Appointment

From: Sabeela Clarke [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=41FFC15D2A1D42CBB3DE7D4379EEC8A8-SABEELA CLA]
Sent: 2017-07-10 2:28:20 PM
To: Georgia Ritchie-Wust [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=58abb932312542a29332c900b586e02e-Georgia Rit]

Subject: Market Renewal - Director's Forum Monthly Meeting
Attachments: 2017-03-03 IESO Market Renewal Report.pdf
Location: 16 Meeting Room South; Conf C-RM W201

Start: 2017-08-03 2:00:00 PM
End: 2017-08-03 4:00:00 PM
Show Time As: Tentative

Required Attendees: Andrew Pietrewicz; Bill Pettitt; Chuck Farmer; Elizabeth Squissato; Lia Kosic; Glenn McDonald; Jeannette Briggs; Michael Boll; Michael Killeavy; Nicholas Ingman; John Rattray; Alexandra Campbell; Tam Wagner; Jessica Savage; David Short; Shawn Cronkwright; JoAnne Butler; Darren Matsugu; Stephen Nusbaum; Tom Chapman; Ioan Agavriloai; Karlyn Mibus; Julia McNally; Sarah Diebel; Darryl Yahoda

Conference Call:
Local Access: [redacted]
Guest Code:

As you all know, we are busy getting the Market Renewal project organized, staffed and set up. As part of the project, we will set up a regular meeting with all of you to ensure that we have an opportunity to connect and provide the latest updates on Market Renewal. I envision our Market Renewal Director's Forum (MRDF) to be a 90 minute monthly meeting with rooms reserved at both Adelaide and Clarkson – I will chair the meetings and the guidelines will be as follows:

- The role of the MRDF chair is to convene and end the meetings. The MRDF Chair can delegate her/his responsibilities, when needed.
- The sole purpose of the meeting is to provide a regular update on the Market Renewal project and discuss any important issues.
- All MRDF discussions, whether conducted face to face, via email or telephone, shall remain confidential
- The MRDF Chair shall prepare a meeting agenda and circulate to the MRDF members prior to the meeting(s).
- The MRDF Chair shall also organize & facilitate the meeting and ensure notes of significant comments or issues are recorded.
- Members will review the notes after they have been circulated and provide feedback/comments (if required) to the MRDF Chair.
- Visitors will be allowed to attend the meeting when required and with the prior approval of the MRDF or Chair.

- When external visitors (non IESO) are required to attend the MRDF meeting, prior approval shall be obtained from the MRDF or the MRDF Chair. The meeting will also be structured to keep the IESO related internal discussions confidential.

At this point, I will foresee spending most of the time on stakeholdering and design, but Shawn will also attend and provide an update on the project operations side.

Sabeela will try and schedule the meetings until year end with the first one being in the beginning of April. The proposed agenda for the first meeting is as follows:

1. Introduction and Review of Guidelines (15 min)
2. Update on stakeholder activities (15 min)
3. Update on energy workstream (15 min)
4. Update on capacity workstream (15 min)
5. Update on project operations (15 min)
6. Other items (15 min)

I have also attached the draft Benefits Case that is currently on our website for stakeholder review.

2017-03-03 IESO Market Renewal ...

Barbara