

Message

From: Shirley Gu [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C9EC629F32054397A98E0933378793AE-SHIRLEY GU]
Sent: 2017-10-11 11:37:28 AM
To: Jeannette Briggs [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=148095610f7242f48a5a9da24b1a8a87-Jeannette B]
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

Hi Jeannette,

That is correct.

I am coordinating with CB to do a test run today for the Ministry to test their access. We will be uploading the previous month's OFHP report in the community and ask the Ministry to verify their access. You should see a document in the community at the end of today.

Regards,

Shirley

From: Jeannette Briggs
Sent: October 11, 2017 11:10 AM
To: Shirley Gu
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

I have the new tab and there are no document yet, correct?

Regards,

Jeannette Briggs Director, Settlements - Corporate Services
Independent Electricity System Operator (IESO) | T: 905-855-6364 | C: 416-997-6364
Station A, Box 4474, Toronto, ON, M5W 4E5
Web: www.ieso.ca | Twitter: [IESO Tweets](https://twitter.com/IESO) | LinkedIn: [IESO](https://www.linkedin.com/company/ieso)
Conservation: www.saveONenergy.ca | Twitter: [saveONenergyOnt](https://twitter.com/saveONenergyOnt) | LinkedIn: [saveONenergy](https://www.linkedin.com/company/saveONenergy)

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From: Shirley Gu
Sent: October 10, 2017 2:43 PM
To: Jane Wachnik; Abbas Zaidi; Joyce Chung; Yan Bechamp; Idalin McKenzie; Jeannette Briggs
Cc: Gordon Drake
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

For your convenience, you can login to portal at: <https://portal.ieso.ca>

And login with you [external](#) portal credentials to access the portal community tab.

Regards,

Shirley

From: Shirley Gu

Sent: October 10, 2017 2:17 PM

To: Jane Wachnik; Abbas Zaidi; Joyce Chung; Yan Bechamp; Idalin McKenzie; Jeannette Briggs

Cc: Gordon Drake

Subject: FW: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

Hello All,

Please note that the Portal Community for **MOE OFHP Report** is created. As you are the internal users that were granted access to the tab, please login to your portal and check to make sure that you have a new tab as shown below. Let me know if you find any issues.

Regards,

Shirley

From: Brian Vo

Sent: October 10, 2017 2:10 PM

To: Shirley Gu

Cc: Portal.Support

Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

The community is now setup in portal.ieso.ca and users can access it via the "MOE OFHP Reports" tab.

Gordon Drake is the administrator of this community.



Thanks,

Brian

From: Shirley Gu

Sent: October 10, 2017 9:59 AM

To: Brian Vo

Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

Hi Brian,

A correction to the request, the external access should be External **Non**-Contributing.

It will be two people:

Robert Hunter
IESO Person ID: 511994
Robert.A.Hunter@ontario.ca<mailto:Robert.A.Hunter@ontario.ca>

Christine Dade
IESO Person ID: 513005
Christine.Dade@ontario.ca<mailto:Christine.Dade@ontario.ca>

Manager approval of their access is attached. Please let me know if you need anything else from me.

Thank you,

Shirley

From: Brian Vo
Sent: October 10, 2017 9:55 AM
To: Shirley Gu
Subject: RE: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

Hi Shirley,

I just had a look at this ticket and I will set it up by end of day.

For the external contributing users from the ministry, do we have a rough idea how many users this will be?

Thanks,
Brian

From: customer.support@ieso.ca [mailto:customer.support@ieso.ca]
Sent: September 28, 2017 2:12 PM
To: Brian Vo; Bill Pettitt; Vipresh Patel; Malcolm Dellow; Parmeshar Chauhan; Siddharth Ramesh
Subject: RMT091800, Priority 3, has been Created, "Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report"

HP Service Manager

The ticket, [RMT091800](#), has been Opened.

Title	Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report Please create the following Portal Collaboration Community for the Ministry of Energy to access their monthly OFHP report: 1. Community Steward and community administrator(s): Steward: Idalin McKenzie Administrator(s): Gordon Drake 2. The business name of community Name: MOE OFHP Report 3. The description / purpose. Purpose: This community is created to provide the ability for the Ministry of Energy to access their monthly Ontario Fair Hydro Plan report 4. What functional components are required? Document area, Document forum, Task area, Calendar Document area, Document forum, Task area, Calendar. (Similar to the existing OPG Hydroelectric Prescribed Assets Community, screenshot at the bottom) 5. For documents, we need to know the required base document folder structure if possible. All documents will be uploaded directly under the new OPGI Regulation Service portal community tab. (Similar to the existing OPG Hydroelectric Prescribed Assets Community, screenshot at the bottom)
Description	6. Is membership internal users only or internal and external users? Both internal and external 7. Will internal and external user roles will be contributing only or will there be both contributing and non-contributing (read-only) members Internal: contributing and non-contributing External: contributing 8. Which people will be in those internal and external contributing and non-contributing roles? Internal - contributing: Jane Wachnik Abbas Zaidi (Syed Zaidi) Joyce Chung Internal - non-contributing: Idalin McKenzie Yan Bechamp Jeannette Briggs External-contributing: Pending confirmation from the Ministry...
Steward	
Current Phase	Fulfillment
Environment	Corporate
Status	Unaccepted
Assigned To	
Assignment Group	Portal Support
Priority	3 - Average

IESO IT Service Desk

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