

Message

From: Kim Marshall [/O=IMO/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=KIM MARSHALL9F5]
Sent: 2017-03-10 12:28:48 PM
To: John Rattray [/O=IMO/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Rattrayj]; Margaret McNeil [/O=IMO/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Mcneilm]
CC: Susan Nicholson [/O=IMO/OU=MSX1/cn=Recipients/cn=Susan Nicholson]; Georgia Ritchie-Wust [/O=IMO/OU=MSX1/cn=Recipients/cn=Georgia Ritchie-Wust]
Subject: RE: Teleconference meetings of the Audit Committee March 15th and 22nd - 16th Floor Main Boardroom

Yes giving Georgia a heads up just in case, thx

Kimberly Marshall | VP, Corporate Services & CFO

Independent Electricity System Operator (IESO) | T: (416) 969-6232 | C: (416) 545-7202
120 Adelaide Street West, Suite 1600, Toronto, ON M5H 1T1
Web: www.ieso.ca | Twitter: [IESO_Tweets](https://twitter.com/IESO_Tweets) | LinkedIn: [IESO](https://www.linkedin.com/company/ieso)

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From: John Rattray
Sent: March 10, 2017 12:27 PM
To: Kim Marshall; Margaret McNeil
Cc: Susan Nicholson
Subject: RE: Teleconference meetings of the Audit Committee March 15th and 22nd - 16th Floor Main Boardroom

Kim:

Margaret has been battling a nasty bout of bronchitis this week and is off. It may be necessary to coordinate through Georgia. Let's see how it goes. Is Georgia in on Monday?

From: Kim Marshall
Sent: March 10, 2017 12:25 PM
To: Margaret McNeil
Cc: John Rattray; Susan Nicholson
Subject: RE: Teleconference meetings of the Audit Committee March 15th and 22nd - 16th Floor Main Boardroom

Just for clarity, can I assume that on mon am Margaret will be the one to distribute/post materials for the 15th meeting and then also be the point person for 22nd materials? thx

Kimberly Marshall | VP, Corporate Services & CFO

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From: Margaret McNeil

Sent: March 09, 2017 1:15 PM

To: Bruce Campbell; Doug Thomas; JoAnne Butler; Kim Marshall; Leonard Kula; Michael Lyle; Terry Young; Glenn McDonald; Julia McNally

Cc: Georgia Ritchie-Wust; Karen Edwards; Kimberly Veeneman; Liz Doherty; Manuela Moellenkamp; Nimi Visram; Cathy Trull; Cynthia Manning; Sabeela Clarke; Lorraine Turnevicius; Margaret McNeil

Subject: Teleconference meetings of the Audit Committee March 15th and 22nd - 16th Floor Main Boardroom

Good afternoon everyone,

As agreed upon in the last Board meeting, the Board has delegated authority to the Audit Committee to consider and approve on behalf of the Board, or refer back to the Board for further consideration as appropriate:

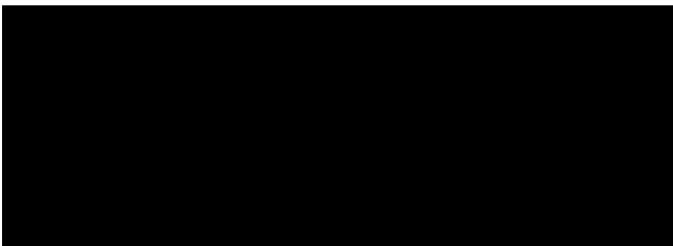
- the proposed accounting policy change to adopt regulatory accounting; and
- the financial statements of the corporation together with the auditor's report as reflecting the agreed upon accounting policy.

Two special meetings of the Audit Committee have been set up (materials are not available yet). We will circulate a further notice when the materials for the meetings have been posted to Diligent Boardbooks under the Audit Committee. Members of the Board are welcome to participate in the special teleconference meetings of the Audit Committee should they wish to do so.

The first is a teleconference meeting on Wednesday, March 15th at 8:30 am for one hour regarding accounting policy.

The second is a teleconference meeting on March 22nd at 4:00 pm for one hour regarding approval of the financial statements.

For those of you joining by conference call, the call-in details are as follows:



If you plan on attending in person, please let me know. Please also let me know if you will be calling from someplace other than Canada or the U.S. as that would impact your call-in numbers.

Margaret

Margaret McNeil | Assistant to General Counsel & Board of Directors

Independent Electricity System Operator (IESO) | T: (416) 506-2840 | C: (647) 544-2840
1600 – 120 Adelaide Street West, Toronto, ON M5H 1T1

Web: www.ieso.ca | Twitter: [IESO Tweets](#) | LinkedIn: [IESO](#)

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"It is nice to be important, but it's more important to be nice".