TBS); Sullivan, Bryant (TBS)  
**Subject:** SCOPA - E-Binder & List of Materials for Approval

Hi Sarah & Patrick,

Hope you're well.

See attached for the e-binder that was shared with the Deputy yesterday afternoon. (Note that I've updated Tab 7 – Treasury Board Secretariat – Long-Form QA #2 today, so that you have the most up to date materials for your review.) FYI – this binder was also shared with SoC this afternoon, with the clear caveat that all materials are draft, subject to program area approvals, and will continue to evolve.

Also, wanted to provide you with a list of products and where we're at in terms of approvals – see below. In order to provide updated binders for executives by the end of next week, we need your final approvals on all materials by EOD Thursday February 22 or earlier. I will leave it to you to let us know how you'd like things to move from Cindy's office to Karen's office for approvals.

For the mock session - to confirm, we will provide hard copies of the binder for Karen, Cindy and Mark.

Let us know if you have any questions or need anything further from our end,

Alisha

| SCOPA - February 2018                                                                                                                           | Approved by                                            |                                            |                                                            |                                                |                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|--------------------------------------------|------------------------------------------------------------|------------------------------------------------|------------------------------------------------|
|                                                                                                                                                 | TBS Comms --<br>Bryant Sullivan,<br>Assistant Director | TBS Comms --<br>Sofie DiMuzio,<br>Director | OPCD --<br>Cindy Veinot,<br>ADM & Provincial<br>Controller | OTB --<br>Karen Hughes,<br>Associate DM        | DMO                                            |
| <b>SoC Key Messages*</b><br><i>- Not included in binder. Will<br/>circulate new version early<br/>next week for approvals as<br/>necessary.</i> | February 16, 2018                                      | February 16, 2018                          | February 15, 2018                                          | <i>Initial review on<br/>February 15, 2018</i> | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Deputy's Remarks</b>                                                                                                                         | February 14, 2018                                      | February 14, 2018                          | February 14, 2018                                          |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>TBS Comprehensive QAs -<br/>February 15th Version</b>                                                                                        | First review:<br>February 15, 2018                     | First review:<br>February 15, 2018         | First review:<br>February 15, 2018                         |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>TBS Comprehensive QAs -<br/>February 20th Version</b>                                                                                        |                                                        |                                            |                                                            |                                                |                                                |
| <b>Long Q #1: Public Accounts<br/>Process</b>                                                                                                   | February 14, 2018                                      |                                            | February 14, 2018                                          |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q#2: Open<br/>Government &amp; Public<br/>Accounts</b>                                                                                  | February 15, 2018                                      |                                            | February 15, 2018                                          |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q#3: TBS &amp; OAGO</b>                                                                                                                 | February 15, 2018                                      |                                            |                                                            |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q #4: IESO Market<br/>Accounts</b>                                                                                                      | February 14, 2018                                      |                                            | February 14, 2018                                          |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |
| <b>Long Q #5: Pension Asset<br/>Accounting</b>                                                                                                  | February 14, 2018                                      |                                            | February 14, 2018                                          |                                                | *DRAFT* Sent to<br>DMO on February<br>16, 2018 |