

Message

From: Shirley Gu [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C9EC629F32054397A98E0933378793AE-SHIRLEY GU]
Sent: 2017-10-10 2:42:39 PM
To: Jane Wachnik [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d7514d8db1d240c9a544c03b415da8e9-Jane Wachni]; Abbas Zaidi [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fe2f20847c6c4e038d1c66e27a631e15-Abbas Zaidi]; Joyce Chung [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4acdff46946d496cbcccc296b4df8f45-Joyce Chung]; Yan Bechamp [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=59b4c84cdf4d40ffb657d0b2a2141bae-Yan Bechamp]; Idalin McKenzie [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d7d5b89cca6a4afa88ab3660c7e6c103-Idalin McKe]; Jeannette Briggs [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=148095610f7242f48a5a9da24b1a8a87-Jeannette B]
CC: Gordon Drake [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3ef1c368865848ea9e35c674272fbac3-Gordon Drak]
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

For your convenience, you can login to portal at: <https://portal.ieso.ca>

And login with you external portal credentials to access the portal community tab.

Regards,

Shirley

From: Shirley Gu
Sent: October 10, 2017 2:17 PM
To: Jane Wachnik; Abbas Zaidi; Joyce Chung; Yan Bechamp; Idalin McKenzie; Jeannette Briggs
Cc: Gordon Drake
Subject: FW: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

Hello All,

Please note that the Portal Community for **MOE OFHP Report** is created. As you are the internal users that were granted access to the tab, please login to your portal and check to make sure that you have a new tab as shown below. Let me know if you find any issues.

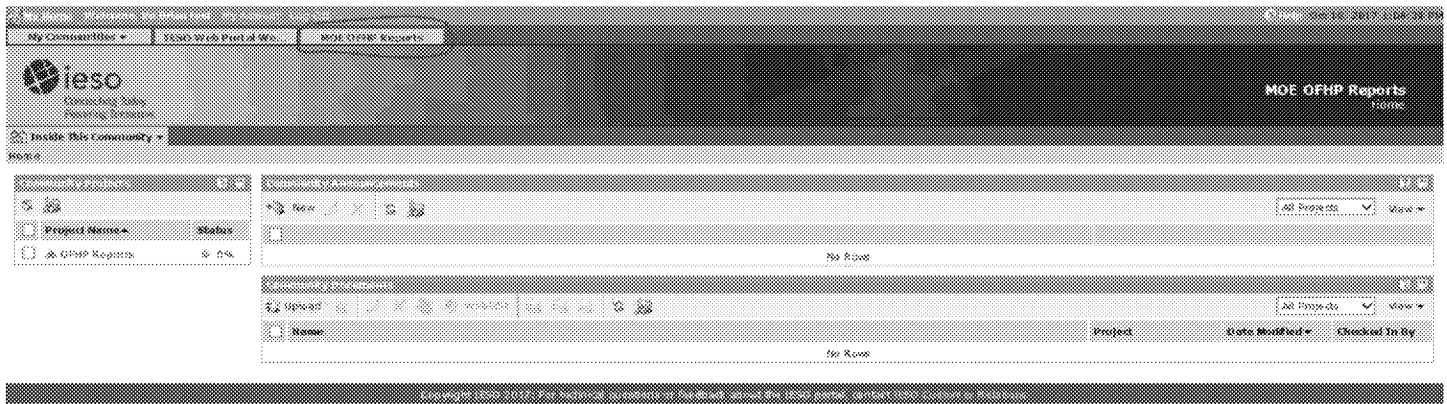
Regards,

Shirley

From: Brian Vo
Sent: October 10, 2017 2:10 PM
To: Shirley Gu
Cc: Portal.Support
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

The community is now setup in portal.ieso.ca and users can access it via the "MOE OFHP Reports" tab.

Gordon Drake is the administrator of this community.



Thanks,
Brian

From: Shirley Gu
Sent: October 10, 2017 9:59 AM
To: Brian Vo
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

Hi Brian,

A correction to the request, the external access should be External **Non**-Contributing.

It will be two people:

Robert Hunter
IESO Person ID: 511994
Robert.A.Hunter@ontario.ca<mailto:Robert.A.Hunter@ontario.ca>

Christine Dade
IESO Person ID: 513005
Christine.Dade@ontario.ca<mailto:Christine.Dade@ontario.ca>

Manager approval of their access is attached. Please let me know if you need anything else from me.

Thank you,

Shirley

From: Brian Vo
Sent: October 10, 2017 9:55 AM
To: Shirley Gu
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

Hi Shirley,

I just had a look at this ticket and I will set it up by end of day.

For the external contributing users from the ministry, do we have a rough idea how many users this will be?

Thanks,
Brian

From: customer.support@ieso.ca [mailto:customer.support@ieso.ca]

Sent: September 28, 2017 2:12 PM

To: Brian Vo; Bill Pettitt; Vipresh Patel; Malcolm Dellow; Parmeshar Chauhan; Siddharth Ramesh

Subject: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

HP Service Manager

The ticket, [RMT091800](#), has been Opened.

Title	Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report: 1. Community Steward and community administrator(s): Steward: Idalin McKenzie Administrator(s): Gordon Drake 2. The business name of community Name: MOE OFHP Report 3. The description / purpose. Purpose: This community is created to provide the ability for the Ministry of Energy to access their monthly Ontario Fair Hydro Plan report 4. What functional components are required? Document area, Document forum, Task area, Calendar Document area, Document forum, Task area, Calendar. (Similar to the existing OPG Hydroelectric Prescribed Assets Community, screenshot at the bottom)
Description	5. For documents, we need to know the required base document folder structure if possible. All documents will be uploaded directly under the new OPGI Regulation Service portal community tab. (Similar to the existing OPG Hydroelectric Prescribed Assets Community, screenshot at the bottom) 6. Is membership internal users only or internal and external users? Both internal and external 7. Will internal and external user roles will be contributing only or will there be both contributing and non-contributing (read-only) members Internal: contributing and non-contributing External: contributing 8. Which people will be in those internal and external contributing and non-contributing roles? Internal - contributing: Jane Wachnik Abbas Zaidi (Syed Zaidi)

Joyce Chung

Internal - non-contributing:

Idalin McKenzie

Yan Bechamp

Jeannette Briggs

External-contributing:

Pending confirmation from the Ministry...

Steward

Current Phase Fulfillment

Environment Corporate

Status Unaccepted

Assigned To

Assignment Group Portal Support

Priority 3 - Average

IESO IT Service Desk

Sent from HP Service Manager Do not reply to this email