

Message

Sent: 2017-09-21 4:05:36 PM
To: Sabeela Clarke [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=41ffc15d2a1d42cbb3de7d4379eec8a8-Sabeela Cla]; Julia McNally [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6c0ab5b090ca42eabc3adf101aa287dc-Julia McNal]
Subject: RE: Sept 27 AC meeting materials
Attachments: AIS Template (Revised).docx; AC Memorandum Template.docx; Item 2-Agenda.doc

Hi,

Thanks for the materials. Can the following changes be made prior to the materials being posted:

AIS – please use the template attached and show the agenda description. I have attached the agenda for your use.
Memo – please use the template attached

Thanks,

Georgia Ritchie-Wust | Executive Assistant to Kim Marshall, VP, Corporate Services & CFO
Independent Electricity System Operator (IESO) | T: (905) 855-6379 | T: (416) 969-6012 | F: (905) 855-6459
Postal Station A, Box 4474, Toronto, ON M5W 4E5
Web: www.ieso.ca | Twitter: [IESO_Tweets](https://twitter.com/IESO_Tweets) | LinkedIn: [IESO](https://www.linkedin.com/company/ieso)

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*"It is not the **strongest** of the species that survive, nor the most intelligent, but the one most responsive to **change**."
.....(Charles Darwin)*

From: Sabeela Clarke
Sent: September 21, 2017 2:11 PM
To: Georgia Ritchie-Wust
Subject: Sept 27 AC meeting materials

Hi Georgia,

I have saved the documents to PDF and resending. The email file doesn't allow me to save as a PDF.

Thanks, Sabeela

From: Julia McNally
Sent: September 21, 2017 1:10 PM
To: Sabeela Clarke
Subject: FW: Sept 27 AC meeting materials

Sabeela,

Can you please create a new folder in the 2017 AC for this special meeting on sept 27, and save all of the materials in that folder. I just realised that I sent Georgia word documents. Please feel free to offer to PDF and send again!!

Best
Julia

From: Julia McNally
Sent: September 21, 2017 1:09 PM
To: Georgia Ritchie-Wust
Subject: Sept 27 AC meeting materials

Georgia,

Please find attached the audit committee materials for the Sept 27 meeting. The email attachment called "wording" is actually exhibit B.

Best
Julia

Julia McNally | Director, Internal Audit
Independent Electricity System Operator (IESO) | T: (905) 855-6265 | C: (416) 294-6154
120 Adelaide St. W, Toronto, ON M5H 1T1
Web: www.ieso.ca | Twitter: [IESO_Tweets](https://twitter.com/IESO_Tweets) | LinkedIn: [IESO](https://www.linkedin.com/company/ieso)
Conservation: www.saveONenergy.ca | Twitter: [saveONenergyOnt](https://twitter.com/saveONenergyOnt) | LinkedIn: [saveONenergy](https://www.linkedin.com/company/saveONenergy)